



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

**Town of North Beach
Public Hearing Notice
Adjusted FY18 & Proposed FY 19 Budget**

The Town of North Beach Mayor and Council will conduct a public hearing on Thursday, May 10, 2018 at 7:00 p.m. at the North Beach Town Hall to take public comment on the Adjusted FY18 & Proposed FY19 Budget.

**TOWN COUNCIL MEETING
May 10, 2018
Following the Public Hearing**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - a. Approval of the minutes from the April 12, 2018 Town Council meeting
 - b. Approval of minutes from the May 3, 2018 Work Session
- V. SCHEDULED APPOINTMENTS
 - a. Calvert County Comprehensive Solid Waste 10 Year Management Plan
- VI. PUBLIC SAFETY REPORT
- VII. REPORTS
 - a. Treasurer
 - b. Public Works Supervisor
 - c. Town Engineer
 - d. Code Enforcement
 - e. Marketing
 - f. Waterfront Manager
 - g. Circuit Rider

All agendas are subject to change up and until the time of the meeting.



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VIII. PUBLIC COMMENT

IX. BUSINESS ITEMS

X. ORDINANCES AND RESOLUTIONS

- 1) Ordinance 18-02: An Ordinance to amend the Budget for Fiscal year 2018 to allow for adjustments to several line items in the FY2018 budget to the general, sewer and water accounts – Introduction
- 2) Ordinance 18-03: Operating Budgets for the General Fund, Sewer, Water and Capital Projects – FY 2019 - Introduction

XI. MAYOR REPORT

XII. COUNCIL REPORTS

XIII. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS:

- 1) Friday, May 11, 2018 – Acknowledgement Ceremony at Callis Park – 11:00 am
- 2) Saturday, May 19, 2018 – Movie on the Beach – “CoCo” – at dusk
- 3) Wednesday, May 23, 2018 – Economic Development Committee Meeting – 7 pm
- 4) Thursday, May 24, 2018 – Planning Commission Meeting – 7 pm
- 5) Friday, May 25, 2018 – Concert on the Pavilion – 7 pm “Fat Whiskey Band”
- 6) Sunday, June 3, 2018 – North Beach House and Garden Tour – 1 pm – 5 pm
- 7) Monday, June 4, 2018 – Special Events Committee Meeting – 7 pm
- 8) Tuesday, June 5, 2018 – Environmental Committee Meeting – 7 pm
- 9) Thursday, June 7, 2018 – Work Session – 7 pm

All agendas are subject to change up and until the time of the meeting.



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Minutes from the April 12, 2018
Town Council Meeting
7:00 pm

X _____ Mayor Frazer	_____ Joanne Hunt	X _____ Rick Crump
X _____ Mr. Benton	X _____ Stacy Wilkerson	_____ Richard Ball
X _____ Ms. Hagen	X _____ Donnie Bowen	X _____ Dawn Richardson
X _____ Mr. M. Hummel	X _____ Paul Woodburn	X _____ 1 st Lt. Ronnie Naughton
X _____ Mr. R. Hummel	X _____ Paul Troncone	_____ Veronica Owens
X _____ Ms. Schiada		

APPROVAL OF AGENDA AND MINUTES

MOTION made by Randy Hummel to approve the agenda as submitted. Seconded by Mike Benton. All in favor. **Motion carries.**

MOTION made by Mickey Hummel to approve the minutes from the March 8, 2018 Town Council agenda. Seconded by Jane Hagen. All in favor. **Motion carries.**

MOTION made by Mickey Hummel to approve the minutes from the April 5, 2018 Work Session. Seconded by Mike Benton. **Motion carries.**

SHERIFF'S DEPARTMENT REPORT

In March 2018 the Sheriff's Department responded to 131 calls for service in North Beach. This is up from 97 calls in February 2018.

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Town Engineer and Code Enforcement.

