



*The Jewel of the Chesapeake Bay*  
**North Beach, Maryland**

8916 Chesapeake Avenue | Post Office Box 99  
North Beach, MD 20714

410.257.9618 | 301.855.6681  
[www.northbeachmd.org](http://www.northbeachmd.org)

**TOWN COUNCIL MEETING  
NORTH BEACH TOWN HALL  
OCTOBER 6, 2016  
7:00 PM**

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVE AGENDA**
- IV. APPROVAL OF MINUTES**
  - a. Approval of minutes from the September 8, 2016 Town Council meeting
- V. SCHEDULED APPOINTMENTS**
  - a. Introduction of Veronica Owens – Town of North Beach Circuit Rider
  - b. Parking Meter Presentation by T2 Systems
  - c. Presentation by the North Beach House and Garden Club Tree Plant Identification Marker Project in Sunrise Garden
  - d. America in Bloom presentation by Green Street Gardens
- VI. PUBLIC SAFETY REPORT**
- VII. REPORTS**
  - a. Treasurer
  - b. Public Works Supervisor
  - c. Town Engineer
  - d. Code Enforcement
  - e. Marketing
- VIII. PUBLIC COMMENT**
- IX. BOARDS AND COMMISSIONS**

**Mark R. Frazer, Mayor**

**Council Members: Mike Benton Jane Hagen Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox**



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- X. BUSINESS ITEMS
- XI. ORDINANCES AND RESOLUTIONS
  - a. Ordinance No: 16-04: Budget Adjustment to FY17 – Voting
- XII. MAYOR AND COUNCIL REPORTS
- XIII. ADJOURNMENT
- XIV. EXECUTIVE SESSION

All agendas are subject to change up until the time of the meeting

### **Upcoming Meetings and Events**

- 1) Friday, October 7, 2016 – Last Farmer’s Market
- 2) Wednesday, October 26, 2016 – Performing Arts Center Consultant Public Meeting – 7 pm Town Hall
- 3) Thursday, October 27, 2016 – Planning Commission Meeting – 7 pm
- 4) Saturday, October 29, 2016 – Hound of the Town – 12 pm on the Boardwalk
- 5) Saturday, October 29, 2016 – Boo Bash
- 6) Saturday, October 29, 2016 – Drive – In Movie at 7:00 p.m. “Goosebumps”
- 7) Tuesday, November 1, 2016 – Environmental Committee Meeting – 7 pm
- 8) Tuesday, November 3, 2016 – Work Session

**Mark R. Frazer, Mayor**

**Council Members: Mike Benton Jane Hagen Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox**



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Minutes from the September 8, 2016  
Town Council Meeting  
7:00 pm

X____ Mayor Frazer	X____ Joanne Hunt	X____ Rick Crump
X____ Mr. Benton	X____ Stacy Wilkerson	X____ John Shay
X____ Ms. Hagen	X____ Donnie Bowen	X____ Dawn Richardson
X____ Mr. M. Hummel	X____ John Hofmann	X____ Sgt. Naughton
X____ Mr. R. Hummel	X____ Richard Ball	
X____ Ms. Schiada	X____ Mr. Wilcox	

#### APPROVAL OF AGENDA AND MINUTES

**MOTION** made by Jane Hagen to approve the agenda as submitted. Seconded by Mike Benton. All in favor. **Motion carries.**

**MOTION** made by Ken Wilcox to approve the minutes from the August 11, 2016 Town Council Meeting. Seconded by Mike Benton. **Motion carries.**

**MOTION** made by Jane Hagen to approve the minutes from the September 1, 2015 Work Session Meeting. Seconded by Ken Wilcox. **Motion carries.**

#### SCHEDULED APPOINTMENT

- Carrie Plymer, Director of the Calvert Library presented the Town of North Beach with the One Maryland One Book titled; "All American Boys".
- Jenny Plummer-Welker presented the Calvert County Comprehensive Plan Update.

