



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

Public Hearing – 7:00 p.m.

An Ordinance of the Mayor and Town Council of North Beach, Maryland to close and Abandon an unopened right-of-way for 11th Street east of Dayton Avenue in Block 7 of the North Chesapeake Beach subdivision located in The Town of North Beach, Maryland

TOWN COUNCIL MEETING
NORTH BEACH TOWN HALL
February 14, 2013
7:05 PM

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - A. Minutes from the January 10, 2012 Town Council Meeting
 - B. Minutes from the February 7, 2013 Work Session
- V. SCHEDULED APPOINTMENTS
 - A. Presentation to the Boys and Girls Club with proceeds from the Polar Bear Plunge
 - B. Grace Mary Brady from the Bayside History Museum
- VI. PUBLIC SAFETY REPORT
 - A. Sheriff's Department
- VII. TREASURER'S REPORT
- VIII. REPORTS
 - A. Public Works Supervisor
 - B. Code Enforcement Officer
 - C. Town Engineer

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

IX. BOARDS AND COMMISSIONS

X. BUSINESS ITEMS

- A. Agreement with Utility Services for additional antennae on the water tower (pending)

XI. ORDINANCES AND RESOLUTIONS

- A. Resolution 13-02: A Resolution to establish Town of North Beach Fees - **Voting**
B. Ordinance 13-01: An Ordinance of the Mayor and Town Council of North Beach, Maryland to close and abandon an unopened right-of-way for 11th Street east of Dayton Avenue in Block 7 of the North Chesapeake Beach subdivision located in the Town of North Beach, Maryland –

XII. MAYOR AND COUNCIL REPORTS

XIII. PUBLIC COMMENT

XIV. CLOSED SESSION MEETING IF NEEDED

XV. ADJOURNMENT

Upcoming Meetings and Events

- 1) Saturday, February 16, 2013 at 12:00 p.m. – Ribbon Cutting at Plaza Mexico
- 2) Monday, February 18, 2013 – Town Government Closed
- 3) Monday, February 18, 2013 at 7:00 p.m. – Historic Preservation Meeting
- 4) Wednesday, February 27, 2013 at 7:00 p.m. – Economic Development Meeting
- 5) Thursday, February 28, 2013 at 7:00 p.m. – Planning Commission Meeting
- 6) Saturday, March 2, 2013 – Councilman McNeil's office hours at Town Hall – 9:00 a.m.
- 7) Monday, March 4, 2013 – Special Events Meeting at 7:00 p.m.
- 8) Tuesday, March 5, 2013 – Environmental Committee Meeting at 7:00 p.m.
- 9) Thursday, March 7, 2013 – Work Session at 7:00 p.m.

All Meetings held at the Town Hall

All agendas are subject to change up until the time of the meeting.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

Minutes from the January 10, 2013 Town Council Meeting

X___ Mayor Frazer	X___ Joanne Hunt	X___ Buddy Jenkins
X___ Mr. Benton	X___ Stacy Wilkerson	X___ John Shay
X___ Mr. Dotson	X___ Donnie Bowen	X___ Dawn Richardson
X___ Mr. McNeill	X___ John Hofmann	X___ Sgt. Jones
X___ Mr. Hummel	X___ Richard Ball	
X___ Ms. Schiada	X___ Mr. Wilcox	

APPROVAL OF AGENDA AND MINUTES

- a) MOTION made by Randy Hummel to approve the agenda as presented. Seconded by Greg McNeil. All in favor. Motion carries.
- b) MOTION made by Greg Dotson to approve the Town Council Minutes from the November 8, 2012 Meeting. Seconded by Greg McNeil. Motion carries.
- c) Minutes from the December 6, 2012 Work Session. MOTION made by Greg Dotson to approve the minutes as submitted. Seconded by Mike Benton. Motion carries. Greg McNeil abstains.
- d) Minutes from the Special Town Council Meeting on December 19, 2012 – MOTION made by Randy Hummel to approve as submitted. Seconded by Mike Benton. Abstain – Greg McNeil and Gwen Schiada. Motion carries.
- e) Minutes from the January 3, 2013 Work Session. Motion made by Greg Dotson to approve as submitted. Seconded by Greg McNeil. Motion carries.

NOTE: Under the Maryland Opens Meeting Law the Mayor and Town Council voted to enter into Executive Session to discuss a land matter and contract negotiations on January 3, 2013.