BUSINESS ITEMS

- 1) USDA Grant for Bay Arts Center: **MOTION** made by Paul Troncone to support the grant application in the amount of \$2,000 from the Economic Development Fund. Seconded by Mickey Hummel. All in favor. **Motion carries.**



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ORDINANCES AND RESOLUTIONS

- 1) Ordinance 18-01: An Ordinance of the Mayor and Town Council of the North Beach Maryland to close and abandon and Unopened right-of-way for Dayton Avenue in Block 7 of the North Chesapeake Beach Subdivision located in the Town of North Beach, Maryland – **MOTION** made by Randy Hummel to pass Ordinance 18-01 as submitted. Seconded by Jane Hagen. All in favor. **Motion carries.**

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk



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Minutes from the May 3, 2018 Work Session

Mayor Frazer opened the meeting at 7:00 p.m. In attendance was Mike Benton, Jane Hagen, Gwen Schiada, Mickey Hummel, Randy Hummel, Paul Troncone, Stacy Wilkerson, Dawn Richardson, Joanne Hunt, Richard Ball, Rick Crump and Donnie Bowen.

1. Discussion regarding the proposed FY19 Budget: Joanne Hunt prepared and distributed the proposed FY19 Budget. The documents are incorporated into these minutes as reference. She gave an overview of the proposed budget. The proposed budget will be placed on the North Beach website for the public, Friday, May 4, 2018 and a Public Hearing will be held on Thursday, May 10, 2018 at 7:00 p.m at the Town Council Meeting.
2. Food Truck – Discussion on the next steps: The Food Truck Pilot Program will be on the Planning Commission's May agenda and the NBEDC is invited to attend and work together on the Pilot dates. Two dates have been selected for the Pilot studies; July 7th and July 21st. Stacy has started a list of items and considerations for the Pilot Program. Stacy has also done some research on fees and applications for food truck events. The Planning Commissions next meeting is Thursday, May 24, 2018 at 7:00 p.m.



**CALVERT COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION**

P. Rai Sharma, *Director*
B. Julie Paluda, *Deputy Director; Enterprise Funds*
Michael A. Thomas, *Division Chief*

P.O. Box 1330
401 Sweetwater Road
Lusby, Maryland 20657
410-326-0210 • 800-560-1004
Fax: 410-586-9461

Board of Commissioners
Mike Hart
Tom Hejl
Pat Nutter
Evan K. Slaughenhaupt Jr.
Steven R. Weems

Stacy Wilkerson, Town Clerk
8916 Chesapeake Avenue
P.O. Box 99
North Beach, MD 20714
Sent via Email (with Attachments)

March 27, 2018

Dear Ms. Wilkerson,

The Calvert County Department of Public Works, Division of Solid Waste (SWD) contracted with Barton & Loguidice, D.P.C to research, update and prepare the 2019-2028 Comprehensive Solid Waste Management Plan. SWD would like to present the key aspects and highlights of the plan to the Town Council and citizens of North Beach at the Town Hall Meeting on **May 10, 2018 at 7 p.m.**

Every ten years all Maryland counties have to prepare and submit a new Comprehensive Solid Waste Management Plan (CSWMP) to the Maryland Department of the Environment (MDE). This plan is intended to meet requirements in accordance with Title 9, Subtitle 5 of Environment Article, Annotated Code of Maryland and Code of Maryland Regulations (COMAR) 26.03.03. The last CSWMP, for the period 2006-2018, was adopted in August 2010.

The CSWMP draft was presented to the Board of County Commissioners on April 10th, the Planning Commission on April 18th and Town of Chesapeake Beach on April 19th, 2018, respectively. Additionally, the plan was sent to MDE for review and comments. Once the technical review by MDE is completed and comments from other agencies are considered, staff will return with the final CSWMP to be presented to the Board of County Commissioners (BOCC) in a public hearing for adoption.

Sincerely,

B. Julie Paluda
Deputy Director, Enterprise Funds
Department of Public Works

Attachments

cc: Mark R. Frazer, Mayor, Town of North Beach (letter and attachments)
Donald Bowen, Director, Public Works – North Beach (letter and attachments)
P. Rai Sharma, Director, Public Works (letter only)
M. Thomas, Division Chief, Solid Waste Division (letter only)
W. Teter, Recycling Coordinator, Solid Waste Division (letter only)

**Mailing Address: 175 Main Street, Prince Frederick, Maryland 20678
Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258**

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: May 8, 2018
To: Stacy Wilkerson
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-North Beach

In April of 2018, the Sheriff's Office handled 131 calls for service in North Beach. This is even to the 131 calls in March 2018.

