



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

**TOWN COUNCIL MEETING
NORTH BEACH TOWN HALL
August 11, 2016**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - a. Approval of minutes from the July 14, 2016 Town Council meeting
- V. SCHEDULED APPOINTMENTS
 - a. Citizen award
- VI. PUBLIC SAFETY REPORT
- VII. REPORTS
 - a. Treasurer
 - b. Public Works Supervisor
 - c. Town Engineer
 - d. Code Enforcement
 - e. Waterfront Manager
- VIII. PUBLIC COMMENT
- IX. BOARDS AND COMMISSIONS

Mark R. Frazer, Mayor

Council Members: Mike Benton Jane Hagen Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox



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- X. BUSINESS ITEMS
- XI. ORDINANCES AND RESOLUTIONS
- XII. MAYOR AND COUNCIL REPORTS
- XIII. ADJOURNMENT
- XIV. EXECUTIVE SESSION

All agendas are subject to change up until the time of the meeting

Upcoming Meetings and Events

- 1) Friday, August 12, 2016 – Concert on the Pavilion 6pm – The Crayfish
- 2) Monday, August 15, 2016 – Board of Appeals Meeting – 7 pm
- 3) Saturday, August 20, 2016 – Movie on the Beach at dusk – Wreck it Ralph
- 4) Wednesday, August 24, 2016 – Economic Development Committee Meeting – 7pm
- 5) Thursday, August 25, 2016 - Planning Commission Meeting – 7 pm
- 6) Friday, August 26, 2016 – Farmer's Market Customer Appreciation Night 6pm
- 7) Monday, September 5, 2016 – Town Government Closed
- 8) Tuesday, September 6, 2016 – Environmental Committee Meeting – 7 pm
- 9) Thursday, September 8, 2016 – Town Council Meeting – 7 pm

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Minutes from the June 9, 2016
Town Council Meeting
7:15 pm

X___ Mayor Frazer	X___ Joanne Hunt	X___ Rick Crump
___ Mr. Benton	X___ Stacy Wilkerson	X___ John Shay
X___ Ms. Hagen	X___ Donnie Bowen	X___ Dawn Richardson
X___ Mr. M. Hummel	X___ John Hofmann	X___ Sgt. Naughton
X___ Mr. R. Hummel	X___ Richard Ball	
X___ Ms. Schiada	X___ Mr. Wilcox	

APPROVAL OF AGENDA AND MINUTES

- a) **MOTION** made by Randy Hummel to approve the agenda as submitted.
Seconded by Gwen Schiada. All in favor. **Motion carries.**
- b) **MOTION** made by Mickey Hummel to approve the minutes from the June 9, 2016 Town Council Meeting. Seconded by Ken Wilcox. **Motion carries.**
- c) **MOTION** made by Jane Hagen to approve the minutes from the July 7, Work Session. Seconded by Ken Wilcox. All in favor. **Motion carries.**

SHERIFF'S DEPARTMENT REPORT

- a) In June 2016 the Sheriff's Department responded to 194 calls for service in North Beach. This is up from 149 calls in May 2016.

TREASURER'S REPORT

- a) Reporting Period: 5/1/2016 – 5/31/2016; Beginning Balance: \$314,531.44; Total Debits: \$752,811.72; Total Credits: \$259,039.87; Ending Balance: \$808,303.29. **MOTION** made by Jane Hagen to accept the Treasurer's. Seconded by Gwen Schiada. All in favor. **Motions carries.**

Mark R. Frazer, Mayor

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REPORTS

Staff Reports: The following reports are attached: Public Works Department, Town Engineer, Code Enforcement, Waterfront Manager and Marketing.

BUSINESS ITEMS

- a) Performing Arts Center Feasibility Study RFP: MOTION made by Gwen Schiada to award the contract in the amount of \$42,550.00 to Market & Feasibility Advisors. Seconded by Jane Hagen. All in favor. Motion carries.
- b) Entertainment License Application For July 23, 206 – 7th Street Market – Application for the closure of Annapolis Avenue in front of the owner's property for a festival. MOTION made by Randy Hummel to deny the permit. Seconded by Jane Hagen. All in favor. Motion carries.
- c) Mobile Vendor Licenses – The Economic Development Committee prepared a detailed report and recommendation on mobile vendors in North Beach. The Mayor would like for the Planning Commission to take a look at the definition of the mobile vending in the Zoning Ordinance and place this report on the next work session for discussion.
- d) Walton Beach Nature Preserve: Karen Molines highlighted the plan presented. MOTION made by Randy Hummel to adopt the plan as presented. Seconded by Mickey Hummel. All in favor. Motion carries. At the next work session, the staff person assigned to the parks will be discussed.
- e) CPH Streetscape Plan will be discussed at the next work session

ORDINANCES AND RESOLUTIONS

- a) Resolution 16-02: Community Legacy Application Grant: MOTION made by Randy Hummel to pass Resolution 16-02. Seconded by Jane Hagen. Motion carries.