SCHEDULED APPOINTMENTS

- a) Sally Donaldson and Sheila Poole were in attendance to hand out the awards for the Holiday Highlight Winners.
- b) Girl Scout Junior Troop 339 presented Mike Benton a flag that was flown over the Capital for taking the time to talk with them.
- c) Grace Mary Brady gave a presentation on the Chesapeake Bay and the years past where it has frozen.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

SHERIFF'S DEPARTMENT REPORT

- a) In September the Sheriff's Department responded to 161 calls for service in North Beach. This is down from 169 calls in November 2012.

TREASURER'S REPORT

Treasurers Report: Reporting Period: 12/1/12 – 12/31/12: Beginning Balance \$223,237.23; Total Debits: \$582,961.93 Total Credits: \$545,698.47; Ending Balance: \$260,500.69. MOTION made by Greg McNeil to accept the report. Seconded by Ken Wilcox. Motion carries.

REPORTS

Staff Reports: Public Works Department, Code Enforcement, Waterfront Supervisor and Town Engineer are attached to this report.

BUSINESS ITEMS:

- a) RFP for the planning of the 3rd street Park: The RFP is ready to be publicized and sent out for bid. MOTION made by Randy Hummel to send out the RFP. Seconded by Greg Dotson. Motion carries. This item should be ready at the February Town Council Meeting for action.
- b) Discussion on the results of the ice skating event: Richard provided the council with a report from the January skating event. The Mayor would like to try the event one more time to see if there is a demand for the skating ring in Town. MOTION made by Randy Hummel to approve another weekend of ice skating on February 8th, 9th and 10th. Seconded by Greg McNeil. Oppose – Greg Dotson. Motion carries.
- c) Letter to Chesapeake Beach for Wastewater Treatment Plant expansion: The Town Staff has determined there is no need to participate in the expansion of the plant. A letter has been prepared to send to Chesapeake Beach. MOTION made by Randy Hummel to send the proposed letter to Chesapeake Beach. Seconded by Greg Dotson. All in favor.

ORDINANCES AND RESOLUTIONS

- 1) Resolution 12-06: Boys and Girls Club Bond. MOTION made by Ken Wilcox to approve the Resolution as presented. Seconded by Mike Benton. All in favor. Motion carries.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

Meeting closed 8:55 pm on a Motion made by Ken Wilcox. Seconded by Greg McNeil. All in favor. Motion carries.

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

Minutes from the February 7, 2013 Work session

Attendance: Mayor Frazer, Mike Benton, Greg Dotson, Randy Hummel, Greg McNeil, Ken Wilcox, Gwen Schiada, John Shay, Donnie Bowen, John Hofmann, Joanne Hunt, Dawn Richardson and Stacy Wilkerson.

- 1) Agreement with Utility Services and Verizon for additional antennae on the water tower.
Donnie Bowen has been in contact with the representative from Utility Services. Some contact terms have been presented to Donnie. These negotiable items will be discussed in Executive Session. This item will be placed on the February Town Council agenda for action.
- 2) Update on the WWTP ENG upgrade: The Town of Chesapeake Beach sent a letter to the Town informing North Beach, that the contract has been awarded for the ENR upgrade and Expansion Improvements to the Chesapeake Beach Waste Water Treatment Plant. The Town of North Beach is responsible for \$1,680,039.47 for the ENR Upgrade. The Town will not be participating in the expansion of the plant.
- 3) Discuss results of the January 19th meeting with residents (9th street flooding): There was a good turnout of residents along the water front area. All residents in attendance who are directly impacted with the construction of the berm were in favor of signing easements for the construction on their property. John Hofmann will prepared letter to all residents where easements are needed and mail next week.
- 4) Discussion on increasing beach fees and other Town Fees: Mayor Frazer is proposing to increase the beach fees for the summer of 2013. The proposed fee increase would be ...Out of County residents an additional \$2.00. Calvert County residents an additional \$1.00. Other changes to the Fee Schedule would include the increase of planning and zoning fees. And a new fee schedule for the renting of public space in North Beach. All changes will be done by a Resolution at the February Town Council meeting and become effective immediately.
- 5) Alley closure request from the Kingsbury in Block 7 adjacent to the unopened alley at 11th street east of Dayton Avenue. The residents have requested the Town close the alley and deed it to the Town. The Council has agreed. A public hearing has been scheduled for Thursday, February 14, 2013, the ordinance will be introduced that night.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

