

TOWN OF NORTH BEACH
8916 CHESAPEAKE AVENUE
NORTH BEACH, MD 20714

May 13, 2021

ORDINANCE 21-02

OPERATING BUDGETS FOR THE GENERAL FUND,
SEWER AND WATER AND CAPITAL PROJECTS
FUND FY 2022

WHEREAS, State Law and the Charter for the Town of North Beach requires specific action to be taken each year related to submission, publication and public hearings on and adoption of an annual operating budget for the Town, and

WHEREAS, All the requirements relating to submission, publication and public hearings on the annual operating budget have been met, and

WHEREAS, The property tax for the Town of North Beach will be set at \$0.6034 per \$100 of assessed value for FY 2022, and

NOW, THEREFORE BE IT RESOLVED, that the Town of North Beach Budget for Fiscal Year 2022 is hereby adopted as the annual operating budget for the General Fund, Sewer and Water Fund and Capital Projects for Fiscal Year 2021 for the Town of North Beach, Maryland.

AND BE IT FURTHER ORDAINED that this Ordinance shall be effective on the 29th day of June 2021 after being read at two consecutive Town Council Meetings.

READ AND ADOPTED THIS 10th DAY OF June 2021.

EFFECTIVE DATE OF:
Budget year starts: July 1, 2021.

BY ORDER OF THE TOWN COUNCIL
TOWN OF NORTH BEACH, MARYLAND

DocuSigned by:

Mike Benton

BA48EC7ED321455...

Mike Benton, Mayor

CERTIFICATION

I, HEREBY CERTIFY, that as the duly appointed Town Clerk, that the foregoing **ORDINANCE NO: 21-02** was adopted on the 10th day of June, with 5 Council Members present and voting with 5 Aye and 0 Nay votes.

DocuSigned by:

Stacy Milor

C27B26186B6C248C...

Stacy W. Milor, Town Clerk

VOTE:

Aye Dotson

Aye Hagen

Aye Hummel

Aye Lawton

Aye Troncone

 Vacant



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | P.O. Box 99
North Beach, MD 20714

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FY22 Final Budget

Notes FY 22 Budget attached

FY 22 Budget

FY2022 BUDGET SCHEDULE



Distributed to Public: 3/11/2021

TOWN COUNCIL OF NORTH BEACH FY 2022 BUDGET ADOPTION TIMETABLE

Thursday March 25, 2021	FY 2022 Budget distributed to Town Council.
Thursday April 1, 2021	Town Council Work Session Budget: General Fund
Thursday, April 15, 2021	Town Council Work Session Budget: Water/Sewer & EDC Fund
Thursday, May 6, 2021	Town Council Work Session Budget: Additional discussion on all funds
Thursday, May 13, 2021	Town Council Meeting Public Hearing: Budget Ordinance for FY 2022, Schedule of Fees <u>Possible</u> Public Hearing: Constant Yield Tax Rate
Thursday, June 10, 2021	Town Council Meeting Passage of Budget Ordinance and Schedule of Fees
Thursday, July 1, 2021	Official FY 2022 Budget Released to Public

Notes FY 22 General Fund

The Notes and budget are only the General Fund portion of the budget. The Sewer/ Water / Capital and EDC will be reviewed at the April 15th work session.

Instruction: Please see the numbered item under notes on the spread sheets that correspond with the numbered items below:

1. Property Tax Rate: Reduction in the tax rate of 0.6170 to the constant yield rate is 0.6034.

MML Budget MEMO Property Tax Revenues

Job loss and hourly reductions will weigh heavily on homeowners too. Expect resulting increases in property tax delinquencies, property abandonments and foreclosures as a result. Some businesses too will not survive the temporary shutdowns and lost business associated with the COVID-19 crisis with similar results.

2. Refuse Revenue based on annual fee \$414 per HH. This is second (2) year of trash contract. Rebid after third (3) year.

Trash 10% increase \$290,890 2nd yr.

3 dumpsters 8 yrd(WF) = \$1,520 per month x 5 mo = \$7,600

2 dumpsters 8 yrd (WF) = \$1,080 per month x 4 mo = \$4,320

1 dumpster 8 yrd (PW) = \$440.00 x 12 mo = \$5,280

Community Clean Up (Spring/Fall) = Under Review \$40,000 (looking at alternatives to keep increase down).

BBGC \$30 per month x 12 months = \$360

Total of All \$349,186 / 843 = \$414 annually (FY21 \$327.00) 27% increase over last year.

3. Local Income Taxes & Other: This revenue was reduced in FY 21 and no change to FY 22 due to COVID-19 Pandemic.

MML Budget MEMO Income Tax Revenues

Corona virus-related emergency business shutdowns and resulting job losses and work week reductions will similarly depress income tax receipts for both this and next fiscal years. Projecting income tax revenues is difficult in the best of years. It will be more so this time around.

4. Highway User Revenues (HURs)— See memo from MML
5. Gaming Revenue: The Town will still use the conservative estimate from last year budget for FY 22. Due to COVID-19 Coronavirus and unprecedented shut downs of Federal, State, local and private business revenues are sure to be impacted significantly. This item will have to be reviewed and adjusted as we continue to maneuver through this pandemic.

MML Budget MEMO Admissions and Amusement Tax Revenues

Closed businesses will not generate A&A taxes either.

6. Police Aid—The Administration's FY 2022 proposed budget for State Aid for Police Protection estimates included in link to State estimates.
7. Beach Fees: COVID-19 Coronavirus –Outline WF Revenue Detail Estimate Attached to spread sheet.

