



*The Jewel of the Chesapeake Bay*  
**North Beach, Maryland**

8916 Chesapeake Avenue | Post Office Box 99  
North Beach, MD 20714

410.257.9618 | 301.855.6681  
[www.northbeachmd.org](http://www.northbeachmd.org)

**TOWN COUNCIL MEETING  
NORTH BEACH TOWN HALL  
June 4, 2014  
7:00 p.m.**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
  - A. Minutes from the May 8, 2014 Town Council Meeting
- V. SCHEDULED APPOINTMENTS
- VI. PUBLIC SAFETY REPORT
- VII. TREASURER'S REPORT
  - A. April
- VIII. REPORTS
  - A. Public Works Supervisor
  - B. Code Enforcement Officer
  - C. Town Engineer
  - D. Waterfront Manager
- IX. BOARDS AND COMMISSIONS
- X. BUSINESS ITEMS
  - A. Bayfront Park Bids for Waterfront features

**Mark R. Frazer, Mayor**

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**Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox**



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## XI. ORDINANCES AND RESOLUTIONS

- A. Ordinance 14-01: An Ordinance to amend the budget for fiscal year 2014 to allow for adjustments to several line items in the FY 2014 budget to the General, Sewer and Water Accounts – **Vote**
- B. Ordinance 14-02: Operating budgets for the General Fund, Sewer, Water and Capital Projects for FY 2015. – **Vote**
- C. Resolution 14-01: FY 15 Fee Schedule - **Vote**

## XII. MAYOR AND COUNCIL REPORTS

## XIII. PUBLIC COMMENT

## XIV. CLOSED SESSION MEETING IF NEEDED

## XV. ADJOURNMENT

### **Upcoming Meetings and Events**

1) All agendas are subject to change up until the time of the meeting.

- a) Maryland Municipal League Summer Convention – June 8, 2014 – June 11, 2014
- b) Friday, July 13, 2014 -Southern Maryland Local Government Exchange – 8:15 am to 4:00 p.m.
- c) Friday, June 13, 2014 - Campfire on the Beach – 7:00 p.m.
- d) Saturday, June 14, 2014 - Eat, Drink, Go Local – 12 to 6pm
- e) Saturday, June 21, 2014 – Dragon Boat Race – 9:00 a.m. to 5:00 p.m.
- f) Saturday, June 28, 2014 – Despicable Me – At dusk on the Beach
- g) Thursday, July 3, 2014 – Fireworks at dusk
- h) Thursday, July 10, 2014 – Town Council Meeting – 7:00 p.m.
- i) Friday, July 18, 2014 – Ribbon Cutting – North Beach Dental – 5:00 p.m. to 7:00 p.m.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



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**Minutes from the May 8, 2014  
Town Council Meeting  
7:00 pm**

X___ Mayor Frazer	X___ Joanne Hunt	___ Buddy Jenkins
X___ Mr. Benton	X___ Stacy Wilkerson	X___ John Shay
X___ Mr. Dotson	X___ Donnie Bowen	X___ Dawn Richardson
X___ Mr. McNeill	X___ John Hofmann	X___ Corporal Phelps
X___ Mr. Hummel	___ Richard Ball	
X___ Ms. Schiada	X___ Mr. Wilcox	

**APPROVAL OF AGENDA AND MINUTES**

- a) MOTION made by Randy Hummel to approve the agenda as submitted. Seconded by Gwen Schiada. All in favor.
- b) MOTION made by Randy Hummel to approve the minutes from the April 3, 2014 Town Council Meeting. Seconded by Ken Wilcox. All in favor. Motion carries.
- c) MOTION made by Greg McNeil to approve the minutes from the May 1, 2014 Work Session. Seconded by Gwen Schiada. All in favor. Motion carries.

**SCHEDULED APPOINTMENTS**

- a) Winners of the May basket contest were in attendance and they were honored by the North Beach House and Garden Club.

**SHERIFF'S DEPARTMENT REPORT**

- a) In April 2014 the Sheriff's Department responded to 152 calls for service in North Beach. This is down from 161 calls in March 2014.

**Mark R. Frazer, Mayor**

**Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox**



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## TREASURER'S REPORT

- a) Treasurers Report: Reporting Period: 3/1/2014 – 3/31/2014: Beginning Balance; \$241,910.42; Total Debits: \$304,785.05; Total Credits: \$278,992.50; Ending Balance: \$267,702.97. MOTION made by Gwen Schida to accept this report as presented. Seconded by Greg McNeil. Motion carries.

## REPORTS

Staff Reports: Public Works Department, Code Enforcement, and Town Engineer are attached to this report.

## BUSINESS ITEMS:

- a) Recommendation to award the bids for the Bay Front Park Walkway. Mayor Frazer opened the business item explaining the Town had received an inadequate number of proposals for the job and the cost submitted was too high. He is recommending the council reject the bids and the project is sent back out to be re-bid with an additional alternate bid for stamped concrete. MOTION made by Greg McNeil to reject the bids that were received and re-bid the project with an alternate bid of stamped concrete. Discussion: Councilman Dotson asked why there was a difference in the square footage of the plans submitted to the Town versus what the bids were for. John Hofmann, Town Engineer explained the correct number of square feet for the walkway is 1600 feet versus the 2100 square feet the plan submittal shows. Motion was seconded by Gwen Schiada. All in favor. Motion carries. NOTE: Councilman Dotson indicated his vote to reject the bids was not indicative of his support of the park.