(In April of 2017, the Sheriff's Office handled 155 calls for service in North Beach.)

Call Breakdown for April 2018:

74 calls were self-initiated (patrol checks, follow-up investigations, etc)

57 calls were received by other means (citizens, alarm companies, etc)

Of the 131 calls, we handled:

- 1 CDS Arrest (Suboxone)
- 1 Theft
 - Registration Plates – 1st St. (Closed by Arrest)
- 2 DUI Arrests
- 1 Trespassing Arrest
- 1 Dis-Orderly Arrest

April 2017 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	3	16	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	0	5	Follow Up	7	21	Robbery	0	0
Accident	2	6	Found Property	0	1	Search Warrant	0	1
Alarm	2	8	Fraud	1	1	Sexual Assault	0	0
Animal Complaint	2	2	Harassment	0	1	Sex Offender Registry	0	0
Assault	1	3	Illegal Dumping	0	0	Special Assignment	1	5
Assist Motorist	3	8	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	2	4	Indecent Exposure	0	2	Stolen Vehicle	1	1
Assist Sick/Injured	2	9	Intoxicated Person	0	0	Summons Service	0	2
Attempt to Locate	4	21	Kidnapping/Abduction	0	0	Suspicious Person	1	7
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	4	12
Burglary	0	2	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	3	Loud Party/ Music	1	3	Telephone Misuse	0	0
Check Welfare	2	8	Mental Subject	0	1	Theft	4	9
Conservor of Peace	0	1	Missing Person	1	1	Traffic Complaint	2	5
Destruction of Property	1	1	Neighborhood Dispute	0	0	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	0	2
Disorderly	3	13	Parking Complaint	3	6	Trespassing	0	5
Domestic	3	9	Patrol Check	67	234	Unauthorized Use MV	0	0
Escort	1	2	Person with Weapon	1	1	Unknown Problem	0	0
Eviction	0	0	Police Information	4	13	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	1	3	Warrant Service	1	4
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							131	464

	Month	Year		Month	Year		Month	Year
DUI Arrest	2	4	CDS Arrest	1	1	Other Arrest	3	6
Civil Marijuana Citations	0	0	Non Fatal Overdose	0	2	Fatal Overdose	0	0

**** Notes ****

**TOWN OF NORTH BEACH
TREASURER'S REPORT**

Reporting Period 2/01/2018- 2/28/2018

PNC Bank:

Beginning Balance 02/01/2018	\$ 593,784.34	
Total Debits (+)	\$ 396,773.00	
Total Credits (-)	\$ 340,476.83	
Ending Balance 02/28/2018	\$ 650,084.51	Last Year: \$ 671,255.65
Investments (MLGIP/General Fund)	\$ 3,296,740.42	Last Year: \$ 3,197,715.66
(MLGIP/Sewer Capital)	\$ 34,489.73	Last Year: \$ 34,159.79
(MLGIP/Water Capital)	<u>\$ 7,534.56</u>	<u>Last Year: \$ 7,462.49</u>
Total Cash	\$ 3,338,768.71	Last Year: \$3,910,593.59

Hotel Tax	343.89	Last Year	898.52
State business License	0.00		0.00

Cash Receipts over \$7,500.00

\$ 8,230.04- Audit 7,881/Water
\$ 9,124.09- Audit #7,925/Water
\$ 90,678.09- Calvert County Tax Payment (February)
\$ 136,542.40- Utility Services (Water Tower Lease Payments)
\$ 11,421.45- Comcast (Quarterly Franchise Fee)
\$ 52,677.18- State of MD (Local Income Tax & Other)

Cash Disbursements over \$7,500.00

\$ 31,765.87- Payroll W/E 02/10/2018
\$ 32,687.23- Payroll W/E 02/24/2018
\$ 99,631.56- Town of Chesapeake/WWTP
\$ 36,960.00- Environmental Concerns (Berm)
\$ 16,015.85- Southern Maryland Recycling- (Trash Contract/January, 2018)
\$ 9,995.00- Talbert Fence – (Tot Lot)
\$ 7,584.00- Skipper's Pier (New Year's Eve)
\$ 11,217.99- BGE (thru 2/2018)