#### SHERIFF'S DEPARTMENT REPORT

In August 2016 the Sheriff's Department responded to 193 calls for service in North Beach. This is up from 201 calls in July 2016.

#### TREASURER'S REPORT

Reporting Period: 7/1/2016 – 7/31/2016; Beginning Balance: \$715,758.30; Total Debits: \$229,011.36; Total Credits: \$565,371.86; Ending Balance: \$379,397.80. **MOTION** made by Mike Benton to accept the Treasurer's. Seconded by Jane Hagen. All in favor. **Motions carries.**

Mark R. Frazer, Mayor

Council Members: Mike Benton Jane Hagen Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox



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## **REPORTS**

Staff Reports: The following reports are attached: Public Works Department, Town Engineer, Code Enforcement and Waterfront Manager.

## **BUSINESS ITEMS**

- a) Environmental Committee – Park Responsibilities: The Council discussed these responsibilities and this possibly is a position that needs to be created. This is a budgetary item and it will be considered in the next budget cycle.

## **ORDINANCES AND RESOLUTIONS**

- a) Ordinance No: 16-04: Budget Adjustment to FY17: Ordinance No: 16-04 was introduced and it will be placed on the October Town Council agenda for a vote.

**MOTION** made by Randy Hummel to close the meeting at 8:00 p.m to enter into an Executive Session to seek legal council advice. Seconded by Mike Benton. All in favor. Meeting adjourn.

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Jane Hagen Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox

**TOWN OF NORTH BEACH  
TREASURER'S REPORT**

**Reporting Period 08/01/2016- 08/31/2016**

**PNC Bank:**

Beginning Balance 08/01/2016	\$ 379,397.80	
Total Debits (+)	\$ 616,918.29	
Total Credits (-)	\$ 473,113.51	
 Ending Balance 08/31/2016	 \$ 523,202.58	 Last Year: \$ 231,784.18
 Investments (MLGIP/General Fund)	 \$2,291,402.79	 Last Year: \$ 1,785,823.45
(MLGIP/Sewer Capital)	\$ 34,084.72	Last Year: \$ 34,001.43
(MLGIP/Water Capital)	\$ 7,446.09	Last Year: \$ 7,427.89
 Total Cash	 \$2,856,136.18	 Last Year: \$ 2,059,036.95

**\$ 860.91- Hotel Tax Payment for August**

**CASH RECEIPTS OVER \$7,500.00**

**\$250,000.00- Transfer from Credit Card Checking to Gen 9931**

**\$ 9,707.42- Water Bills Audit #6766**

**\$ 40,231.30- Calvert County Tax Payment for July**

**\$ 8,479.77- State of MD ACH /FEMA Snow**

**\$ 98,263.67- State of MD ACH/G069 Sunrise Gardens**

**\$ 27,062.55- State of MD ACH/Local Income Tax August**

**CASH DISBURSEMENTS OVER \$7,500.00**

**\$ 9,576.50- John A. Hofmann- Invoice #1044 & 1045**

**\$ 43,772.76- Payroll W/E 07/30/2016**

**\$ 53,000.00- Payroll W/E 08/13/2016**

**\$ 43,094.84- Payroll W/E 08/27/2016**

**\$ 11,214.00- 231 Materials- EZgo Golf Cart/Weddings**

**\$ 9,000.00- Market & Feasibility Advisors, LLC- PAC**

**\$ 60,833.85- Town of Chesapeake Beach- O & M thru 6/30/2016 and July 2016 O & M**

**\$ 9,732.93- Southern Maryland Recycling- Trash**

**\$ 10,710.94- Southern Maryland Recycling- Trash**

**\$ 79,125.46- Dissen & Juhn Corporation- Mobilization & Dredge of Boat Slips**

**\$ 10,656.57- BGE thru 8/31/2016**

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 10-4-2016

Subject: Monthly Report

The following is a list of task the Public Works Department has been working on in addition to routine task.

