



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

TOWN COUNCIL MEETING
July 12, 2018
7:00 p.m.

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - a. Approval of the minutes from the June 7, 2018 Town Council meeting
- V. SCHEDULED APPOINTMENTS
- VI. PUBLIC SAFETY REPORT
- VII. REPORTS
 - a. Treasurer
 - b. Public Works Supervisor
 - c. Town Engineer
 - d. Code Enforcement
 - e. Marketing
 - f. Waterfront Manager
 - g. Circuit Rider
- VIII. PUBLIC COMMENT
- IX. BUSINESS ITEMS
 - 1) Discussion regarding the Park Ranger Job Description
 - 2) Update on Phase 2 – Callis Park
- X. ORDINANCES AND RESOLUTIONS
 - 1) Ordinance 18-04: Amending Chapter 17, “Personnel Policies,” to create Article I, “Policies and Procedures”, and Article II. “Compensation of Elected Officials”, and to add Section 17-

All agendas are subject to change up and until the time of the meeting.



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100, "Compensation of Council Members" and Section 17-101, "Compensation of the Mayor", to implement the provisions of Section 19-302 and 19-402 of The Town Charter. – Introduction

2) Resolution 18-05: Calvert County Hazardous Mitigation Plan – Voting

XI. MAYOR REPORT

XII. COUNCIL REPORTS

XIII. ADJOURNMENT

XIV. CLOSED SESSION

To consider the acquisition of real property for a public purpose and matters directly related thereto; as authorized by the General Provisions Article of the Annotated Code of the Public General Law of Maryland, Section 3-305(b) (3)

UPCOMING MEETINGS AND EVENTS:

- 1) Friday, July 20, 2018 – Concert on the Pavilion – The Ryan Forrester Band – 6 pm
- 2) Saturday, July 21, 2018 – Movie on the Beach at dusk – JAWS
- 3) Wednesday, July 25, 2018 – Economic Development Committee Meeting – 7 pm
- 4) Thursday, July 26, 2018 – Planning Commission Meeting – 7 pm
- 5) Thursday, July 26, 2018 – Friday, July 27, 2018 – America in Bloom Judges Visit
- 6) Monday, August 6, 2018 – Special Events Meeting – 7 pm
- 7) Tuesday, August 7, 2018 – National Night Out – 6 pm
- 8) Tuesday, August 7, 2018 – Environmental Committee Meeting – 7 pm
- 9) Thursday, August 9, 2018 – Town Council Meeting – 7 pm

All agendas are subject to change up and until the time of the meeting.



Minutes from the June 7, 2018
Town Council Meeting
7:00 pm

X _____ Mayor Frazer
X _____ Mr. Benton
X _____ Ms. Hagen
X _____ Mr. M. Hummel
X _____ Mr. R. Hummel
X _____ Ms. Schiada

X _____ Joanne Hunt
X _____ Stacy Wilkerson
X _____ Donnie Bowen
_____ Paul Woodburn
X _____ Paul Tronccone
X _____ Elissa Levan

X _____ Rick Crump
_____ Richard Ball
X _____ Dawn Richardson
X _____ 1st Lt. Ronnie Naughton
X _____ Veronica Owens

APPROVAL OF AGENDA AND MINUTES

MOTION made by Randy Hummel to approve the agenda as submitted. Seconded by Jane Hagen. All in favor. **Motion carries.**

MOTION made by Mickey Hummel to approve the minutes from the May 10, 2018 Town Council agenda. Seconded by Gwen Schiada. All in favor. **Motion carries.**

MOTION made by Mickey Hummel to approve the minutes from the May 3, 2018, 2018 Work Session. Seconded by Mike Benton. **Motion carries.**

SCHEDULED APPOINTMENTS

No scheduled appointments

SHERIFF'S DEPARTMENT REPORT

In May 2018 the Sheriff's Department handled to 132 calls for service in North Beach. This is up from the 131 calls in April 2018.

TREASURER'S REPORT

Reporting Period 4/1/2018 – 4/30/2018: Beginning Balance: \$855,069.51; Total Debits: \$210,745.02; Total Credits: \$857,756.19; Ending Balance: \$208,058.34. All accepted the Treasurer's report.

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Town Engineer, Code Enforcement, Marketing and Development Specialist.



ORDINANCES AND RESOLUTIONS

- 1) Ordinance 18-02: An Ordinance to Amend the Budget for Fiscal Year 2018 to Allow for Adjustments to Several Line Items in the FY 2018 Budget. **MOTION** made by Mickey Hummel to accept Ordinance 18-02 as submitted. Seconded by Mike Benton. All in favor. **Motion carries.**
- 2) Ordinance 18-03: Operating Budgets for the General Fund, Sewer/Water and Capital Projects Fund – FY19. Introduction of Ordinance 18-02 was made by Randy Hummel.
 - a) **MOTION** made by Paul Troncone to remove the Park Ranger position from the FY 19 budget. Seconded by Mickey Hummel. AYE: Mickey Hummel, Paul Troncone, Michael Benton; NAY: Gwen Schiada, Jane Hagen, Randy Hummel. Mayor breaks the tie Vote: Mayor Frazer: NAY. The Park Ranger position remains in the FY 19 Budget.
 - b) **MOTION** made by Mickey Hummel to remove the Council salaries. No second the motion fails.
 - c) **MOTION** made by Randy Hummel to approve the FY 19 Budget as submitted. Seconded by Jane Hagen. Vote: AYE: Randy Hummel, Mike Benton, Gwen Schiada, Paul Troncone, Jane Hagen, NAY: Mickey Hummel. The FY 19 Budget passes.
- 3) Resolution 18-03: Maryland Circuit Rider Town Manager Program: **MOTION** made by Randy Hummel to accept Resolution 18-03 as submitted. Seconded by Gwen Schiada. All in favor. **Motion carries.**
- 4) Resolution 18-04: A Resolution to establish the Town of North Beach Fees. **MOTION** made by Mickey Hummel to approve Resolution 18-04 as submitted. Seconded by Gwen Schiada. All in favor. **Motion carries.**

Meeting closed at 8:33 p.m. with a MOTION made by Randy Hummel to enter into Executive Session to consider the acquisition of real property for a public purpose and matters directly related thereto; as authorized by the General Provisions Article of the Annotated Code of the Public General Law of Maryland, Section 3-305(b) (3). Seconded by Mickey Hummel. All in favor. Motion carries.

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: July 10, 2018
To: Stacy Wilkerson
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-North Beach

In June of 2018, the Sheriff's Office handled 148 calls for service in North Beach. This is up from the 132 calls in May 2018.

(In June of 2017, the Sheriff's Office handled 156 calls for service in North Beach.)

