



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

LEGAL NOTICE - JOINT PUBLIC HEARING

NORTH BEACH TOWN COUNCIL & PLANNING COMMISSION

The North Beach Town Council and Planning Commission will hold a Joint Public Hearing to consider adoption of

ORDINANCE NO. 17-14

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF NORTH BEACH AMENDING CHAPTER 69 "LICENSING" OF THE CODE OF THE TOWN OF NORTH BEACH TO REPEAL §69-12 "FORTUNETELLING" AND AMENDING CHAPTER 117 "ZONING", §117-10 TO ALLOW FORTUNE-TELLING AS A PERMITTED USE IN THE C-M AND W-2 ZONES AND AMENDING §117-33 "DEFINITIONS" TO ADD A DEFINITION OF FORTUNETELLING

**February 8, 2018
7:00 PM**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - a. Approval of the minutes from the January 11, 2018 Town Council meeting
 - b. Approval of minutes from the February 1, 2018 Work Session
- V. SCHEDULED APPOINTMENTS
 - a. Appointment of Elissa Levan as the Town Attorney
 - b. Presentation to the Twin Beach Players for Polar Bear Plunge Proceeds
 - c. Nancy Valentine – Presentation of FY 17 Financials
- VI. PUBLIC SAFETY REPORT
- VII. REPORTS



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- a. Treasurer
- b. Public Works Supervisor
- c. Town Engineer
- d. Code Enforcement
- e. Marketing
- f. Circuit Rider

VIII. PUBLIC COMMENT

IX. BUSINESS ITEMS

- 1) Callis Park Playground Upgrade RFP

X. ORDINANCES AND RESOLUTIONS

- 1) 17-14: An Ordinance of the Mayor and Town Council of the Town of North Beach Amending Chapter 69 "Licensing" of the Code of the Town of North Beach to repeal 69-12 "Fortunetelling" and amending Chapter 117 "Zoning" to allow fortunetelling as a permitted use in the C-M and W-2 Zones and Amending 117-33 "Definitions" to add a definitions of Fortunetelling - Voting
- 2) Resolution 18-01: North Beach Fee Schedule - Voting

XI. MAYOR REPORT

- 1) State of the Town

XII. COUNCIL REPORTS

XIII. ADJOURNMENT

XIV. EXECUTIVE SESSION

- A) To consider the acquisition of real property for a public purpose and matters directly related thereto; as authorized by the General Provisions Article of the Annotated Code of the Public General Law of Maryland, Section 3-305(b) (3)



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UPCOMING MEETINGS AND EVENTS:

- 1) Monday, February 19, 2018 – Town Government Closed
- 2) Thursday, February 22, 2018 – Planning Commission Meeting – 7 pm
- 3) Wednesday, February 28, 2018 – Economic Development Meeting – 7 pm
- 4) Thursday, March 1, 2018 – Work Session – 7 pm
- 5) Monday, March 5, 2018 – Special Events Meeting – 7 pm
- 6) Tuesday, March 5, 2018 – Environmental Committee Meeting – 7 pm
- 7) Thursday, March 8, 2018 – Town Council Meeting – 7 pm

All agendas are subject to change up until the time of the meeting

TOWN COUNCIL MEETING
JANUARY 11, 2018 MINUTES

The meeting was called to order at 7:00 pm by Mayor Frazer.

The Mayor lead the Pledge of Allegiance and all council members were in attendance along with Town Attorney, Karen Ruff. All staff was in attendance with the exception of Town Clerk, Stacy Ward and Lt. Naughton sat in for Corporal Phelps.

A motion was made to approve the agenda by Councilman M. Hummel and seconded by Councilman R. Hummel, but Councilman Troncone asked that the electric charging station be added to the Business Items. A motion to approve was made by M. Hummel and seconded by Councilwoman Jane Hagen. All voted "aye" and the motion to add the charging station to the business item discussion was approved. Therefore, a motion was made by R. Hummel to accept the agenda, seconded by Councilman Benton. All voted "aye" and the agenda was approved.

The Mayor then announced that this would be the last meeting for Ms. Ruff as she will be relocating.

Mayor Frazer announced that there would be two applicants interviewed for the position of Town Attorney; Charles "Chip" MacLeod and Todd K. Pounds.

Mr. MacLeod was the first for interviewing and he presented himself to the council. He is with the MacLeod Law Group and his resume is enclosed in the Agenda.

Mr. Pounds presented himself to the council. He is with the firm of Alexander and Cleaver. His resume is also included in the Agenda.

The Mayor thanked each gentleman for their interest in the position and their presentation. He announced there would be an executive session after the meeting to consider all applicants.

Sgt. Naughton delivered the Public Safety report. J. Hagen asked about the administration of Narcan. Joanne Hunt gave the Treasurer's report. A motion to accept the report was made by J. Hagen, seconded by M. Hummel. All voted "aye" and the report was approved.

Donnie Bowen gave the Public Works report and R. Hummel complimented public works for the work they did in the San Francisco development and the water main break on January 1, 2018. P. Troncone commented on the condition of the crosswalks regarding weather damage and D. Bowen stated the company would be back in the spring about issues with the materials. The white borderlines have been coming apart.

Town Engineer, Paul Woodburn gave his report and Councilwoman Schiada recommended they use the address of 5th and Chesapeake for the possibility of a library as 5th and Bay was incorrect.

