

SFMAC JULY 2020 MINUTES

Membership: This Committee is comprised of Town residents and/or property owners appointed by the Mayor for a three-year term. Mayor Benton appointed three Town residents and/or property owners: Lauren Kabler, Gary Koopmann and Jay Loveless. Mayor Benton directed the Committee to work directly with the Director of Public Works (Donnie Bowen) and the Town Engineer (Paul Woodburn). The Mayor appointed Donnie Bowen as Committee Chair. The Committee selected Lauren Kabler as Committee Secretary. In addition, a representative from the Maryland Department of Planning (Sarah Sularz), attends Committee Meetings.

Frequency of Committee Meetings: The Committee will meet on the third Monday of every month at the Public Works Building, unless otherwise rescheduled.

July 2020 (meeting held via Zoom due to Covid-19) Committee Meeting Date and Participants:

Committee members Donnie Bowen, Gary Koopman, Jay Loveless and Sarah Sularz participated. Council member Elizabeth Lawton participated. Town Clerk Stacy Milor facilitated the meeting and took notes for Lauren Kabler who was unable to attend this meeting.

	Action Items to be Discussed	Lead	STATUS/NEXT STEPS
1	<p>The application for a DNR grant for \$75,000 to fund development, by EFC, of a comprehensive stormwater and flood plan was submitted by the town. See, https://www.northbeachmd.org/other-documents-and-information . We have heard that we have been approved for the grant but have not received formal notification from DNR. We have also heard that DNR is drafting the scope of work and will send to us in July for review. We have not received the scope of work from DNR from review.</p> <p>Discuss status of formal notification of grant award and scope of work and whether necessary to reach out to DNR for more information/update.</p>	Committee	<ul style="list-style-type: none">• Donnie sent an email to DNR requesting the status of the grant. The response received back stated an audit needed to be completed by the end of July.• Since this meeting, Stacy found an article on the Department of Natural Website announcing grants awarded. North and Chesapeake Beach were named. https://news.maryland.gov/dnr/2020/07/21/maryland-supports-120-local-projects-for-water-quality-resiliency/ .<ul style="list-style-type: none">○ Note that upon reviewing our grant application whereby we would work with EFC on development of a comprehensive plant, there was interest on DNR's part for EFC to develop a common approach that can be used in supporting both North Beach and Chesapeake Beach in their efforts to address these issues. This would come at no loss of service to North Beach, but rather would provide a coordinated, standardized approach for the two Towns that offers individualized strategies where appropriate and suggest opportunities to collaborate where appropriate. Further, standardizing the approach allows DNR to replicate the process elsewhere in the state. Thus, the project would be a shared effort among the Towns, EFC and DNR and North Beach would have a voice at the table to

			<p>ensure our priorities are heard and incorporated.</p> <ul style="list-style-type: none"> Since this meeting, Jen Cotting at EFC informed the Mayor, Donnie and Lauren that they are working with DNR to finalize the scope of work (Scope) after which EFC will run the Scope through the University and then get final sign off from DNR. Jen stated that still several weeks away from finalizing the Scope but significantly closer. The Mayor asked EFC if we could review the Scope for identification of any showstopper issues. EFC responded that they would work with DNR to arrange Town review.
2	<p>Preliminary designs for the 5th, 7th and 9th street pumping stations are completed (by GK) and submitted to two engineering firms who are preparing spec sheets and details for the upgrades (no charge). Donnie is also in the process of reviewing the preliminary plans and will provide comments to Gary before the July meeting. In addition, Donnie has directed a pump firm (Gorman Ruff) to review the Town's old designs for 5th, 7th and 9th street pumping station upgrades. Donnie expects comments from Gorman Ruff in July after which we will cherry pick best ideas for implementation from two sets of plans.</p> <p>Discuss status of review and timeline for cherry picking ideas for implementation.</p>	Donnie, Gary	<ul style="list-style-type: none"> 5th Street Station: recently this station had a tire in it. It almost completely blocked the station. 7th Street Station: This station still needs an evaluation. This station is critical. This station should be done before the 9th or 5th Street station per Donnie Bowen. 9th Street Station: The pump should be upgraded. The pump cannot keep up with tidal flooding, but can keep up with rain, per Donnie Bowen. This station is checked 3 days per week. Donnie would like to wait until the road project is complete to address anything with this pump station. Gary Koopman is recommending the pump station upgrades are prioritized as: 1) 7th Street; 2) 5th streets; 3) 9th Street
3	<p>Sasha Land provided sample NFPs and confirmed that the Town is on the list of participants in DNR's pilot that will be used to document flooding events.</p> <p>Discuss/decide how best to request an exemption from the State requirement to complete an NFP by October 2020 given pending approval of DNR grant/development of comprehensive SW/flood plan to be developed by EFC AND Covid related barriers. Should the Town submit a formal letter to DNR?</p>	Committee	Not discussed.
4	<p>Install/pilot foam block. Discuss status/timeline for completion.</p>	Donnie	Pilot Foam Block – PW sprayed the foam block – will monitor the progress.

5	<p>Fee in lieu related to 5th street development and library projects. Development/library projects will provide fee in lieu to the Town. Fees will be dedicated to addressing flooding/stormwater management issues. Discuss status re: creation by Town of a fee in lieu bank account.</p>	Donnie	<p>These fees are mandatory fees set in place by the County/Town. They are not placed in a separate bank account, but they can only be used for certain projects in Town.</p>
6	<ul style="list-style-type: none"> New Committee members. A Town resident (Elana VanOudenaren) asked to join the Committee. Elana sent a formal request to Stacy Milor and it was approved. Elana will participate in all future Committee meetings. Figure out how to induct during Covid. Gary recommended another Town resident for the Committee, David Damalouji. Discuss next steps for adding new Committee member David Damalouji. 	Committee	<p>There are three individuals who have expressed interested in joining the committee – Dave Damalouji, Elana Vanoudenaren, Mike O’Brien.</p>
7	<p>An RFP for the 5th street pipe cleaning went out on June 22, 2020. Bids were due on July 6. Calvert County is expected to pay half the cost. Discuss status.</p>	Donnie	<p>Pipe Cleaning has been awarded to Chesapeake Environmental Services from Delmar on the Eastern Shore. This is a two-week project. Calvert County will be splitting the cost of this project.</p>
8	<p>Town Grant writer identified several possible grants and suggested we apply for such grants. Veronica was expected to send list of available grants to Stacy for distribution/discussion with the Committee. Discuss status/next steps.</p>	Committee	<p>The grant writer did not leave any additional information. The Town was not awarded funding for a new grant writer.</p>
9	<p>Figure out how to more effectively message Committee efforts. Unclear whether Town residents aware of and/or read the SFMAC page/contents. Discuss coordinating with the Town’s Department of Community Conservation on messaging. Invite Lisa Garrett to next Committee meeting.</p>	Committee	<p>After this meeting Dawn Richardson reached out to Lauren and offered to take the lead on this item stating, “Any messages, emails, or outreach that needs to be done, feel free to email or call me with the information. And depending on who you are trying to reach, I can do social media posts as well.”</p>