



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

TOWN COUNCIL MEETING

April 12, 2018

7:00 PM

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - a. Approval of the minutes from the March 8, 2018 Town Council meeting
 - b. Approval of minutes from the April 5, 2018 Work Session
- V. SCHEDULED APPOINTMENTS
- VI. PUBLIC SAFETY REPORT
- VII. REPORTS
 - a. Treasurer
 - b. Public Works Supervisor
 - c. Town Engineer
 - d. Code Enforcement
 - e. Marketing
 - f. Circuit Rider
- VIII. PUBLIC COMMENT
- IX. BUSINESS ITEMS
 - 1) Update on the Beach Dredge
 - 2) USDA Grant for Bay Arts Center

All agendas are subject to change up and until the time of the meeting.



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X. ORDINANCES AND RESOLUTIONS

- 1) Ordinance 18-01: An Ordinance of the Mayor and Town Council of the North Beach Maryland to Close and Abandon an Unopened Right-of Way for Dayton Avenue in Block 7 of the North Chesapeake Beach Subdivision Located in the Town of North Beach, Maryland - Voting

XI. MAYOR REPORT

XII. COUNCIL REPORTS

XIII. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS:

- 1) Saturday, April 21, 2018 – Planning Commission – Food Truck Guidelines Meeting 8:30 – 9:30 a.m.
- 2) Saturday, April 21, 2018 – Planning Commission Meeting – Food Truck Guidelines Meeting 10:00 a.m. – 11:00 a.m.
- 3) Tuesday, April 24, 2018 – Planning Commission Meeting – Food Truck Guidelines Meeting – 7:00 p.m.
- 4) Wednesday, April 25, 2018 – Economic Development Meeting – 7:00 p.m.
- 5) Thursday, April 26, 2018 – Planning Commission Meeting – 7:00 p.m.
- 6) Saturday, April 28, 2018 – Plant the Town “Comcast Cares Day”– 8:00 am on the Waterfront
- 7) Tuesday, May 1, 2018 – Environmental Committee Meeting – 7:00 p.m.
- 8) Thursday, May 3, 2018 – Work Session – 7 pm



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Minutes from the March 8, 2018
Town Council Meeting
7:00 pm

- | | | |
|-----------------------|-------------------------|---|
| X _____ Mayor Frazer | X _____ Joanne Hunt | X _____ Rick Crump |
| X _____ Mr. Benton | X _____ Stacy Wilkerson | _____ Richard Ball |
| X _____ Ms. Hagen | X _____ Donnie Bowen | X _____ Dawn Richardson |
| X _____ Mr. M. Hummel | X _____ Paul Woodburn | X _____ 1 st Lt. Ronnie Naughton |
| X _____ Mr. R. Hummel | X _____ Paul Tronccone | X _____ Veronica Owens |
| X _____ Ms. Schiada | | |

APPROVAL OF AGENDA AND MINUTES

MOTION made by Gwen Schiada to approve the agenda as submitted. Seconded by Jane Hagen. All in favor. **Motion carries.**

MOTION made by Mickey Hummel to approve the minutes from the February 8, 2018 Town Council agenda. Seconded by Mike Benton. All in favor. **Motion carries.**

MOTION made by Randy Hummel to approve the minutes from the March 1, 2018 Work Session. Seconded **Motion carries.**

SCHEDULED APPOINTMENTS

- a. State Highway Administration Representative Mr. John Delaney was in attendance and gave a brief overview of the plans for Rt. 261 from 9th Street to the Anne Arundel County line.
- b. Ms. Kathryn Marsh was in attendance requesting support from the Mayor and Council to hold the 2019 Relay for event in the Town of North Beach. The Mayor and Council support the event. Stacy Wilkerson will contact Ms. Marsh to set up a meeting to start working on the event with Ms. Marsh.

BOARDS AND COMMISSIONS

- a. Swearing in of Mr. Kirk Betts to the North Beach Board of Appeals: **MOTION** made by Mike Benton to appoint Mr. Betts to the Board of Appeals. Seconded by Jane Hagen. All in favor. **Motion carries.**
- b. Swearing in of Pat Haddon and Kathy Barron to the North Beach Supervisor of Election. **MOTION** made by Jane Hagen to appoint them to the Board of Elections. Seconded by Paul Tronccone. All in favor. **Motion carries.**

**** Barbara Callis was not in attendance and will have to be sworn in another time before April 1st.**



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SHERIFF'S DEPARTMENT REPORT

In February 2018 the Sheriff's Department responded to 97 calls for service in North Beach. This is down from 105 calls in January 2018.

TREASURER'S REPORT

Reporting Period 1/1/2018 – 1/31/2018; Beginning Balance: \$218,399.43; Total Debts: \$1,121,396.38; Total Credits: \$747,007.47; Ending Balance: \$593,788.34. **MOTION** made by Jane Hagen to accept the Treasurer's report as presented. Seconded by Mike Benton. All in favor. **Motion carries.**

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Town Engineer, Code Enforcement and Development Specialist.