Call Breakdown for June 2018:

37 calls were self-initiated (patrol checks, follow-up investigations, etc)

111 calls were received by other means (citizens, alarm companies, etc)

Of the 148 calls, we handled:

- 3 Thefts
 - Burglary – Items taken from a residence – 28th St (Closed by Arrest)
 - Shoplifting – Fastop (Closed by Arrest)
 - Shoplifting – Calvert Kettle Corn (Closed by Arrest)
- 3 DOPs
 - Broken Window – Overlook Park (Under Investigation)
 - Items at Boardwalk (Under Investigation)
 - Graffiti at Overlook Park (Under Investigation)
- 5 Marijuana Civil Citations
- 1 Assault Arrest
- 1 Non-Fatal Heroin Overdoses

June 2017 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	7	31	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	3	9	Follow Up	0	26	Robbery	0	0
Accident	1	14	Found Property	2	4	Search Warrant	0	1
Alarm	9	24	Fraud	1	2	Sexual Assault	0	0
Animal Complaint	2	4	Harassment	0	1	Sex Offender Registry	1	1
Assault	1	4	Illegal Dumping	0	0	Special Assignment	5	12
Assist Motorist	1	12	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	7	Indecent Exposure	0	2	Stolen Vehicle	0	1
Assist Sick/Injured	6	19	Intoxicated Person	0	1	Summons Service	0	3
Attempt to Locate	5	33	Kidnapping/Abduction	0	0	Suspicious Person	6	18
BioChem/ Susp Package	0	0	Loitering	1	1	Suspicious Vehicle	4	18
Burglary	1	3	Lost Property	0	0	Tampering with MV	1	1
CDS Violation	3	7	Loud Party/ Music	3	6	Telephone Misuse	0	0
Check Welfare	4	18	Mental Subject	0	1	Theft	6	16
Conservor of Peace	1	2	Missing Person	2	5	Traffic Complaint	1	7
Destruction of Property	2	4	Neighborhood Dispute	0	1	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	2	5
Disorderly	11	28	Parking Complaint	5	16	Trespassing	3	8
Domestic	1	13	Patrol Check	37	314	Unauthorized Use MV	0	1
Escort	0	2	Person with Weapon	0	1	Unknown Problem	2	2
Eviction	1	1	Police Information	4	21	Violation Protective Order	0	0
Fight	2	3	Protective/Peace Order	0	4	Warrant Service	0	4
Firearms Complaint	0	0	Proowler	0	0			
Total Calls							148	744

**** Notes ****

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	5	CDS Arrest	0	1	Other Arrest	4	6
Civil Marijuana Citations	5	5	Non Fatal Overdose	1	5	Fatal Overdose	0	0

TOWN OF NORTH BEACH
TREASURER'S REPORT
Reporting Period 5/01/2018- 5/31/2018

PNC Bank:

Beginning Balance 5/01/2018	\$ 212,116.54	
Total Debits (+)	\$ 606,805.90	
Total Credits (-)	\$ 389,171.91	
 Ending Balance 5/31/2018	 \$ 429,750.53	 Last Year: \$ 360,592.69
 Investments (MLGIP/General Fund)	 \$ 2,959,066.18	 Last Year: \$3,802,609.71
(MLGIP/Sewer Capital)	\$ 34,618.68	Last Year: \$ 34,216.45
(MLGIP/Water Capital)	\$ 7,562.73	Last Year: \$ 7,474.87
Total Cash	\$ 3,430,998.12	Last Year: \$4,204,893.72
 Calvert County Hotel Tax	 \$931.68	 \$130.07
State Business License	\$1,113.78	-0-

CASH RECEIPTS OVER \$7,500.00

\$ 10,704.07- Comcast Franchise
\$350,000.00- Transfer from MLGIP to 9931
\$ 35,677.55- Calvert County Tax Payment/May
\$ 9,497.81- Water & Sewer Audit 8,066
\$ 52,677.18- State of Maryland / ACH Local Income Tax April 2018

CASH DISBURSEMENTS OVER \$7,500.00

\$ 35,035.24- Payroll- W/E 5/05/2018
\$ 40,000.00- Payroll- W/E 5/19/2018
\$ 8,798.62- State Dept. of Budget & Mgmt/Health Benefits/April
\$ 8,798.62- State Dept. of Budget & Mgmt./Health Benefits/May
\$ 55,315.50- Playground Specialist/Callis Park Equipment
\$ 9,652.45- Funk & Bolton/Legal
\$ 12,023.07- PNC CC thru 05/02/2018
\$ 9,266.44- BGE thru 5/31/2018
\$ 7,600.00- Abel Fence/Callis Park
\$ 11,047.50- Ben Dyer Associates/ Engineering
\$ 50,242.62- Edwin & John Crandell/Beach Replenishment
\$ 15,758.68- Southern Maryland Recycling/Trash Contract
\$ 9,560.37- Garner Exteriors/Grounds keeping
\$ 11,257.75- Greenstreet Growers, Inc/Boardwalk Planters

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 7-6-2018

The following is a list of task the Public Works Department has been working on in addition to routine task.

- 1) Dug up and repaired sewer lateral that serves the Boys and Girls club building. Sewer line had become damaged from heavy vehicle traffic. Repaired pipe and backfilled. Made a new entrance on the north side of building for deliveries to help prevent this in the future.
- 2) Installed new surface drain and piped to existing drain on Atlantic Ave. north of 9th street. This has been a problem area due to elevations in area. This should help with standing water in this location.
- 3) Performed a smoke test on the town's sewer system with the help of Maryland Rural Water Association. Went through entire system and checked for possible problems. Came up with a list of issues which were identified from test. Most issues where minor and DPW has started correcting problems. In two areas smoke appeared to be coming from storm drain catch basin. DPW will clean and camera in this areas to find possible problems.
- 4) Installed speed bumps along Bay Ave in high pedestrian traffic area from 3rd street to just north of 5th street.
- 5) Continue to work with Paul on new sewer agreement with Calvert County. Met with Calvert County water and sewer division chief and Calvert Health Department about water service west of Greenwood Ave. Main issue is the area west of Greenwood is zoned as W1, which means water is available and no new wells are allowed. Problem is there is no infrastructure in place.
- 6) DPW crew has also been busy with routine grounds maintenance items throughout town.

Please contact me with questions or concerns

Thanks,

Don Bowen

MEMORANDUM

TO : Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : July 9, 2018
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project (9th Street to Anne Arundel County)

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The SHA held a design update meeting in June to discuss design progress. Most of the meeting revolved around the Maryland Department of Transportation Town hall Meeting held on June 21, 2018. The main topic included the proposed detour during Construction. A resolution by the town is being requested to be forwarded to the Maryland Department of Transportation secretary Peter Rahn to show Town support for the project and request existing pole utilites be placed underground.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2018. The Town has prepared a new grant package to the state this month. No new update.