## ORDINANCES AND RESOLUTIONS:

- a) Ordinance 14-01: An Ordinance to amend the budget for fiscal year 2014 to allow for adjustments to several line items in the FY 2014 budget to the General, Sewer and Water Accounts. This ordinance was introduced by Randy Hummel and it will be voted on at the June Council Meeting.
- b) Ordinance 14-02: Operating budgets for the General Fund, Sewer, Water and Capital Projects Fund for FY 2015. This ordinance was introduced by Gwen Schiada and it will be voted on at the June Council Meeting.

Mark R. Frazer, Mayor

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Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



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**MEETING DATE CHANGE: THE JUNE COUNCIL MEETING WILL BE HELD ON  
WEDNESDAY, JUNE 4, 2014 AT 7:00 P.M.**

Meeting closed 8:00 pm on a Motion made by Randy Hummel. Seconded by Greg McNeil. All in favor. Motion carries.

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox

**TOWN OF NORTH BEACH  
TREASURER'S REPORT**

Reporting Period 4/01/2014- 4/30/2014

**PNC Bank:**

Beginning Balance 4/01/2014	\$ 264,917.93	
Total Debits (+)	\$ 809,518.24	
Total Credits (-)	\$ 627,303.70	
 Ending Balance 4/30/2014	 \$ 447,132.47	 Last Year: \$ 501,907.89
 Investments (MLGIP/General Fund)	 \$2,234,481.59	 Last Year: \$1,283,117.11
(MLGIP/Sewer Capital)	\$ 33,979.44	Last Year: \$ 33,958.18
(MLGIP/Water Capital)	\$ 7,423.08	Last Year: \$ 7,418.44
Total Cash	\$ 2,723,016.58	Last Year: \$1,826,401.62

**CASH RECEIPTS OVER \$7,500.00\$**

**\$ 15,769.91- Calvert County Tax Payment, March 2014**  
**\$350,000.00- Transfer from MLGIP to Gen PNC**  
**\$320,269.00- State of Maryland ACH Payment**  
**\$ 69,170.17- State of Maryland ACH Payment**

**CASH DISBURSEMENTS OVER \$7,500.00**

**\$ 21,523.26- Payroll W/E 3/29/2014**  
**\$ 22,752.23- Payroll W/E 4/12/2014**  
**\$ 26,853.04- Payroll W/E 4/26/2014**  
**\$ 7,727.72- John Hofmann- November & December 2013 Services**  
**\$ 14,693.10- Comptroller of Maryland- MDE Flush Tax/1<sup>st</sup> Qtr. 2014**  
**\$ 10,531.50- Southern Maryland Recycling- Trash Contract**  
**\$ 77,581.65- Town of Chesapeake Beach**  
**\$ 14,445.37- Stallings National Enterprises**

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 6-3-2014

Subject: Monthly Report

The following is a list of projects Public Works has been working on in addition to routine items.

- 1) On May 16 the area experienced rain and high tides causing flooding in the 9th street area. Most of the flooding was caused by tidal action. We only recorded 1 inch of rain at DPW shop. Flooding caused problems with infiltration at Bay Ave sewer pumping station and portable pump was set up to handle excess flow. Streets in the area had to be cleaned later that day of mud and debris. Flooding lasted from approximately 5:30 am to 10:30 am.
- 2) Cleaned all storm drains of leaves and debris located in flood area.
- 3) Have been working on preliminary design of upgrade for Bay Ave sewer pumping station with John Hoffman and possible vendors. Station continues to have maintenance issues and repair cost. Looking into solutions for problems with aging station. Had to use portable pump at location twice in the month of May to keep up with flows and avoid possible sewer spill.
- 4) Repainted crosswalks throughout town, also painting curbs at intersections to allow for better vision of oncoming traffic at intersections.
- 5) Repaving of bike path was completed on week of May 19<sup>th</sup>.
- 6) Repaired water service located in town right of way for property located at 9214 Frederick Ave.
- 7) Preparing to start work on storm drain improvements in area located north of 8<sup>th</sup> street on Chesapeake. This will improve problem with drainage for entire block.

Any questions or concerns please feel free to contact me.

Thanks Don Bowen DPW

June 4th , 2014

Town Council Meeting

To: Mayor Frazer and Town Council members

Due to my full time position at WSSC/Louis Berger Group I will be unable to attend Town meeting this month. Thank you.

May 8, 2014 thru June 4, 2014

Closed and Pending issues;

Its grass cutting season again. In total I have tagged about 20 doors for the month so far.

Have had some yard maintenance issues. Some are foreclosures/abandoned and some not.

I have been focusing on Frederick Avenue , specifically between 2<sup>nd</sup> and 3<sup>rd</sup> Streets. 2 abatements were threatened before clean up occurred but clean up was done before abatement was necessary. The basketball hoop assembly in above mentioned section of Frederick Avenue that had a broken backboard that I had posted multiple times in the course of over a year is now gone. Lots of activity has been going on there between 2<sup>nd</sup> & 3<sup>rd</sup> Streets as far as nudging residents towards yard maintenance on a regular basis. Not 100% yet, but getting better. So far most properties that I have posted in Town as a whole have complied.