BUSINESS ITEMS

- 1) Award Contract for the North Beach Dredging Project: **MOTION** made by Randy Hummel to award the beach dredge contract to Edwin A. & John O. Crandell in the amount of \$207,502.00. Seconded by Mickey Hummel. All in favor. **Motion carries.**
- 2) Award Contract for the upgrade to Callis Park: **MOTION** made by Randy Hummel to award the contract to Playground Specialist in the amount of \$110,627.00. Seconded by Paul Troncone. All in favor. **Motion carries.**
- 3) Proposal from Phelps Concessions: Motion made by Randy Hummel accept the proposal from Phelps Concession. Seconded by Mickey Hummel. **AYE:** M. Hummel. R. Hummel. **NAY:** P. Troncone. J. Hagen. M. Benton. G. Schiada. **Motion Fails.**

ORDINANCES AND RESOLUTIONS

- 1) Resolution 18-01: A Resolution extending a moratorium on the acceptance and processing of Category II site plans for Taverns and all uses incorporating outdoor entertainment, pending the consideration and adoption of such legislation as the Town Council may consider advisable to promote the public health, safety and welfare for an additional three (3) month – voting
- 2) Ordinance 18-01: An Ordinance of the Mayor and Town Council of the North Beach Maryland to close and abandon and Unopened right-of-way for Dayton Avenue in Block 7 of the North Chesapeake Beach Subdivision located in the Town of North Beach, Maryland - Introduction

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk



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Minutes from the April 5, 2018 Work Session

Jane Hagen, Vice President of Council opened the meeting at 7:00 p.m. In attendance was Mike Benton, Gwen Schiada, Mickey Hummel, Randy Hummel, Paul Tronccone, Elissa Levine, Stacy Wilkerson, Dawn Richardson, Joanne Hunt, Paul Woodburn and Donnie Bowen.

1. Discussion regarding flooding in North Beach: Gene Slear from Environmental Concerns gave an overview of the project his company completed on Walton Beach and what it was designed to control. He explained how the raising of Rt 261 in the year 2020 will also help with any coastal flooding that occurs with the design of the project on Walton Beach. Some residents from Atlantic Avenue were in attendance with a power point (attached to the minutes) who voiced their concerns with Atlantic Avenue and Walton Beach.
2. Theresa Johnson from Calvert Health: The purpose of their visit was to request funding for their expansion. They are expanding the hospital to build all private rooms, except for the 5th floor which is the behavioral floor. The new rooms will be 300 square feet to accommodate a family member to stay the night with a pull-out bed. The expansion that is approximately \$51 million.
3. Food Truck Regulations – Michael Hartman advised the council the Planning Commission is working towards holding three round table discussion on April 21st and 24th, inviting business owners, Economic Development Members, Council Members and Food Trucks Owners to these meetings and having informal discussions on regulations. It does not look like there will be any formal regulations coming from the Commission this summer season, but it would be nice to have some mini rallies this summer to see how it goes. Pat is going to provide Stacy with some data for the website prior to the 21st.
4. USDA Economic Development Grant Opportunity: Bay Arts Center has applied for this grant. The Town gave a letter of support a couple of months ago. This item will be placed on the April Town Council Agenda for review. Bay Arts Center is requesting some monetary support for the grant.
5. FY 19 Budget: Joanne distributed the budget via email to everyone earlier in the week and everyone was given paper copies at their seat. The next discussion on the budget will be Thursday, May 3, 2018 at 7:00 p.m. Thursday, May 10, 2018 is the Public Hearing on the budget.

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: April 11, 2018
To: Stacy Wilkerson
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-North Beach

In March of 2018, the Sheriff's Office handled 131 calls for service in North Beach. This is up from the 97 calls in February 2018.

(In March of 2017, the Sheriff's Office handled 166 calls for service in North Beach.)

Call Breakdown for March 2018:

70 calls were self-initiated (patrol checks, follow-up investigations, etc)

61 calls were received by other means (citizens, alarm companies, etc)

Of the 131 calls, we handled:

- 1 DUI Arrest
- 1 Non-Fatal Heroin OD

March 2017 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	5	13	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	1	5	Follow Up	6	14	Robbery	0	0
Accident	1	4	Found Property	1	1	Search Warrant	0	1
Alarm	2	6	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	0	0	Harassment	1	1	Sex Offender Registry	0	0
Assault	1	2	Illegal Dumping	0	0	Special Assignment	2	4
Assist Motorist	0	5	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	2	Indecent Exposure	0	2	Stolen Vehicle	0	0
Assist Sick/Injured	4	7	Intoxicated Person	0	0	Summons Service	1	2
Attempt to Locate	10	17	Kidnapping/Abduction	0	0	Suspicious Person	3	6
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	5	8
Burglary *	1	2	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	3	Loud Party/ Music	0	2	Telephone Misuse	0	0
Check Welfare	2	6	Mental Subject	0	1	Theft	0	5
Conservor of Peace	1	1	Missing Person	0	0	Traffic Complaint	1	3
Destruction of Property	0	0	Neighborhood Dispute	0	0	Traffice Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	0	2
Disorderly	4	10	Parking Complaint	1	3	Trespassing	4	5
Domestic	2	6	Patrol Check	64	167	Unauthorized Use MV	0	0
Escort	0	1	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	0	0	Police Information	4	9	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	1	2	Warrant Service	2	3
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							131	333

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	2	CDS Arrest	0	0	Other Arrest	0	3
Civil Marijuana Citations	0	0	Non Fatal Overdose	1	2	Fatal Overdose	0	0

**** Notes ****

Burglary was Unfounded.