MOTION made by Randy Hummel to close the meeting at 8:26 p.m. Seconded by Jane Hagen. All in favor. Meeting adjourn.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox



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Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: August 3, 2016
To: Stacy Wilkerson
From: Corporal Thomas S. Phelps
Re: Sheriff's Office Report-North Beach

In July of 2016, the Sheriff's Office handled 201 calls for service in North Beach. This is up from the 194 calls in June 2016.

(In July of 2015, the Sheriff's Office handled 220 calls for service in North Beach.)

Call Breakdown for July 2016:

92 calls were self-initiated (patrol checks, follow-up investigations, etc)

109 calls were received by other means (citizens, alarm companies, etc)

Of the 201 calls, we handled:

- 2 Thefts
 - Stolen Temp Tags from PK Lot of Boardwalk (Has Been Recovered) (Under Investigation)
 - Laptop from UNLOCKED Vehicle PK Lot of Mexico (Under Investigation)
- 1 DOP
 - Eggs Thrown at Residence Dayton Ave (Under Investigation)
- 2 DUI
- 2 Trespassing Arrests
- 1 Indecent Exposure Arrest

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 3	Destruction of Property – 4	Parking Complaint – 4
Abandoned Vehicle – 1	Disorderly – 10	Patrol Check – 85
Accident – 9	Domestic – 5	Police Information – 4
Alarm – 4	Escort – 1	Special Assignment – 2
Animal Complaint – 1	Firearms Complaint – 1	Summons Service – 1
Assault – 5	Fireworks Complaint – 1	Suspicious Person/Vehicle – 7
Assist Motorist – 3	Follow Up – 7	Theft – 6
Assist Other Dept – 2	Found Property – 3	Traffic Complaint – 3
Assist Sick – 2	Harassment – 1	Trespassing – 2
Attempt to Locate – 6	Indecent Exposure – 1	Unauthorized Use MV – 1
CDS Violation – 2	Loud Party/Music - 4	Unknown Problem – 2
Check Welfare – 6	Notification – 1	Warrant Service – 1

****Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self-initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene****

**TOWN OF NORTH BEACH
TREASURER'S REPORT
Reporting Period 06/01/16- 06/30/16
(Unaudited Report)**

PNC Bank:

Beginning Balance 06/01/16	\$ 808,303.29	
Total Debits (+)	\$ 211,178.46	
Total Credits (-)	\$ 296,874.57	
 Ending Balance 06/30/16	 \$ 722,607.18	 Last Year: \$ 468,415.10
 Investments (MLGIP/General Fund)	 \$2,289,966.79	 Last Year: \$2,035,591.30
(MLGIP/Sewer Capital)	\$ 34,063.36	Last Year: \$ 33,997.55
(MLGIP/Water Capital)	\$ 7,441.42	Last Year: \$ 7,427.04
Total Cash	\$ 3,054,078.75	Last Year: \$2,545,430.99

HOTEL TAX REVENUE

\$326.62

CASH RECEIPTS OVER \$7,500.00

\$ 17,580.62- Calvert County Tax Pymt May/ Shared Pump Station Reimb
\$ 69,834.30- State ACH Pymts/Local Income Tax/SHA/Police Pro Fund/MTA

CASH DISBURSEMENTS OVER \$7,500.00

\$ 41,649.45- Payroll W/E 6/04/2016
\$ 44,267.33- Payroll W/E 6/18/2016
\$ 12,193.76- Garden State Highway Products
\$ 13,943.50- John A. Hofmann, PC/March & April
\$ 12,418.26- Southern Maryland Recycling (trash contract)
\$ 19,754.87- Southern Maryland Recycling (trash, recycle)
\$ 10,072.10- Holiday Inn Hotel/MML Conference
\$ 16,548.00- Kelly's Tree and Lawn Services (flower beds, mulch, maintenance)

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 8-10-2016

Subject: Monthly Report


The Following is a list of items Public Works has been working on in addition to routine task.

- 1) Update on San Francisco sewer pumping station. Damaged pump was sent out for repair and have received from repair shop. DPW reinstalled and station is back to normal operation with two working pumps. It was discovered on routine check of generator at this location it was not putting out correct voltage. This problem has also been corrected and generator is in normal operation mode. Calvert County water and sewer is moving forward to take necessary measures to protect properties that are connected to this pump station.
- 2) Received a call from Mr. Louis Claggett, informing me of a large sink hole that had developed in front of entrance to Sunrise Gardens on 3rd street. When checking out call found that sewer line had been damaged by Verizon when they installed underground cable in that area. Contacted Verizon construction division and met onsite. Verizon acknowledged responsibility and had a crew come in and move phone line. DPW along with Gradient construction then made repairs to sewer line and placed back in operation.
- 3) Have been working with staff on streetscape concept plan. Mr. Hoffman will give further update in his report.
- 4) Continuing to work on general cleanup of Town right of way and common areas. This includes trimming of trees from sidewalk areas, stop signs, clearing of alleys etc.

Any questions or comments please contact me.