TOWN OF NORTH BEACH TREASURER'S REPORT

Reporting Period 3/01/2018- 3/31/2018

PNC Bank:

Beginning Balance 03/01/2018	\$ 650,084.51	
Total Debits (+)	\$ 490,757.76	
Total Credits (-)	\$ 285,772.76	
Ending Balance 03/31/2018	\$ 855,069.51	Last Year: \$ 749,560.30
Investments (MLGIP/General Fund)	\$ 3,300,240.43	Last Year: \$3,199,176.08
(MLGIP/Sewer Capital)	\$ 34,526.35	Last Year: \$ 34,175.39
(MLGIP/Water Capital)	<u>\$ 7,542.56</u>	<u>Last Year: \$ 7,465.90</u>
Total Cash	\$ 4,197,378.85	Last Year: \$3,990,377.67

Hotel Tax	134.36	Last Year	26.13
State Business License	0.00		6.89

Cash Receipts over \$7,500.00

\$ 11,444.82- Water Audit #7936
 \$ 228,101.00- WWTP ENR Draws 8-11
 \$ 197,963.29- Cal. Co. Tax Payment (Feb 2018)

Cash Disbursements over \$7,500.00

\$ 34,000.00- W/E 03/10/2018
 \$ 32,296.51- W/E 03/24/2018
 \$ 14,918.34- Suntrust Bank #83 32,438.37
 \$ 8,798.62- State of Maryland Health Benefits
 \$ 55,313.50- Playground Specialists- New playground equipment/Callis Park
 \$ 25,307.18- Town of Chesapeake Beach/WWTP
 \$ 21,154.80- Deere & Company/Tractor Pub Wks.
 \$ 16,177.50- K & H Electric/Callis Park & Boardwalk/Misc.
 \$ 17,528.08- Southern Maryland Recycling
 \$ 9,983.68- BGE thru 03/31/2018

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 5-10-2018

Subject: Monthly Report

The following is an update on Public Work's and Town related projects.

- 1) Beach Dredge project- Contractors finished up with the beach dredge project. Total of approximately 3000 cubic yards were dredged and placed back on the beach. The dredge quantity was 800 more cubic yards than the contract, but we were able to eliminate other line items in the contract so as to remain in the budget amount for the total job. This work greatly increased the usable beach area on both the north and south beach. It also provides equipment access to the south side for maintenance of the south beach. In addition to this work DPW had 10 loads of new sand brought in and top dressed the new beach area.
- 2) Callis park playground upgrade- DPW worked with waterfront staff to oversee the installation of the new playground equipment and surface in the Callis Park area. When contracted had completed installation, DPW graded area and added sod to finish area.
- 3) Pavilion on the boardwalk- DPW ordered all material and work with the contractor on the layout and framing of the new Pavilion on the boardwalk. Metal roofing is on order and will install when we receive. Trim material was delivered today and DPW will install next week. Working with K and H electric on electrical needs to complete.
- 4) Continuing to work with Paul Woodburn on sewer agreement and flows from Calvert County that enter the town's sewage collection system. Paul has information to share in his report.
- 5) Environmental Concerns was back on site and redid some plantings this week. Waiting on an updated progress report from them on status of completing the project punch list.

Water and sewer and general maintenance items

- 1) Replace a service saddle on water main at 4012 5th street. Existing saddle and tap was incorrect and had become 90% blocked resident had no water pressure.
- 2) Repaired several irrigation heads on sprinkler systems along Bay Ave, Sunrise Gardens and Wetlands overlook parks. Made adjustment to watering cycles as needed.
- 3) Continue to work on clean up of debris that affects storm drain collection system throughout town.
- 4) Continue to monitor sewer system in problem areas twice a week for potential problems and maintenance issues.