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 2018
To: Stacy Wilkerson
From: Detective R. Cress
Re: Sheriff's Office Report-North Beach (Criminal Investigation)

March 2018, I assisted patrol in answering 35 calls for service, and 19 traffic stops.

I investigated 2 thefts.

I conducted 1 search warrant to collect evidence in ongoing investigations, which is now a closed case.

I completed 2 other case reports for other incidents within the town limits.

I am conducting 1 narcotic investigation.

I completed 6 community service hours, which include speaking with business members and members of the community about problems that are occurring in the neighborhood.

I was on vacation for 2 week during the month of March.

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 4-11-2018

Subject: Monthly Report

The monthly report of task the Public Works Department has been working on in addition to routine task.

- 1) Crosswalk contractor was back out on sight and made repairs to borders on crosswalks from 1st to 2nd street. They still have several to do and have it in their schedule to be completed with repairs by mid May.
- 2) Beach dredge project got under way March 30 and contractor is making good progress to date. South side of the beach dredge work is complete; contractor has placed approximately 2800 cubic yards of sand from swimming area and recreated about 70 feet of usable beach in front of pavilion on south side of town pier. Contractor is preparing to move to north side once quantities are verified.
- 3) Tom Reinecker has dropped off a completed set of plans for the pavilion on the boardwalk. Dropped off plans to lumber suppliers for pricing of pavilion package. Will start constructing as soon as we receive materials.
- 4) Shirt Shack update –Received pricing for storage cabinets and counter top for building. Quotes came in around 10,000 dollars. DPW upon receiving these quote build cabinets and counter top for under 1000. Awing has been installed and sign for front of building is being made. Ready to open by 1st farmers market.
- 5) Working on cleaning of both ponds at Sunrise Gardens, power washing waterfalls and removing excess plants and debris etc. Overall good spring cleaning of Sunrise Garden area.
- 6) Working on upgrade of pumps at Chesapeake Ave sewer pumping station. Pumps are the original ones that were installed in 1984. Current pumps are no longer available and replacement parts are hard to get. This is an item

that is in current budget and was a Capital project item. Chesapeake Ave is the largest station and has a daily average flow of 140,000 gallons. Six week delivery time on new pumps, once they arrive will install.

- 7) Continue to have problems at Greenwood avenue sewer station. Pulled pumps three times this month and removed rags and debris. Had wet well cleaned to remove all grease and debris. Cleaned Bay Avenue wet well also.
- 8) Flushed town water system to remove all built up iron and sediment the month. This is routine maintenance that is done on a quarterly basis.
- 9) Responded to three sewer problem calls and found one sewer problem by routine inspection. Jetted and cleared all problem areas followed by camera inspection to identify problems. Two cases showed setting of existing pipe, other was grease and debris causing blockage. Installed to new cleanouts at property line and to new water meter pits.
- 10) Went through town and identified several potholes in need of repair. Shared list with paving contractor and are scheduled to be repaired in the coming weeks.
- 11) Working with Environmental Concerns to complete wetland planting and address punch issues in berm area. Expect them to be onsite and complete by the end of this month.

MEMORANDUM

TO : Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : March 11, 2018
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The SHA held a design update meeting on November 17 and December 15, 2017. They plan to come provide a presentation to the Town in March or April of 2018. Stay tuned. No charge this month

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2018. The Town is also working on other new grant opportunities for 2018. Ongoing

Beach Dredge Project

We are under construction. Completion will be this month.

Pier Pavilion Project

We have received final construction drawings from the Architect and construction is slated for the Spring of 2018.

Stormwater Flood Pump Upgrade (9th & Atlantic)

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. We have begun to analyze the system and provide upgrade proposals for consideration

and to request monies to be budgeted in the coming fiscal year and to (100K) we are looking at possible grant opportunities. On going

Public Works Yard – Well Building

We have prepared preliminary engineering construction budget to upgrade and raise the existing 30+ year old well house building. Grant monies are being sought to assist with this project. On going

Library Site

We continue to provide information and assistance to the Library board to help them continue with their review of the 5th and Chesapeake Avenue location. We have prepared a new layout for presentation to the library board.

Storm Drain System Maintenance:

We are working with Donnie and public works to develop a storm drainage maintenance and improvement plan for Fy 18and Fy 19.



