



1. The RFP states that a QAPP needs to be submitted at least 30 days prior to initiation of data collection or data compilation. It also needs to be approved prior to start of work. Will this cut into the 180-day timeframe that starts from NTP?

North Beach's contract with the DNR is until June 30, 2023. So, there is flexibility within the timeframe to accommodate the Quality Assurance Project Plan (QAPP) requirement.

Importantly, our project manager at the Maryland DNR has advised us that she will help ensure the requirements of the QAPP are completed to meet EPA requirements. That involves:

- **Providing a successful QAPP example (see attached from Cecil County, Maryland),**
- **Counseling the flood action plan contractor on the QAPP process to facilitate and expedite submittal to the EPA project officer (see additional documents attached), and**
- **Working with the mapping contractor (ESRGC) to complete what is required from them in terms of data analysis (this information will be added to the information required from the flood action plan contractor).**

Our DNR project manager also points out that the QAPP process, while necessary, can be streamlined in our case. Part of the reason is that ESRGC is not collecting new data but analyzing existing data.

As soon as a contractor is selected, we plan to hold a meeting specifically on the QAPP process with the contractors, Town staff, and DNR to discuss QAPP requirements, process, timing, and answer any questions.

Attachments:

QAPP Example
QAPP Frequently Asked Questions
QAPP Pre-Submittal Checklist