R. Crump, code enforcement, gave the year end totals of incidents as compared to last year. D. Richardson gave her Marketing report and V. Owens gave the Circuit Rider report. Currently, she is working on finding grants for more signage throughout the beach.

The Mayor introduced Councilman Larry Jaworski from Chesapeake Beach and at that point asked for Public Comment.

John Diorio, owner of Sweet Sue's approached the council with a remark regarding the Polar Bear Plunge. He stated the town solicited advertising for the Polar Plunge for \$350.00 and asked whether it was an "event" or town "sponsorship"? He needed more definitive answers because there was a mobile coffee truck, "The Coffee Table" at the Plunge and he was wondering why, without paying a \$325.00 fee, they were allowed to sell their products? He stated his business had lost money because of the vendor. The Mayor thanked Mr. Diorio and said they would meet to discuss the situation.

The change order was discussed briefly with R. Hummel suggesting a retention amount be held until replanting of the berm and surrounding area was completed. The mayor asked P. Troncone to come up with a retention number and a motion was made to approve the change order by R. Hummel, seconded by G. Schiada. All voted "aye" and the motion was approved.

P. Troncone said he had compared fees for electric charging and we were higher than anyone else. He recommended changing the fee schedule. The mayor recommended P. Troncone, J. Hunt and D. Bowen get together and decide upon a new fee. There also needed to be better signage.

The council then made their comments and the Mayor asked for a motion to adjourn. It was made by M. Hummel, seconded by J. Hagen and all voted "aye". The announcement was made again, there would be an executive session immediately after council meeting.

The motion carried and the meeting adjourned at 8:40 pm.

Marsha Stiner standing in for Stacy Wilkerson , Town Clerk



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Minutes from the February 1, 2018

Work Session

7:00 p.m.

Meeting opened at 7:00 p.m.

Attendance: Jane Hagen, Mike Benton, Gwen Schiada, Mickey Hummel, Randy Hummel, Paul Troncone, John Hofmann, Donnie Bowen, Joanne Hunt, Dawn Richardson, Richard Ball and Stacy Wilkerson.

- 1) Design for Pavilion on Boardwalk: A rendering of the pavilion was shown to the Council. The proposed pavilion is 20 x 40 with cedar columns and a blue roof. The Council has instructed Donnie Bowen to tape off two sizes on the pavilion to show the area it will cover. The two sizes are a 20 x 40 and a 36 x40. Donnie Bowen and Richard Ball both agree the larger size will work on the pavilion and still accommodate the Christmas Tree.
- 2) Update to Callis Park Playground and Design: Richard Ball prepared a presentation to show the proposed upgrades to Callis Park for children 5 – 12. Currently, the only playground equipment for children of that age range is a swing set and monkey bars. The upgrades will include the removal of the existing exercise equipment, installation of new playground equipment, benches, game tables and ground covering. Councilman M. Hummel is requesting some of the gym equipment be relocated outside Overlook Park if possible. Councilwoman Hagen is requesting some type of playground equipment for a handicapped child. Councilman Troncone is requesting a fence is installed around the tot-lot portion of the park. Richard will take all recommendations into consideration and include in the RFP. This item will be placed on the February 8, 2018 Town Council agenda for further discussion and the staff will request approval to send the project out to receive Request for Proposals.
- 3) Discussion on additional plaques for benches: The Town receives request from individuals who would like to purchase a memorial bench. The Town is no longer selling any additional benches. Two ideas were discussed: a) memorial bricks at Wetlands Overlook Park; b) memorial flowerbed sections. Donnie Bowen and Stacy Wilkerson will work on both projects and return with additional information.
- 4) Discussion on the selling of Town Merchandise with Logo: The Town has applied for the trademark of the Town "Logo" and the Trademark of the Town Slogan... "Jewel of the Chesapeake Bay". The Council discussed if this was even lawful to do. When the logo was created in 2011, the Town was going to apply for a patent with Ken Wilcox taking care of the paperwork. This project was not completed. The staff did some research and applied for both items with a patent attorney. The Council would like to know if any other municipalities have patented their logo successfully. MML will be contacted to obtain additional information on the patent and trademark of the logo and slogan. Additionally, the discussion opened up regarding the "Shirt Shack"



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and the operation along with the purchasing of merchandise. The Council is requesting the Town prepare a Request for Proposals to receive interest from any businesses who would be interested in operating the North Beach Shirt Shack. The Shirt Shack RFP will be placed on the February 8, 2018 Town Council agenda as an action item to obtain approval for the staff to write and send out this RFP.

- 5) NB Economic Development Committee Opportunity: Councilwoman Schiada introduced Stacy Allen, owner of Bay Arts Center and Ken Hennings to the other members of Council and the audience. Ms. Allen has partnered with Chesapeake Bounty to teach various classes in the location. Mr. Hennings has brought a grant opportunity to Ms. Allen to allow her additional monies for classes, etc at Chesapeake Bounty. This grant is for non-profit 501c3 organizations. Ms. Allen and Mr. Hennings are requesting the Town's support in this grant application. At this time, they are not requesting money from the Town, just the support of the local municipality in which the business is located. The Council will support Ms. Allen applying for the grant.

Meeting closed at 8:30 p.m.

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: February 6, 2018
To: Stacy Wilkerson
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-North Beach

In January of 2018, the Sheriff's Office handled 105 calls for service in North Beach. This is up from the 83 calls in December 2017.