- 6) Calvert County Livability Code: This code should have been included in the North Beach rental code when it was re-wrote in 2012. The Calvert County livability code is just another tool the Town can use when complaints are gotten on rental properties. John Shay will provide the ordinance for introduction at the February Town Council Meeting.
- 7) Update on the Performing Arts Center meeting: The Town received a letter from Lyn Striegel in regards to the property owned by Dale Thomas. This property was the place the Town wanted to put the Arts center on. This property is no longer available for the Arts Center. There are several other properties being considered for the Arts Center.
- 8) Meeting closed at 8:05 p.m. with a motion made by Randy Hummel to enter into Executive Session to obtain legal advice. Seconded by Greg Dotson.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: February 3, 2013
To: Stacy Wilkerson
From: First Sergeant Roscoe Jones
Re: Sheriff's Office Report-North Beach

In January, the Sheriff's Office handled 172 calls for service in North Beach. This is up from 161 calls in December.

Call Breakdown for January:

114 calls were self-initiated (patrol checks, follow-up investigations, etc)

58 calls were received by other means (citizens, alarm companies, etc)

Of the 172 calls, we handled:

- 4 Assault (closed by arrests)
- 2 CDS Violations
- 2 Thefts (Both are under investigation)
 - *Theft from UNLOCKED vehicle*
 - *Theft of alcohol (NB Fastop)*
- 4 Destruction of Property (2 closed, 2 under investigation)
- 2 DWI

****See Page 2 for Breakdown of Dispatched/Self Initiated Calls****

Breakdown of Dispatched/Self Initiated Calls

Accident – 1	Firearms complaint - 1	Trespassing - 2
Alarm – 4	Follow up - 12	Unknown Problem - 1
Assault – 4	House/building check - 1	Violation of Peace Order – 1
Assist motorist – 2	Intoxicated Person - 1	
Assist other department – 2	Loud Party - 1	
Attempt to locate – 13	Noise Complaint - 1	
Burglary - 2	Parking complaint - 1	
CDS Violation – 2	Patrol check – 87	
Check Welfare- 3	Police information – 2	
Destruction of Property – 1	Protective Order - 1	
Disorderly – 5	Special assignment – 2	
Domestic – 6	Summons service – 1	
DWI – 2	Suspicious person - 4	
Escort -1	Suspicious vehicle - 2	
Fight – 1	Theft - 4	

****Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene****

TOWN OF NORTH BEACH TREASURER'S REPORT

Reporting Period 1/01/2013- 1/31/2013

PNC Bank:

Beginning Balance 1/31/13	\$ 260,500.69	
Total Debits (+)	\$ 472,456.03	
Total Credits (-)	\$ 459,694.37	
Ending Balance 1/31/13	\$273,262.35	Last Year: \$ 231,688.09
Investments (MLGIP/General Fund)	\$1,282,781.77	Last Year: \$1,592,210.19
(MLGIP/Sewer Capital)	\$ 33,949.30	Last Year: \$ 383,493.68
(MLGIP/Water Capital)	\$ <u>7,416.50</u>	Last Year: \$ <u>137,244.00</u>
Total Cash	\$1,597,409.92	Last Year: \$ 2,344,646.42

CASH RECEIPTS OVER \$7,500.00

\$394,518.11- County Tax Payment December, 2012
\$ 25,069.87- Calvert County /State Property Taxes Refund (Property Acquisition)
\$ 12,920.48- CL Street Scape (Draw #2)

CASH DISBURSEMENTS OVER \$7,500.00

\$ 30,000.00- Payroll W/E 1/05/13
\$ 22,000.00- Payroll W/E 1/19/13
\$ 98,260.20- Dissen & Juhn- Wave Barrier Project (Draw #4)
\$ 80,086.34- Maryland Water Quality Financing (Shellfish Outfall WWTP)
\$ 81,625.75- Calvert County Treasurer (3RD Qtr. Resident Deputy Services)
\$ 12,711.38- Comptroller of Maryland/Flush Tax
\$ 17,014.50- Whel- Tech, Inc.- Water Station Upgrades
\$ 20,858.01- Southern Maryland Recycling/Trash Contract

To: Mayor Frazer and Town Council members

From: Don Bowen DPW

Date: 2-12-13

Subject: Monthly Report

The following is a summary of items the Public Works Department have been working on in addition to routine tasks.