The Jewel of the Chesapeake Bay
North Beach, Maryland

Code Enforcement & Rental Registration



Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS** He



CE GIS Maps RR GIS Maps



SHOW CURRENT LOCATION



[Change map layers >>](#)

Date

Location

Status

Violations

<i>Case Number</i>					
1.	<u>18-103</u>	03/27/2018	8822 ERIE Ave NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
2.	<u>18-106</u>	03/29/2018	8917 DAYTON Ave NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish, Parking restrictio
3.	<u>18-101</u>	03/23/2018	8922 DAYTON Ave NORTH BEACH, MD 20714	Closed - Unfounded	Trash/Rubbish
3.	<u>18-100</u>	03/23/2018	8922 DAYTON Ave NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
4.	<u>18-105</u>	03/28/2018	4021 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
5.	<u>18-92</u>	03/07/2018	3929 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Abandoned or inoperable vehicle Unregistered vehicles, parking p
6.	<u>18-90</u>	03/06/2018	3917 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Unregistered vehicles, parking p
7.	<u>18-97</u>	03/13/2018	4008 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Unregistered vehicles, parking p
8.	<u>18-94</u>	03/13/2018	3929 6TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
9.	<u>18-91</u>	03/07/2018	3917 6TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
10.	<u>18-108</u>	04/05/2018	4105 7TH St NORTH BEACH, MD 20714	Case Initiated	Stopping, standing or parking pr places.
11.	<u>18-87</u>	03/02/2018	4028 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
12.	<u>18-95</u>	03/13/2018	3948 7TH St NORTH BEACH, MD 20714	Case Initiated	Unregistered vehicles, parking p
13.	<u>18-89</u>	03/06/2018	3932 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Exterior Structure
14.	<u>18-102</u>	03/27/2018	3916 7TH St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
15.	<u>18-99</u>	03/22/2018	3908 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
16.	<u>18-93</u>	03/08/2018	4012 8TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
17.	<u>18-104</u>	03/28/2018	9428 SEA BREEZE Ct NORTH BEACH, MD 20714	Closed - Compliance	Parking restrictions
18.	<u>18-96</u>	03/13/2018	9566 SEA GULL Ct NORTH BEACH, MD 20714	Closed - Compliance	Unregistered vehicles, parking p

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: April 10, 2018
RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the months of March and April 2018.

- **CIVICREADY TEXT NOTIFICATIONS:** Since launching the system on March 26th, 208 people have subscribed. We will continue to do email blasts and put the information in the next newsletter to make residents aware of this new communication tool.
- **SHIRT SHACK:** The roll up door and canopy have been installed on the shirt shack. DPW built and installed cabinets. They will stain the interior of the building and build shelving. Most of the merchandise has been ordered.
- **TRADEMARK:** Good news! The Examiner found no other conflicting marks that would bar registration. The attorney had to address a minor formality, but everything is moving forward.
- **ADVERTISEMENTS:** Created advertisements for the House and Garden Tour book, the North Beach Loop Passport brochure, the Summer Fun edition of the Calvert Recorder, Southern Maryland This Is Living magazine and the spring production book for Abigail Francisco School of Classical Ballet. These ads promote the beach season and town events.
- Prepared the presentation for the Board of Library Trustees.
- Created and distributed flyers for the spring Community Clean Up and Plant the Town event.
- Began designing the waterfront brochure and the town marketing brochure.



NORTHERN HIGH SCHOOL ORCHESTRA
PERFORMED IN ICELAND



MEMO



To: Mayor and Town Council
From: Dawn Richardson
Date: April 10, 2018
RE: Monthly Report

Continued from page 1:

- Worked with a local sign company on logos for the GEM vehicle and the town hybrid vehicle. Logos to be installed April 11, 2018.
- Updated and printed all the 2018 posters for the Welcome Center.
- Attended End Hunger, Special Events, Work Session and Council Meetings.
- Daily tasks: website (updated calendar entries, sent out News email blasts); Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page); sent out text notifications.

UPCOMING EVENTS

APR 28 | 8 AM
Comcast Cares Day | Plant the Town

MAY 4-OCT 5 | Every Friday Night | 6 TO 9 PM
Farmers' Market, Classic Car Cruise-In & Art Fair

MAY 13
Welcome Center & Beach Open for Season

MAY 19 | DUSK
Movie on the Beach: *Coco*

MAY 25 | 6 PM
Concert on the Pavilion: *Fat Whiskey Band*

MAY 26
Bicycle, Kayak, Stand Up Paddleboard Rentals Begin

JUNE 3 | 1 PM
House & Garden Club Tour

JUNE 9 | 9 AM TO 4 PM
6th Annual End Hunger Dragon Boat Festival

JUNE 16 | DUSK
Movie on the Beach: *Pirates of the Caribbean / Dead Men Tell No Tales*