Stormwater Flood Pump Upgrade (9th & Atlantic)

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. We have begun to analyze the system and provide upgrade proposals for consideration and to request monies to be budgeted in the coming fiscal year and to (100K) we are looking at possible grant opportunities. We have finished the Atlantic Avenue survey and drainage design to improve surface drainage along the road. The improvement has now been installed.

Public Works Yard – Well Building

We have prepared preliminary engineering construction budget to upgrade and raise the existing 30+ year old well house building. Design is underway and Grant monies are being sought to assist with this project. Ongoing

Storm Drain System Maintenance:

We are working with Donnie and public works to develop a storm drainage maintenance and improvement plan for Fy 18 and Fy 19. Ongoing.

Sewer Meter

We are evaluating the location and type of sewer meter that could be placed within (6) existing manhole locations to determine the sewage effluent flow characteristics that Calvert County is delivering to the Town sewage system. The Calvert County effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach. We are currently waiting for the school water Tower flow information from the County

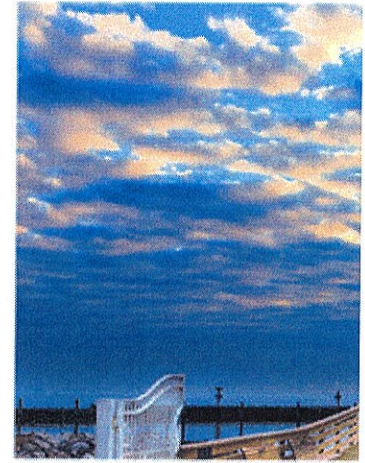
Library Site:

We are working with Calvert County to develop a Memorandum of understanding to move the project forward.



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North Beach, Maryland

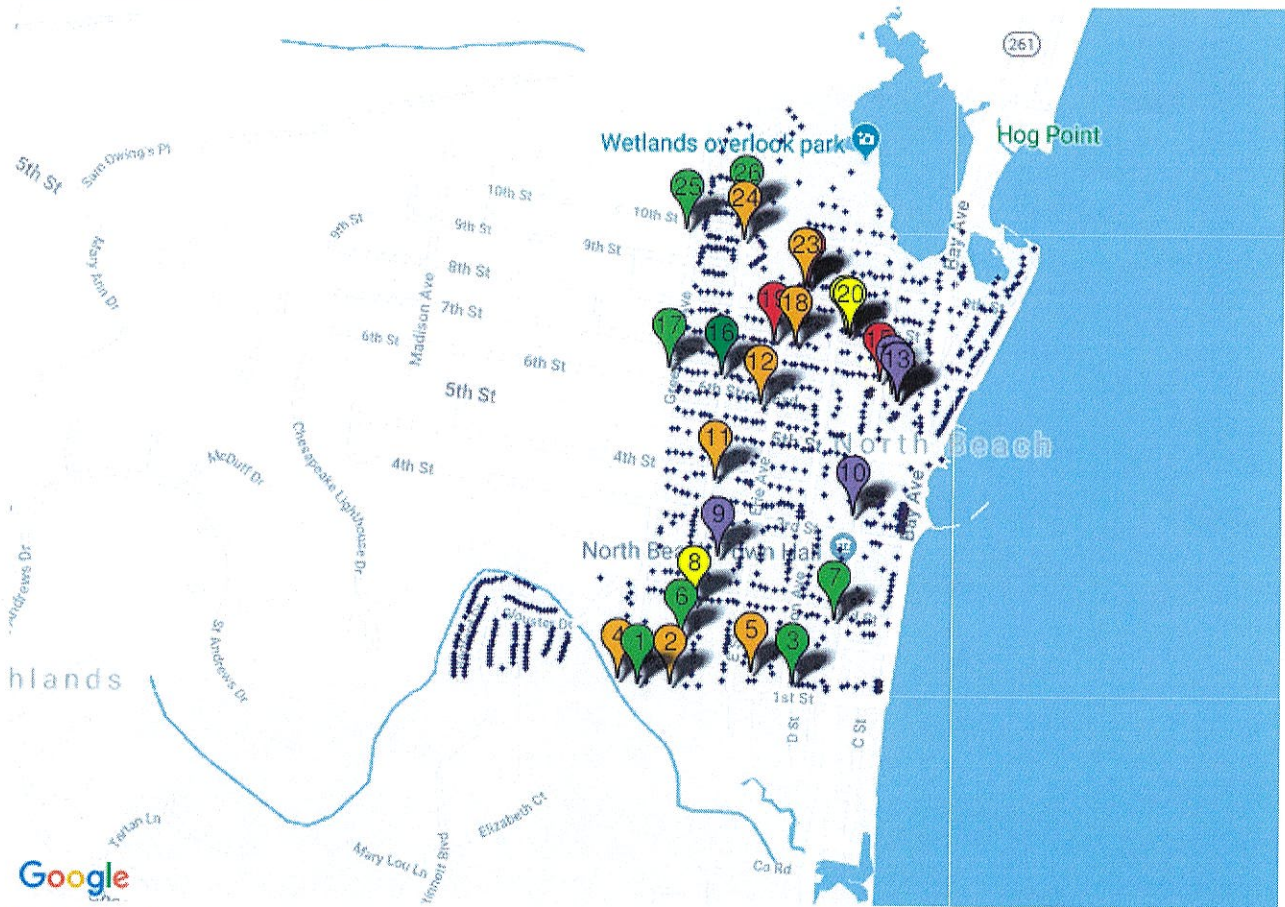
Code Enforcement & Rental Registration



Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS** Help

[HELP](#) **CE GIS Maps** [RR GIS Maps](#)

[SHOW CURRENT LOCATION](#) [HELP](#)



[Change map layers >>](#)

Case Number	Date	Location	Status	Violations
1. 18-180	07/03/2018	3907 1ST St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish

2.	18-171	06/19/2018	8801 FREDERICK Ave NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
3.	18-182	07/05/2018	4040 1ST St NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
4.	18-165	06/05/2018	3903 1ST St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
5.	18-175	06/21/2018	8806 DAYTON Ave NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
6.	18-181	07/05/2018	8827 FREDERICK Ave NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
7.	18-172	06/19/2018	8835 CHESAPEAKE Ave NORTH BEACH, MD 20714	Case Initiated	Exterior Structure, Accessor Protective treatment
8.	18-174	06/21/2018	3937 2ND St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
9.	18-176	06/26/2018	8916 ERIE Ave NORTH BEACH, MD 20714	Case Initiated	Unregistered vehicles, parki
10.	18-185	07/05/2018	4100 3RD St NORTH BEACH, MD 20714	Pass	Business inspection
11.	18-167	06/08/2018	3938 3RD St NORTH BEACH, MD 20714	Closed - City Abated	Weeds/grass/plants
12.	18-169	06/14/2018	4001 6TH St NORTH BEACH, MD 20714	Closed - City Abated	Weeds/grass/plants, Trash/I
13.	18-187	07/05/2018	9124 BAY Ave NORTH BEACH, MD 20714	Pass	Business inspection
13.	18-188	07/05/2018	9124 BAY Ave NORTH BEACH, MD 20714	Pass	Business inspection
14.	18-186	07/05/2018	9132 BAY Ave NORTH BEACH, MD 20714	Pass	Business inspection
15.	18-164	06/05/2018	4107 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
16.	18-189	07/06/2018	3930 6TH St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
17.	18-190	07/06/2018	3904 6TH St NORTH BEACH, MD 20714	Case Initiated	Parking restrictions
18.	18-168	06/12/2018	4014 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
19.	18-166	06/05/2018	4002 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
20.	18-177	06/27/2018	4043 8TH St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
21.	18-178	06/28/2018	4041 8TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
22.	18-4	06/28/2018	4017 9TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
23.	18-173	06/21/2018	4015 9TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
24.	18-170	06/19/2018	3925 SEA BASS Ct NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
25.	18-184	07/05/2018	9432 SEA BREEZE Ct NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
26.	18-183	07/05/2018	3939 SEA BREAM Ct NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants

MEMO



To: Mayor and Town Council
From: Dawn Richardson
Date: July 10, 2018
RE: Monthly Report

Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of June and beginning of July 2018.

- NB Trademark: Both trademarks have been published for opposition (they've cleared the review process at the Trademark Office and are published so that the public has an opportunity (30 days) to oppose the granting of the trademarks on grounds that they are "too close" to their own marks). Assuming that they clear this opposition period (no reason to think they won't), we will receive a Notice of Allowance for each. We will then just have to file our evidence that the marks are actually being used and then the final registrations will issue.
- Continue to monitor inventory and sales at the Shirt Shack; re-order and re-stock merchandise as necessary. Meet with employees to review guidelines and train on register and scanner system. Meet with and negotiate merchandise and pricing with local supplier. Create new design for the back of shirts.
- Created advertisements for the Old Town Crier and What's Up Annapolis magazine. These ads promote the town, weddings and events.
- Attended and photographed the Dragon Boat Festival.
- Designed the booth layout, banners and promotional material for the MML Convention. Attended the convention and worked the town booth.
- Continued to promote SUNRISE: A Celebration of the Arts. Prepared, printed and distributed the program, created and printed event signage and juror sheets. Created and ordered sculpture markers for the winning sculptures. Attended and photographed the event.
- Prepared for, attended and photographed the DrinkMaryland event.
- Provided assistance with editing the America in Bloom report. Provided photos for the document.
- Daily tasks: website (updated calendar entries, sent out News email blasts); sent out text notifications; Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page); sent out text notifications.

UPCOMING EVENTS

THRU OCT 5 | Every Friday Night | 6 TO 9 PM

Farmers' Market, Classic Car Cruise-In & Art Fair

JULY 20 | 6 PM

Concert on the Pavilion: *The Ryan Forrester Band*

JULY 21 | DUSK

Movie on the Beach: *Jaws*

AUG 7

National Night Out

AUGUST 18 | DUSK

Movie on the Beach: *Despicable Me 3*

AUG 24 | 6 PM

Concert on the Pavilion: *Wesley Spangler*

AUG 24 | 6 TO 9 PM

Farmers' Market Customer Appreciation Night



**NORTH BEACH WELCOME CENTER
WATERFRONT REPORT
July 12, 2018**

Staff Events/Activities

Along with the day to day beach activities the Waterfront Staff were involved with the preparation and set up for the End Hunger Dragon Boat Festival, Art Festival, Film Festival, Drink Maryland, Fireworks, Movie on the beach, Concert on the Pavilion, Yoga on the Pier, a Wedding at Wetlands Overlook Park in June and a Wedding on the Pier, July 4th.

Revenue	4/30/17 to 7/9/17 (10 weeks)	\$ 171,170.00	
	5/12/18 to 7/8/18 (8 weeks)	\$ 168,936.00	- \$ 2,234.00

- July 4th (Wednesday) Holiday – Record set for \$25,276.00 for one day.

**2 WEEK DELAY IN OPENING / WAITING FOR BEACH DREDGE TO SETTLE
2018 -9 DAYS WELCOME CENTER CLOSED DUE TO RAIN IN MAY
2017 -17 DAYS WELCOME CENTER CLOSED DUE TO RAIN IN MAY**

Guest Counts April thru July 8, 2018

<u>Visitors</u>		<u>Residents</u>		<u>Total</u>	
<u>2017</u>	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>	<u>2018</u>
11,803	11,911	2,373	2,477	14,176	14,388

Zip Code Report

	2017	2018
Prince Georges Co.	935	748
Washington DC	463	437
Montgomery Co.	397	365
Calvert County	319	239
Fairfax	256	235
Virginia/Other	129	223
Anne Arundel Co.	225	182
Charles Co.	218	168
Alexandria	157	117
Arlington	134	100
Baltimore City	139	38
St. Mary's County	85	39
Springfield, Virginia	46	13
Falls Church	26	12
CHESAPEAKE BEACH	98	77

(Zip Code Count is per family, not per person.)

Richard Ball, Waterfront Manager

Cell: 410.474.4516

rball@northbeachmd.org

North Beach Funding Report



JULY 2018

Town of North Beach
Authored by: Veronica Owens
Development Specialist



Funding 2018

2017 Grant Funding Total: \$280,000.00

2018

AWARDED:

MEA Healthy Living Grant Program	\$25,000.00
Applications are now available at Town Hall Callis Park - Phase 2	\$79,534.00
Total Awarded in 2018:	\$104,534.00

Underway:

Park Ranger Funding	\$25,000.00
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PENDING:

Elevated Walkway	\$885,976.00
Elevated Walkway	\$500,000.00
Lighting the Bay Project	\$ 50,000.00
North Beach Well House Station Upgrade	\$115,622.00
Chesapeake Conservation Corps Intern	\$ 20,000.00
Total Pending:	\$1,571,598.00

Healthy Living Program

The Healthy Living applications are now available at North Beach Town Hall. The first workshop is scheduled for July 18, 2018 at 10am – 12pm. This workshop will assist anyone with questions in the application and talk about the process. The Funding that is available is \$25,000 and limited for the first year ----- please **APPLY EARLY**.

