



***Town of North Beach First Fridays
Food Vendor Application
May – October 2022
6:00 pm – 9:00 pm***

_____ May 6, 2022 _____ June 3, 2022 _____ July 1, 2022 _____ August 5, 2022
_____ September 2, 2022 _____ October 7, 2022

Check all dates to attend

Type of Food Vendor: _____ **Food Only** _____ **Drink Only**
*****NO ELECTRIC, NO NOVELTIES, GENERATORS*****

\$150.00 per night x _____ (number of spaces required) = \$ _____ (\$150.00 per 24 ft wide x 10 ft deep space)

**APPLICATIONS ARE DUE BY 4:30PM, TWO-WEEKS PRIOR TO THE FRIDAY NIGHT EVENT
OR UNTIL SPACES ARE FULL.
NO APPLICATIONS WILL BE CONSIDERED AFTER THAT DATE.**

VENDOR NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

BUSINESS PHONE: _____ **CELL PHONE:** _____

EMAIL: _____

GUIDELINES:

- North Beach First Fridays will be held on Friday, May 6th, June 3rd, July 1st, August 5th, September 2nd and October 7, 2022.
- Participating vendors shall indemnify and hold harmless the Town of North Beach and its officials, employees and agents from any and all liabilities, judgements, settlements, losses, costs or charges (including attorneys' fees) incurred by the Town of North Beach or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damages caused by, arising out of, related to or associated with the use of the property or the participation of the vendor or by the vendor's employees, agents or invitees in North Beach First Fridays 2022.
- Copy of the Calvert County Health Department Special Event Permit or Catering License.
- Copy of Certificate of Insurance naming The Town of North Beach as the Certificate Holder.
- Vendor is responsible for himself/herself and his/her employees, his/her subcontractors, materials, equipment, and all insurance to protect him/her and/or others.
- Payment will be refunded, if out of necessity that the vendor must cancel, provided the Town of North Beach has been notified prior to one week before the event. No refunds will be given 7-days before the event.
- Payment should be submitted with your application. **All applications should be received no later than 4:30pm two-weeks before each North Beach First Fridays Event. NO APPLICATIONS WILL BE CONSIDERED AFTER THAT TIME FRAME.** All checks should be made payable to The Town of North Beach. Credit Card payments are accepted at the Town Hall for an additional \$2.00 fee.



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- **All space assignments are final.** Spaces are assigned based on items sold. **There will be no reassignments.**
- Vendors are responsible for bringing your own tables, chairs, tablecloths, and plastic covers or something to keep your merchandise dry in case of rain. Tents or canopies may be used and must be secured for safety and to avoid injury or damage to property and/or patrons. Vendors are required to make immediate safety changes when directed to do so by Town of North Beach personnel.
- **All vendor questions** concerning the North Beach First Fridays Event should be directed to Stacy Milor at northbeach@northbeachmd.org or 443-646-2415. All vendors are required to complete the Vendor Survey Form and return it with your completed contract and payment. Photos of set up and all merchandise being sold is **MANDATORY**.
- Set up time starts at 4 pm and all vendors must be completely set up by 6 pm.
- No electric is provided, and generators are not allowed without advanced written permission from Stacy Milor at The Town of North Beach.
- All vehicles must be off the street by 6pm. If a vehicle is part of the display and the vehicle is larger than 10 feet, you will need two (2) spaces. Any units larger than 10 feet must arrive by 4:00 pm for set up.
- The Vendor list will be mailed to the State of Maryland. The 6% Maryland State Sales Tax must be collected and reported to the State of Maryland by all Vendors.
- The following items ARE NOT allowed to be sold at this Event: Any type of silly string; fart gas; artificial tobacco products of any type; snap pops or pop-its; any type of drug paraphernalia; any form of firecracker or fireworks; no live animals/reptiles/birds; t-shirts or other items containing sexual content or profanity; no swords or knives; additional items may be prohibited, and each item will be reviewed. Any vendor found selling these items or the like, will be asked to leave the event and will not be entitled to any refunds.
- **All items sold must be hand-made. No purchasing and reselling of items or commercial companies or distributors.**
- Each vendor is responsible for removing ALL their own trash.
- Please make checks payable to the Town of North Beach and mail your completed contract and vendor survey form to: Town of North Beach First Fridays, Attn: Stacy Milor, PO Box 99, North Beach, MD 20714.

I, THE UNDERSIGNED, AGREE TO COMPLY AND ABIDE BY THE GUIDELINES DEFINED ABOVE FOR THE NORTH BEACH FIRST FRIDAY EVENT.

NAME: _____

SIGNATURE: _____

DATE: _____

BEST WAY TO BE CONTACTED: _____

ACCEPTED AS A VENDOR IN THE NORTH BEACH FIRST FRIDAYS EVENT

BY: _____
Stacy Milor, Town of North Beach

Date



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VENDOR SURVEY FORM

PLEASE COMPLETE ALL ITEMS.
(PHOTOS OF BOOTH SET UP IS **MANDATORY**)

VENDOR NAME: _____

CONTACT NAME: _____ CONTACT PHONE: _____

ADDRESS: _____

EMAIL: _____

PLEASE CHECK ALL ITEMS THAT APPLY:

- PRICE RANGE: LOW \$ _____ HIGH \$ _____
- ITEMS BEING SOLD (ITEMS NOT INCLUDED ON THIS SURVEY WILL BE PROHIBITED) Additional sheet of paper may be used to list items. **PHOTOS OF YOUR DISPLAY ARE REQUIRED BY THE TOWN OF NORTH BEACH AND WILL NOT BE RETURNED.**

SIGNATURE: _____ DATE: _____

**RETURN SURVEY - APPLICATION - PHOTOS AND PAYMENT TO:
North Beach First Fridays, Attn: Stacy Milor, PO BOX 99
NORTH BEACH, MARYLAND 20714**