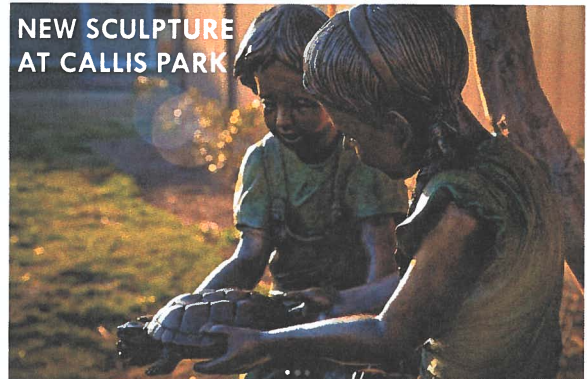
JUNE 22-24
North Beach American Film Festival

JUNE 23 | 12 PM
8th Annual DrinkMaryland with Concerts on the Pavilion

JUNE 23 | 12 PM
Art Festival | SUNRISE: A Celebration of the Arts

JUNE 29 | 6 PM
Concert on the Pavilion: *Southern Maryland Concert Band*

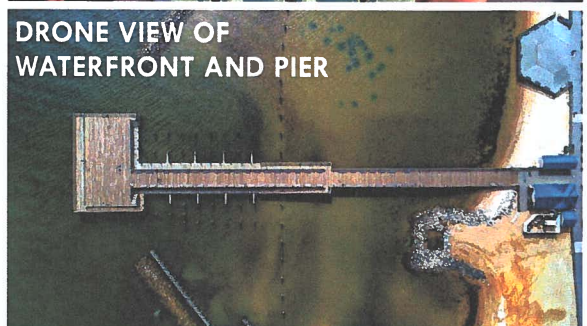
JUNE 30 | DUSK
View Fireworks from the Boardwalk



NEW SCULPTURE AT CALLIS PARK



OPENING NIGHT FOR FARMERS' MARKET IS MAY 4, 2018



DRONE VIEW OF WATERFRONT AND PIER

North Beach Waterway Dredge Project

BID FORM

Item No.	Item	Unit Meas.	Quantity	Unit Price	Amount
1	Mobilization-Beach Dredge	L.S.	1	--	\$ 90,000.00
2	Turbidity Curtain	L.F.	300	\$ 33.80	10,140.00
3	Excavation & Placement of Beach Dredge	C.Y.	2,200	\$ 33.46	\$ 73,612.00
4	Strip and Stockpile Existing Beach Sand and Respreads Over Dredged Material	C.Y.	1,000	\$ 22.20	\$ 22,200.00
5	Remove Dredge Material (Not Used) to Off-Site Disposal	C.Y.	100	\$ 115.00	\$ 11,500.00
Total Bid:					207,452.00

The BIDDER hereby acknowledges receipt of the following addenda:

ADDENDA NUMBER

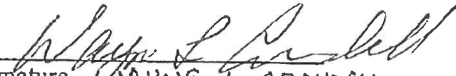
ISSUE DATE

EMAILS #1
ADDENDUM #2
ADDENDUM #3

ADDENDUM Feb 20
FEB 22
FEB 28

No successful Bidder may not withdraw his bid within 120 days. Contractor will begin work within 14 calendar days after Notice to Proceed and complete the work within 60 days from the Notice to Proceed.

Respectfully submitted,


 Signature WAYNE L. CRANDELL

733 CRANDELL RD WEST RIVER MD
 Address 20778

VECKE PRESIDENT
 Title

MARCH 5 2018
 Date

02106101
 License Number

MCLB # 04(E)



SEAL

ATTEST DAVID R. HARRIES II
 CORP. SECRETARY

0.North.Beach.Waterway.1218.ca

Description	QTY	Unit	Amount	Units to Date	USED
Mob	1		\$ 90,000.00		\$ 90,000.00
turbidity Curtain	300	\$ 33.80	\$ 10,140.00	300	\$ 10,140.00
Dredge	2200	\$ 33.46	\$ 73,612.00	2372	\$ 79,367.12
strip	1000	\$ 22.20	\$ 22,200.00	150	\$ 3,330.00
remove dredge	100	\$ 115.00	\$ 11,500.00	0	\$ -
					<u>\$182,837.12</u>

CONTRACT \$207,452.00

Cost to Date \$182,837.12

Balance \$ 24,614.88

Divided by cost of dredging \$34.46

CY of Material left to reach Contract Total 714

Rural Business Development Grant Application

Bay Arts Center, Inc.
813 Cedar Avenue
North Beach, Maryland 20714

Proposed Scope of Work:

Bay Arts Center is applying for a Rural Business Development Grant for Other Business Development. Our project and business activities take place in the Gathering Spot, a space created by Chesapeake's Bounty that is dedicated to community events and educational activities.

Our timeframe is one year, with planned implementation beginning as soon as grant funds are received.

Details of the proposed activities for this project include:

- Hire Studio Manager. *Immediately upon receiving grant funds.*
- Hire instructors for classes. *For the full year after receipt of funds.*
- Purchase and install classes and compartment sink. *Two months.*
- Purchase and install commercial dehydration equipment: *Three months.*
- Hire chefs to lead cooking demonstrations. *Six months.*
- Establish Art Guild. *Six months.*
- Guild presence at town events. *Six months to one year.*
- Host workshops/ career training. *Eight months.*
- Establish scholarship fund for North Beach residents to attend classes and events at no charge. *Immediately upon receiving grant funds.*

Written Narrative

Overview:

Our purpose is to create jobs and support economic development in and around the town of North Beach, Maryland. The intention of our project is for Bay Arts Center to become a local incubator for visual, musical, culinary, and agricultural/horticultural arts. To those ends we plan to hire a Studio Manager, hire course instructors, purchase and install commercial and cooking demonstration equipment, establish an Art Guild working to begin or further art careers, and host a variety of classes and community events in our shared space.