Income Guidelines:

Family of 1	Family of 2	Family of 3	Family of 4	Family of 5
\$65,700	\$75,050.00	\$84,000.00	\$93,750.00	\$108,800.00

Eligible:

HVAC – Furnace/Central Air
Stove
Refrigerator
Water Heater
Weatherization/Air Sealing

Park Manager/Ranger Position Description

Job Summary:

Provide and maintain public parks, gardens, playgrounds, and other recreational facilities and programs to promote the health, welfare, and enjoyment of the inhabitants of the Town through a comprehensive program of recreational activities in the town parks and waterfront. Oversee the preservation, maintenance, and operation of the town parks and nature preserve to provide compatible outdoor recreation and educational opportunities for the public. Manage the following areas/sites: Sunrise Garden, Callis Park, Overlook Park, Walton Beach Nature Preserve, and portions of the waterfront specifically related to some recreational activities as described.

Duties and Responsibilities:

General: Develop programs to make North Beach an outdoor recreational destination for clubs to include birding & wildlife photography, walking, running, biking, kayaking, power boating/PWCs. Consider organizing promotional run/walk/other events and work with clubs to do the same in NB. Work with NB Marketing/PR POC and possibly the Economic Development Committee to achieve this.

Event Coordinator for future organized recreational activities, environmental & wildlife education, etc. Examples of this might include hosting or organizing guided bird watching at Walton Beach or Overlook park, hosting or organizing talks on the lifecycle of the horseshoe crab and osprey, hosting or organizing an event around the NB Town Hall green roof, or other events not currently taking place in NB that highlight it's unique recreational, natural and green resources.

Work with North Beach webmaster to create a Parks & Recreation section on the NB website that details recreational and educational opportunities provided through NB Parks and Rec similar to that of Calvert County Parks and Rec.

Develop a relationship with local law enforcement to help reduce crime/misuse of all NB parks.

Be familiar with the Sustainable MD program. Take the lead in ensuring North Beach continues to strive for the goals it set when earning its certification. Work with the development specialist, Environmental Committee, town staff, and others to achieve the multi-year goals already published.

All Parks: Develop and oversee a shared security check schedule with the waterfront manager. Conduct those checks according to schedule.

Ensure the parks are maintained with an attractive, clean and trash free appearance

Ensure appropriate signage is postage at all parks of two types: rules, and informational/educational. Where non-existent, design & install new signage in cooperation with committees, clubs and town departments as necessary.

Enforce usage rules (and laws) for all parks are followed through scheduled visits during all hours. Coordinate with waterfront staff and local law enforcement to achieve this.

Host environmental & wildlife talks, school field trips, and other events. Also use NB Town Hall when appropriate. Examples of this include the lifecycle of the horseshoe crab, native birds of the Chesapeake (perhaps with guest speaker from a birding club), the history and current state of the Walton Beach Nature preserve.

Work with Boys and Girls club and Senior Center to create opportunities for environmental and wildlife education as well as outdoor recreation.

Waterfront: Provide environmental & wildlife education at the beach, enforce no-feed regulations. Support organized/club recreational activities at designated launch areas.

Be a visible presence to the general public on the boardwalk, enforce rules and answer questions.

Ensure proper usage of the bike path. Ensure organized bike rides safely use (or not use, as appropriate). POC for organized bike ride planning through town to ensure safety of all.

Enforce fishing regulation/licenses. Develop, promote, and codify a lead free fishing program.

Develop a program to promote, utilize and manage the boat slips for residents and visitors/transients, to include PWCs (personal watercraft, aka jet skis), and human powered small craft.

Sunrise Garden & all contracted grounds maintenance areas: Ensure attractive overall appearance.

Oversee maintenance contract(s), or provide onsite quality control if shifting contract management responsibility is not desirable.

Ensure that sunrise garden adheres to Bay-Wise best practices (<https://extension.umd.edu/baywise/home-landscape-best-management-practices>) and continues to maintain its certification.

Ensure all fountains, sprinklers, security, lights and other systems are operational; coordinate & make repairs w/public works.

Participate in Plant the Town. Work with Garden Club leaders and Greenstreet Gardens or other leads to help where possible. De-conflict bicycle route issues for frequently coincident bike fundraiser ride through NB on same day.

Callis Park: Ensure attractive overall appearance. Ensure all park equipment is safe in accordance with appropriate standards. Ensure all security, lights and other systems are operational; coordinate & make repairs w/public works.

Walton Beach Nature Preserve: Oversee maintenance contract(s), or provide onsite quality control if shifting contract management responsibility is not desirable.

Ensure Walton beach is maintained and protected to the standards defined by both Environmental Concerns, Inc. and Calvert county parks (and other authorities as appropriate).

Ensure the tidal flow areas at Walton remain free of obstructions.

Ensure road raising project and design and final construction near Walton Beach does not remove public access or prevent recreational opportunities consistent with its founding documents. Further, ensure the design is such that it facilitates these usages, or can be the starting point for the town to do additional work to encourage these uses.

Overlook Park: Develop programs to attract birders and nature photographers to Overlook Park (and Walton Beach). Develop relationships with local clubs supporting these activities. Work with NB Marketing/PR POC to achieve this.

Town Hall green roof: Develop a program to raise the visibility of the North Beach Town Hall's green roof for educational purposes. Ensure this site is properly maintained.

Trees throughout the town: Take the lead in investigating the viability of North Beach restoring its tree city program. If viable, develop a program to do so. Coordinate with the Environmental Committee, town volunteers.

Hours, days of the week, months:

One possible approach to allocating hours for the position based on budgeted salary (\$35K) and benefits:

Based on a 50 week year, 3 x 8hr days per week = 1200 hours, plus an additional 300 hours (37.5 days) to be allocated to events support any time of year or additional days/hours during summer. This equates to about \$23/hr. (before taxes), an acceptable starting point if it proves adequate to attract and retain a qualified individual. This year-round approach would more likely allow the employee to pursue other part time work as compared to full-time park ranger duties over a narrower portion of the year (beach season only, for example).