MEMORANDUM

TO : Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : May 8, 2018
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The SHA held a design update meeting on November 17 and December 15, 2017. They plan to come provide a presentation to the Town in March or April of 2018. Stay tuned. No change this month

Maryland Route 260 at Harrison (Chesapeake Beach)- The Maryland Department of Transportation presented at the Town of Chesapeake Beach on April 3rd to present their plans to the public that they will be scheduling installation of traffic signals at the both Eastbound (Harrison Boulevard) and Westbound (Limerick Lane) at the Maryland Route 260 intersections. Construction to begin in 18-24 months.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2018. The Town has prepared a new grant package to the state this month.

Beach Dredge Project

The dredge project is complete.

Pier Pavilion Project

We have received final construction drawings from the Architect and construction is nearing completion.

Stormwater Flood Pump Upgrade (9th & Atlantic)

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. We have begun to analyze the system and provide upgrade proposals for consideration and to request monies to be budgeted in the coming fiscal year and to (100K) we are looking at possible grant opportunities. On going

Public Works Yard – Well Building

We have prepared preliminary engineering construction budget to upgrade and raise the existing 30+ year old well house building. Design is underway and Grant monies are being sought to assist with this project. On going

Library Site

We have provided information and assistance to the Library board to help them continue with their review of the location. We await the decision from the County on the library location.

Storm Drain System Maintenance:

We are working with Donnie and public works to develop a storm drainage maintenance and improvement plan for Fy 18 and Fy 19. Ongoing.

Sewer Meter

We are evaluating the location and type of sewer meter that could be placed within (6) existing manhole locations to determine the sewage effluent flow characteristics that Calvert County is delivering to the Town sewage system. The Calvert County effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach.