Jobs we intend to create include 1 studio manager position, 1 kitchen manager/chef position, and numerous part time opportunities for teachers, growers, cooks, and artists throughout the community. We will also be engaging in providing training for future employment through our classes teaching writers, cooks, farmers, musicians, and artists.

Area Served:

North Beach, a popular tourist destination, is known for being a source for local food and art. This provides an economic opportunity for increased local products. North Beach is unique in the exciting opportunities it has for local products. North Beach hosts one of the most successful farmers markets in the state, which provides the opportunity to sell local agricultural products, value added agricultural products, and local art work all in one spot. Similarly the many festivals and events offer additional venues for local products. Local art and local foods are also sold through several local businesses, providing year-round steady markets.

Area served information: Bay Arts Center typically draws participants from North Beach, Chesapeake Beach, Owings, Sunderland, Lothian and Tracey's Landing communities. These are all rural communities in Northern Calvert County and Southern Anne Arundel County. We have occasionally had students join our classes from Southern Calvert County, Prince George's County, and Charles County as well.

Plans:

Bay Arts Center will host events and classes at the Gathering Spot at 9124 Bay Aveue. Through this project Bay Arts Center will use space inside the Chesapeake's Bounty Food Market to provide instruction and facilities for arts classes, culinary arts and agricultural/horticultural training as well as opportunities for guest chefs to do special events like Dinner on the Beach.

A demonstration kitchen will be set up for teaching culinary arts. This will include a three compartment sink and commercial dehydrators, as well as a mirrored demonstration table for instruction. The dehydrators are the first step in the development of a full processing kitchen, and can support our goals in many ways. We will provide dehydrating opportunities for local farmers, and also for individuals to expand their business and create new products. Dehydrated herbs can be sold at the food market, as well as incorporated into food products and into body care products.

We will expand our food growing efforts with our existing community garden, and use the garden to teach sustainable agriculture and small space gardening, in addition to using the garden harvests in our cooking demonstrations and culinary classes. Through the garden and kitchen

efforts we will be building capacity of the community to grow, harvest, prepare, and market their own food. To this end we plan to extend the growing season as much as possible with raised bed gardens and a small greenhouse.

We will hire a Studio Manager to handle scheduling, advertising and social media, purchasing supplies for classes, coordinating and setting up events. This Manager will also be able to hire instructors for classes and experts for seminars and demonstrations in the kitchen and gathering space.

Bay Arts Center will also create an Art Guild of members interested in selling artwork through the studio, and at community events. We are asking the Town of North Beach to continue the in kind donation of a table for our Artist's Guild at the popular North Beach Farmer's Market. This will provide the opportunity for up and coming artists to learn the business side of promoting themselves and their art.

Businesses to be assisted:

The local food market Chesapeake's Bounty will be directly assisted by involvement in this project with the nonprofit Bay Arts Center. Other local businesses who will also be assisted include the following restaurants: Westlawn Inn, Neptune's Seafood Restaurant, Mexico Restaurant, and Hook and Vine. Our Dinner on the Beach and Chef-focused events will draw from these local restaurants and feature the work of local chefs. Local farms will benefit from access to commercial dehydrators and Freeze Drying Equipment. We include letters of support from Swann Farms and Floating Lotus Farmstead. Additionally, local sole proprietors such as Bayside Made and Mooi Alpha (both create natural body care products) will benefit. We also plan to reach out to local tea vendor Shari's Teas.

Applicant's Experience:

Bay Arts Center has been a nonprofit since September 2004 and has handled grants from the Bay Business Group, HELP Association, Inc., and the Arts Council of Calvert County.

You will notice in our financial records, that Bay Arts Center has been a dormant nonprofit for several years. We are a small arts education organization, and have reemerged in the town of North Beach as of January 2018 in a deliberate collaboration with Chesapeake's Bounty for the purpose of creating arts opportunities in the community. Prior to our period of dormancy, Bay Arts Center was a vibrant community arts studio, offering arts and music classes for all ages, from our very youngest toddler classes "Big Messy Art," to teen drawing classes in conjunction with local libraries, to hosting adult workshops with renowned local artists like clay sculptor Tammy Vitale and watercolorist Lee Boynton. We regularly hosted free art activities at Bayside Boys and Girls Club in North Beach, and an annual Community Art Show open to all. Bay Arts Center became dormant in 2011 in response to the prolonged illness of one of our Board of Directors, who was also the spouse of our organization's president.