Took photos at 2 properties on 1<sup>st</sup>. St., one in foreclosure and one that's abandoned but not yet in foreclosure because of excessive growth at both properties. Properties were posted with "Notice of Violations". Deadline has passed for both and hazardous abatement has been set up with Earth Tech. As of 6/2//14, hazardous abatement will be started on 6/3/14. Both properties a mess with overgrown vegetation.

Investigating a property on Greenwood Ave. that may be a case of an unscrupulous contractor taking the money and running. Not sure , just a hunch. Will continue to follow up.

Signed off on 3 miscellaneous permits.

Rental inspections for rental licenses are ongoing as well as business license inspections. All licenses issued are posted on ShoreScan now. Performed 11 rental inspections. There are a couple of rental properties that failed inspection and re-inspection are needed/pending. Scheduled rental inspections have picked up dramatically after reminders were sent out.

Respectfully Submitted,

Buddy Jenkins - Code Official /Enforcement



## **MEMORANDUM**

**TO: Mayor & Town Council**

**FROM: John A. Hofmann, P.E. Town Engineer & Zoning Administrator**

**RE: Monthly Report**

**DATE: June 2014**

The following is the status of activities that are being worked on:

### USACOE Wetland Revitalization Project

The Corps is continuing to work up their final engineering scope and costs that are needed for the agreement with the Town prior to starting design for the channels and culverts. Recently SHA has assigned a staff Project Engineer to the project who is becoming familiar with Project before SHA begins any active design for improvements to their roadway. In order to coordinate the work of all the entities working on the project, there is a meeting scheduled for June 13<sup>th</sup> in the Corp's Baltimore office. The meeting will be attended by the Corps, SHA, Environmental Concerns and the Town.

### 9<sup>th</sup> Street Flood Mitigation Project

Now that all the easements are worked out, we are working on finalizing the permit with the State. The State requires mitigation for the impact areas both above and below mean high water. The total amount of wetlands impacted is 16,000 sq. ft. and the required mitigation ratio is 2:1 which means we have to create or enhance 32,000 sq. ft. of tidal wetlands. The living shoreline project will yield close to 50,000 sq. ft. of new or enhanced tidal wetlands. We plan to use the Living shoreline wetlands as a credit towards the mitigation requirement for the Flood dike. See more discussion below on the Living Shoreline Project.

### New Fishing Platform and Renovations for Town Pier.

Work will now start in the fall under the SE Davis Contract as has been discussed.

### Block 4 Parking Lot

The easement for the walkway on the RAR property is still unresolved pending USPS approval since part of the easement is on land they lease from RAR.

### Pier upgrade project

Work is completed at the bathroom expansion for the Welcome Center. Public works is in the process of starting the work for the storage shed expansion on the south side of the pier. We are obtaining bids for pier lighting fixtures.

### 3<sup>rd</sup> Street Park

New bids for the concrete walkways will be received on June 16, 2014. Two proposals for the pond work were received on May 28<sup>th</sup>. Neither of the bids complied with all of the Town's bidding requirements and it is recommended that they be rejected and a new solicitation for the ponds be issued by the Town, See separate report memo on this matter.

### Living Shoreline Walton preserve

The U.S. Fish & Wildlife Foundation is scheduled let the Town know this month if they will be funding any of the work being designed by Environmental Concerns. .. Environmental Concern is working on the design and permit applications. Draft designs and permit drawings will be reviewed with Town Council at their July meeting. Once the preliminary documents are approved by the Town, they will be submitted to the Federal & State Agencies for permits. See discussion above under 9<sup>th</sup> Street Flood Protection Project about the use of new or enhanced tidal wetlands created by the Living Shoreline project for the mitigation requirement for the proposed flood dike.

### Zoning Ordinance & Map

The Planning commission is working on drafting changes to the Zoning ordinance and Map to be recommended to Town council. There will be a Commission work session on the Ordinance Saturday June 7<sup>th</sup>.

### Drainage & Roadway Projects

A design has been completed for a storm drain from 9<sup>th</sup> & Bay to Chesapeake Ave. between 8<sup>th</sup> & 9<sup>th</sup> Streets to eliminate a drainage problem on Chesapeake Ave. we are working on a design for a project to improve the drainage on the east side of Erie Ave. between First & Second Streets. We are completing the design for sidewalks for Dayton Ave from 3<sup>rd</sup> St to 5th St. New walks and curbs will be installed on the east side from 3<sup>rd</sup> St to the Senior Center driveway and the west side from 4<sup>th</sup> St. to 5<sup>th</sup> St.

## NORTH BEACH WELCOME CENTER

### WATERFRONT REPORT

June 4, 2014

<b><u>Revenue</u></b>	4/28/13 to 6/2/2013	\$ 32,057.00	
	5/3/14 to 6/1/2014	\$ 54,145.00	+ \$ 22,088.00 over last year

**Guest Counts** 4/28 to 6/2/14

<u>Visitors</u>		<u>Residents</u>		<u>Total</u>	
<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>
3,215	5,934	1,441	1,851	4,656	7,785

### **Zip Code Report**

Prince Georges Co.	407
Calvert County	225
Washington DC	199
Montgomery Co.	132
Anne Arundel Co.	112
Virginia (other)	85
Fairfax	81
Maryland (other)	73
Charles Co.	60
Alexandria	45
Arlington	28
Baltimore City	21
St. Mary's Co.	15
Springfield	6
Falls Church	1

(Zip Code Count is per family, not per person.)