Park Ranger – Position in the Organization

The Park Ranger does not readily fit into the current North Beach organizational structure. The problem is that the current structure originates from a time that pre-dates building/acquiring new or making massive improvements to existing town parks. The only real “park” in the org chart currently is the beachfront park, aka the waterfront:

Departments					
Administrative	Code Enforcement	Public Works	Waterfront		
Treasurer Joanne Hunt	Officer Rick Crump	Director Donnie Bowen	Waterfront Manager Richard Ball		
Admin Assistant Kelley Osbourn	Officer Donald Croteau	Staff Mark Dougherty	Assistant Waterfront Manager Bud Hunt		
Marketing/PR Dawn Richardson		Staff Isaac Harris	Full time staff x ?		
Receptionist Marsha Stiner		Staff Scott Maulden	Part Time staff x ?		
Town Clerk Stacy Wilkerson		Staff Drew Stafford	How many FTE is this? (total staff hours/2000)		
Development Specialist Veronica Owens					

You can't fit a park ranger in a structure that doesn't recognize parks. But it's relatively easy to adjust things and still keep positions for current employees intact while accommodating the parks and related activities, as well as future growth. Section 19-501(b)(44) General Powers in the Town Charter fully supports this approach: "*Parks and Recreation*. To establish and maintain public parks, gardens, playgrounds, and other recreational facilities and programs to promote the health, welfare, and enjoyment of the inhabitants of the Town." Basically, the current waterfront department becomes Parks and Recreation, where the waterfront is treated as a beachfront park requiring its own manager:

Departments					
Administrative	Public Works	Code Enforcement	Parks & Recreation	Waterfront	
Treasurer Joanne Hunt	Director Donnie Bowen	Officer Rick Crump	Parks & Recreation Manager TBD	Waterfront Manager Richard Ball	
Admin Assistant Kelley Osbourn	Staff Mark Dougherty	Officer Donald Croteau	Park Ranger	Assistant Waterfront Manager Bud Hunt	
Marketing/PR Dawn Richardson	Staff Isaac Harris			Full time staff x ?	
Receptionist Marsha Stiner	Staff Scott Maulden			Part Time staff x ?	
Town Clerk Stacy Wilkerson	Staff Drew Stafford			How many FTE is this? (total staff hours/2000)	
Development Specialist Veronica Owens					

Looking long-term, the establishment of a Parks and Recreation Department, with managers assigned to Parks & Rec and Waterfront makes even more sense when the distinct areas of responsibility for Park Ranger and the Waterfront Manager are looked at in greater detail. Both the Basu and American Planners Association reports recommended that the town continue to support and expand special community events throughout the year. A distinguishing feature of the Park Ranger position is that in addition to other duties, they would build programs and coordinate or host new events that directly contribute to this vision.

	Park Ranger	Waterfront Manager
Location	Work Responsibilities	Work Responsibilities
<p style="text-align: center;">General</p>	<p>Event Coordinator for future organized recreational activities, environmental & wildlife education, etc. Examples include hosting or organizing guided bird watching at Walton Beach or Overlook park, talks on the lifecycle of the horseshoe crab and osprey, an event around the NB Town Hall green roof, and other events not currently taking place in NB that highlight it's unique recreational, natural and green resources.</p> <p>Develop a relationship with local law enforcement to help reduce crime/misuse of all NB parks.</p> <p>Be familiar with the Sustainable MD & American In Bloom programs. Take the lead in ensuring north Beach continues to strive for the goals it set when earning its certification. Work with the development specialist, Environmental Committee, town staff, and others to achieve the multi-year goals already published.</p> <p>Develop programs to make North Beach an outdoor recreational destination for clubs to include birding & wildlife photography, walking, running, biking, kayaking, power boating/PWCs. Consider organizing promotional run/walk/other events and work with clubs to do the same in NB. Work with NB Marketing/PR POC and possibly the Economic Development Committee to achieve this.</p> <p>Work with North Beach webmaster to create and maintain a Parks & Rec section on the NB website that details recreational and educational opportunities provided through NB Parks & Rec similar to Calvert County's site.</p>	<p>Event support for all traditional special events as required. Examples include the Farmers Market, Holiday decorating and tree lighting, Pat Carpenter Holiday Parade, Plant the Town, the End Hunger Dragon Boat Race, 4th of July fireworks prep, prep for weddings, North American Film Festival, movies on the beach, etc.</p>

	Park Ranger	Waterfront Manager
Location	Work Responsibilities	Work Responsibilities
All parks	<p>Develop and oversee a shared security check schedule with the waterfront manager. Conduct those checks according to schedule.</p> <p>Ensure the parks are maintained with an attractive, clean and trash free appearance</p> <p>Ensure appropriate signage is posted at all parks of two types: rule, and informational/educational. Where non-existent, design & install new signage in cooperation with committees, clubs and town departments as necessary.</p> <p>Enforce usage rules (and laws) for all parks are followed through scheduled visits during all hours. Coordinate with waterfront staff and local law enforcement to achieve this.</p> <p>Host environmental & wildlife talks, school field trips, and other events. Also use NB Town Hall when appropriate. Examples of this include the lifecycle of the horseshoe crab, native birds of the Chesapeake (perhaps with guest speaker from a birding club), the history and current state of the Walton Beach Nature preserve.</p> <p>Work with Boys and Girls club and Senior Center to create opportunities for environmental and wildlife education as well as outdoor recreation.</p>	<p>Trash, security checks according to schedule</p>
Beach	<p>Provide environmental & wildlife education at the beach, enforce no-feed regulations. Support organized/club recreational activities at designated launch areas.</p>	<p>Oversee all beach operations: equipment rental, entrance passes, fishing licenses sales, shirt shack, etc.</p>
Boardwalk	<p>Be a visible presence to the general public on the boardwalk, enforce rules and answer questions.</p>	<p>Events support, trash</p>

		Park Ranger	Waterfront Manager
Location	Work Responsibilities	Work Responsibilities	Work Responsibilities
Bike Path	Ensure proper usage of the bike path. Ensure organized bike rides safely use (or not use, as appropriate) the bike path. POC for organized bike ride planning through town to ensure safety of all.		
Pier	Be a visible presence to the general public on the pier, enforce rules and answer questions.	Events support	
Fishing Pier	Enforce fishing regulation/licenses. Develop, promote, and codify a lead free fishing program.	Trash	
Boat Slips	Develop a program to promote, utilize and manage the boat slips for residents and visitors/transients, to include PW/Cs (personal watercraft, aka jet skis), and human powered small craft.	Track/authorize transient slip usage using current system until new program is implemented. Then help run new program.	
	Ensure attractive overall appearance.		
	Oversee maintenance contract(s), or provide onsite quality control if shifting contract management responsibility is not desirable.		
	Ensure that sunrise garden adheres to Bay-Wise standards and continues to maintain its certification. ,		
	Ensure all fountains, sprinklers, security, lights and other systems are operational; coordinate & make repairs w/public works.		
Sunrise Garden & all contract supported garden areas	Participate in Plant the Town. Work with Garden Club leaders and Greenstreet Gardens or other leads to help where possible. De-conflict bicycle route issues for frequently coincident bike fundraiser ride through NB on same day.	Trash, security checks according to schedule	