The Town of North Beach has tentative plans to open the beach areas from May 28 through September 6, 2021. In addition to a new online ticketing system where daily passes may be obtained, there will be a reduction in the capacity of guests permitted on the beach and adjusted operating hours. The Town of North Beach will follow the State of Maryland's masking order and physical distancing order for outdoor public areas that exist at the start of, and during, the entire beach season.

8. Shirt Shack: Unknow - COVID-19 Coronavirus
9. Town to supply inner tubes for 100% of revenue.
10. End Hunger: No revenue to cover staff & expenses and/or revenue shutting down the beach. Event coordinator to cover all cost to Town. *All plans are tentative.
11. Board docs expanded to cover additional committees.
12. All Permanent Employees to receive proposed COLA 1%.
13. Code Enforcement: INCLUDES SALARY UNDER CODE ENFORCEMENT 011-33511 / 011-14592 / 011-15592 / 088-11508 .
14. Code Enforcement Software \$9,550 Plus existing Comcate \$4,000 tracking & GIS.
15. Education/ Training MML additional expense.
16. General Code Annual Maint \$5,000.
17. Website: Annual Maint Virtual Town Hall \$1,800 and Notification System \$2,500.
18. Marketing Materials: See break down attached in Marketing Budget.
19. Marketing Training: For MML June.
20. Marketing Supplies: See break down attached in Marketing Budget.
21. Printing & Binding: Outside Printing \$5,500 Marketing / \$2,500 copies Xerox and \$7,000 increase for printing, stuffing and mailing (4 qrts) water/sewer bills.
22. Office Supplies & Repairs: No change.
23. Contributions: \$2,500 Misc., \$6,000 NBVFD, \$5,000 CMH for Five Years.

24. Town Hall Operations: This line item was reduced by \$6,000 over FY 2021 actuals/proposed budget adjustment.
25. Legal Counsel: Atty fees reduced Atty only to attend meetings when Mayor request. Avg per month for meetings $\$932 \times 12\text{mo} = \$11,184$ reduction.
26. Consulting: General Misc. \$3,000 / Salary Study \$6,250.
27. Computer Support: NEW ACCOUNTING SOFTWARE WATER/SEWER BILLINGS \$11,000. PAYCHEX SYSTEM FOR AUTOMATED PAYROLL/.
28. Engineering/Zoning and Critical Areas is all a part of Code Enforcement. \$6,000 is part of Code Enf Salary. / Reduced Engineer hours to a as needed basis w/Mayor approvals.
29. Critical Areas/ Engineering + Admin: Zoning/Permit related cost charged to this line item. Town receives a Critical Areas Grant in the amount of \$1,900.
30. Ground Rent Parking: Calvert Health Center covers the cost of parking lease for TBHC and is invoiced annually.
31. Ground Maint Public Areas: General Misc. item and break out cost for all parks.
32. Dragon Boat Races: EVENT HAS NO REVENUE TO OFFSET EXPENSES, ALL IS PAID OUT TO END HUNGER. Event Coordinator to cover all cost to the Town of North Beach *All plans are tentative.
33. July 4th Expense: Fence Sunrise Gardens \$3,000 / Port-A-Pots and Misc. Exp. *All plans are tentative.
34. Wedding Payroll: Removed No permits will be issued.
35. REDUCED COST: Plantings for Bay Avenue - Spring/Summer.

Added more Perennials to flower beds. Flower pot plantings are included with the recent landscape maintenance bid March 2020.

36. Calvert County Relay for life: Cost breakdown \$100 waterfront staff, \$300 trash bags, \$500 Dawn & Stacy. *All plans are tentative!
37. Payroll Community Conservation: Covers Operating cost and payroll cost not included in EDC (Community Outreach) Line item (see detail attached).
38. BHM contract for elevator inspections and monitoring.
39. Welcome Center Fixed Assets: Reduced by \$5,000 in previous year.
40. Welcome Center Vehicle: No request made.
41. Welcome Center – Computers/Cameras/Registers.
42. New Clicket and Ticket Program: Enhancement to existing Clover System. Controls the number of visitors on the beach at one time. There is service fee \$1.49 per ticket plus processing fees through bank. The interchange rate through the merchant account varies based on vendor (visa, master card or debit card), then there are additional process fees through the bank.

43. Beach Patrol Salaries and Wages: Item reduced by incorporating two positions into one and eliminating wages \$55,000 (see detail below).
Welcome Center Wages will be removed in FY 22 and all Water Front wages will be coded to Beach Patrol Wages.

FY21	FY22	
Welcome Center Wages	\$74,000	-0-
Beach Patrol Wages	<u>\$160,000</u>	<u>\$200,000</u>
	\$234,000	\$200,000

Minimum wage increase is 7% over last year from \$11.00 to \$11.75. If you take the total wages budgeted FY 2021 x 7% = \$16,380 increase.

Previous WF Manager Salary /Savings	\$55,000
Minus New minimum wage increase	<u>\$16,380</u>
Total	38,620 Savings (estimated \$34,000)

44. Increased to meet ACA requirements per State of MD.New Automated Payroll System "Paychex".
45. New Automated Payroll System "Paychex".
46. PT Officers: No Christmas coverage Farmers Market 1 officer / Memorial Weekend / Labor Day Weekend 138 hrs Farmers \$6,210 /Memorial Weekend \$1,080 / Labor Day Weekend \$810.00 (Rate 45.00 per hour = \$8,100 total.
47. Resident Deputy Service: Received revised budget \$550,000.
48. Building Maint. Town Garage (9402 Dayton): \$2,500 gen maintenance as needed.