- 1) During this report period we experienced two minor winter storm events, both produced less than 2 inches of precipitation. In both cases salt was applied to Town streets, which worked well in clearing any snow or ice that accumulated on street.
- 2) On 1-25-13 Mr. Richard Furst from LGIT did a Hazard Evaluation survey of several properties owned by the Town. Locations that were visited included the Town Hall, New Bayside History Museum, BBGC, DPW shop, Nature Park Visitor's Center and Water Tower. Mr. Furst made a few recommendations, but was very pleased with the conditions and up keep of all locations.
- 3) Performed maintenance sewer jetting in the 9th and Bay area of the collection system. Performed jetting also in the 7th and Bay Ave area of the collection system. It was discovered with routine checks of manholes in the area that flow was reduced in these areas and flow was less than normal.
- 4) DPW crew worked on cleaning storm drain collection system on Atlantic Ave. north of 9th street. Sand , mud and debris from past tidal flood events and storms have entered storm drain pipes in this area and had totally block drains in some areas. Pipes are 50% clear at this time and will be addressed in early spring to clear remaining debris.
- 5) DPW has constructed a walking bridge at the SE corner of intersection of 8th and Frederick. This walking bridge covers a large storm water collection ditch and allows pedestrians to continue along sidewalk to the future cross walk at the intersection of Frederick and 8th street.

- 6) Continuing to work on several projects with John Hoffman, some of which include new Town parking lot, Town pier upgrade, wetlands walkway project, and 9th street berm project.

MEMORANDUM

TO: Mayor & Town Council
FROM: John A. Hofmann, P.E. Town Engineer & Zoning Administrator
RE: Monthly Report
DATE: February, 2013

The following is the status of activities that are being worked on:

Timber Wave Barrier Project

Work is progressing at the site with the construction of the gap protection wall. All work is scheduled to be completed by mid to late February.

Corps of Engineers Wetland Revitalization Project

We are waiting for Mr. Bennan to revise the scoping report to include the Town's priorities for the Section 510 work.

Boat Slip Dredge

We are pursuing permits and working with DNR on funding.

9th Street Flood Mitigation Project

The project was well received at the January 19th meeting with residents. We are pursuing permits and easements. We will be meeting with all the permitting agencies on February 27, 2013.

New Fishing Platform for Town Pier.

Approvals from MDE and the Corps of Engineers are expected by early March. We anticipate this project being bid early this spring.

Wetland Trail

We have updated the trail plan for the section from the Overlook Park to the Town parcel as required by MDE. The revised application is under review by MDE and the USACOE.

DNR Parcels

The appraisals that the State requires are being reviewed by DGS and once approved the DGS recommendation will be sent to The Board of Public works for approval to convey the parcels to the Town.

Block 4 Parking Lot

Design and permits are moving forward for spring construction.

Pier upgrade project

We are continuing with the design for the upgrades including new decking for the Town pier.

3rd Street Park

The Town has received 7 proposals for landscape architectural design and land planning services. The proposals are being reviewed by the Town staff and the mayor prior to a recommendation to Town Council which is being scheduled for March.

TOWN OF NORTH BEACH
8916 Chesapeake Avenue
North Beach, Maryland 20714

RESOLUTION NUMBER: 13-02

A RESOLUTION TO ESTABLISH TOWN OF NORTH BEACH FEES

WHEREAS, The Mayor and the Town Council recognize its responsibility to issue building permits, business licenses, rental licenses and other related services for its citizens.

WHEREAS, Ordinances of the Town of North Beach require that fees for services and use of public facilities be established by resolution of the Town Council.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Town Council of the Town of North Beach, Maryland establish and set the fees delineated as Enclosure 1, of this resolution, as the fees to be paid for specific services, permits, licenses and inspection.

READ AND ADOPTED THIS 14th DAY OF FEBRUARY 2013.

EFFECTIVE THE 14th DAY OF FEBRUARY 2013.

By Order of the Town Council
Of the Town of North Beach, Maryland

Mark R. Frazer, Mayor

CERTIFICATION

I, **HEREBY CERTIFY**, that as the duly appointed Town Clerk, that the foregoing **RESOLUTION 13-02** as adopted on the 14th day of February 2013 with _____ Council Members present and voting with _____ Aye and _____ Nay votes.

Stacy L. Wilkerson, Town Clerk

Town of North Beach
8916 Chesapeake Avenue
PO Box 99
North Beach, Maryland 20714

SCHEDULE OF FEES

RENTAL LICENSE

Renewal every three years with an inspection done within the three year cycle. Additional inspections can be required if complaints are received for substandard conditions.