(In January of 2017, the Sheriff's Office handled 155 calls for service in North Beach.)

Call Breakdown for January 2018:

63 calls were self-initiated (patrol checks, follow-up investigations, etc)

42 calls were received by other means (citizens, alarm companies, etc)

Of the 105 calls, we handled:

- 1 Theft
 - Cash from UNLOCKED Vehicle – 2nd St. (Under Investigation)
- 1 Non-Fatal Heroin Overdoses
- 1 DUI

January 2017 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	2	2	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	1	1	Follow Up	5	5	Robbery	0	0
Accident	2	2	Found Property	0	0	Search Warrant	0	0
Alarm	3	3	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	0	0	Harassment	0	0	Sex Offender Registry	0	0
Assault	1	1	Illegal Dumping	0	0	Special Assignment	1	1
Assist Motorist	1	1	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	1	Indecent Exposure	1	1	Stolen Vehicle	0	0
Assist Sick/Injured	2	2	Intoxicated Person	0	0	Summons Service	0	0
Attempt to Locate	5	5	Kidnapping/Abduction	0	0	Suspicious Person	2	2
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	2	2
Burglary	0	0	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	3	3	Loud Party/ Music	0	0	Telephone Misuse	0	0
Check Welfare	2	2	Mental Subject	0	0	Theft	3	3
Conservor of Peace	0	0	Missing Person	0	0	Traffic Complaint	1	1
Destruction of Property	0	0	Neighborhood Dispute	0	0	Traffic Control	0	0
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	2	2
Disorderly	2	2	Parking Complaint	0	0	Trespassing	1	1
Domestic	0	0	Patrol Check	58	58	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	0	0	Police Information	2	2	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	1	1	Warrant Service	1	1
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							105	105

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	1	CDS Arrest	0	0	Other Arrest	0	0
Civil Marijuana Citations	0	0	Non Fatal Overdose	1	1	Fatal Overdose	0	0

**** Notes ****

TOWN OF NORTH BEACH
TREASURER'S REPORT
Reporting Period 12/01/2017- 12/31/2017

PNC Bank:

Beginning Balance 12/01/2017	\$ 547,511.86	
Total Debits (+)	\$ 201,827.63	
Total Credits (-)	\$ 529,940.06	
 Ending Balance 12/31/2017	 \$ 219,399.43	 Last Year: \$ 358,957.46
 Investments (MLGIP/General Fund)	 \$ 3,714,110.86	 Last Year: \$ 3,394,805.85
(MLGIP/Sewer Capital)	\$ 34,416.64	Last Year: \$ 34,130.06
(MLGIP/Water Capital)	<u>\$ 7,518.60</u>	<u>Last Year: \$ 7,456.00</u>
Total Cash	\$ 3,975,445.53	Last Year: \$3,795,349.37

Hotel Tax Revenue	561.92	794.09
State of MD Business License Revenue	0.00	0.00

Cash Receipts over \$7,500.00

\$ 26,238.55- Calvert County Tax Payment.- November, 2017

Cash Disbursements over \$7,500.00

- \$ 33,909.73- Payroll W/E 12/02/2017
- \$ 28,562.27- Payroll W/E 12/16/2017
- \$ 23,602.00- Hertrich Fleet Services- Hybrid Vehicle
- \$ 14,600.00- Independent Custom Metalworks- Callis Park Gate
- \$ 23,671.16- Town of Chesapeake Beach- Wastewater Treatment
- \$ 76,904.64- Alternative Paving- Crosswalks
- \$ 8,950.00- Town of North Beach (Christmas)
- \$ 9,922.47- BGE thru 12/31/2017
- \$ 11,384.47- PNC CC thru 11/02/2017
- \$ 37,230.00- Maryland State Retirement System
- \$ 10,000.00- BBD, LLP- Auditors
- \$ 16,536.22- Southern Maryland Recycling- Trash Contract- November
- \$ 18,110.49- State of MD Dept. of Budget & Mgmt.- November & December Health Benefits
- \$ 9,666.00- Top Hat - New Year's Eve Tent

To: Mayor Frazer and Town Council

From: Don Bowen DPW

Date: 2-07-2018

Subject: Monthly Report

The following is a list of items DPW has been working on in addition to routine task.

- 1) Continuing to work on design and obtain budget estimates for the upgrading of the town's well house and water pumping station.
- 2) Continuing to work on pavilion that is designed to go on the boardwalk in the area of the pavilion. Once we have construction drawing can get firm pricing. Goal is to have pavilion built by Memorial Day.
- 3) Built a new roof on existing water station at Greenwood Ave. Old roof was a flat concrete roof and had started leaking which was causing damage to the equipment inside the building. Installed an A pitched roof with metal roofing on it to correct problem.
- 4) Continued work on the shirt shack building, started work on finishing the interior. Counter door and canopy for the front has been ordered. Working with staff on layout of interior cabinets and shelving etc. Object is to have shirt shack ready for business for Memorial Day weekend.
- 5) The area had a few days this report period that required monitoring the road conditions and spreading salt when necessary. During this report period DPW also rebuilt both salt spreader caster assemblies on spreaders.
- 6) Addressed several sewer backup calls this month, problems were both on the town side and some found on homeowner side. DPW jetted service connections and main lines in areas to clear problems.
- 7) Installed a new level control device on storm water pump on the beach to replace existing controller that failed and performed routine maintenance on storm water pump.