Richard Ball, Waterfront Manager

Welcome Center: 410.286.3799

Home: 410.286.3988

Cell: 410.474.4516

[rball@northbeachmd.org](mailto:rball@northbeachmd.org) , [humphrey72357@comcast.net](mailto:humphrey72357@comcast.net)

# Memo

**To:** Mayor Frazer & Town Council  
**From:** John Hofmann, Town Engineer,  
**CC:** Don Bowen, Stacy, Wilkerson,. Joanne Hunt,  
**Date:** June 3, 2014  
**Re:** Pond Design & Construction  
3<sup>rd</sup> Street Park & Sculpture Garden

On May 28, 2014 the Town receive the following 2 proposals for the design & construction of the Ponds at the new Town park at the corner of bay Ave & Third St.:

Bidder No. 1 Knee Deep Ponds, inc. Huntingtown, MD

Bidder No. 2 Consolidated Construction & Engineering Co., Inc. Laurel, MD

Each bidder was to provide with its bid the following:

1. Bid Form with pricing for design & construction
2. Preliminary Plan with specifications for the equipment and materials they would use
3. Statement of qualifications

The plans that were prepared by CPH did not provide detailed specifications for all the materials and equipment required to construct the ponds and required the Pond constructor to provided the detail specifications and design for the items it would provide to construct the ponds which are shown on the plan approved by Town Council. In order to properly evaluate any bids received by the Town, we required each bidder to provide a plan and specifications as to how they would construct the ponds. Further we have been advised by some firms familiar with pond design that there are some worthwhile modifications to the CPH plan that the Town should consider in accepting the final design for the ponds.

Therefore we require d all bidders for the ponds to not only provide pricing but also a plan and specifications showing how they would do the pond work.

A summary of the information received from the two bidders is as follows:

### Bid Form & Pricing

***Bidder No.1*** bid \$138,000 for design and construction and did not provide a separate price for design as the bid documents required.

***Bidder No. 2*** bid \$138,00 but also did not provide a separate price for design.

### Preliminary Plan & Specifications

***Bidder No. 1*** did not provided a plan but did provided a lengthy narrative describing his approach to constructing the ponds. However the the narrative plan is lacking details and specific equipment specifications that are required and necessary for the Town to fully review the bid.

***Bidder No. 2*** did not provide a plan and only a one page letter that doesn't even begin to provide what the Town needs to have to evaluate his bid.

### Statement of Qualifications

Both ***Bidder No. 1*** & ***Bidder No. 2*** failed to provide a Statement of Qualifications as required by the Town's specifications.

### Conclusion

Because both proposals received for the Pond work did not comply with the Town's submittal requirements and did not contain sufficient information to make a proper evaluation, both bids should be rejected and a new solicitation issued in order to obtain more complete proposals and possibly additional proposals.

TOWN OF NORTH BEACH

ORDINANCE 14-01

May 8, 2014

THE PURPOSE OF THIS ORDINANCE IS TO AMEND THE BUDGET FOR FISCAL  
YEAR 2014 TO ALLOW FOR ADJUSTMENTS TO SEVERAL LINE ITEMS  
IN THE FY 2014 BUDGET TO THE  
GENERAL, SEWER AND WATER ACCOUNTS.

**WHEREAS**, State Law and the Charter for the Town of North Beach requires an ordinance be drafted and submitted to the Mayor and Town Council for adjustments to budget line items, for budget amendment purposes;

**WHEREAS**, As a result of budget review for the FY14 budget year there are several line items where the amount allocated either needs to be increased or decreased.

**NOW, THEREFORE BE IT ORDAINED**, that the Town of North Beach will make adjustments to the FY 2014 budget as outlines in the back up detail attached and made a part of this ordinance as Exhibit "1".

**AND BE IT FURTHER ORDAINED** that this Ordinance shall become effective on the 24<sup>th</sup> day of June 2014, after being read at two successive Town Council meetings as required by Section 19-311 of the Charter.

EFFECTIVE DATE OF: June 24, 2014

By order of The Town Council  
Town of North Beach, Maryland

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Mark R. Frazer, Mayor

Page 2

Ordinance No: 14-01

***FY 2013 BUDGET ADJUSTMENT GENERAL, SEWER AND WATER FUNDS***

Date: May 8, 2014

VOTE:

       Benton  
       Dotson  
       Hummel  
       McNeil  
       Schiada  
       Wilcox

**CERTIFICATION**

**I, HEREBY CERTIFY**, that as the duly  
Appointed Town Clerk, that the foregoing

**ORDINANCE NO: 14-01**

Was adopted on the            day of June 2014, with  
Council Members present and voting  
with            Aye and        Nay votes.

\_\_\_\_\_  
Stacy Wilkerson, Town Clerk



TOWN OF NORTH BEACH

May 8, 2014

ORDINANCE 14-02

OPERATING BUDGETS FOR THE GENERAL FUND,  
SEWER AND WATER AND CAPITAL PROJECTS  
FUND FY 2015

WHEREAS, State Law and the Charter for the Town of North Beach requires specific action to be taken each year related to submission, publication and public hearings on and adoption of an annual operating budget for the Town, and

WHEREAS, All the requirements relating to submission, publication and public hearings on the annual operating budget have been met, and

NOW, THEREFORE BE IT RESOLVED, that the attached Town of North Beach, Maryland Budget for Fiscal Year 2015 is hereby adopted as the annual operating budget for the General Fund, Sewer and Water Fund and Capital Projects for Fiscal Year 2015 for the Town of North Beach, Maryland.