Since relaunching Bay Arts Center, we have collaborated with Chesapeake’s Bounty hosted over thirty events in February and March alone, with themes ranging from bee-keeping to creating rain gardens to music classes in ukulele. Over 175 people have attended our various events. The Business Opportunity Grant will allow us to bring in experts and expand our focus to include workshops that create economic opportunities and provide job training. So far the feedback has been tremendous. The community expresses enthusiasm and encouragement for our new endeavors. We hope you will support us as well.

Some matching funds have been promised to complement this grant request and will cover the establishment of a scholarship fund for residents.

Budget

Equipment:

Three Compartment Sink and necessary plumbing	\$ 1800.
Cooking and Art Demonstration Table with Mirror	\$ 2900.
Steel Kitchen Commercial Kitchen Prep and Work Table	\$ 240.
Commercial Dehydrators (4)	\$ 2000.
Commercial Freeze Drier	\$ 5000.
Art Instruction Equipment and Supplies	\$ 2500.

Salary:

Studio Manager	\$24,000.
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Garden:

Raised bed frames	\$ 300.
Greenhouse 8’ x 12’	\$ 2400.
Topsoil and Compost	\$ 300.
Planting Materials	\$ 200.

Miscellaneous:

Licensing and Plan Reviews	\$ 1500.
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Request from the Town of North Beach:

Scholarship Fund

\$ 2,000.

We are seeking Scholarship funded by the Town of North Beach and exclusively for Town residents.

In Kind: Vendor's Table at Farmer's Market and Art Fair value: \$

(May – October)

**Town of North Beach, Maryland
8916 Chesapeake Avenue
North Beach, Maryland**

ORDINANCE NO. 18-01

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF NORTH BEACH, MARYLAND TO CLOSE AND ABANDON AN UNOPENED PORTION OF AN UNNAMED ALLEY IN BLOCK 7 OF THE NORTH CHESAPEAKE BEACH SUBDIVISION LOCATED IN THE TOWN OF NORTH BEACH, MARYLAND.

WHEREAS, North Beach, Maryland is a municipal corporation in the State of Maryland organized and operating under a Charter adopted in accordance with Article XI-E of the Constitution of Maryland (1990 Repl. Vol. and 2000 Supp.) and Article 23A of the Annotated Code of Maryland (1998 Repl. Vol. and 2000 Supp.); and,

WHEREAS, North Beach is empowered by virtue of Article 23A Section 2(24) and Section 19-501(47) of the Charter of the Town of North Beach to convey real property, when such real property is no longer necessary for the public use after having given at least twenty (20) days public notice of the proposed conveyance; and,

WHEREAS, there is an unused and unopened Right-of-Way in Block 7, Lots 37 to 48. This Right-of-Way is further described on a Plat attached hereto as Exhibit A and incorporated herein by reference; and,

WHEREAS, the Mayor and Town Council of North Beach has determined that the Right-of-Way referenced above is not necessary for public purposes and is not expected to be necessary for public purposes in the near future and that a substantial public benefit would be obtained if the Right-of-Way referenced above is vacated and closed so that the Town might be relieved from any possible obligation to open and maintain the same; and

WHEREAS, that the Town has received a request from a citizen living along the referenced alleyway requesting closure and the right to purchase same from Town; and

WHEREAS, twenty (20) days public notice has been given of the proposed closing of the above referenced Right-of-Way and of the Town’s intention to abandon and vacate this Right-of-Way and to convey all the Town’s right, title and interest, claims and causes which the Town may have in the Right-of-Way referenced above. Council finds that there is sufficient cause to close the Right-of-Way referenced above and that the closing of the Right-of-Way would be in the best interest of the public.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Town Council of the Town of North Beach the following:

1. That the unopened portion of an unnamed alley in Block 7 located in the subdivision known as “North Chesapeake Beach” as per plat recorded among the Land Records of Calvert County, Maryland in Plat Book G.W.D. 8 at Plat 305 and shown on Exhibit A is hereby closed and abandoned allowing the Town’s interest in the land to be deeded to the adjoining landowners by a Quit Claim Deed pursuant to Maryland law reserving unto the Town an Easement for ingress-egress, over-under and through the Right-of-Way for public utility facilities. A separate contract to convey the property will be executed by the Town and landowners and approved by the Mayor and Town Council.
2. That the Mayor is hereby authorized and empowered and directed to execute documents which would recognize the conveyance, revocation, termination, vacation, abandonment and closing affected by this Ordinance and which further grants, conveys and releases unto the owner of the lots adjacent to the Right-of-Way any further right, title, claims or interest of the Town in and to the Right-of-Way referenced above reserving unto the Town an Easement of ingress-egress, over-under and through the Right-of-Way referenced above for public utility facilities.

AND BE IT FURTHER ORDAINED that upon passage of this Ordinance, the same shall be authenticated by the signature of the Mayor and Town Clerk to be recorded among the Town books kept for that purpose, and that a certified copy of this Ordinance shall be posted and advertised pursuant to Section 19-311 of the Town Charter.

AND BE IT FURTHER ORDAINED that this Ordinance shall become effective on the ___ day of _____, 2018 after being read at two successive Town Council meetings as required by Section 19-311 of the Charter.