49. Street Signs: Sign/New Resident Signs Parking.
50. Street and Sidewalk Maintenance: \$20,000 Annual cost.
51. Public Works Equipment Fixed Assets combined with #52 Public Works New Equipment
52. Public Works Equipment
New leaf vac \$25,000
Brush Chipper \$22,000
Plate Tamper \$3,000
53. Annual Flower Bed Maintenance contract moved to Public Works.
54. Debt Service Outline

Debt Outstanding end year of FY 2019				
LONG-TERM DEBT Genral / Sewer / Water Funds	Expires	Amount - Omit cents		
		Authorized	Outstanding beginning of year {c}	Annual Payment Amount
Debt by Funds				
General Fund				
Suntrust Bond Refinance Town Hall and 2010B	May 2025	\$2,561,900.00	\$1,232,600.00	\$227,124.00
PNC Bond nontaxable Land Acquisition Van Meter, RAR and Walton Properties	January 2028	\$1,606,000.00	\$1,023,000.00	\$124,927.00
PNC Bond Taxable Land Acquisition RAR 5th St Lot	January 2028	\$720,000.00	\$469,000.00	\$59,537.00
Capital one Taxable 2017 A Reimbursables Street Scope Pt 1 of 2	January 2027	\$263,813.00	\$175,102.00	\$42,893.00
Capital one Nontaxable Street Scope, Berm, Seawall Repairs Collis Park, Breach Dredge, Crosswalks Pt 2 of 2	January 2024	\$785,777.00	\$602,517.00	\$89,452.00
Sewer Fund				
MD Water Quality (ENR)	February 2036	\$1,850,000.00	\$1,556,071.00	\$113,904.00
MD Water Quality (Shellfish)	February 2022	\$1,525,000.00	\$226,695.00	\$87,700.00
Water Fund				
Suntrust #83 (Allonge 2012)	June 2032	\$1,324,033.00	\$1,122,843.00	\$101,163.00
TOTALS		\$10,636,523.00	\$6,407,828.00	\$846,700.00

Notes F22 Sewer and Water

55. WWTP O&M CAPITAL BUDGET NOT AGREED UPON AS OF 03/22/2020
WWTP Budget: Fixed: \$207,997 Variable \$131,108 Capital \$71,456
Total WWTP Budget \$410,561

- 56. Reduced minimum from 5,000 gallons to 4,000. Letter to be mailed in July /August 2021 included with billing.
- 57. 2 hrs Sat/Sun = 4 hrs Allow for OT for emergencies.
- 58. Utility Services Maintenance water tower.
- 59. Water System Debt redistributed no change debt expires June 2032 this was a Allonge or refi of existing debt.
- 60. EXP - Self Fund Well House Replacement and Water Meter Replacement/Installation Projects.

NOTES FY 22 CAPITAL AND EDC BUDGETS

- 61. FY 21 Reduction MLGIP Reserve fund due to reallocation of projects.
- 62. FY 21 DNR Flood Study / Funding potential.
- 63. FY 21 Stormwater Projects: FY 21 funding was \$200,000 which included \$95,000 Clean pipe from outfall to Chesapeake Avenue plus cost for conditions unknow related to cleaning of the pipe. The final cost was \$107,000 and Calvert County has paid 50% of stormwater pipe cleaning project. This request originally included upgrade of 9th St Pump Station this portion has been moved to FY 2022 in the amount of \$100,000. SHA 261 Project will be contributing \$20,000 to this pump station upgrade.
- 64. SHA 261 project has committed \$20,000 to mitigation. Monies will be used to plant trees in Overlook park.
- 65. FY 20 Flower Bed Lighting – Received funding, project cost over laps fiscal years and is completed.

66. Utility connection for Library (Fall 2021 Start Construction).
67. Part of the same project referenced in item 63.
68. This project is part of project Flood Study item 62.
69. Move installation of flag stone around the pond to FY 22.
70. Part of SHA 261 Mitigation / plant trees and vegetation in Overlook Park.
71. Sidewalk Repair/replace \$111,000
Road Scann Technology \$14,000 used to develop priority improvements to streets.
72. Construction of Community Conservation Education Center in Overlook Park.
73. Paint Exterior of Town Hall and replace heat pump.
74. Rebuild of Elevator BBGC and repaint outside of building. Advance Elevator quote provided.
75. Community Conservation wages split between General Fund and Community Outreach.

Summary of changes since our previous meeting on April 15, 2021

1. Water front fees breakdown with estimated revenue projections at various rate levels.
2. Removed Eco Tourism Director cost (\$36,448) from Community Outreach (EDC) budget.
3. Removed Code Enforcement cost (\$21,102) from Community Outreach (EDC) budget.
4. Reduced General Fund budget reserve by $(\$36,448 + \$21,102 = \$57,550)$ to incorporate Code Enforcement and Eco Tourism).
5. Increase Health Insurance cost to 100% employee coverage.
6. Water and Sewer Rates and revenue estimates.
 - a. Rate sheet updated (as requested).
 - b. Breakdown of customer averages and projected revenues.
 - c. FY21 Revenue shortfall projections (Water and Sewer Rate Schedule FY22).
 - d. FY 22 Revenue projections (Water and Sewer Rate Schedule FY22).
 - e. Detail explanation of the Waste Water Treatment Plant cost, budget and breakdown of just sewer operation cost for the Town.