Per Unit with one inspection	\$50.00 (\$150.00)
One re-inspection	\$75.00
Second re-inspection	\$100.00

BUSINESS LICENSE

Annual

Annual Inspection

All Fees include one Inspection

\$25.00 per day penalty for failure to complete inspections
\$50.00 per day for each day in violation for operating without a license

Business may require several licenses based on operation. Any person or persons engaged in any business for profit within the Town limits not hereinbefore specified shall pay an annual license fee of not less than \$50.00 or such amount as the Town Council may determine.

Alcoholic Beverages (On-Sale) (Not including Beer & Wine) \$75.00

Alcoholic Beverages (Off-Sale) (Not including Beer & Wine) \$50.00

Antique \$50.00

Artist Studio \$50.00

Auctioneer	\$50.00
Auto Sales	\$50.00
Bakery	\$50.00
Barber Shop	\$50.00
Beauty Parlor	\$50.00
Bed & Breakfast	\$50.00 1 st Room \$30.00 each additional room
Beer & Wine, only (On-Sale)	\$75.00
Beer & Wine, only (Off-Sale)	\$75.00
Billiard Parlor	\$100.00
Bingo	\$500.00
Boarding/Rooming House	\$50.00 1 st Room \$30.00 each additional room
Boats & Jet Skis (Power for hire)	
Boats (non-power) rafts, skis - for hire	\$1,500 per season for the First three. Additional \$150.00 for each after that.
Bottled Gas	\$50.00
Bowling Alleys	\$50.00
Carnival License (case by case set by Town Council)	\$50.00 to \$250.00
Coin operated vending/amusement machines (Special License) per machine (candy, soda, laundry type machines)	\$15.00
Contractors and Builders (Carpenters, brick layers, masons, roofers, electricians. All building & landscaping trades)	\$50.00
Crafts (hobby crafts, ceramics, etc.)	\$50.00
Delicatessens	\$50.00

Updated: February 2013

Drug Stores	\$50.00
Dry Cleaning and Laundry Services	\$50.00
Entertainment License	\$100.00 per event
Firearms, Sales	\$200.00
Filling and Service Station	\$50.00
Food Stands	\$50.00
Furniture Stores	\$50.00
Garage & Repair Shops	\$50.00
Garden and Plant Shops	\$50.00
Gift Shops	\$50.00
General Merchandise or Notions	\$50.00
Grocery and/or meat dealers	\$50.00
Hardware Stores	\$50.00
Hotels (per room)	\$50.00
Hucksters and Produce dealers	\$50.00
Jewelry Store	\$50.00
Mechanically operated concessions	\$100.00
Motels (per room)	\$35.00
Moving pictures and other performing theaters	\$100.00
Parking lot (private)	\$50.00
Photographers	\$50.00
Pool Hall	\$100.00

Updated: February 2013

Pool/ Billiard Table (per table)	\$20.00
Public Garages & repair shops	\$50.00
Real Estate Brokers	\$50.00
Restaurant or lunchroom	\$50.00
Rooming House	\$50.00 1 st room \$30.00 each additional
Seafood (fresh)	\$50.00
Shoe repair and valet service	\$50.00
Skating rings and public dance halls	\$50.00
Soda fountains	\$50.00
Stands, amusement	\$50.00
Tavern	\$50.00
Taxicabs and other vehicles for hire (First two vehicles, \$20.00 for each additional)	\$50.00
TV sales/ service	\$50.00
Waterfront Vendors (hot dogs cart etc.)	\$1,000.00
Wholesale merchandise dealers	\$50.00
Yarn shop	\$50.00

Updated: February 2013

BUILDING PERMITS

Permit VOID if work is not started within 90 days

All work must be completed one year from the date of issuance.

Any person who commences to work which requires a Building Permit before obtaining the necessary permit, shall be subject to a penalty of 100% of the usual permit fee in addition to required permit fee.

Penalties for Failure to Comply with BOCA Codes and the Town of North Beach Codes

Penalties for Failure to Comply with the Codes
A Municipal Citation not to exceed \$1,000 may be imposed for each
Conviction of a municipal infraction. The fine is payable within 20
Calendar days of receipt of the citation.