READ AND ADOPTED THIS \_\_\_\_ DAY OF June 2014.

EFFECTIVE DATE OF : June 24, 2014  
Budget year starts: July 1, 2014

BY ORDER OF THE TOWN COUNCIL  
TOWN OF NORTH BEACH, MARYLAND

\_\_\_\_\_  
Mark R. Frazer, Mayor

**VOTE:**

\_\_\_\_ Benton  
\_\_\_\_ Dotson  
\_\_\_\_ Hummel  
\_\_\_\_ McNeil  
\_\_\_\_ Schiada  
\_\_\_\_ Wilcox

## CERTIFICATION

I, HEREBY CERTIFY, that as the duly appointed Town Clerk, that the foregoing  
**ORDINANCE NO: 13-05** was adopted on the \_\_\_\_\_ day of June 2014, with \_  
\_\_\_\_\_ **Council Members present and voting with** \_\_\_\_\_ **Aye and** \_\_\_\_\_ **Nay**  
**votes.**

\_\_\_\_\_  
Stacy L. Wilkerson, Town Clerk

### VOTE:

\_\_\_\_\_ Benton  
\_\_\_\_\_ Dotson  
\_\_\_\_\_ Hummel  
\_\_\_\_\_ McNeil  
\_\_\_\_\_ Schiada  
\_\_\_\_\_ Wilcox

TOWN OF NORTH BEACH  
8916 Chesapeake Avenue  
North Beach, Maryland 20714

RESOLUTION NUMBER: 14-01

A RESOLUTION TO ESTABLISH TOWN OF NORTH BEACH FEES

WHEREAS, The Mayor and the Town Council recognize its responsibility to issue building permits, business licenses, rental licenses and other related services for its citizens.

WHEREAS, Ordinances of the Town of North Beach require that fees for services and use of public facilities be established by resolution of the Town Council.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Town Council of the Town of North Beach, Maryland establish and set the fees delineated as Enclosure 1, of this resolution, as the fees to be paid for specific services, permits, licenses and inspection.

READ AND ADOPTED THIS 4th DAY OF JUNE 2014.

EFFECTIVE THE 1st DAY OF JULY 2014.

By Order of the Town Council  
Of the Town of North Beach, Maryland

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Mark R. Frazer, Mayor

**CERTIFICATION**

I, HEREBY CERTIFY, that as the duly appointed Town Clerk, that the foregoing RESOLUTION 14-01 as adopted on the 4th day of June 4th with \_\_\_\_\_ Council Members present and voting with \_\_\_\_\_ Aye and \_\_\_\_\_ Nay votes.

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Stacy L. Wilkerson, Town Clerk

Town of North Beach  
8916 Chesapeake Avenue  
PO Box 99  
North Beach, Maryland 20714

## SCHEDULE OF FEES

### RENTAL LICENSE

*Renewal every three years with an inspection done within the three year cycle. Additional inspections can be required if complaints are received for substandard conditions.*

Per Unit with one inspection	\$50.00 (\$150.00)
One re-inspection	\$75.00
Second re-inspection	\$100.00

### BUSINESS LICENSE

Annual

Annual Inspection

All Fees include one Inspection

\$25.00 per day penalty for failure to complete inspections  
\$50.00 per day for each day in violation for operating without a license

Business may require several licenses based on operation. Any person or persons engaged in any business for profit within the Town limits not hereinbefore specified shall pay an annual license fee of not less than \$50.00 or such amount as the Town Council may determine.

Alcoholic Beverages (On-Sale) (Not including Beer & Wine) \$75.00

Alcoholic Beverages (Off-Sale) (Not including Beer & Wine) \$50.00

Antique \$50.00

Artist Studio \$50.00

Auctioneer	\$50.00
Auto Sales	\$50.00
Bakery	\$50.00
Barber Shop	\$50.00
Beauty Parlor	\$50.00
Bed & Breakfast	\$50.00 1 <sup>st</sup> Room \$30.00 each additional room
Beer & Wine, only (On-Sale)	\$75.00
Beer & Wine, only (Off-Sale)	\$75.00
Billiard Parlor	\$100.00
Bingo	\$500.00
Boarding/Rooming House	\$50.00 1 <sup>st</sup> Room \$30.00 each additional room
Boats & Jet Skis (Power for hire)	
Boats (non-power) rafts, skis – for hire	\$1,500 per season for the First three. Additional \$150.00 for each after that.
Bottled Gas	\$50.00
Bowling Alleys	\$50.00
Carnival License (case by case set by Town Council)	\$50.00 to \$250.00
Coin operated vending/amusement machines (Special License) per machine (candy, soda, laundry type machines)	\$15.00
Contractors and Builders (Carpenters, brick layers, masons, roofers, electricians. All building & landscaping trades)	\$50.00
Crafts (hobby crafts, ceramics, etc.)	\$50.00
Delicatessens	\$50.00