Town of North Beach

FY 22 Budget

General Fund

Adopted 06/10/2021

	FY 2022 Note #	FY 2022 Budget based on Tax Rate 0.6034 per 100 of Assessed Value
REVENUES		
TAXES:		
REAL PROPERTY TAX REVENUE	1	\$1,619,415.00
REFUSE COLLECTION-REVENUE	2	\$349,546.00
PERS.PROPERTY/UTILITIES & R.R.		\$10,700.00
PROPERTY TAX PENALTIES-REVENUE		\$40,000.00
SALE OF VEHICLES/EQUIPMENT		
TOTAL PROPERTY TAXES		\$2,019,661.00
OTHER TAXES:		
LOCAL INCOME TAXES & OTHER	3	\$120,000.00
HIGHWAY USER REVENUE	4	\$122,000.00
TOTAL OTHER TAXES		\$242,000.00

Note #

FY 2022 Budget

LICENSES AND PERMITS AND OTHER REVENUE SOURCES:

BUSINESS LICENSE REV		\$4,000.00
RENTAL LICENSES		\$43,333.00
BUILDING & OTHER PERMITS		\$2,000.00
PUBLIC FACILITIES PERMITS		\$1,000.00
USE AND OCCUPANCY PERMITS		\$150.00
ANIMAL LICENSES - CAL CO ANIMAL CONTROL		\$70.00
NOTARY FEES AND OTHER		\$500.00
INTEREST & DIVIDENDS		\$250.00
CELL TOWER REVENUE		\$152,270.00
FRANCHISE FEE CABLE CO.		\$51,414.00
HOTEL TAX		\$9,800.00
MTA LEASE		\$3,000.00
MUNICIPAL INFRACTIONS REVENUE		\$0.00
CALVERT HEALTH / PARKING REIMB		\$6,406.00
GAMING/ELECTRONIC MACHINE REVENUE	5	\$301,000.00
TOTAL LICENSES AND PERMITS AND OTHER REVENUE SOURCES		\$575,193.00

Town of North Beach

GENERAL FUND

Note #

FY 2022 Budget

GENERAL GRANT REVENUES:

MD POLICE PROTECTION GRANT	6	\$21,714.00
CRITICAL AREAS GRANT		\$1,900.00
N.B. HOUSE & GARDEN CLUB		\$0.00
RESTITUTION		\$0.00
FARMERS MARKET		\$0.00
BOARDWALK BENCH MEMORIAL FUND		\$0.00
CIRCUIT RIDER PROGRAM		\$0.00
TOTAL GRANT REVENUES		\$23,614.00

	Note #	FY 2022 Budget
COMMUNITY /WATERFRONT DEVELOPMENT :		
WELCOME CENTER/ FISHING FEES		\$8,400.00
WELCOME CENTER/ BEACH FEES. IN COUNTY		\$5,000.00
BEACH FEES- OUT OF COUNTY RESIDENTS	7	\$300,000.00
BEACH/UMBRELLA & CHAIR RENTALS		\$38,000.00
SHIRT SHACK GENERAL	8	\$4,000.00
SHIRT SHACK REVENUE CREDIT CARDS		\$5,000.00
SHIRT SHACK ONLINE STORE COMMIS		
ATM - TRANSACTION FEES		\$8,476.00
COCA COLA MACHINE REVENUE		
BOARDWALK CONCESSIONS REVENUE		\$400.00
OPTICAL VIEWER REVENUE		\$500.00
SINGLE KAYAK		Removed
DOUBLE KAYAK		Removed
STAND UP PADDLEBOARD		Removed
BICYCLE		Removed
INNER TUBES	9	\$3,010.00
HAZARD PROPERTY CONDITIONS		\$900.00
SUMMER EVENTS/ REVENUE		\$0.00
POLAR BEAR REVENUE		\$12,000.00
SUNRISE CELEBRATION OF THE ARTS		Removed
DRAGON BOAT RACES	10	\$0.00
WEDDING REVENUE		Removed
NORTH AND CHESAPEAKE BEACH PROMOTION		\$1,000.00
IMPACT FEES-COMMUNITY DEVELOPMENT		\$0.00
TOTAL COMMUNITY /WATERFRONT DEVELOPMENT		\$386,686.00
TOTAL GENERAL FUND REVENUES		\$3,247,154.00

Town of North Beach
GENERAL FUND

	Note #	FY 2022 Budget
GENERAL FUND EXPENSES		
LEGISLATIVE:		
MAYOR'S SALARY		\$18,000.00
MAYOR/OPERATING EXPENSE		\$10,000.00
TOWN COUNCIL/OPERATING EXPENSE		\$20,000.00
TOWN COUNCIL SALARY		\$18,000.00
BOARD DOCS	11	\$3,500.00
PLANNING COMMISSION		\$5,000.00
BOARD OF APPEALS		\$500.00
ADDITIONAL MEETING HELD BY TOWN		\$1,000.00
SMMA		\$800.00
VOLUNTEER COMMITTEES /COMBINED		\$1,000.00
TOTAL LEGISLATIVE		\$77,800.00

Note #

FY 2022 Budget

ADMINISTRATION:

