

## SFMAC MEETING MINUTES JANUARY 2021

**Membership:** This Committee is comprised of Town residents and/or property owners appointed by the Mayor, as follows: David Damalouji, Luke Johnson, Lauren Kabler, Gary Koopmann, Jay Loveless and Elana VanOudenaren. The Committee works directly with the Director of Public Works (Donnie Bowen) and the Town Engineer (Paul Woodburn). The Mayor appointed Donnie Bowen as Committee Chair. The Committee selected Lauren Kabler as Committee Secretary. In addition, a representative from the Maryland Department of Planning (Sarah Sularz) is an active participant in Committee Meetings.

**Frequency of Committee Meetings:** The Committee meets on the third Monday of every month at the Public Works Building, unless otherwise rescheduled.

**January 2021 (meeting held via Zoom due to Covid-19) Committee Meeting Date and Participants:** Committee members Donnie Bowen, David Damalouji, Luke Johnson, Gary Koopman, Lauren Kabler, Jay Loveless, Sarah Sularz and Elana VanOudenaren participated. Town employee Lisa Garrett and Town Councilwoman Elizabeth Lawton participated. Town Clerk Stacy Milor facilitated the meeting.

	Action Items Discussed	MEETING NOTES
1	EFC kickoff meeting – report out on items discussed (meeting notes attached) and discuss action items for SFMAC prior to next meeting with EFC scheduled for 1/26/21.	<ul style="list-style-type: none"> <li>SFMAC members encouraged to attend work session when draft EFC stormwater and flood plan framework presented to Council (March or April timeframe).</li> <li>SFMAC prepared proposed framework and sent to EFC for consideration as they draft framework for Council review. Proposed Framework pulls key elements from Annapolis, Oxford and Draft 2016 NB Flood Plan.</li> </ul>
2	Discuss status of pump upgrades.	<ul style="list-style-type: none"> <li>5<sup>th</sup> street - Near term strategy is purchase biggest pumps possible (i.e., 1500-1700 PUMPS RATED AT 2200 TO 3000 GPM) for 5<sup>th</sup> street with funds available (i.e., \$100,000) and supplement later pursuant to stormwater and flood plan under development (see item 1 above). Estimate is 35K per pump (2 total) with remainder used for installation. Pumps likely can be installed in house but 15K set aside for contractor help as necessary. <ul style="list-style-type: none"> <li>Donnie, Gary, David will fine tune RFP in February and put out for bid. Purchase order must be finalized no later than June 31 so we don't lose funds). SFMAC will make recommendation to Council for approval upon response to RFP.</li> </ul> </li> <li>9<sup>th</sup> street – DPW has requested \$100K for pump upgrade for next year's budget. This request is pending approval by the Council. This request is on top of \$20K in lieu from 261 project.</li> </ul>
3	Provide 261 update.	<ul style="list-style-type: none"> <li>Moving forward more quickly now. Road raised up to within 2 inches of final grade. Footers poured for bridge and wing walls for bridge in place. Bridge is pre-case concrete so will be quick. Should be close to done in April.</li> </ul>

		<ul style="list-style-type: none"> <li>DPW tied in existing berm with road (to extent possible – will finish once road complete after which planting will be done).</li> </ul>
<b>4</b>	New member	<ul style="list-style-type: none"> <li>Town resident Luke Johnson joined SFMAC.</li> </ul>