Please contact me with any questions or concerns.
Thanks Don Bowen DPW

MEMORANDUM

TO : Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : February 7, 2018
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project

SHA's environmental and highway design work is progressing toward a planned construction start for the Spring of 2020. The SHA held a design update meeting on November 17 and December 15, 2017. They plan to come provide a presentation to the Town in March or April of 2018. Stay tuned.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2018. The Town is also working on other new grant opportunities for 2018.

Beach Dredge Project

We have all permits and are out to bid. We anticipate bringing this to the council in March.

Pier Pavilion Project

We are working on final construction drawings with the Architect and construction is slated for the Spring of 2018.

Stormwater Flood Pump Upgrade (9th & Atlantic)

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. We have begun to analyze the system and provide upgrade proposals for consideration to request monies to be budgeted in the coming fiscal year and to 100K at possible grant opportunities.

FEMA

The County has prepared a North Beach Flood Mitigation Plan (updated) draft for Town review and adoption. FEMA has provided a presentation on structural flood mitigation measures which may be implemented by homeowners to protect their homes from storm damage.

Public Works Yard – Well Building

We have prepared preliminary engineering construction budget to upgrade and raise the existing 30+ year old well house building. Grant monies are being sought to assist with this project.

Water Meter Pit Replacement

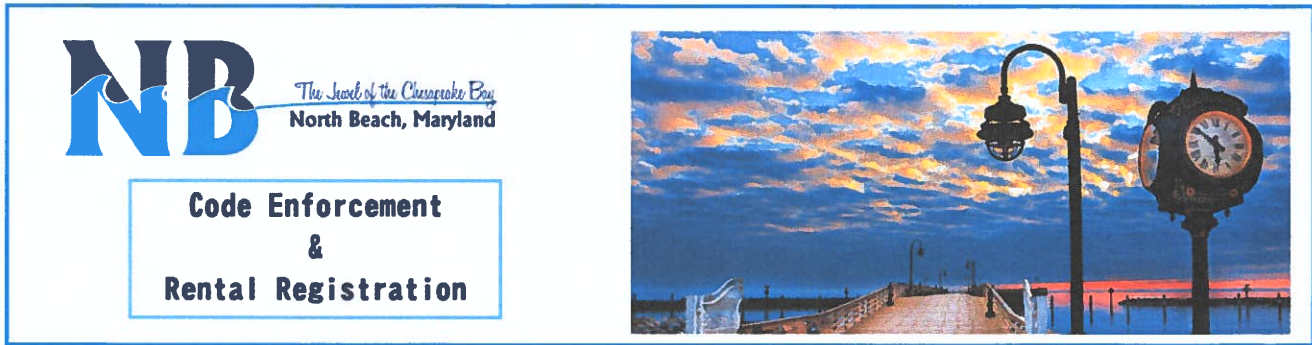
2018 MWQFA monies are being sought to begin to replace old and non-working water meter pits.

Library Site

We continue to provide information and assistance to the Library board to help them continue with their review of the 5th and Chesapeake Avenue location. We have also been working on reviewing locations for potential additional parking opportunities around this library site.

Sidewalk Inventory Master Plan

We are working on updating the Town sidewalk inventory master plan to show existing sidewalks and proposed future sidewalks.



Code Enforcement Summary Report

Report Criteria:

Status Assigned To Census Tract Violation Initiation Open Date Range Follow up Date Range Close Date Range
 All All All All From 01/01/2018 To 02/07/2018 From To From To

CE Totals

Total Closed Cases Open Cases
 Totals 18 9 9

CE Cases by Employee

Employee	Total Closed Cases	Open Cases
Croteau, Donald	18	9
Totals	18	9

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
Abandoned Dwelling	0	0	0
Abandoned or inoperable vehicles-private property	1	0	1
Accessory structure	0	0	0
Animals running @ large	0	0	0
Burning	0	0	0
Dangerous tree or limbs	0	0	0
Grading and Drainage	0	0	0
Loud/unnecessary noise	0	0	0
Motor vehicles	0	0	0
Numbering of building	0	0	0
Operation of motor vehicles (F)	0	0	0
Operation of motor vehicles (G)	0	0	0
Parking restrictions	1	1	0
Protective treatment	0	0	0
Rodent	0	0	0
Sanitation	0	0	0
Sidewalks and driveways	0	0	0
Stopping, standing or parking prohibited in specified places.	1	0	1
Trash/Rubbish	10	7	3
Unlawful acts noise (B)	0	0	0
Unlawful acts noise (C)	0	0	0
Unlawful acts noise (D-G)	0	0	0
Unlawful acts noise (H)	0	0	0
Unlawful acts noise (I - K)	0	0	0
Unlawful acts-noise	0	0	0
Unlawful acts-noise (A)	0	0	0
Unregistered vehicles, parking prohibited	5	1	4
Vacant land and Structures	0	0	0
Weeds	0	0	0
Weeds/grass/plants	0	0	0
Totals	18	9	9