ADMIN/ SALARIES & WAGES

12

\$131,014.00

EDUCATION & TRAINING

\$9,000.00

TOWN CLERK TRAINING

\$3,860.00

LICENSE,INSPECT,CODE/SALARY

13

\$49,114.00

CODE ENFORCEMENT /WAGES

\$21,102.00

CODE ENFORCEMENT SOFTWARE

14

\$13,550.00

LICENSES/ EDUCATION & TRAINING

15

\$5,500.00

LICENSES/OFFICE SUPPLIES

\$3,020.00

LICENSES/VEHICLE

\$500.00

LICENSES / TREE REMOVAL

\$5,000.00

LICENSES / PROCESS SERVER

\$1,000.00

LICENSES / GOLF CART

\$1,000.00

GENERAL CODE UPDATE

16

\$5,000.00

Website / New Notification System Annual IV

17

\$4,300.00

MARKETING MATERIALS

18

\$8,450.00

MARKETING TRAINING

19

\$1,000.00

MARKETING/SUPPLIES

20

\$4,250.00

PRINTING & BINDING

21

\$15,000.00

ADVERTISING LEGAL

\$5,000.00

ADVERTISING PROMOTIONAL

\$13,800.00

BUILDING MAINT/TOWN HALL

\$12,500.00

POSTAGE & MAILINGS

\$3,500.00

TELEPHONE

Moved

OFFICE SUPPLIES & REPAIRS

22

\$12,000.00

CONTRIBUTIONS

23

\$13,500.00

BANK CHARGES & OTHER

\$10,500.00

TOWN HALL OPERATIONS

24

\$23,000.00

SUBSCRIPTIONS & DUES

\$10,000.00

FIXED ASSETS/ADMIN OFFICE EQUIPMENT

\$2,800.00

TOTAL ADMINISTRATIVE EXPENSE

\$388,260.00

Town of North Beach

GENERAL FUND

Note #

FY 2022 Budget

PROFESSIONAL SERVICES:

ACCOUNTING		\$20,000.00
LEGAL COUNSEL	25	\$18,216.00
CONSULTING	26	\$9,250.00
COMPUTER SUPPORT	27	\$13,500.00
IT Budget		\$51,171.00
ZONING	28	\$10,000.00
ENGINEERING/PUBLIC WORKS		\$7,000.00
CRITICAL AREAS/ENGINEER+ADMIN	29	\$1,900.00
CIRCUIT RIDER PROGRAM		
INTERN MAIN STREET CONFERENCE		

TOTAL PROFESSIONAL SERVICES

\$131,037.00

	Note #	FY 2022 Budget
GENERAL SERVICES:		
BUILDING MAINT/TBC HEALTH CEN		\$250.00
GROUND RENT/ PARKING	30	\$6,406.00
GROUPS MAINT/ PUBLIC AREAS	31	\$6,000.00
Walton Preserve		\$5,000.00
Overlook Park		\$6,500.00
Sunrise Gardens		\$30,000.00
Callis Park		\$5,500.00
Bayside Boys and Girls Club Elevator		\$3,900.00
STORY BOARDS / ENTRANCE SIGNS		\$6,400.00
PIER/BOARDWALK MAINT & REPAIR		\$10,000.00
ELECTRIC AND STREET LIGHTS		\$111,500.00
JANITORIAL SERVICES		\$10,500.00
MOSQUITO CONTROL		\$1,000.00
CLEANUP HAZARD.PROPERTY COND.		\$900.00
STATE DEPARTMENT OF ASSESSMENTS AND TAXATION COST		\$4,300.00
TOTAL GENERAL SERVICE EXPENSE		\$208,156.00

Town of North Beach

GENERAL FUND

Note #

FY 2022 Budget

COMMUNITY /WATERFRONT DEVELOPMENT :

FARMERS MARKET		\$6,000.00
MOVIE EXPENSE		\$2,700.00
SPECIAL EVENTS/FIXED ASSETS		\$0.00
SUMMER EVENTS/ EXPENSE		\$3,000.00
SUMMER EVENTS/CONCERTS		Cancelled
MOVIE EQUIPMENT		\$500.00
SUMMER EVENT/EQUIPMENT		\$5,500.00
POLAR BEAR		\$14,000.00
CHRISTMAS PAYROLL		\$6,000.00
CHRISTMAS EXPENSE		\$16,500.00
WELCOME COMMITTEE EXPENSE		\$900.00
SEASONAL BANNERS		\$4,200.00
BOARDWALK MEMORIAL		\$0.00
DRAGON BOAT RACES	32	\$1,500.00
JULY 4TH EXPENSE	33	\$3,000.00
SUNRISE A CELEBRATION OF THE ARTS		\$3,450.00
WEDDING EXPENSES		\$0.00
WEDDING FIXED ASSETS		\$0.00
Payroll Weddings	34	\$2,500.00
PLANT THE TOWN (FORMERLY AMERICA IN B	35	\$18,000.00
NORTH AND CHESAPEAKE BEACH PROMOTION		\$1,000.00
Halloween / Hound of the Town		\$1,500.00
Payroll - Town Hall Events		?
Payroll - beach Events/Fundraisers		
Payroll Polar Bear		\$3,400.00
Payroll Calvert County Relay for life	36	\$900.00
Payroll Community Clean-up		\$780.00
Payroll Farmers Market		\$4,000.00

Payroll Comcast Cares Day		\$2,500.00
Payroll Dragon Boat Festival		\$4,800.00
Payroll - Flower Pot Upkeep/Plantings/W		
Payroll Movies		\$1,700.00
Payroll American Film Festival		\$500.00
Payroll July 4th Fireworks		\$3,000.00
Payroll - Sunrise Services		
Payroll Boo Bash		\$2,200.00
Payroll Drink Maryland		\$1,300.00
Payroll Community Conservation (19%)	37	\$7,380.00
Community Conservation Exp/Operating		\$36,448.00
Community Conservation Exp/Operating		\$12,700.00
TOTAL COMMUNITY /WATERFRONT DEVELOPMENT		\$171,858.00

	Note #	FY 2022 Budget
BAYSIDE HISTORY MUSEUM		
MUSEUM EXPENSE		\$26,000.00
4025 4TH/BGE 9015 DAYTON		\$7,500.00
BLDG MAINT-DAYTON AVE ANNEX		\$1,500.00
Elevator	38	\$1,680.00
TOTAL BAYSIDE HISTORY MUSEUM		\$36,680.00

