

Follow-up Q&A
North Beach Comprehensive Flood &
Stormwater Plan RFP



1. Is a cost benefit analysis required?

The Framework https://www.northbeachmd.org/sites/g/files/vyhli4786/f/uploads/flood-slur_action_framework_template_-_final_7-16-21.pdf outlines the challenges, solutions, and strategies of a comprehensive flood and stormwater action plan, including the “economic consequences of flooding” (page 3, section 3.b.iii) and budget/funding scenarios (page 5, section 5). The Framework also notes the need for information on the expected life spans and performance of various solutions and strategies, i.e., scalability, benefits, etc. (page 4 , section 4).

The Framework also mentions the usefulness of “criticality assessment” (page 2, footnote 1) to identify important infrastructure assets and rank them based on the consequences of their failure.

Each of these items presumes some sort of financial analysis, in our view.

2. How many meetings with the public and the town will the awardee be expected to attend? How large and how often will meetings be held?

We expect the awardee to participate in at least two public meetings to help educate and engage citizens in the drafting of the plan. We expect the awardee to meet with the Town (either in person or virtually) as necessary to complete the task.

3. How advanced are the concepts expected to be? How many concepts are expected?

Bidders should use their best professional judgment and provide whatever they believe is necessary to satisfy the scope and intent of the Plan Framework https://www.northbeachmd.org/sites/g/files/vyhli4786/f/uploads/flood-slur_action_framework_template_-_final_7-16-21.pdf.

4. How will community be engaged? Public meetings, website, surveys, mailings?

Our communications plans are outlined in the attached copy of our Education and Engagement Plan.

5. The RFP states that a QAPP needs to be submitted at least 30 days prior to initiation of data collection or data compilation. It also needs to be approved prior to start of work. Will this cut into the 180 day timeframe that starts from NTP?

We are awaiting an appropriate response from DNR to address this timeframe. We will provide an update once we receive.

6. Is there a preferred format for the proposal/qualifications and references to accompany the Bid Form? Is there a page limit?

No preferred format. No page limit.

7. If our firm works on the comprehensive plan, can we still bid on design RFPs in the future? **Yes.**

8. Do you view this as an Engineering study supported by Planning related tasks or as a Planning Study supported by the Conceptual Engineering designs?

Engineering study supported by planning related tasks.

9. Can you clarify the deadlines for the draft and final plan to be delivered to the Town?

Per the RFP (see pages 7-8) the draft plan is due on December 30, 2022 (i.e., 6 months before the expiration of the funding period). The final plan is due on April 30, 2023 (i.e., two months before the expiration of the funding period). The funding period expires on June 30, 2023.

10. Is part of the DNR funding that the Town has received for the plan going towards the ESRGC mapping work? **Yes.**