	Park Ranger	Waterfront Manager
Location	Work Responsibilities	Work Responsibilities
Callis Park	Ensure attractive overall appearance. Ensure all park equipment is safe in accordance with appropriate standards. Ensure all security, lights and other systems are operational; coordinate & make repairs w/public works. Security checks according to schedule.	Trash, security checks according to schedule
Walton Beach Nature Preserve	Oversee maintenance contract(s), or provide onsite quality control if shifting contract management responsibility is not desirable. Ensure Walton beach is maintained and protected to the standards defined by both Environmental Concern, Inc. and Calvert county parks (and other authorities as appropriate). Ensure the tidal flow areas at Walton remain free of obstructions. Ensure road raising project and design and final construction near Walton Beach does not remove public access or prevent recreational opportunities consistent with its founding documents. Further, ensure the design is such that it facilitates these usages, or can be the starting point for the town to do additional work to encourage these uses.	Trash (if receptacle), security checks according to schedule
Overlook Park	Develop programs to attract birders and nature photographers to Overlook Park (and Walton Beach). Develop relationships with local clubs supporting these activities. Work with NB Marketing/PR POC to achieve this.	Events support, trash, security checks according to schedule
Town Hall Green Roof	Develop a program to raise the visibility of the North Beach Town Hall's green roof for educational purposes. Ensure this site is properly maintained.	N/A

	Park Ranger	Waterfront Manager
Location	Work Responsibilities	Work Responsibilities
Trees throughout town	Take the lead in investigating the viability of North Beach restoring its tree city program. If viable, develop a program to do so. Coordinate with the Environmental Committee, town volunteers.	N/A

**CALLIS PARK
PHASE 2**

THE FINAL PHASE TO THE CALLIS PARK REVITALIZATION WILL TIE INTO THE EXISTING NEW PLAYGROUND EQUIPMENT AREA

THIS PROPOSAL WILL ADD:

- **PLAYCUBES (ages 2 to 12)**
- **STATIONARY BUTTONS (ages 2 to 12)**
- **MOON ROCK CLIMBER (ages 2 to 12)**
- **UNITY SPINNER (ages 5 to 12)**
- **HANDICAP RAMP**

And

- **4 Hikvision Security Cameras**

playground
Specialists Inc.

800.385.0075 | www.playspec.com

Callis Park - Phase 2



playground
Specialists Inc.
800.385.0075 | www.playspec.com

Callis Park - Phase 2



playground
Specialists Inc.
800.385.0075 | www.playspec.com

Callis Park - Phase 2





PLAYGROUND SPECIALISTS INC.
28 APPLES CHURCH RD
THURMONT, MD 21768

EQUIPMENT SIZE:
X' x Y' x Z'

USE ZONE:
X' x Y'

AREA: PERIMETER:
SEE DWG SEE DWG

FALL HEIGHT:
9 FL.

USER CAPACITY: AGE GROUP:
60+ 2-12

ADA SCHEDULE	Total Elevated Play Activities: X		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	X	X	X
Provided	X	X	X

- ✓ ASTM F1487-11
- ✓ CPSC #325



PROJECT NO:
P081418-13B

SCALE:
3/32"=1'-0"

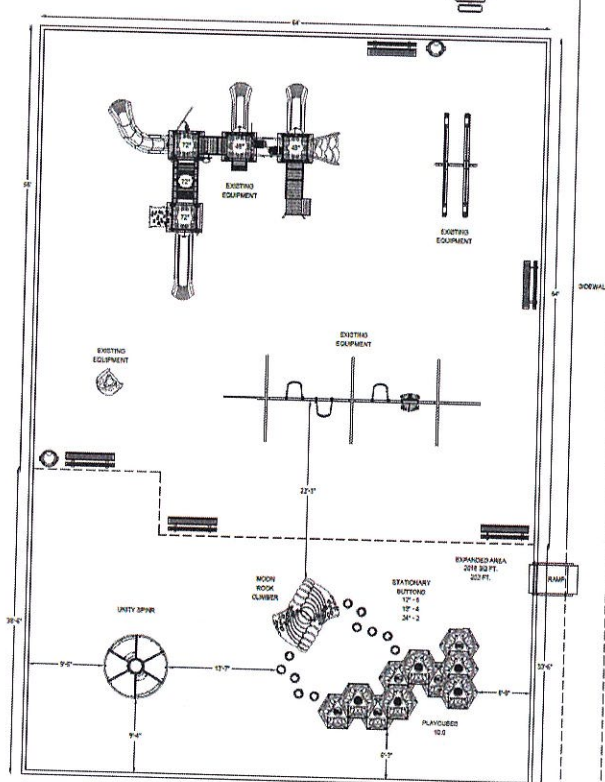
DRAWN BY:
SHEEHY

Paper Size

DATE:
27-JUNE-18

B

Callis Park
Phase 2



*PLAYGROUND SUPERVISION REQUIRED

FUNDING:

**PROGRAM OPEN SPACE PARKS AND
PLAYGROUND GRANT**

ORDINANCE 18-04

**AMENDING CHAPTER 17, "PERSONNEL POLICIES," TO
CREATE ARTICLE I, "POLICIES AND PROCEDURES", AND
ARTICLE II. "COMPENSATION OF ELECTED OFFICIALS";
AND TO ADD SECTION 17-100, "COMPENSATION OF
COUNCIL MEMBERS" AND SECTION 17-101,
"COMPENSATION OF THE MAYOR", TO IMPLEMENT THE
PROVISIONS OF SECTIONS 19-302 AND 19-402 OF THE TOWN
CHARTER.**

WHEREAS, the Town of North Beach, Maryland (the "Town") is a municipal corporation in the State of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., Section 5-202, "General Authority of Municipalities", the Town Council has the authority to pass such ordinances as it deems necessary to preserve peace and good order, to secure persons from danger and destruction and to protect the health, comfort and convenience of the residents of the municipality; and

WHEREAS, Section 19-302 of the Town Charter permits the Town to set salaries for Town Council members by ordinance and Section 19-403 of the Town Charter permits the Town to set a salary for the Mayor by ordinance; and

WHEREAS, the Town's elected officials have never received a salary for the performance of their functions; and

WHEREAS, over the years since the incorporation of the Town, and particularly in the recent decades as the Town has grown in size and its affairs have grown in complexity, the investment of time required to adequately fulfill the roles of elected officials has increased dramatically; and

WHEREAS, local elected officials performing comparable function in comparable jurisdictions are commonly compensated for their time, a practice which encourages the participation of a larger pool of interested individuals in local politics and, consequently, increases the alternatives available to local voters; and

WHEREAS, the Town Council has determined that it is in the best interests of the Town and its residents for persons occupying the Town Council during elective terms following and not including the present term to receive fair and adequate compensation for their time.