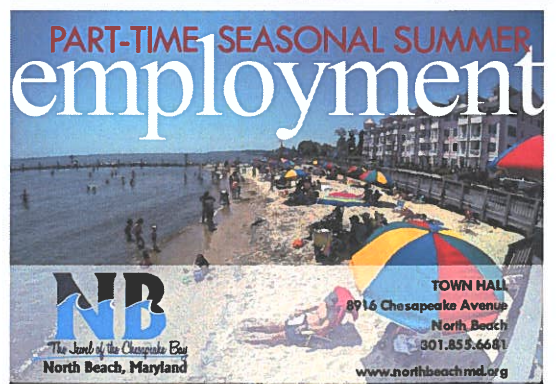
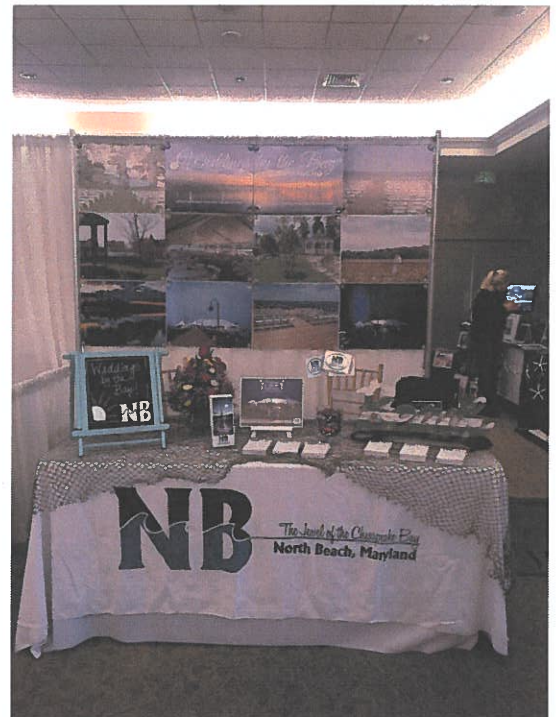
MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: February 8, 2018
RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of January 2018.

- **CIVICREADY TEXT NOTIFICATIONS:** Participated two conference calls regarding the new system. I have a checklist to complete prior to a “teach-back” training session. After that, CivicReady will then be in the final phase of production.
- Designed riders for the Municipal Parking Lot sign that include the address of the lot and also to indicate that you can charge your electric vehicle.
- Continued the interior design layout for the shirt shack. Researched suppliers and cabinet makers.
- Updated the application packet for potential waterfront staff. Created an employment flyer for Richard Ball to distribute.
- Worked with Mayor Frazer and Councilwoman Schiada on responses to the Board of Library Trustees for Calvert Library. Prepared and delivered the document as requested.
- Stacy Ward and I attended the What’s Up Weddings Bridal Expo. We networked, displayed and handed out information about having a wedding in North Beach.
- Created signs for the waterfront discouraging people from feeding the ducks.
- Began preparing State of the Town for 2017.
- Helped prepared the Callis Park Revitalization presentation that was presented at the Work Session.
- Daily tasks: website (updated calendar entries, sent out News email blasts); Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page).



The Town of North Beach is now accepting applications for part-time employment for the 2018 season. Interested candidates should pick up an application at the Town Hall between the hours of 8:30 am and 4:30 pm, Monday through Friday. Candidates may also download the application from the town website.

This is a great opportunity for part-time employment for senior citizens, students, and

teachers looking for a summer job, or a second job.

Town attendant responsibilities include serving our town residents and guests at the beach and boardwalk and during a variety of special events throughout the season.

The Town of North Beach is seeking individuals who:

- are out-going and personable

- are hard-working, reliable, and self-motivated
- have flexible in working hours.



Would you like to join our team?



North Beach Funding Report 2018

PRESENTED FEBRUARY 8, 2018

**Town of North Beach
Authored by: Veronica Owens
Development Specialist**



Funding 2018

2017 Grant Funding Total: \$280,000.00

2018

PENDING:

North Beach Well House Station Upgrade:	\$115,622.
North Beach Callis Park Playground:	\$92,534.
North Beach Lighting the Bay (streetlights):	\$50,000.
Electric Charging Station Rebate:	\$4,000.
Total Pending:	\$262,156.00

UNDERWAY:

Elevated Walkway	\$100,000.
Chesapeake Conservation Corps Intern	\$20,000.
Total Funding Underway:	\$120,000.

TOWN OF NORTH BEACH
8916 Chesapeake Avenue
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RESOLUTION NUMBER: 18-01

A RESOLUTION TO ESTABLISH TOWN OF NORTH BEACH FEES

WHEREAS, The Mayor and the Town Council recognize its responsibility to issue building permits, business licenses, rental licenses and other related services for its citizens.

WHEREAS, Ordinances of the Town of North Beach require that fees for services and use of public facilities be established by resolution of the Town Council.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Town Council of the Town of North Beach, Maryland establish and set the fees delineated as Enclosure 1, of this resolution, as the fees to be paid for specific services, permits, licenses and inspection.

READ AND ADOPTED THIS 8th DAY OF FEBRUARY 2018.

EFFECTIVE THE 8TH DAY OF FEBRUARY 2018.

By Order of the Town Council
Of the Town of North Beach, Maryland

Mark R. Frazer, Mayor

CERTIFICATION

I, **HEREBY CERTIFY**, that as the duly appointed Town Clerk, that the foregoing **RESOLUTION 17-01** as adopted on the 8TH day of February with _____ Council Members present and voting with _____ Aye and _____ Nay votes.

Stacy L. Wilkerson, Town Clerk

February 2018

Town of North Beach
8916 Chesapeake Avenue
PO Box 99
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SCHEDULE OF FEES

RENTAL LICENSE

Renewal every three years with an inspection done within the three-year cycle. Additional inspections can be required if complaints are received for substandard conditions.