Moving Fee (for the moving of any building or structure)	\$100.00
Demolition of existing structure	\$100.00
Miscellaneous Zoning Permit	
1. Fences	\$25.00
2. Sheds	\$25.00
3. Tree Removal	\$25.00
4. Roofing, remodeling, repairs to home	\$25.00
5. Swimming Pools (above ground)	\$25.00
6. PODS	\$50.00
Zoning Permit (County building permit required)	
1. New Construction	\$200.00
2. Addition	\$100.00
3. Garage	\$100.00
Use and Occupancy	
Change in Use or Tenant	\$25.00
New Building or Structure	\$50.00 per use or unit

ZONING PERMIT APPLICATIONS

CATEGORY 1 SITE PLAN (COMMERICAL AND MULTI-FAMILY UNITS):

1 unit, minimum fee	\$250.00
2-15 units, or up to \$500,000 value	\$450.00
16-30 units, or \$500,000 to \$1,000,000	\$850.00
31-45 units, or \$1,000,000 to \$1,500,00	\$1,250.00
45-60 units	\$2,050.00
61-75 units	\$2,850.00
76-90 units	\$4,850.00
Larger numbers of units (estimates upon request)	

PLANNING COMMISSION/BOARD OF APPEALS

Special Exception	\$350.00
Departure from parking requirements	\$225.00
Zoning Variance (Deviation from the Ordinance)	\$200.00
Appeals (Zoning decision or interpretation)	\$200.00
Re-zoning (Filing to change an existing zoning)	\$1500.00
Nonconforming use (Alterations or expansion)	\$150.00
Zoning Ordinance Amendment (filed from the public)	\$350.00
Home Occupation	\$125.00

SIGN PERMIT

Minimum fee for up to five (5) square feet	\$10.00
Exceeding five (5) square feet, each addition sq ft.	\$2.00

SUB-DIVISION

Minor Subdivision – up to 4 lots	\$500.00
Preliminary plat review	\$75.00 per lot
Final plat review	\$75.00 per lot

Updated: February 2013

FISHING PIER FEES

Out of Calvert County	
First Pole	\$5.00
Second Pole	\$3.00
Two pole maximum	
Season Pass (non-transferable)	\$65.00
Crabbing	
First Trap	\$5.00
Second Trap	\$3.00
Two Trap maximum	

BEACH FEES

Calvert County Residents	
Adults (ages 12-54)	\$5.00
Children (ages 3-11)	\$4.00
Seniors (ages 55 & up)	\$4.00
Children 2 and under	FREE
Adult Season Pass (12 –54)	\$50.00
Children Season Pass (3 – 11)	\$25.00
Family Pass (5 people)	\$100.00
Out of Calvert County Visitors	
Adults (ages 12-54)	\$12.00
Children (ages 3-11)	\$8.00
Seniors (ages 55 & up)	\$8.00
Children 2 and under	FREE
Adult Season Pass (12-54)	\$120.00
Children Season Pass (3-11)	\$ 100.00
Family Pass (5 people)	\$200.00

RENTAL FEES

Umbrellas	\$10.00
Chairs	\$ 5.00
Chaise Lounge Chairs	\$10.00
Fisherman Chairs	\$10.00
Boat Slips	FREE

ATM MACHINE & CREDIT CARD FEE

ATM machine service charge	\$3.00
Credit Card Usage service charge	\$1.50

WATER AND SEWER FEES

Water Connection Fee (at cost)	\$2000.00 deposit
Water Tap Fee	\$3500.00
Sewer Connection Fee (at cost)	\$2000.00 deposit
Sewer Tap Fee	\$17,250.00

As per Section 2.2 in the Water and Sewer Manual

2.2 APPLICATION AND PERMIT. When the property owner is ready to connect to the water and sewer system, he shall complete an "Application and Permit for Water or Sewer Connection" in duplicate and make a payment to the Town in an amount equal to the Capital Connection Charge the estimated Connection Fee and the Permit Fee. At the time of application, the Town will estimate the cost of the Connection Fee. The applicant will pay to the Town the full estimated cost of the connection prior to the permit being issued. After the Town has completed the connection any amount of the estimated Connection Fee in excess of the actual cost to the Town will be returned to the applicant. Similarly, any actual costs in excess of the estimated connection fee must be paid by the applicant. The actual cost to the Town to make the connection shall include but not be limited to labor, equipment, materials, subcontract services, engineering fees or any other cost directly incurred by the Town in making the required installation.