Town of North Beach

GENERAL FUND

Note #

FY 2022 Budget

WATERFRONT OPERATIONS

WELCOME CENTER/ WAGES

Combined w/Beach Patrol Wages

WELCOME CENTER/JANITORIAL

\$3,500.00

WELCOME CENTER/BUILDING MAINT

\$4,000.00

WELCOME CENTER/TELEPHONE

Moved

CLOVER CASH REGISTER SYSTEM

\$3,126.00

WELCOME CENTER/OPERATING EXPEN

\$7,500.00

WELCOME CENTER-FIXED ASSETS

\$5,000.00

WELCOME CENTER - VEHICLE

\$0.00

WELCOME CENTER - EQUIPMENT MAINT

\$2,500.00

WELCOME CENTER - Cameras/REGISTERS

\$3,960.00

CLICK IT TICKET SOFTWARE / FEES PER TR

\$15,395.00

GWK VENURES, INC. (60% OF PROCEEDS)

\$0.00

SHIRT SHACK EXPENSES

\$6,000.00

SHIRT SHACK PAYROLL

\$6,240.00

SUB TOTAL

\$57,221.00

BEACH PATROL/SALARIES & WAGES

43

\$200,000.00

BEACH PATROL/OPER.SUPPLY

\$6,000.00

BEACH MAINT/SAND REPL

\$2,500.00

BEACH DREDGE

\$0.00

SEA NETTLE NET

\$6,000.00

SUB TOTAL

\$214,500.00

WATERFRONT OPERATIONS TOTAL

\$271,721.00

	Note #	FY 2022 Budget
BENEFIT EXPENSE:		
SS\MEDICARE - EMPLOYER		\$28,000.00
ANNUAL RETIREMENT CONTRIBUTION		\$20,282.00
EMPLOYEE HEALTH INSURANCE EXP	44	\$40,000.00
MD UNEMPLOYMENT INS. EXPENSE		\$5,000.00
WORKMENS COMPENSATION INS.		\$14,184.00
BACKGROUND CHECKS		\$600.00
EMPLOYEE RECONIGITION AWARD		\$800.00
PAYCHCK FLEX PROGRAM	45	\$7,500.00
TOTAL BENEFIT EXPENSE		\$116,366.00
GEN LIABILITY & PROPERTY INS.		
		\$17,000.00
PUBLIC SAFETY		
PT OFFICERS	46	\$8,100.00
RESIDENT DEPUTY SERVICES	47	\$550,000.00
TOTAL PUBLIC SAFETY EXPENSE		\$558,100.00

Town of North Beach
GENERAL FUND

Note #

FY 2022 Budget

PUBLIC WORKS

PUBLIC WORKS/SALARIES & WAGES		\$125,000.00
PUBLIC WORKS OVERTIME/GEN.FUND		\$1,500.00
CLOTHING		\$5,000.00
BLINK LINK SYSTEM (QUOTE)		\$1,790.00
EQUIPMENT SERVICE /VEHICLE WARRANTY		\$0.00
SERVICE AGREEMENT PUBLIC WORKS		\$2,000.00
VEHICLE REPAIRS		\$3,204.00
EQUIPMENT REPAIRS		\$11,000.00
BUILDING MAINT/TOWN GARAGE 9402 DAYT	48	\$2,500.00
PUBLIC WORKS/TELEPHONE		Moved
PUB WKS JANITORIAL		\$5,500.00
SMALL TOOLS/OPERATING SUPPLIES		\$6,000.00
PW OPERATING SUPPLIES		\$1,800.00
STREET SIGNS	49	\$4,000.00
ROAD BOND REFUND		\$0.00
STREET AND SIDEWALK MAINTENANCE		\$20,000.00
GENERAL STORMWATER/MAINTENANCE	50	\$15,000.00
OVERHEAD TREE MAINTENANCE		\$15,000.00
UNSCHEDULED MAINTENANCE/STORMWATER		\$5,000.00
PUB.WORKS EQUIP/FIXED ASSETS	51	\$0.00
NEW PUBLIC WORKS EQUIPMENT		\$50,000.00
FUEL OIL HEAT 4030 11TH STREET	52	\$1,500.00
FUEL OIL HEAT 9402 DAYTON AVE		\$1,500.00
PUB WORKS/GASOLINE		\$10,000.00
DIESEL FUEL/BACKHOE,TRACTOR		\$3,500.00
SNOW & ICE REMOVAL MATERIALS		\$5,000.00
SNOW & ICE REMOVAL LABOR		\$2,000.00
REFUSE COLLECTION/LANDFILL FEE		
TRASH CONTRACT		
DUMPSTERS/REFUSE		
TRASH CONTRACT FUEL CHARGE		
		Combined w/Trash Contract
		\$290,890.00
		\$24,000.00
		\$0.00

Town of North Beach

GENERAL FUND

Note #

FY 2022 Budget

GENERAL DEBT SERVICE

Capital One 2017 Bond Interest	54	\$27,585.00
Capital One 2017 Bond Principal		\$104,760.00
SUNTRUST 2011 BOND PRIN/#75		\$182,000.00
SUNTRUST 2011 BOND INT/#75		\$45,716.00
PNC NON TAXABLE WATERFRONT PARK ACQ. PRIN		\$142,000.00
PNC NON TAXABLE WATERFRONT PARK ACQ. INT		\$42,464.00

TOTAL GENERAL DEBT SERVICE

\$544,525.00

CONTINGENCY FUND (RESERVE)

~~\$61,567.00~~

TOTAL GENERAL FUND EXPENSE

\$3,247,154.00

NET PROFIT (LOSS)

