

Town of North Beach
Environmental Committee Meeting Minutes
Tuesday, March 6th, 2018
7 PM

Attendees: Jane Hagen, Karyn Molines, Allan Creamer

Agenda and discussion: Main topic discussed was the recommendation to hire a Parks Manager for the town and the prep for the work session 6 April in which it will be discussed. The upcoming rain barrel workshop and Walton Beach signage were briefly touched on .

Parks Manager

- Jane relayed that the mayor would like the EC to put together a budget submission/presentation for the PM position for the April 6th 2018 work session. Karyn agreed to put together a slide deck for the presentation, and requested some pics of each of the parks during different seasons, as well as any events that would be part of the PM's job. Jane mentioned the mayor was receptive to the idea of a Parks Manager as long as it wasn't a full year position. Karyn discussed that one approach to achieve this would be having shifted seasonal hours, i.e. more hours in the summer, and fewer hours in the winter. The team noted there would be one more EC meeting just before the work session.
- Jane spoke to both Donnie and Richard about the new position. Donnie thought it was a great idea, while Richard had some reservations that were not entirely clear. The team discussed at length the need to determine where the PM would fit organizationally. Allan observed that Richard was originally hired into an 8 month per year position, and works as a peer of Donnie, but with an entirely separate role. The expectation is that the new PM position would follow that precedent. However, this is just a recommendation, as the town would make the determination. Karyn reviewed the town departments from a document provided by Richard, and it appears that the PM position would fall under the Department of Public Works based on the available options, so the PM would be supervised by Donnie. Richard is under the department called Waterfront Staff. The organizational structure still isn't clear based on information provided. In other words, it isn't clear who Richard's supervisor is. It may be Donnie. The EC would really like to see an organizational chart for the town, so that it could be better determined where the PM would fit. But the intention is for the PM to have the same level of autonomy and be a peer of Richard and Donnie.

Rain Barrel Workshop

- There will be a rain barrel workshop May 6th in Chesapeake Beach to educate CB and NB on rain barrels. The NB and CB Environmental Committees and the Calvert County Master Gardeners jointly sponsor this event. Discounted rain barrels will be available for purchase through this workshop.