



## **Contractor Questions**

- 1) If the Contractor is to provide household and recycling trashcans, whose property will the cans be after the 3-year contract if the contract is not renewed?  
**In the RFP, the Town is requesting a price for the purchase of the cans. The Town will be responsible for the purchase and they will be the Town of North Beach's property.**
- 2) Is a certified check acceptable versus a bid bond when submitting a bid? **Yes, you can submit your bid bond via a certified check.**
- 3) Will the Town consider reducing the required bid bond to 5%?  
**Yes, contractors can submit a bid bond or certified check for 5% of their bid.**
- 4) When will the contractor know if the Town is going to require a performance bond for year two of the bid? **One performance bond is required for the term of the contract.**
- 5) Regarding general services and requirements listed within the proposal, would the Town be open to alternate service suggestions and/or frequencies for the services listed (for example, providing 1-96 gallon toter for recycling every other week versus 1-18 gallon bin or similar every week)? If so, are both disposal options to be provided according to the outline of the pricing sheets already contained in the RFP?  
**The Town would like to keep the same schedule of once a week for recycling no matter the tote size.**
- 6) Regarding residential carts, would the Town want to purchase and maintain these containers in time for the start of and during the contract or does the Town wish for the vendor to purchase and maintain the containers before/during the contract? Who owns and maintains the containers currently in place?  
**The totes are an added alternative in the RFP. If the Town decides to move forward with the purchase, the Town will purchase. The containers currently in place for recycling (blue containers) were purchased approximately 8 years ago.**
- 7) Regarding bulk trash collection, would the appliances (specifically refrigerators, freezers, and air conditioners) be tagged as having the refrigerants removed? If not, who would be responsible for the costs associated?

The price of refrigerant removal should be included in the bid.

- 8) Regarding pick-up times, it was mentioned in the pre-bid meeting that pickup times have occurred prior to 7:00 am, would an earlier start time be acceptable such as in the summer due to heat concerns?

Yes, with pre-approval by Town Staff.

- 9) Page 5 of the PDF, regarding the requirements for bulk-trash collection: What is the process by which residents communicate requests for bulk collection to the Town and the Town relays such requests to the Contractor? Is there an electronic portal or system, or is there a hotline manned by Town employees? Does the Town send a single list of requests for bulk trash collection to the Contractor on a daily basis?

The bulk trash is collected on the 3<sup>rd</sup> Friday of the month. Residents contact Town Hall, and the front desk Administrative Assistant enters into a spreadsheet, the resident's name, phone number, street address, and the items for pick-up. The Tuesday prior to pick-up Friday, the list is emailed to the contractor.

- 10) Referring to Page 6 Section E of the PDF, there is a reference to hazardous materials. Would the Town please clarify what the hazardous materials are and if they are required?

Please refer to the link below to the Calvert County Household Hazardous Waste guide.

<https://www.calvertcountymd.gov/348/Household-Hazardous-Waste>

- 11) Referring to Page 6, Other Requirements, would the Town accept an alternate container, such as a roll-off, to dispose of tires only?

Yes, the Town would consider it.

- 12) Referring to Page 6, Municipal Building trash pickup:

A. what quantity and types of containers are located at each of these addresses:

- a. North Beach Town Hall, 8916 Chesapeake Avenue; 1 – 98 gallon tote and 1 – 64 gallon recycle bin
- b. Bayside History Museum, 4025 4th Street – 1 – 98-gallon tote and 1 – 64 gallon recycle bin
- c. Bayside Boys and Girls Club, 9021 Dayton Avenue - 2 – 96-gallon tote and 1 96 gallon recycle bin

- 13) What are the materials that are placed in the roll off container at Public Works (4030 11<sup>th</sup> St) and/or where are they generated? All materials collected in our bulk trash list in addition to construction debris, wood, and tree branches. Please see link from Town website. <https://www.northbeachmd.org/department-public-works/pages/recycling-guide>

- B. Referencing the 2-8yd trash containers placed at Public Works from May-September, how often are these containers serviced? **Twice a week the same days as household collection.**

- 14)Page 6 of the PDF states, "Missed Pickups: In the case of a missed pickup reported by the Town or a resident, the Contractor shall collect the municipal solid waste, bulk trash, lawn debris, or recyclables from a such resident within twenty-four (24) hours of notification."

What is the Town's process for notifying the Contractor of missed pickups? Does the Town issue a daily list of missed pickups to the Contractor? Will notifications come from the Town, directly from the residents, or both?

**The Town will notify the contractor via email or phone call.**

- 15)Page 6 of the PDF addresses Penalties for failure to meet contract requirements. What constitutes a "failure to complete regularly scheduled collection" such that the Town would impose the penalty set out in this paragraph? If the Contractor misses a single pickup? What if Contractor misses a pickup but cures the missed pickup in 24 hours?

**If the contractor misses an entire day of pick-ups, without notice and there is no make-up day discussed.**

- 16)Page 8, Section 2.11 Contractor Submission of Prices states "Prices must be submitted based on a firm, fixed price basis not subject to escalation during the initial 3-year contract term."

Would the Town consider an annual CPI adjustment to account for annual inflation during the first three years of the Term?

**The Town may consider an annual CPI adjustment if the contractor submits their request by March 1<sup>st</sup>, along with documentation to justify an increase.**

- 17)Page 11, Section 3.12.1 states, "Changes to the Contract form will not be permitted and the Bidder should not rely on an expectation of changes in the Contract form."

Will the Town consider negotiating any changes to the Contract's provisions?

**As indicated by the RFP, the bidder should assume not.**

- 18)Page 18, regarding the pricing for roll offs offered for Community Events, would the Town consider adding a line to include the per ton/tipping fee on the proposal?

**Please see the Bid Sheet; Part B, Item 1. This is already included.**

- 19) Page 24, Section 14 of the Agreement regarding liquidated damages  
In the past, has the Town assessed liquidated damages every time the prior Contractor missed a pickup and failed to cure the pickup within 24 hours? Or does the Town typically issue liquidated damages only in cases of repeated/ongoing service failures? **You should assume LDs will apply for bidding purposes, but the Town administration is not unreasonable.**