Section 1. NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Town Council of North Beach, Maryland, that Chapter 17, "Personnel Policies", be and is hereby amended to add Article I, "Policy and Procedures", to read as follows:

CAPITALS

: Indicate matter added to existing law

ARTICLE I. POLICIES AND PROCEDURES

RESERVED.

[A copy of the most recent Policy and Procedures Manual of the Town of North Beach is available for inspection in the town offices.]

Section 2. BE IT FURTHER ORDAINED AND ENACTED by the Town Council of North Beach, Maryland, that Chapter 17, "Personnel Policies", be and is hereby amended to add Article II, "Compensation of Elected Officials", Section 17-100, "Compensation of Town Council Members" and Section 17-101, "Compensation of the Mayor", to read as follows:

ARTICLE II. COMPENSATION FOR ELECTED OFFICIALS.

SEC. 17-100. COMPENSATION OF TOWN COUNCIL MEMBERS.

BEGINNING ON DECEMBER 16, 2018, EACH TOWN COUNCIL MEMBER SHALL RECEIVE COMPENSATION IN THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) PER ANNUM, PAYABLE IN EQUAL BI-WEEKLY INSTALLMENTS ON EACH REGULAR TOWN PAYDAY, SUBJECT TO APPROPRIATION OF FUNDS IN THE TOWN'S ANNUAL BUDGET FOR THIS PURPOSE.

SEC. 17-101. COMPENSATION OF THE MAYOR.

BEGINNING ON DECEMBER 16, 2018, THE MAYOR SHALL RECEIVE COMPENSATION IN THE AMOUNT OF EIGHTEEN THOUSAND DOLLARS (\$18,000.00) PER ANNUM, PAYABLE IN EQUAL BI-WEEKLY INSTALLMENTS ON EACH REGULAR TOWN PAYDAY, SUBJECT TO APPROPRIATION OF FUNDS IN THE TOWN'S ANNUAL BUDGET FOR THIS PURPOSE.

AND, BE IT FURTHER ORDAINED that this Ordinance shall become effective on the ____ day of _____, 2018 after having been read at two successive Town Council meetings pursuant to 19-311 of the Town Charter.

By order of the Mayor and Council

Mark R. Frazer, Mayor

ATTEST:

UNDERLINED CAPITALS

Asterisks * * *

- : Indicate matter added to existing law
- : Indicate matter remaining in existing law but omitted herein

TOWN OF NORTH BEACH
RESOLUTION 18-05

FOR THE PURPOSE OF ADOPTING
THE CALVERT COUNTY, MARYLAND 2017
HAZARD MITIGATION PLAN UPDATE

WHEREAS, Calvert County is vulnerable to natural hazards such as coastal erosion, flooding, extreme weather conditions, and wildfires that can result in property loss, loss of life, economic hardship and threats to public health and safety; and

WHEREAS, Calvert County has been faced with threats to life and safety and property damage from other natural and man-made hazards, including high winds, shoreline erosion and hazardous material incidents; and

WHEREAS, the Disaster Mitigation Act of 2000 requires local and state governments to prepare and adopt hazard mitigation plans as a condition of receiving Pre-Disaster Mitigation Grant assistance and Hazard Mitigation Grant Program assistance after November 1, 2004; and

WHEREAS, the Calvert County Department of Public Safety, Emergency Management Division received grant funds to update the *County's Hazard Mitigation Plan* in compliance with current disaster mitigation regulations; and

WHEREAS, the Countywide Hazard Mitigation Planning Team which, includes representatives from the Town of North Beach, has prepared and recommended the *Calvert County, Maryland 2017 Hazard Mitigation Plan Update* that reviews Calvert County's options to protect people and reduce damage from flooding and other hazards including shoreline erosion, high winds and hazardous materials incidents; and

WHEREAS, the recommended *Calvert County, Maryland 2017 Hazard Mitigation Plan Update* identifies cost-effective actions Calvert County can take to eliminate or reduce the long-term risk to life and property affected by the natural hazards that face the County; and

WHEREAS, the recommended *Calvert County, Maryland 2017 Hazard Mitigation Plan Update* was the subject of public information meetings held in Calvert County, Maryland on September 29, 2017 and November 28, 2017; and

WHEREAS, the recommended *Calvert County, Maryland 2017 Hazard Mitigation Plan Update* has been widely circulated for review by federal, State and regional agencies and has been supported by those reviewers; and

WHEREAS, the Mayor and Town Council of North Beach, Maryland believe it is important for the County to be prepared for and mitigate against hazards by adopting and implementing the *Calvert County, Maryland 2017 Hazard Mitigation Plan Update*.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Town Council, for the Town of North Beach, Maryland that the *Calvert County, Maryland 2017 Hazard Mitigation Plan Update* on file with the Calvert County Department of Public Safety is hereby adopted; and

BE IT FURTHER RESOLVED, that the Mayor and Town Council will appoint such representatives to the Calvert County Hazard Mitigation Planning Team as are included in R-09-05 of the Board of County Commissioners of Calvert County or any superseding resolution of said body; and

BE IT FURTHER RESOLVED, that the Town's representatives of the Hazard Mitigation Planning Team shall participate in meeting of the Planning Team as often as necessary to prepare or review mitigation activities and progress toward implementing the *Calvert County, Maryland 2017 Hazard Mitigation Plan Update*, but not less than once a year; and

BE IT FURTHER RESOLVED, that it is the intention and desire of the Mayor and Town Council that, by April 30 each year, the Planning Team shall prepare an annual evaluation report to the Board of County Commissioners of Calvert County on the *Calvert County, Maryland 2017 Hazard Mitigation Plan Update*; and

BE IT FURTHER RESOLVED, that it is the intention and desire of the Mayor and Town Council the annual evaluation report shall include: a review of the original plan; a review of any floods; other major natural hazard events; or hazardous materials incidents that occurred during the previous calendar year; a review of the action items in the original plan, including how much was accomplished during the previous year; a discussion of why any action items were not completed or why implementation is behind schedule and recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the Board of County Commissioners of Calvert County as amendments to the adopted plan; and

AND BE IT FURTHER RESOLVED, that this Resolution shall take effect upon recordation.

ATTEST:

**TOWN OF NORTH BEACH
OF CALVERT COUNTY, MARYLAND**

Stacy Wilkerson, Town Clerk

Mark R. Frazer, Mayor