PASSED this _____ day of _____, 2018.

ATTEST:

Stacy Wilkerson, Town Clerk

Mark R. Frazer, Mayor

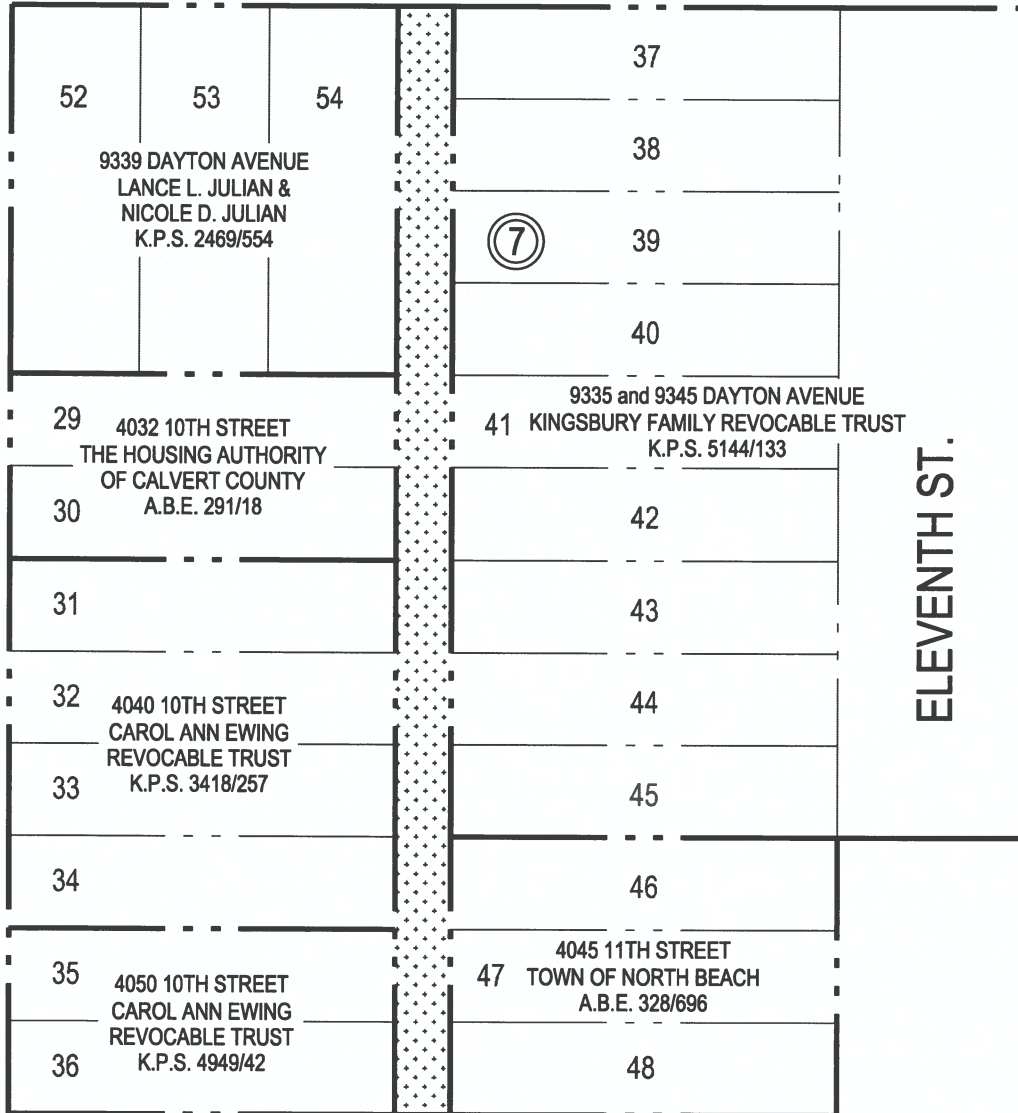
EXHIBIT A

DAYTON AVENUE



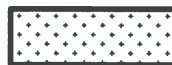
TENTH ST.

ELEVENTH ST.



CHESAPEAKE AVENUE

APPROVED BY TOWN OF NORTH BEACH



RIGHT-OF-WAY TO BE CLOSED
BY TOWN ORDINANCE 18-01

PAUL WOODBURN, TOWN ENGINEER

PLAT OF RIGHT-OF-WAY TO BE CLOSED
BLOCK 7 - PLAT BOOK G.W.D. 8 PLAT NO. 305
TOWN OF NORTH BEACH
NORTH BEACH, THIRD DISTRICT
CALVERT COUNTY, MARYLAND

11721 WOODMORE ROAD, SUITE 200
MITCHELLVILLE, MARYLAND 20721



BEN DYER ASSOCIATES, INC.
Engineers / Surveyors / Planners
TELEPHONE (301) 430-2000

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DRAWN BY: WC	RECORD NO.
DATE: MARCH 2018	DRWG. NO.
SCALE: 1" = 50'	