WATER AND SEWER USAGE SCHEDULE

Water:

First 10,000 Gallons	\$42.20
Next 15,000 Gallons	\$2.00 Per Thousand
Next 25,000 Gallons	\$1.50 Per Thousand
Over 50,000	\$ 1.00 Per Thousand

Sewer:

First 10,000 Gallons	\$91.00
Next 15,000 Gallons	\$2.80 Per Thousand
Next 25,000 Gallons	\$2.07 Per Thousand
Over 50,000 Gallons	\$1.39 Per Thousand

Updated: February 2013

Water Turn Off Fee:	\$40.00
Meter Test Deposit	\$40.00

Turn On Charge: If a delinquent water and sewer bill has not been paid by the close of business by the date specified on the Water Turn Off Notice, the water will be shut off and the customer account will automatically be charged an additional \$40.00 Turn Off Fee. If for any reason the Town is unable to turn off the water by the designated date, the account will still be assessed the \$40.00 Turn Off Fee. Water will no be reconnected until the account is paid in full. During the period when the water and sewer is shut off, the owner will still be responsible for the payment of minimal water and sewer use fees, as well as, sewer and water benefit fees.

FY' 2013 WATER AND SEWER RATE SCHEDULE

Water Benefit Annual	\$110.10	(Special Assessment)
Water Use Minimum	\$42.20	
Sewer Benefit Annual	\$221.20	(Special Assessment)
Sewer Use Minimum	\$91.00	
Total Minimum	\$122.20	(New/Does not include the Flush Tax)
MD Flush Tax	\$15.00	

ADMINISTRATIVE TIME

Xeroxed documents	\$.25 per copy/per sheet
Preparation and Search Fee (per Md Annotated Code Public Information Act: 10-621: Fees	\$ 25.00 1 st hour \$ 20.00 each add. Hour

Note: All requested items must be in writing. Fees will occur after two hours of administrative work has been done.

USE OF PUBLIC FACILITIES

Usage	\$350.00 per day each location
See attached application	

RETURN CHECK FEE

Any check returned will be charged a fee of \$40.00.

MISCELLANEOUS FEES

Tax Rate

.61 per assessed \$100 value

Refuse Fee / Annual Fee \$306.36

Utility Tax Rate

\$1.80 per assessed \$100 value

CODE ENFORCEMENT/PARKING FINES

Illegal Parking Fine

- | | |
|---------------------------------|---------|
| a) 2 hour parking | \$35.00 |
| b) All other parking violations | \$50.00 |

Grass Cutting Fine

This fine is for individual homeowners who do not cut their grass once it exceeds the 8 inch growth mark.

\$75.00 1 st offense
\$250.00 2 nd offense
\$500.00 3 rd & subsequent



TOWN OF NORTH BEACH
PO BOX 99
NORTH BEACH, MD 20714

2013 PUBLIC SPACE PERMIT APPLICATION

Date Submitted: _____ Date Facility is Needed: _____
Time Facility is Needed (start to finish): _____

The undersigned hereby applies for a license to use a public facility of the Town of North Beach, Maryland.

Name of person/organization applying: _____

Address: _____

Telephone Number: _____

Description of Event: _____

Facility to be used: (Complete reverse side): _____

.....

It is understood that all costs, including electricity and clean up shall be our responsibility. The Town Staff shall compute costs on reverse side of this form.

REPRESENTATIVE: (Printed) _____

REPRESENTATIVE: (Signature) _____

Contact Number for Day of Event: _____

.....

Fees Paid \$ _____

Permit No: _____

Stacy Wilkerson, Town Clerk

Richard Ball, Waterfront Manager

1

Facility to be used:

_____ T- Section of Pier _____ Finger Piers - 1st, 2nd, 3rd and 7th (\$200.00)

_____ Pavilion _____ Wetlands Overlook Park

 Callis Park

FEES SCHEDULE
FOR USE OF PUBLIC FACILITIES
Maximum 6 hours per location

____ Usage (\$350.00 per day for each location) \$_____

_____ Electric Requirement (\$100.00 for connection) \$_____

Tent

20x20 \$400.00

20x30\$600.00

\$_____

_____ Chairs (\$1.00 each) 120 available	\$
--	----

_____ Tables (\$20.00 each) 10 available \$_____

6 foot round

_____ Pop Ups (\$25.00 each) 4 available \$ _____

TOTAL \$_____

NOTICE

- 1) Free movement on other parts of the pier, boardwalk , beach and park will not be impeded.
- 2) The undersign agrees to assume the risk of loss to any property of myself, whether from breakage, damage, loss, theft, and disappearance of any other cause, for the duration of the event, including set up and closing. Further, I agree to indemnify and hold The Town of North Beach harmless from any and all claims, actions, damages, liability and expense including attorney's fees in connection with loss of life, personal injury and /or damage that may be done or suffered by reason of my fault or negligence in the performance of or failure to perform my responsibilities.