MEMORANDUM

TO: Mayor & Town Council
FROM: John A. Hofmann, P.E. Town Engineer & Zoning Administrator
RE: Monthly Report
DATE: August 2016



The following is the status of activities that are being worked on:

Living Shoreline Project

Environmental Concerns is continuing with remedial work including plants and grading to make the project fully complete.

Flood Dike Project

Construction has been stopped pending resolution of revised easements for 9318 and 9328 Atlantic Ave. and a revised permit from MDE. Environmental Concerns has contacted MDE about the revised permit. The Town Attorney is working on a new easement agreement for 9318 Atlantic Ave. .

Maryland SHA Rt. 261 SHA Upgrade Project.

We had a meeting with SHA in May to discuss them moving forward with the design of a project from the area of 9th St, to the AA County line that includes raising the road, 11' wide travel lanes, 2' shoulders and replacing the culvert at the north end. SHA has been requested to make provisions in the design for adding a south culvert and a pedestrian bike way structure on the west side. Part of the process will include applying for grants for the new culvert and the pedestrian bikeway structure in the Spring of 2017.

Transient Slip Dredge Project.

Dissen and Juhn has completed the dredging work. We are reviewing the post dredge survey and final quantities with DNR before processing final payment and project close out.

Beach Dredge Project

We are be applying for Federal and State permits it so the waterway area can be dredged next winter and the sand that is removed can be used for beach fill. While permits are being processed, we are developing plans and specifications for bidding this fall.

Roof Canopy for Pier tee Section

We are preparing materials for a permit pre-application meeting with the Federal & State permitting agencies.

Streetscape Chesapeake Ave

W are under way with engineering for construction plans and specifications s for landscaped tree wells and upgraded lighting and poles. As part of the design work, we will be recommending changes to the concept plan proposed in the CPH report to better suit the existing conditions along Chesapeake Ave..

**CODE ENFORCEMENT REPORT
RESIDENTIAL AND BUSINESS INSPECTION**

1-Aug

	TYPE	ACTION	OUTCOME	COMMENTS
VEHICLES	2 Trailers moved from street, 3 cars tagged, 2 cars given notice			
BOATS				
TRAILERS				

	ADDRESS	ISSUES	ACTION	OUTCOME
VIOLATION NOTICES	4001 2nd	trash/debris/cars/shed	complying	church
	9212 Chesapeake	trash/debris/roof	certified letter sent	Chuch
	8916 Frederick	equipment/trash	letter sent	complied
	3903 1st	deck/shed	certified letter	
	9230 Annapolis	accum of trash	on going	
	9122 Dayton Ave	grass overgrowth	Letter Sent	Abated
	3937 3rd Street	grass overgrowth	Letter Sent	Abated
	9200 Bay	zoning compliance	Letter Sent	complied
	4007 8th	Permit issues	Letter Sent	complied
	9230 Bay Ave	Water Management	Letter Sent	on going
	8917 Dayton Trash and unregistered vehicle		letter sent	Abated
	3916 2nd Street	unregistered vehicles	letter sent	
	3942 6th	debris and trash	house tagged	Abated
	3947 7th	unregistered vehicles	tagged/letter sent	
	3947 2nd	trash, overgrowth	tagged/letter sent	
	4029 5th	trash, overgrowth	letter sent	
	3910 5th	debris and trash	letter sent	
	14 door tags for grass cutting			

1-Aug

ADDRESS	P/F	NOTES
9336 Sea Oat Court	P	

**CODE ENFORCEMENT REPORT
RESIDENTIAL AND BUSINESS INSPECTION**

Old Town Candy		P	
K&H Electric		P	
Sweet sues		P	
A Real Estate Advantage		P	
Tans Cycles		P	
Nova Care Rehab		P	
Lighthouse Market		P	
At the Bay Healing Arts		P	
Sisters Corner		P	
Bay Wine and Spirits		P	
Edward Jones		P	
Nice and Fleazy Antiques		P	
RAR Associates		P	
Willetta's Antiques		P	
The Wheel Clothing Store		P	
Discount Realty		P	
Perfect Nails and Spa		P	
Zoning Applications this period		3	

NORTH BEACH WELCOME CENTER

WATERFRONT REPORT

August 11, 2016

<u>Revenue</u>	4/26/15 to 8/7/15	\$ 291,366.00	
	4/24/16 to 8/15/16	\$ 257,970.00	- \$ 33,396.00 under last year

22 DAYS WELCOME CENTER CLOSED DUE TO RAIN IN MAY

Guest Counts April thru Aug. 6

<u>Visitors</u>		<u>Residents</u>		<u>Total</u>	
<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>
25,106	19,682	6,605	3,660	31,711	23,342

Zip Code Report **TOP TEN**

Prince Georges Co.	1218
Washington DC	767
Calvert County	509
Montgomery Co.	491
Charles Co.	346
Fairfax	320
Anne Arundel Co.	320
Baltimore City	251
Arlington	206
Alexandria	178

(Zip Code Count is per family, not per person.)

Richard Ball, Waterfront Manager

Welcome Center: 410.286.3799

Home: 410.286.3988

Cell: 410.474.4516

rball@northbeachmd.org , humphrey72357@comcast.net