The Jewel of the Chesapeake Bay
North Beach, Maryland



Code Enforcement & Rental Registration

Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS**



HELP

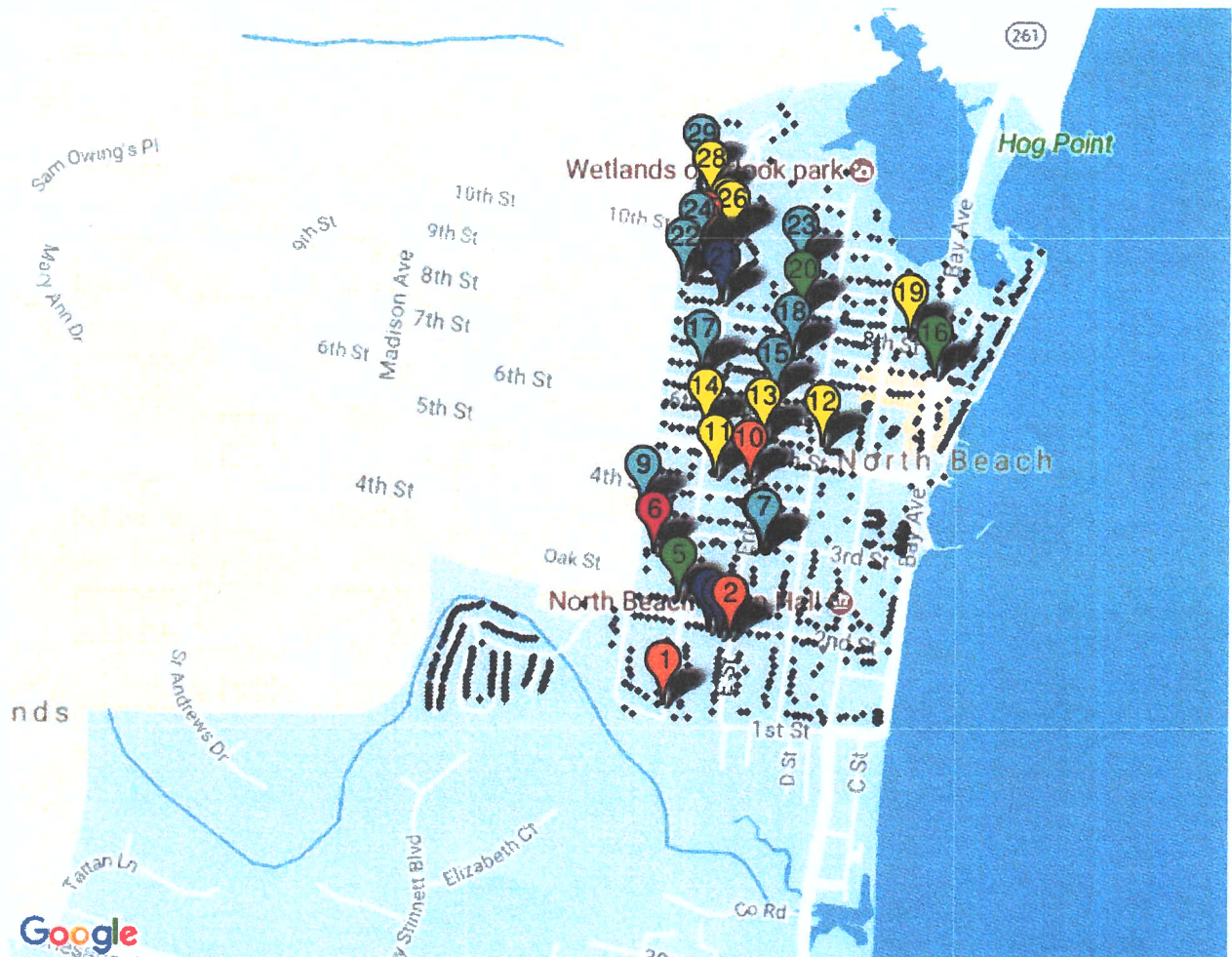
CE GIS Maps RR GIS Maps



SHOW CURRENT LOCATION



HELP



Change map layers >>

	<i>Case Number</i>	<i>Date</i>	<i>Location</i>	<i>Status</i>	<i>Violations</i>
1.	<u>18-109</u>	04/10/2018	8803 FREDERICK Ave NORTH BEACH, MD 20714	Closed - Compliance	Unregistered vehicles,
2.	<u>18-113</u>	04/17/2018	4005 2ND St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
3.	<u>18-135</u>	05/08/2018	4001 2ND St NORTH BEACH, MD 20714	Case Initiated	Abandoned or inopera
4.	<u>18-134</u>	05/08/2018	3947 2ND St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
5.	<u>18-125</u>	05/02/2018	3932 2ND St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
6.	<u>18-18</u>	04/12/2018	8928 FREDERICK Ave NORTH BEACH, MD 20714	Closed - Compliance	Unregistered vehicles,
7.	<u>18-133</u>	05/08/2018	8932 DAYTON Ave NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
8.	<u>18-132</u>	05/08/2018	4013 3RD St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
8.	<u>18-112</u>	04/17/2018	4013 3RD St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
9.	<u>18-138</u>	05/09/2018	3908 3RD St NORTH BEACH, MD 20714	Case Initiated	Abandoned or inopera Parking restrictions
10.	<u>18-111</u>	04/17/2018	4000 4TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
11.	<u>18-115</u>	04/24/2018	3938 4TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
12.	<u>18-123</u>	05/01/2018	4038 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
13.	<u>18-117</u>	04/24/2018	4008 5TH St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
14.	<u>18-110</u>	04/17/2018	3932 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
15.	<u>18-131</u>	05/08/2018	4012 6TH St NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
16.	<u>18-124</u>	05/02/2018	4134 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
17.	<u>18-130</u>	05/08/2018	9131 FREDERICK Ave NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
18.	<u>18-136</u>	05/09/2018	4014 7TH St NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
19.	<u>18-118</u>	04/26/2018	9222 BAY Ave NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
20.	<u>18-122</u>	05/01/2018	4014 8TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
21.	<u>18-121</u>	05/01/2018	3932 8TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
22.	<u>18-129</u>	05/08/2018	9308 SEA OAT Ct NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants

23.	<u>18-126</u>	05/08/2018	4014 9TH St NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
24.	<u>18-128</u>	05/08/2018	9356 SEA OAT Ct NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
25.	<u>18-114</u>	04/19/2018	9360 SEA OAT Ct NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
26.	<u>18-120</u>	05/01/2018	3927 SEA BASS Ct NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
27.	<u>18-119</u>	05/01/2018	3931 SEA BASS Ct NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
28.	<u>18-116</u>	04/24/2018	9506 SEA GULL Ct NORTH BEACH, MD 20714	Closed - Compliance	Unregistered vehicles
29.	<u>18-127</u>	05/08/2018	9566 SEA GULL Ct NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: May 8, 2018
RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the months of March and April 2018.