Updated: May 2014

Drug Stores	\$50.00
Dry Cleaning and Laundry Services	\$50.00
Entertainment License	\$100.00 per event
Firearms, Sales	\$200.00
Filling and Service Station	\$50.00
Food Stands	\$50.00
Furniture Stores	\$50.00
Garage & Repair Shops	\$50.00
Garden and Plant Shops	\$50.00
Gift Shops	\$50.00
General Merchandise or Notions	\$50.00
Grocery and/or meat dealers	\$50.00
Hardware Stores	\$50.00
Hotels (per room)	\$50.00
Hucksters and Produce dealers	\$50.00
Jewelry Store	\$50.00
Mechanically operated concessions	\$100.00
Motels (per room)	\$35.00
Moving pictures and other performing theaters	\$100.00
Parking lot (private)	\$50.00
Photographers	\$50.00
Pool Hall	\$100.00

Updated: May 2014

Pool/Billiard Table (per table)	\$20.00
Public Garages & repair shops	\$50.00
Real Estate Brokers	\$50.00
Restaurant or lunchroom	\$50.00
Rooming House	\$50.00 1 <sup>st</sup> room \$30.00 each additional
Seafood (fresh)	\$50.00
Shoe repair and valet service	\$50.00
Skating rings and public dance halls	\$50.00
Soda fountains	\$50.00
Stands, amusement	\$50.00
Tavern	\$50.00
Taxicabs and other vehicles for hire (First two vehicles, \$20.00 for each additional)	\$50.00
TV sales/service	\$50.00
Waterfront Vendors (hot dogs cart etc.)	\$1,000.00
Wholesale merchandise dealers	\$50.00
Yarn shop	\$50.00

## BUILDING PERMITS

Permit VOID if work is not started within 90 days

All work must be completed one year from the date of issuance.

Any person who commences to work which requires a Building Permit before obtaining the necessary permit, shall be subject to a penalty of 100% of the usual permit fee in addition to required permit fee.

### Penalties for Failure to Comply with BOCA Codes and the Town of North Beach Codes

#### Penalties for Failure to Comply with the Codes

A Municipal Citation not to exceed \$1,000 may be imposed for each Conviction of a municipal infraction. The fine is payable within 20 Calendar days of receipt of the citation.

Moving Fee (for the moving of any building or structure)	\$100.00
Demolition of existing structure	\$100.00
Miscellaneous Zoning Permit	
1. Fences	\$25.00
2. Sheds	\$25.00
3. Tree Removal	\$25.00
4. Roofing, remodeling, repairs to home	\$25.00
5. Swimming Pools (above ground)	\$25.00
6. PODS	\$50.00
Zoning Permit (County building permit required)	
1. New Construction	\$200.00
2. Addition	\$100.00
3. Garage	\$100.00
Use and Occupancy	
Change in Use or Tenant	\$25.00
New Building or Structure	\$50.00 per use or unit



## ZONING PERMIT APPLICATIONS

### CATEGORY 1 SITE PLAN (COMMERICAL AND MULTI-FAMILY UNITS):

1 unit, minimum fee	\$250.00
2-15 units, or up to \$500,000 value	\$450.00
16-30 units, or \$500,000 to \$1,000,000	\$850.00
31-45 units, or \$1,000,000 to \$1,500,00	\$1,250.00
45-60 units	\$2,050.00
61-75 units	\$2,850.00
76-90 units	\$4,850.00
Larger numbers of units (estimates upon request)	

### PLANNING COMMISSION/BOARD OF APPEALS

Special Exception	\$350.00
Departure from parking requirements	\$225.00
Zoning Variance (Deviation from the Ordinance)	\$200.00
Appeals (Zoning decision or interpretation)	\$200.00
Re-zoning (Filing to change an existing zoning)	\$1500.00
Nonconforming use (Alterations or expansion)	\$150.00
Zoning Ordinance Amendment (filed from the public)	\$350.00
Home Occupation	\$125.00

## SIGN PERMIT

Minimum fee for up to five (5) square feet	\$10.00
Exceeding five (5) square feet, each addition sq ft.	\$2.00

## SUB-DIVISION

Minor Subdivision – up to 4 lots	\$500.00
Preliminary plat review	\$75.00 per lot
Final plat review	\$75.00 per lot

Updated: May 2014

## FISHING PIER FEES

Out of Calvert County	
First Pole	\$5.00
Second Pole	\$3.00
Two pole maximum	
Season Pass (non-transferable)	\$65.00

Crabbing	
First Trap	\$5.00
Second Trap	\$3.00
Two Trap maximum	

## BEACH FEES

Calvert County Residents	
Adults (ages 12-54)	\$5.00
Children (ages 3-11)	\$4.00
Seniors (ages 55 & up)	\$4.00
Children 2 and under	FREE
Adult Season Pass (12 –54)	\$50.00
Children Season Pass (3 – 11)	\$25.00
Family Pass (5 people)	\$100.00

Out of Calvert County Visitors	
Adults (ages 12-54)	\$12.00
Children (ages 3-11)	\$8.00
Seniors (ages 55 & up)	\$8.00
Children 2 and under	FREE
Adult Season Pass (12-54)	\$120.00
Children Season Pass (3-11)	\$ 100.00
Family Pass (5 people)	\$200.00

## RENTAL FEES

Umbrellas	\$10.00
Chairs	\$ 5.00
Chaise Lounge Chairs	\$10.00
Fisherman Chairs	\$10.00
Boat Slips	FREE

## ATM MACHINE & CREDIT CARD FEE

ATM machine service charge	\$3.00
Credit Card Usage service charge (on-line web pay and phone payment)	\$1.50 - increase to <b>\$2.00</b>

