

## SFMAC AUGUST 2020 MINUTES

**Membership:** This Committee is comprised of Town residents and/or property owners appointed by the Mayor for a three-year term. Mayor Benton appointed three Town residents and/or property owners: Lauren Kabler, Gary Koopmann and Jay Loveless in 2019. In 2020, three additional Town residents and/or property owners were appointed - Elana VanOudenaren, David Damalouji and Mike O'Brien. Mayor Benton directed the Committee to work directly with the Director of Public Works (Donnie Bowen) and the Town Engineer (Paul Woodburn). The Mayor appointed Donnie Bowen as Committee Chair. The Committee selected Lauren Kabler as Committee Secretary. In addition, a representative from the Maryland Department of Planning (Sarah Sularz), attends Committee Meetings.

**Frequency of Committee Meetings:** The Committee will meet on the third Monday of every month at the Public Works Building, unless otherwise rescheduled.

**August 2020 (meeting held via Zoom due to Covid-19) Committee Meeting Date and Participants:** Committee members Donnie Bowen, Gary Koopman, Lauren Kabler, Jay Loveless, Sarah Sularz and Elana VanOudenaren participated. Town Clerk Stacy Milor facilitated the meeting.

	Action Items to be Discussed	Lead	STATUS/NEXT STEPS
1	The application for a DNR grant for \$75,000 to fund development, by EFC, of a comprehensive stormwater and flood plan was submitted by the town. See, <a href="https://www.northbeachmd.org/other-documents-and-information">https://www.northbeachmd.org/other-documents-and-information</a> . We have heard that we have been approved for the grant but have not received formal notification from DNR. We have also heard that DNR, in conjunction with EFC, is drafting the scope of work. We have asked DNR/EFC for an opportunity to review the scope of work and provide comment before it is finalized. <b>Discuss process/timing for reviewing scope of work when we receive it from DNR/EFC for review.</b>	Committee	Donnie will reach out to EFC, again, and ask that we be given the opportunity to review/comment on the draft Scope of Work.
2	Preliminary designs for the 5th, 7th and 9th street pumping stations are completed (by GK) and submitted to two engineering firms who are preparing spec sheets and details for the upgrades (no charge). Donnie is also in the process of reviewing the preliminary plans and will provide comments to Gary before the July meeting. In addition, Donnie has directed a pump firm (Gorman Ruff) to review the Town's old designs for 5 <sup>th</sup> , 7 <sup>th</sup> and 9 <sup>th</sup> street pumping station upgrades. Donnie expects comments from Gorman Ruff in July after which we will cherry pick best ideas for implementation from	Donnie, Gary	Within the next two months, the Committee will present a formal recommendation to the Mayor and the Town Council for their consideration regarding how each pump should be upgraded, how the upgrades should be prioritized and the timing for each upgrade. The Committee's recommendation will be based, in part, on what EFC identifies in its draft Scope of Work regarding the three pump stations. It also will be based what the 5 <sup>th</sup> street developers (commercial

	two sets of plans. <b>Discuss status of review, timeline for cherry picking ideas for implementation, timeline for implementing design fixes for all three pump stations.</b>		and library) agree to do regarding stormwater mitigation for 5 <sup>th</sup> street as well as the schedule for the completion of the raising of 261, which should improve but will not stop the flooding on 7 <sup>th</sup> and 9 <sup>th</sup> streets.
3	Sasha Land provided sample NFPs and confirmed that the Town is on the list of participants in DNR's pilot that will be used to document flooding events. <b>Discuss/decide how best to request an exemption from the State requirement to complete an NFP by October 2020 given pending approval of DNR grant/development of comprehensive SW/flood plan to be developed by EFC AND Covid related barriers. Should the Town submit a formal letter to DNR?</b>	Committee	Sarah will check with Debbie Herr-Cornwall at DNR regarding whether the Town can seek a waiver from the DNR NFP requirement given the fact that we received a grant to develop a comprehensive flood plan from DNR.
4	Install/pilot foam block. <b>Share whether this is making a difference.</b>	Donnie	Waiting for storm from the East.
5	A Town resident (Elana VanOudenaren) asked to join the Committee. Elana sent a formal request to Stacy Milor and it was approved. Gary recommended another Town resident for the Committee, David Damalouji. Mike O'Brien has also asked to join. <b>Discuss process/next steps for on-boarding new Committee members.</b>	Committee	The Mayor has approved adding these three residents to the Committee. They have been added to the Committee meeting invite.
6	An RFP for the 5 <sup>th</sup> street pipe cleaning went out on June 22, 2020. Bids were due on July 6. Calvert County is expected to pay half the cost. <b>Discuss status.</b>	Donnie	Contract awarded. Project has started and is ongoing. The cost is \$105,000 split with County.
7	Figure out how to more effectively message Committee efforts. Unclear whether Town residents aware of and/or read the SFMAC page/contents. Dawn Richardson has offered to lead this effort. <b>Discuss next steps re: messaging.</b>	Dawn	Dawn will be invited to the next Committee meeting for a brainstorming discussion re: how to better communicate our accomplishments/efforts. In addition, at the Town's Monday staff meetings, Donnie will identify stormwater/flood projects for Dawn to highlight in her regular Work Around Town messages to Town residents.