\$0.00

FY 2021/2022 Waterfront Fee Schedule									
Capacity 750 Guest / Residents and resident guest is not limited									
DAILY MAXIMUM AT ONE TIME IS 300 OUT COUNTY GUEST / Revenue Projections based on Average 246 guest per day									
2018 Total Count Visitors				Resident			Total	Visitors	
				6,439			20,454	213	
2019 Total Count Visitors				6,302			28,888	279	
				6,370			24,671		
Average							31,041		
Total Avg Visitors / 4.5 months							31,041		
Divided by 18 weeks							18		
Total Estimated Weekly Visitor Average FY 22							1,725		
Divided by 7 days							7		
Total Estimated Visitor Average Per Day FY 22							246		
							126		
18 weeks / 7 days =									
Week Days				Resident (21%)					
Week End and Holidays 3 days each (Memorial, 4th July, Labor Day) Avg Count per day 246				465					
Week End 17 times (2 days) Avg Count per day 246				1,756			1,749		
Week Days with good weather / Avg Count per day 246				83			6,608		Possible Rain on at least one (1) weekend
				4,288			16,130		
				6,509			24,487		
Average Fees Based on Estimated Visitor Count 24,487							Visitors	Estimated Revenue	
Calvert County (10%) Adult \$9.00 Child and or Senior \$6.00 = \$7.50							2,449	\$	18,367.50
Out of County (89%) Adult \$22.00 Child and or Senior \$14.00 = \$18.00							22,038	\$	396,684.00
							24,487	\$	415,051.50

THE CLUCKET TICKET PROCESSING FEE IS IN ADDITION TO THE RATE SET.
SAMPLE OF WHAT A TICKET COULD LOOK LIKE



Best viewed in landscape mode if you are on a mobile device

Your shopping cart - 1 items

<< Back



Beach Entry
Date: 05-04-2021 12:09 am
Duration:

Beach Admission:
1 X \$17.00

Total = \$17.00
Tax = \$0.00
Ticket Fee = \$1.49



0 Empty your cart

Subtotal: \$17.00
Ticket Fee: \$1.49
Total Tax: \$0.00

\$ 18.49

Go to checkout

FY 2022 Budget
Sewer

Adopted 06/10/2021

Town of North Beach

FY 22
Note #

FY2022 Budget

SEWER

REVENUES:

022-00451	SEWER USE REVENUE	\$693,397.00
022-00452	SEWER BENEFIT REVENUE	\$245,000.00
022-00453	MD-FLUSH TAX	\$80,000.00
	MD-FLUSH TAX (ADMIN REIMB)	\$0.00
	SEWER CONNECTION FEE (LATERAL	
	C.C SHARED LINES-PUMP #2 & 12	
022-00460	MIGIP RESERVE SEWER FUND	\$38,000.00

TOTAL REVENUES

\$1,056,397.00

EXPENSES:

022-15000	SEWER/ ENGINEERING	\$0.00
022-31511	MADE FLUSH TAX EXPENSE	\$80,000.00
022-31512	SEWER SALARIES & WAGES	\$190,412.84
022-31532	SEWER/ OVERTIME	\$7,000.00
022-71520	VEHICLE AND EQUIP REPAIRS & FUEL	\$500.00
022-71521	ANNUAL RETIREMENT CONTRIBUTION	\$15,088.00
022-71523	SEWER SS/MEDICARE	\$21,746.00
022-71524	SEWER HEALTH BENEFITS	\$26,695.00
022-71525	EMPLOYEE RETIREMENT FUND ADMIN FEE	\$450.00
022-71526	SEWER MD UNEMPLOYMENT INS	\$3,000.00
022-71547	SEWER WORKMANS COMP INS	\$10,599.00
022-36527	SEWER GEN.LIABILITY & PROP. INS.	\$13,350.00
022-36531	EDUCATION & TRAINING	\$2,500.00
022-36533	PROFESSIONAL SERVICES	\$16,000.00
022-36536	COMPUTER SUPPORT/ SEWER	\$5,500.00
022-36541	TREATMENT COST/OPERATE & MAINT	\$410,561.00
022-36543	POSTAGE & MAILING	\$650.00
022-36544	ELECTRIC SERVICE/UTILITIES	\$10,500.00
022-36556	REPAIRS & MAINT PUMP STA #3	\$4,000.00
022-36551	SAN FRAN PUMP STATION	\$2,800.00
022-36552	COMPUTER OPERATING SUPPLIES	\$2,500.00
022-36553	PUMP STATION #2-REPAIRS	\$4,700.00
022-36555	PUMPING STATION #12-REPAIRS	\$5,000.00
	REPAIRS TO SEWER LINES	\$4,000.00
	SHARED FLOW METER CAL CO / NB	\$3,500.00
022-36558	MONITORING SYSTEM	\$2,100.00
022-37593	SEWER CONNECTION-NEW HOMES	\$0.00
022-36600	WWTP SHELLFISH TANK/OUTFALL PRIN	\$84,281.20
022-36601	WWTP SHELLFISH TANK/OUTFALL INTEREST	\$8,616.07
022-36604	WWTP ENR INTEREST	\$95,806.29
022-36605	WWTP ENR PRINCIPAL	\$24,088.37
022-36545	SEWER/CAPITAL EXPEND	
	Greenwood Station Upgrade	
022-37596	SEWER RESERVE	\$453.23
	TOTAL EXPENSES	\$1,056,397.00