## WATER AND SEWER FEES

Water Connection Fee (at cost)	\$2000.00 deposit
Water Tap Fee	\$3500.00
Sewer Connection Fee (at cost)	\$2000.00 deposit
Sewer Tap Fee	\$17,250.00

As per Section 2.2 in the Water and Sewer Manual

**2.2 APPLICATION AND PERMIT.** When the property owner is ready to connect to the water and sewer system, he shall complete an "Application and Permit for Water or Sewer Connection" in duplicate and make a payment to the Town in an amount equal to the Capital Connection Charge the estimated Connection Fee and the Permit Fee. At the time of application, the Town will estimate the cost of the Connection Fee. The applicant will pay to the Town the full estimated cost of the connection prior to the permit being issued. After the Town has completed the connection any amount of the estimated Connection Fee in excess of the actual cost to the Town will be returned to the applicant. Similarly, any actual costs in excess of the estimated connection fee must be paid by the applicant. The actual cost to the Town to make the connection shall include but not be limited to labor, equipment, materials, subcontract services, engineering fees or any other cost directly incurred by the Town in making the required installation.

## WATER AND SEWER USAGE SCHEDULE

Water:	
First 10,000 Gallons	\$42.20
Next 15,000 Gallons	\$2.00 Per Thousand
Next 25,000 Gallons	\$1.50 Per Thousand
Over 50,000	\$ 1.00 Per Thousand

Sewer:	
First 10,000 Gallons	\$91.00
Next 15,000 Gallons	\$2.80 Per Thousand
Next 25,000 Gallons	\$2.07 Per Thousand

Updated: May 2014

Over 50,000 Gallons                      \$1.39 Per Thousand

Water Turn Off Fee:                      \$40.00

Meter Test Deposit                      \$40.00

**Turn On Charge:** If a delinquent water and sewer bill has not been paid by the close of business by the date specified on the Water Turn Off Notice, the water will be shut off and the customer account will automatically be charged an additional \$40.00 Turn Off Fee. If for any reason the Town is unable to turn off the water by the designated date, the account will still be assessed the \$40.00 Turn Off Fee. Water will not be reconnected until the account is paid in full. During the period when the water and sewer is shut off, the owner will still be responsible for the payment of minimal water and sewer use fees, as well as, sewer and water benefit fees.

## **WATER AND SEWER RATE SCHEDULE**

Water Benefit Annual	\$110.10	(Special Assessment)
Water Use Minimum	\$42.20	
Sewer Benefit Annual	\$221.20	(Special Assessment)
Sewer Use Minimum	\$91.00	
Total Minimum	\$133.20	(New/Does not include the Flush Tax)
MD Flush Tax	\$15.00	

## **ADMINISTRATIVE TIME**

Xeroxed documents	\$.25 per copy/per sheet
Preparation and Search Fee (per Md Annotated Code Public Information Act: 10-621: Fees	\$ 25.00 1 <sup>st</sup> hour \$ 20.00 each add. Hour

**Note:** All requested items must be in writing. Fees will occur after two hours of administrative work has been done.

## **USE OF PUBLIC FACILITIES**

Usage	\$350.00 per day each location
See attached application	

## RETURN CHECK FEE

Any check returned will be charged a fee of \$40.00.

## MISCELLANEOUS FEES

Tax Rate

.06337 per assessed \$100 value

Refuse Fee / Annual Fee \$306.36 (decrease to \$295.00)

Utility Tax Rate

\$1.80 per assessed \$100 value

## CODE ENFORCEMENT/PARKING FINES

Illegal Parking Fine

- |                                 |         |
|---------------------------------|---------|
| a) 2 hour parking               | \$35.00 |
| b) All other parking violations | \$50.00 |

Grass Cutting Fine

This fine is for individual homeowners who do not cut their grass once it exceeds the 8 inch growth mark.

\$75.00 1 <sup>st</sup> offense
\$250.00 2 <sup>nd</sup> offense
\$500.00 3 <sup>rd</sup> & subsequent

### Beach Fee History

	2005	2006	2007	2008	2009	2010	2011	2012	2013
Adult 12-54 yrs.	5.00	6.00	6.00	8.00	8.00	8.00	10.00	10.00	12.00
Child 3-11 yrs.	4.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00	8.00

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## **BEACH/RECREATION AREA FEE COMPARISON**