Per Unit with one inspection	\$55.00 (\$165.00 every 3 years)
One re-inspection	\$75.00
Second re-inspection	\$100.00
Vacation Rentals	\$150.00 (every 3 years)

BUSINESS LICENSE

Annual

Annual Inspection

All Fees include one Inspection

\$25.00 per day penalty for failure to complete inspections
\$50.00 per day for each day in violation for operating without a license

Business may require several licenses based on operation. Any person or persons engaged in any business for profit within the Town limits not hereinbefore specified shall pay an annual license fee of not less than \$50.00 or such amount as the Town Council may determine.

Alcoholic Beverages (On-Sale) (Not including Beer & Wine)	\$80.00
Alcoholic Beverages (Off-Sale) (Not including Beer & Wine)	\$55.00
Antique	\$55.00

February 2018	
Artist Studio	\$55.00
Auctioneer	\$55.00
Auto Sales	\$55.00
Bakery	\$55.00
Barber Shop	\$55.00
Beauty Parlor	\$55.00
Bed & Breakfast	\$55.00 1 st Room \$35.00 each additional room
Beer & Wine, only (On-Sale)	\$80.00
Beer & Wine, only (Off-Sale)	\$80.00
Billiard Parlor	\$105.00
Boarding/Rooming House	\$55.00 1 st Room \$35.00 each additional room
Boats & Jet Skis (Power for hire)	
Boats (non-power) rafts, skis – for hire	\$1,650 per season for the First three. Additional \$150.00 for each after that.
Carnival License (case by case set by Town Council)	\$50.00 to \$250.00
Coin operated vending/amusement machines (Special License) per machine (candy, soda, laundry type machines)	\$20.00
Contractors and Builders (Carpenters, brick layers, masons, roofers, electricians. All building & landscaping trades)	\$55.00
Crafts (hobby crafts, ceramics, etc.)	\$55.00
Delicatessens	\$55.00
Drug Stores	\$55.00
Dry Cleaning and Laundry Services	\$55.00

February 2018

Entertainment License	\$105.00 per event
Firearms, Sales	\$220.00
Filling and Service Station	\$55.00
Food Stands	\$55.00
Furniture Stores	\$55.00
Garage & Repair Shops	\$55.00
Garden and Plant Shops	\$55.00
Gift Shops	\$55.00
General Merchandise or Notions	\$55.00
Grocery and/or meat dealers	\$55.00
Hardware Stores	\$55.00
Hotels (per room)	\$55.00
Hucksters and Produce dealers	\$55.00
Jewelry Store	\$55.00
Motels (per room)	\$40.00
Moving pictures and other performing theaters	\$105.00
Parking lot (private)	\$55.00
Photographers	\$55.00
Pool Hall	\$105.00
Pool/Billiard Table (per table)	\$25.00
Public Garages & repair shops	\$55.00
Real Estate Brokers	\$55.00

February 2018	
Restaurant or lunchroom	\$55.00
Rooming House	\$55.00 1 st room \$35.00 each additional
Seafood (fresh)	\$55.00
Shoe repair and valet service	\$55.00
Stands, amusement	\$55.00
Tavern	\$55.00
Taxicabs and other vehicles for hire (First two vehicles, \$20.00 for each additional)	\$55.00
TV sales/service	\$55.00
Wholesale merchandise dealers	\$55.00

BUILDING PERMITS

Permit VOID if work is not started within 90 days

All work must be completed one year from the date of issuance.

Any person who commences to work which requires a Building Permit before obtaining the necessary permit, shall be subject to a penalty of 100% of the usual permit fee in addition to required permit fee.

Penalties for Failure to Comply with BOCA Codes and the Town of North Beach Codes

Penalties for Failure to Comply with the Codes

A Municipal Citation not to exceed \$1,000 may be imposed for each Conviction of a municipal infraction. The fine is payable within 20 Calendar days of receipt of the citation.

Moving Fee (for the moving of any building or structure)	\$100.00
Demolition of existing structure	\$100.00
Miscellaneous Zoning Permit	
1. Fences	\$30.00
2. Sheds	\$30.00
3. Tree Removal	\$30.00

February 2018	
4. Roofing, remodeling, repairs to home	\$30.00
5. Swimming Pools (above ground)	\$30.00
6. PODS	\$50.00
Zoning Permit (County building permit required)	
1. New Construction	\$250.00
2. Addition	\$150.00
3. Garage	\$150.00
Use and Occupancy	
Change in Use or Tenant	\$100.00
New Building or Structure	\$100.00 per use or unit

ZONING PERMIT APPLICATIONS

CATEGORY II SITE PLAN (COMMERICAL AND MULTI-FAMILY UNITS):

1 unit, minimum fee	\$250.00
2-15 units, or up to \$500,000 value	\$450.00
16-30 units, or \$500,000 to \$1,000,000	\$850.00
31-45 units, or \$1,000,000 to \$1,500,00	\$1,250.00
45-60 units	\$2,050.00
61-75 units	\$2,850.00
76-90 units	\$4,850.00
Larger numbers of units (estimates upon request)	

PLANNING COMMISSION/BOARD OF APPEALS

Special Exception	\$350.00
Departure from parking requirements	\$225.00
Zoning Variance (Deviation from the Ordinance)	\$200.00
Appeals (Zoning decision or interpretation)	\$200.00
Re-zoning (Filing to change an existing zoning)	\$1500.00
Nonconforming use (Alterations or expansion)	\$150.00
Zoning Ordinance Amendment (filed from the public)	\$350.00