Representative signature

Printed name

**Town of North Beach, Maryland
8916 Chesapeake Avenue
North Beach, Maryland**

ORDINANCE NO. 13-01

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF NORTH BEACH, MARYLAND TO CLOSE AND ABANDON AN UNOPENED RIGHT-OF-WAY FOR 11TH STREET EAST OF DAYTON AVENUE IN BLOCK 7 OF THE NORTH CHESAPEAKE BEACH SUBDIVISION LOCATED IN THE TOWN OF NORTH BEACH, MARYLAND.

WHEREAS, North Beach, Maryland is a municipal corporation in the State of Maryland organized and operating under a Charter adopted in accordance with Article XI-E of the Constitution of Maryland (1990 Repl. Vol. and 2000 Supp.) and Article 23A of the Annotated Code of Maryland (1998 Repl. Vol. and 2000 Supp.); and,

WHEREAS, North Beach is empowered by virtue of Article 23A Section 2(24) and Section 19-501(47) of the Charter of the Town of North Beach to convey real property, when such real property is no longer necessary for the public use after having given at least twenty (20) days public notice of the proposed conveyance; and,

WHEREAS, there is an unused and unopened Right-of-Way in Block 7, Lots 37 to 48. This Right-of-Way is further described on a Plat attached hereto as Exhibit A and incorporated herein by reference; and,

WHEREAS, the Mayor and Town Council of North Beach has determined that the Right-of-Way referenced above is not necessary for public purposes and is not expected to be necessary for public purposes in the near future and that a substantial public benefit would be obtained if the Right-of-Way referenced above is vacated and closed so that the Town might be relieved from any possible obligation to open and maintain the same; and

WHEREAS, that the Town has received a request from citizens living along the referenced alleyway requesting closure and the right to purchase same from Town; and

WHEREAS, twenty (20) days public notice has been given of the proposed closing of the above referenced Right-of-Way and of the Town's intention to abandon and vacate this Right-of-Way and to convey all the Town's right, title and interest, claims and causes which the Town may have in the Right-of-Way referenced above. Council finds that there is sufficient cause to close the Right-of-Way referenced above and that the closing of the Right-of-Way would be in the best interest of the public.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Town Council of the Town of North Beach the following:

1. That the right-of-way in Block 7 for 11th Street east of Dayton Avenue on Exhibit A is hereby closed and abandoned allowing the Town's interest in the land to be deeded to the adjoining landowners by a Quit Claim Deed pursuant to Maryland law reserving unto the Town an Easement for ingress-egress, over-under and through the Right-of-Way for public utility facilities. A separate contract to convey the property will be executed by the Town and landowners and approved by the Mayor and Town Council.
2. That the Mayor is hereby authorized and empowered and directed to execute documents which would recognize the conveyance, revocation, termination, vacation, abandonment and closing affected by this Ordinance and which further grants, conveys and releases unto the owner of the lots adjacent to the Right-of-Way any further right, title, claims or interest of the Town in and to the Right-of-Way referenced above reserving unto the Town an Easement of ingress-egress, over-under and through the Right-of-Way referenced above for public utility facilities.

AND BE IT FURTHER ORDAINED that upon passage of this Ordinance, the same shall be authenticated by the signature of the Mayor and Town Clerk to be recorded among the Town books kept for that purpose, and that a certified copy of this Ordinance shall be posted and advertised pursuant to Section 19-311 of the Town Charter.

AND BE IT FURTHER ORDAINED that this Ordinance shall become effective on the 3rd day of April, 2013 after being read at two successive Town Council meetings as required by Section 19-311 of the Charter.

PASSED this _____ day of _____, 2013.

ATTEST:

Stacy Wilkerson, Town Clerk

Mark R. Frazer, Mayor

DAYTON AVE.

TENTH ST.

ELEVENTH ST.

TOWN OF NORTH BEACH
FORMERLY WALTON P-2

CHESAPEAKE AVE.

PORTION OF TOWN R-O-W TO BE CLOSED

REVISIONS	APPROVED BY TOWN OF NORTH BEACH	PLAT OF R-O-W TO BE CLOSED	SCALE: 1"=50'
		BLOCK 7	DATE: JANUARY 2013
		TOWN OF NORTH BEACH	EXHIBIT
		NORTH BEACH, THIRD DISTRICT	A
		CALVERT COUNTY, MARYLAND	
	JOHN A. HOFMANN, TOWN ENGINEER		