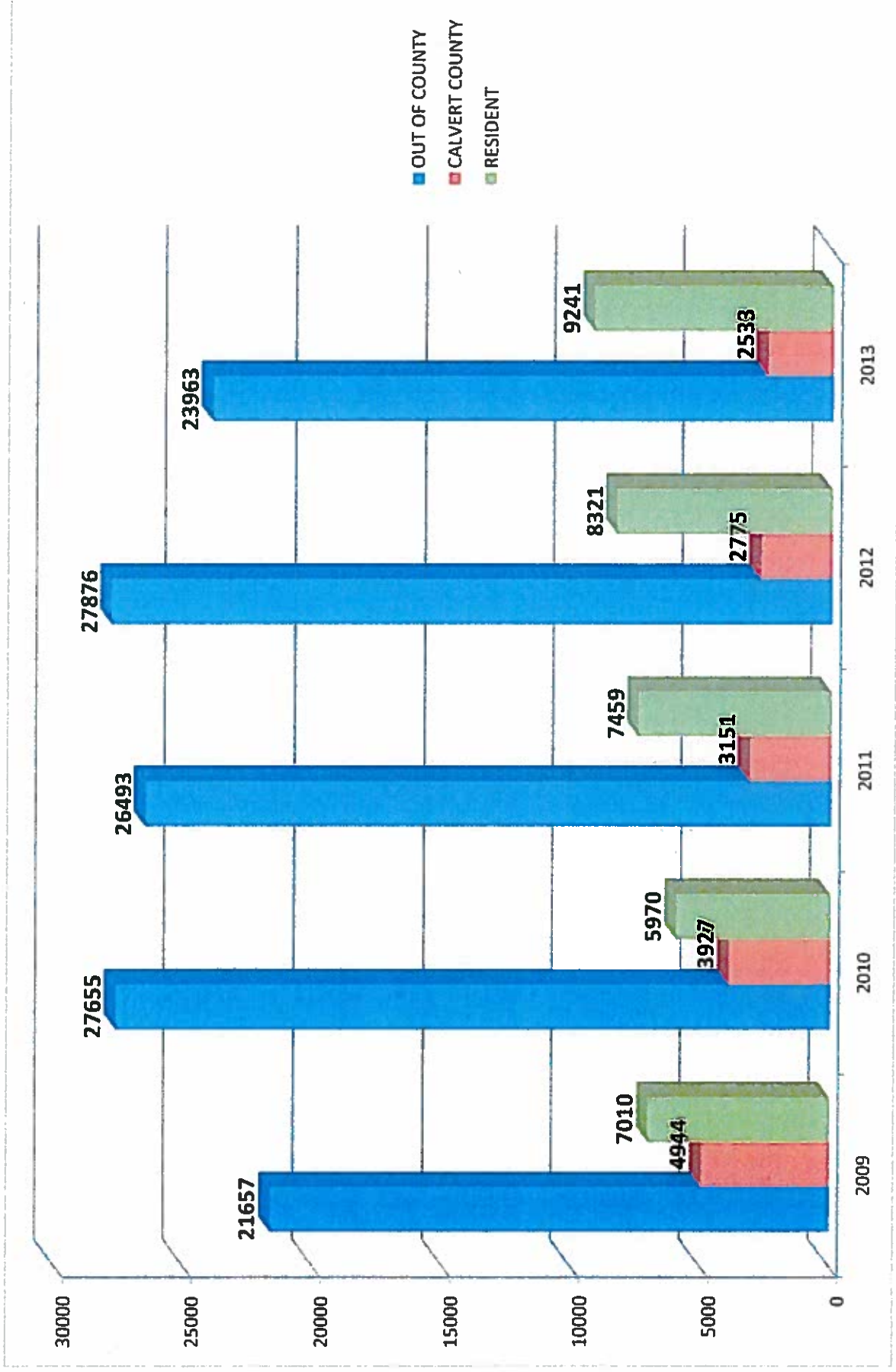
	Out of County	Calvert County	Resident
<b><u>Bayfront Park</u></b>	Adult - \$ 13.00	Adult - \$ 6.00	Free
(Brownies Beach)	Child - \$ 9.00	Child - \$ 5.00	Free
Chesapeake Beach			
<b><u>Waterpark</u></b>	Adult - \$ 21.00	Adult - \$ 12.00	Adult - \$ 10.00
	Child - \$ 19.00	Child - \$ 10.00	Child - \$ 9.00
<b><u>Breezy Point</u></b>	Adult - \$ 10.00	Adult - \$10.00	Adult - \$10.00
	Child - \$ 6.00	Child - \$ 6.00	Child - \$6.00
<b><u>North Beach</u></b>	Adult - \$ 12.00	Adult - \$ 5.00	Free
	Child - \$ 8.00	Child - \$ 4.00	Free

### **Visitor and Resident Counts 2009 to 2013**

<b>Year</b>	<b>Out of County</b>	<b>Calvert County</b>	<b>Resident</b>
<b>2009</b>	<b>21,657</b>	<b>4,944</b>	<b>7,010</b>
<b>2010</b>	<b>27,655</b>	<b>3,927</b>	<b>5,970</b>
<b>2011</b>	<b>26,493</b>	<b>3,151</b>	<b>7,459</b>
<b>2012</b>	<b>27,876</b>	<b>2,775</b>	<b>8,321</b>
<b>2013</b>	<b>23,963</b>	<b>2,533</b>	<b>9,241</b>



# VISITOR AND RESIDENT COUNTS 2009 TO 2013



**Calvert County Adult****(projection from \$5.00 to \$6.00)**

July 318 adults 2013  
Additional \$1.00 = \$ 318.00

Aug. 322 adults 2013  
Additional \$1.00 = \$ 322.00

Sept. 97 adults 2013  
Additional \$1.00 = \$ 97.00

May 177 adults 2013  
Additional \$1.00 = \$ 177.00

June 327 adults 2013  
Additional \$1.00 = \$ 327.00

**Total -- FY 2015 (additional) \$ 1,241.00****Out of County Adult****(projection from \$12.00 to \$15.00)**

July 6009 adults 2013  
Additional \$3.00 = \$ 18,027.00

Aug. 3559 adults 2013  
Additional \$3.00 = \$ 10,677.00

Sept. 1422 adults 2013  
Additional \$3.00 = \$ 4,266.00

May 703 adults 2013  
Additional \$3.00 = \$ 2,109.00

June 3002 adults 2013  
Additional \$3.00 = \$ 9,006.00

**Total -- FY 2015 (additional) \$ 44,085.00**