NET PROFIT

\$0.00

FY 2022 Budget
Water
Adopted 06/10/2021

Town of North Beach

		FY 22 Note #	FY2022 Budget
WATER FUND			
REVENUES:			
055-00419	PENALTIES, RECONN. & RET CK FEES		\$3,800.00
055-00453	WATER USE REVENUE	56	\$314,966.00
055-00454	WATER BENEFIT REVENUE		\$168,162.00
055-00456	WATER TAP FEE REVENUE		\$7,000.00
055-00457	WATER CONNECT. FEES/LATERAL		\$2,000.00
	PYMTS. FOR WATER METERS		\$1,000.00
055-00472	MILGP RESERVE WATER FUND		\$14,445.00
	TOTAL REVENUES		\$511,373.00
EXPENSES:			
055-12564	OVER & SHORT IN CASH		\$208.00
055-12565	RETURN CKS WATERFUND		\$0.00
055-14592	WATER/ ENGINEERING		\$500.00
055-31511	WATER SALARIES & WAGES		\$190,412.00
055-31512	WATER / OVERTIME	57	\$4,000.00
055-71520	RETIREMENT ANNUAL CONTRIBUTION		\$15,088.00
055-71521	WATER SS/MEDICARE		\$21,746.00
055-71523	WATER HEALTH BENEFITS		\$26,695.00
055-71524	EMPLOYEE RETIREMENT FUND ADMIN FEE		\$450.00
055-71525	WATER MD UNEMPLOYMENT INS		\$3,000.00
055-71526	WATER WORKMANS COMP INS		\$11,000.00
055-71547	WATER GEN LIABILITY & PROP. INS.		\$13,250.00
055-37593	WATER CONNECTION-NEW HOMES		\$2,000.00
055-65527	EDUCATION & TRAINING		\$3,500.00
055-65531	PROFESSIONAL SERVICES		\$9,500.00
055-65533	COMPUTER SUPPORT/ WATER		\$4,800.00
055-65536	LAB SAMPLING & TESTING		\$5,500.00
055-65541	POSTAGE & MAILING		\$650.00
055-65543	ELECTRIC SERVICE		\$10,000.00
055-65551	COMPUTER OPERATING SUPPLIES		\$800.00
055-65552	WELL,EQUIPMENT,REPAIR & MAINT.		\$6,000.00
055-65553	WATER METER PURCHASES		\$1,000.00
055-65554	TREATMENT COST (CHEMICALS)		\$12,000.00
055-65555	REPAIRS TO WATER LINES		\$4,000.00
055-65557	WATER TOWER/MAINT & REPAIRS	58	\$15,200.00
055-65561	SUNTRUST REFI 1991 WATER BOND PRN/#83	59	\$77,812.00
055-65562	SUNTRUST 1991 WATER BOND REFI INTEREST/#83		\$23,351.00
	WATER RESERVE		
055-65569	CAPITAL EXPENDITURES	60	<u>\$48,911.00</u>
	TOTAL EXPENSES		\$511,373.00
	NET PROFIT		\$0.00

FY22 Final Budget
Capital Budget
Adopted 06/10/2021

FY 2022
Notes #
FY 2022 Budget

Revenue

066-00605	Waterway Improvement Grant			
	3rd Street Park Donations			
	MILGIP Reserve	61	\$	370,500.00
	Program Open Space		\$	110,000.00
	Community Legacy			
	EDC/ "COMMUNITY OUTREACH"			
	DNR Funding Joint Study CB /Estimated	62	\$	75,000.00
	Calvert County Shared Cost /Stormwater Debris Removal	63		
	Calvert County Shared Cost /Greenwood Pump Station			
	SHA / Bridge Replacement Mitigation	64	\$	20,000.00
	SHA / Bridge Replacement Stormwater Enhance 9th Sta		\$	20,000.00
	Total Revenue		\$	595,500.00

Account Expenses

FY 2022 Budget

066-74593	CMH/TBHC Building			
	Street Lights Flower Boxes	65	\$	
	Library	66	\$	45,000.00
	Stormwater Projects	67	\$	100,000.00
	Stormwater Study / Joint DNR/CB	68	\$	75,000.00
066-90016	9th Street Dike			
066-90026	Performing Arts Center			
066-90027	Bayfront Park "Sunrise Gardens"	69	\$	10,000.00
066-90030	LIVING SHORELINE / 9th St Flood Control Project			
066-90045	Elevated Walkway 261			
	SHA 261 Mitigation	70	\$	20,000.00
066-73553	Flower Boxes Bay Avenue		TBD	
066-73593	Roads/Streets/Sidewalk/Construction	71	\$	125,000.00
066-90032	STREET SCAN		\$	14,000.00
	Community Conservation Center	72	\$	137,000.00
066-90008	Town Hall	73	\$	27,500.00
066-89507	BBGC	74	\$	42,000.00

Water System Addition Radio Sensors for Existing Meters
BY PASS WATER CONNECTION
Water Connection in area 261 Improvements

Sewer System Greenwood Avenue Pump Station / Share CC

Total Expenses \$ 595,500.00

Notes
Sunrise Gardens BOTH PONDS CLEANED AND NEW RIVER ROCK PLACED
Sunrise Gardens FLAG STONE AROUND PONDS
Public Works Yard LEAF COMPOSTING
pleted in General Fund
UNKNOWN??

FY 2022 Final Budget
EDC BUDGET
Adopted 06/10/21

FY 22
Notes #
FY 2022
Budget

Revenue Est/Actuals

Total Revenue

\$61,992.00

FY 2022
Budget

Expenses
Advertisement
Christmas Equipment
Christmas
Consultant
Code Enforcement
ECO Tourism Director

\$13,325.00
\$2,500.00
\$12,257.00

75
MOVED TO GEN FUND
MOVED TO GEN FUND

Total Exp

\$28,082.00