February 2018 Home Occupation	\$125.00
Vacation Rental Special Exception and License Per Unit	\$350.00

SIGN PERMIT

Sign Permit	\$50.00
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SUB-DIVISION

Re-platting of lots (not creating a new lot)	\$125.00
Re-platting of lots (creating a new lot)	\$250.00

FISHING PIER FEES

Out of Calvert County	
First Pole	\$7.00
Second Pole	\$5.00
Two pole maximum	
Season Pass (non-transferable)	\$65.00

BEACH FEES

Calvert County Residents	
Adults (ages 12-54)	\$7.00
Children (ages 3-11)	\$4.00
Seniors (ages 55 & up)	\$4.00
Children 2 and under	FREE
Adult Season Pass (12 –54)	\$50.00
Children Season Pass (3 – 11)	\$25.00
Family Pass (5 people)	\$200.00
Out of Calvert County Visitors	
Adults (ages 12-54)	\$17.00
Children (ages 3-11)	\$9.00
Seniors (ages 55 & up)	\$9.00
Children 2 and under	FREE
Adult Season Pass (12-54)	\$120.00
Children Season Pass (3-11)	\$ 100.00
Family Pass (5 people)	\$400.00

RENTAL FEES

Umbrellas	\$15.00
Chairs	\$10.00
Chaise Lounge Chairs	\$15.00
Fisherman Chairs	\$15.00
Boat Slips	FREE

ATM MACHINE & CREDIT CARD FEE

ATM machine service charge	\$3.00
Credit Card Usage service charge (on-line web pay)	\$3.00
Credit Card Payments	\$2.00

CAR CHARGING STATION FEES

Charging Fee Per Hour	\$.25
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WATER AND SEWER FEES

Water Connection Fee (at cost)	\$2000.00 deposit
Water Tap Fee	\$3500.00
Sewer Connection Fee (at cost)	\$2000.00 deposit
Sewer Tap Fee	\$17,250.00

As per Section 2.2 in the Water and Sewer Manual

2.2 APPLICATION AND PERMIT. When the property owner is ready to connect to the water and sewer system, he shall complete an "Application and Permit for Water or Sewer Connection" in duplicate and make a payment to the Town in an amount equal to the Capital Connection Charge the estimated Connection Fee and the Permit Fee. At the time of application, the Town will estimate the cost of the Connection Fee. The applicant will pay to the Town the full estimated cost of the connection prior to the permit being issued. After the Town has completed the connection any amount of the estimated Connection Fee in excess of the actual cost to the Town will be returned to the applicant. Similarly, any actual costs in excess of the estimated connection fee must be paid by the applicant. The actual cost to the Town to make the connection shall include but not be limited to labor, equipment, materials, subcontract services, engineering fees or any other cost directly incurred by the Town in making the required installation.

WATER AND SEWER USAGE SCHEDULE

Water:	
First 10,000 Gallons	\$42.20
Next 15,000 Gallons	\$2.50 Per Thousand
Next 25,000 Gallons	\$3.00 Per Thousand
Over 50,000	\$3.50 Per Thousand
Sewer:	
First 10,000 Gallons	\$91.00
Next 15,000 Gallons	\$3.30 Per Thousand
Next 25,000 Gallons	\$4.15 Per Thousand
Over 50,000 Gallons	\$4.64 Per Thousand
Water Turn Off Fee:	\$40.00
Meter Test Deposit	\$40.00

Turn On Charge: If a delinquent water and sewer bill has not been paid by the close of business by the date specified on the Water Turn Off Notice, the water will be shut off and the customer account will automatically be charged an additional \$40.00 Turn Off Fee. If for any reason the Town is unable to turn off the water by the designated date, the account will still be assessed the \$40.00 Turn Off Fee. Water will no be reconnected until the account is paid in full. During the period when the water and sewer is shut off, the owner will still be responsible for the payment of minimal water and sewer use fees, as well as, sewer and water benefit fees.

WATER AND SEWER RATE SCHEDULE

Water Benefit Annual	\$102.00	(Special Assessment)
Water Use Minimum	\$42.20	
Sewer Benefit Annual	\$250.00	(Special Assessment)
Sewer Use Minimum	\$91.00	
Total Minimum	\$133.20	(New/Does not include the Flush Tax)
MD Flush Tax	\$15.00	

ADMINISTRATIVE TIME

Xeroxed documents	\$.25 per copy /per sheet
Preparation and Search Fee (per Md Annotated Code Public Information Act: 10-621: Fees	\$ 25.00 1 st hour \$ 20.00 each add. Hour

February 2018

Note: All requested items must be in writing. Fees will occur after two hours of administrative work has been done.

RETURN CHECK FEE

Any check returned will be charged a fee of \$40.00.

MISCELLANEOUS FEES

Tax Rate FY2017

0.6329 per assessed \$100 value

Refuse Fee / Annual Fee \$295.00 (Utility Tax Rate

\$1.80 per assessed \$100 value

CODE ENFORCEMENT/PARKING FINES

Illegal Parking Fine

- | | |
|---------------------------------|---------|
| a) 2-hour parking | \$35.00 |
| b) All other parking violations | \$50.00 |

Grass Cutting Fine

This fine is for individual homeowners who do not cut their grass once it exceeds the 8-inch growth mark.