- **SHIRT SHACK:** Created inventory lists, ordered merchandise and moved everything into the building. Stocked the shelves and decorated the interior. Created price lists and signage. I would like to thank Kelley Osbourn for helping with all these tasks and for entering all of the merchandise into the Clover system. Also, Donnie Bowen and his crew, Richard Ball and Bud Hunt were instrumental in bringing it all together so that we could open on May 4th. We had a successful opening night, received positive feedback and excitement about the North Beach merchandise. There are a few minor items to be completed on the inside and then we will be ready for a busy season.
- **TRADEMARK:** The status says, "Review prior to publication completed." The process is still moving along with no issues. We will hear from the attorney when we receive final approval.
- **ADVERTISEMENTS:** Created advertisements for the County Times Southern MD Wedding Guide, Old Town Crier and the Calvert County Chamber of Commerce Guide. These ads promote the town, weddings and events.
- Gathered information and compiled articles for the town newsletter, which will be printed and mailed the end of next week.
- Planned and prepared for the Acknowledgement Ceremony at Callis Park on May 11, 2018. Sent out invitations, press release and prepared the program. Coordinated efforts with members of The Arts Council of Calvert County.
- Attended the presentation for the Board of Library Trustees.
- **TOILET TALK:** Prepared flyers and sent out emails blasts about items you should not flush down the toilet. Even if the items says it's flushable, please do NOT flush it as it clogs the town's sewer system.
- Prepared and printed movie and concert posters for the month of May.



MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: May 8, 2018
RE: Monthly Report

Continued from page 1:

- Promoted, attended and photographed the Comcast Cares Plant the Town event. Uploaded photos to the town Facebook page.
- Promoted the opening night of the Farmers' Market, Classic Car Cruise-In and Art Fair. The crowd was huge and it seemed like everyone was happy to be back at their favorite Friday night spot.
- Continued to work on the town marketing brochure.
- Promoted the North Beach House and Garden Club Tour. Sent out email blasts and shared Facebook posts. Shared May Day basket winners and photos on Facebook and the town website.
- Daily tasks: website (updated calendar entries, sent out News email blasts); Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page); sent out text notifications.



MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: May 8, 2018
RE: Monthly Report

Continued from page 2:

UPCOMING EVENTS

MAY 4-OCT 5 | Every Friday Night | 6 TO 9 PM
Farmers' Market, Classic Car Cruise-In & Art Fair

MAY 11 | 11 AM
Acknowledgement Ceremony at Callis Park

MAY 13
Welcome Center & Beach Open for Season

MAY 19 | DUSK
Movie on the Beach: *Coco*

MAY 25 | 6 PM
Concert on the Pavilion: *Fat Whiskey Band*

MAY 26
Bicycle, Kayak, Stand Up Paddleboard Rentals Begin

JUNE 3 | 1 PM
House & Garden Club Tour

JUNE 9 | 9 AM TO 4 PM
6th Annual End Hunger Dragon Boat Festival

JUNE 16 | DUSK
Movie on the Beach: *Pirates of the Caribbean / Dead Men Tell No Tales*

JUNE 22-24
North Beach American Film Festival

JUNE 23 | 12 PM
8th Annual DrinkMaryland with Concerts on the Pavilion

JUNE 23 | 12 PM
Art Festival | SUNRISE: A Celebration of the Arts

**FARMERS' MARKET MAY 4, 2018
5TH STREET**



**FARMERS' MARKET MAY 4, 2018
BAY AVENUE**



JUNE 29 | 6 PM
Concert on the Pavilion: *Southern Maryland Concert Band*

JUNE 30 | DUSK
View Fireworks from the Boardwalk

North Beach Funding Report 2018



PRESENTED MAY 10, 2018

Town of North Beach
Authored by: Veronica Owens
Development Specialist



Funding 2018

2017 Grant Funding Total: \$280,000.00

2018

AWARDED:

MEA Healthy Living Grant Program	\$25,000.00
Waiting list – call Town Hall – Applications will be available in June	
Callis Park	\$79,534.00*
Total Awarded in 2018:	\$104,534.00

PENDING:

North Beach Well House Station Upgrade:	\$115,622.00
Chesapeake Conservation Corps Intern	\$20,000.00
Total Pending:	\$135,622.00

UNDERWAY:

Elevated Walkway	\$350,000.00
Lighting Project Along the Bay	\$200,000.00
SHA – Elevated Walkway	\$350,000.00
Total Funding Underway:	\$900,000.00

***Awarded May 7, 2018**

TOWN OF NORTH BEACH
8916 CHESAPEAKE AVENUE
NORTH BEACH, MD 20714

May 10, 2018

ORDINANCE 18-02

AN ORDINANCE TO AMEND THE BUDGET FOR FISCAL YEAR 2018 TO ALLOW
FOR ADJUSTMENTS TO SEVERAL LINE ITEMS
IN THE FY 2018 BUDGET TO THE
GENERAL, SEWER AND WATER ACCOUNTS.

WHEREAS, State Law and the Charter for the Town of North Beach requires an ordinance be drafted and submitted to the Mayor and Town Council for adjustments to budget line items, for budget amendment purposes;

WHEREAS, As a result of budget review for the FY18 budget year there are several line items where the amount allocated either needs to be increased or decreased.

NOW, THEREFORE BE IT ORDAINED, that the Town of North Beach will make adjustments to the FY 2018 budget as outlines in the back up detail attached and made a part of this ordinance as Exhibit "1".

AND BE IT FURTHER ORDAINED that this Ordinance shall become effective on the _____ day of _____, after being read at two successive Town Council meetings as required by Section 19-311 of the Charter.

By order of The Town Council
Town of North Beach, Maryland

Mark R. Frazer, Mayor

Page 2

Ordinance No: 18-02

FY 2018 BUDGET ADJUSTMENT GENERAL, SEWER AND WATER FUNDS

Date: May 10, 2018

VOTE:

 Benton
 Hagen
 Hummel
 Hummel
 Schiada
 Troncone

CERTIFICATION

I, HEREBY CERTIFY, that as the duly
Appointed Town Clerk, that the foregoing

ORDINANCE NO: 18-02

Was adopted on the _____ day of _____ with
Council Members present and voting
with _____ Aye and _____ Nay votes.

Stacy Wilkerson, Town Clerk

TOWN OF NORTH BEACH
8916 CHESAPEAKE AVENUE
NORTH BEACH, MD 20714

May 10, 2018

ORDINANCE 18-03

OPERATING BUDGETS FOR THE GENERAL FUND,
SEWER AND WATER AND CAPITAL PROJECTS
FUND FY 2019

WHEREAS, State Law and the Charter for the Town of North Beach requires specific action to be taken each year related to submission, publication and public hearings on and adoption of an annual operating budget for the Town, and

WHEREAS, All the requirements relating to submission, publication and public hearings on the annual operating budget have been met, and

NOW, THEREFORE BE IT RESOLVED, that the Town of North Beach Budget for Fiscal Year 2019 is hereby adopted as the annual operating budget for the General Fund, Sewer and Water Fund and Capital Projects for Fiscal Year 2019 for the Town of North Beach, Maryland.

AND BE IT FURTHER ORDAINED that this Ordinance shall be effective on the ___ day of _____ 2018, after being read at two

READ AND ADOPTED THIS _____ DAY OF _____.

EFFECTIVE DATE OF:

Budget year starts: July 1, 2018.

BY ORDER OF THE TOWN COUNCIL
TOWN OF NORTH BEACH, MARYLAND

Mark R. Frazer, Mayor

CERTIFICATION

I, HEREBY CERTIFY, that as the duly appointed Town Clerk, that the foregoing **ORDINANCE NO: 18-02** was adopted on the _____ day of _____, with _____ Council Members present and voting with _____ Aye and _____ Nay votes.

Stacy L. Wilkerson, Town Clerk

VOTE:

_____ Benton
_____ Hagen
_____ Hummel
_____ Hummel
_____ Schiada
_____ Troncone