\$75.00 1 st offense
\$250.00 2 nd offense
\$500.00 3 rd & subsequent

Hazardous Abatement Administrative Fee	15% of Bill Per Incident
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PUBLIC FACILITIES SPACE PERMIT APPLICATION

This application is used to reserve space at the following locations to use at an hourly rate for an event other than a wedding; pier, pavilion, Callis Park, Wetlands Overlook Park. This application can be modified from time to time and rates adjusted as needed. This application is referred to as attachment "A" in this schedule.

WEDDING APPLICATION

This application is used to reserve space at the following locations; T-Section of the pier, Wetlands Overlook Park; Sunrise Gardens and the Pavilion. This

February 2018
application can be modified from time to time and the rates adjusted as needed.
This application is referred to as attachment "B" in this schedule.

TOWN OF NORTH BEACH
MAYOR AND TOWN COUNCIL

ORDINANCE NO. 17-14

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF NORTH BEACH AMENDING CHAPTER 69 “LICENSING” OF THE CODE OF THE TOWN OF NORTH BEACH TO REPEAL §69-12 “FORTUNETELLING” AND AMENDING CHAPTER 117 “ZONING”, §117-10 TO ALLOW FORTUNE-TELLING AS A PERMITTED USE IN THE C-M AND W-2 ZONES AND AMENDING §117-33 “DEFINITIONS” TO ADD A DEFINITION OF FORTUNETELLING

WHEREAS, the Town of North Beach received a request to remove the prohibition on fortunetelling in the Town that is contained in §69-12 of the Town Code; and

WHEREAS, upon review of the request the Town Planning Commission voted to support the request to repeal §69-12 “Fortunetelling” and to recommend that the Town Council allow fortunetelling as a permitted use in the C-M and W-2 zones and establish a definition of fortunetelling in the Town Code; and

WHEREAS, the Mayor and Town Council have consider the request and the Planning Commission’s recommendation and desires to repeal §69-12 “Fortunetelling” and to allow fortunetelling as a permitted use in the C-M and W-2 zones and to establish a definition of fortunetelling in the Town Code as set forth herein..

NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of North Beach that Chapter 69 “Licensing” of the Code of the Town of North Beach is hereby amended to repeal in its entirety §69-12 “Fortunetelling”.

BE IT FURTHER ORDAINED by the Mayor and Town Council of the Town of North Beach that Chapter 117 “Zoning” of the Code of the Town of North Beach, §117-10 “Land uses by district” is hereby amended to read as follows:

§ 117-10 Land uses by district.

Table 1 lists the different uses and the zoning districts in which those uses are permitted. If a use is not listed or does not fall within any of the general categories, it is not a permitted use in any district. If a use is specifically listed in Table 1, it takes precedence over general use listings.

P = Permitted Use. Uses designated by the letter “P” shall be permitted subject to the applicable regulations.

C = Conditional Use. Uses designated by the letter "C" shall be permitted subject to certain conditions. The conditions are listed in this article.

S = Special Exception. The Board of Appeals, in accordance with § 117-12 of this chapter, may authorize uses designated by the letter "S."

SC = Special Exception with Conditions. Uses designated with the letters "SC" may be authorized by the Board of Appeals in accordance with § 117-12 of this chapter, subject to certain conditions listed in § 117-11.

Table 1
Table of Permitted Land Uses by District

Land Use Classifications	Zoning Districts					
	R-1	R-2	CM	W-1	W-2	PR
Residential	*	*	*	*	*	*
Commercial	*	*	*	*	*	*
Gasoline station, service station						SC
<u>Fortunetelling</u>						<u>P</u> <u>P</u>
	*	*	*	*	*	*

AND, BE IT FURTHER ORDAINED by the Mayor and Town Council of the Town of North Beach that Chapter 117 "Zoning" of the Code of the Town of North Beach, § 117-33 "Definitions" is hereby amended to read as follows:

§ 117-33 Definitions.

The following definitions shall be used in the interpretation and administration of this chapter:

* * *

FLOOR AREA, NET

Net floor area shall be calculated as 85% of gross floor area.

FORTUNETELLING BUSINESS.

Any attempt to tell fortunes or predict the future (for pay or voluntary contributions) by means of occult or psychic powers, faculties, or forces; necromancy, palmistry, psychic psychometry, spirits, mediumship, seership, prophesy, cards, crystals, talismans, sorcery, charms, potions, magnetism, tea leaves, magic, numerology, mechanical devices, handwriting analyses, phrenology, character readings, or any other similar means. A fortunetelling business shall not be considered allowed as a home occupation, or classified as a church, or other place of worship. This definition shall not apply to fortunetelling at street festivals, carnivals, comedic routines, fundraisers, or other similar entertainment purposes operated on a limited basis and not requiring the issuance of a use an occupancy permit. The term "limited basis" shall mean operation of the use not more than four (4) times per year and not to exceed twelve (12) days in any year.

GRANDFATHERED

Describes the status accorded certain properties and development activities that are of record prior to the date of adoption of this chapter or provisions of this chapter.

. * * *

AND, BE IT FURTHER ORDAINED that this Ordinance shall become effective on the ____ day of _____, 2018 after having been read at two successive Town Council meetings Pursuant to 19-311 of the Town Charter.

By order of the Mayor and Council

Mark R. Frazer, Mayor

ATTEST:

Stacy Wilkerson, Town Clerk
Town of North Beach