- 1) Remodeled the electrical enclosure on Bay Avenue that houses panels and irrigation controls for waterfront area.
- 2) Took the town water tower off line and had contractors come in to do a cleaning of the interior. After tank was cleaned a visual inspection was done and photos were taken. Will be receiving a written report in the near future. While crew was cleaning the tower it was noticed the stand pie and bottom of the bowl had an unusual amount of sand present. Checked into this further and appears sand, gravel material is coming from well located on Dayton Avenue. Have well scheduled to have camera inspection to find exact cause of problem.
- 3) Area experienced heavy rainfall the week of the 26<sup>th</sup> of September, crew was out monitoring pumping stations, cleaning storm drains, and monitoring roadways. Tidal flooding was experienced on 9<sup>th</sup> street during high tides during this period. The pump on the beach did well with keeping up with the rainfall and only experienced flooding for a short time on 10-1-2016. Cleanup was done throughout town after the event.
- 4) Continued to work on Streetscape project with town staff. Had a special meeting on 9-29-2016, which was well attended. Concept plan was presented and a good discussion was had after plan was presented. From this will continue to work with staff to prepare bid documents for project.

Please contact me with questions or concerns.


## MEMORANDUM

**TO:** Mayor & Town Council

**FROM:** John A. Hofmann, P.E. Town Engineer & Zoning Administrator

**RE:** Monthly Report

**DATE:** October 2016



The following is the status of activities that are being worked on:

### Living Shoreline Project & Flood Dike project

Construction on the Flood Dike is inactive until two easements are resolved and the revised wetlands permit is obtained from MDE & the ACOE. Environmental Concerns is working with the Agencies on the revised permit..

### Maryland SHA Rt. 261 SHA Upgrade Project.

We learned from the progress meeting with SHA on September 20<sup>th</sup> that the Preliminary Engineering is continuing. Present plans call for it to be completed in the Spring of 2017. Efforts are being made to identify wetlands and mitigation sites for stormwater and wetland impacts. Final design for construction bid documents and permitting can start in the Spring of 2017 after the completion of the Preliminary Engineering phase. The elevated walkway on the west side and a new south culvert are not included in the current design efforts. SHA recognizes that the potential for these items exists and efforts to apply for grant funding for the culvert and the walkway are planned for early 2017.

### Beach Dredge Project

We have applied for Federal and State permits so the waterway area can be dredged next winter and the sand that is removed can be used for beach fill. While permits are being processed, we are developing plans and specifications for bidding this fall.

### Pier Pavilion Project

We have now sent a letter to MDE explaining how the Pavilion Project can be approved under State Code Article 16-104 because initially MDE told us the project does not comply with the State law. . If MDE accepts our justification, we will then submit for Federal & State permits.

### Streetscape Chesapeake Ave

As a follow up to the public meeting discussion on September 26<sup>th</sup> , we are continuing to develop engineering designs and cost estimates for the project. We have not received any information on the Community Legacy grant application but expect to know if the Town will receive any funding from the State in the next few months.

### Performing Arts Center

I help provide information to the MFA representatives during the information gathering visit in September.



**CODE ENFORCEMENT REPORT  
RESIDENTIAL AND BUSINESS INSPECTION**

1-Oct

	TYPE	ACTION	OUTCOME	COMMENTS
VEHICLES	4 cars tagged for out of date tags and/or broke down vehicles			
	1 towed			
BOATS	2 brought into compliance			
	1 given extension to finish repairs			
TRAILERS				

	ADDRESS	ISSUES	ACTION	OUTCOME
VIOLATION NOTICES	3903 1st	deck/shed	starting abandonment proc	
	3910 5th	debris and trash	letter sent	abated
	3909 6th	Roof/Accessory Structure	Letter sent	abated
	9122 Dayton	Grass/Overgrowth	Letter sent	abated
	9228 Atlantic	Grass/Overgrowth	Letter sent	abated**
	9212 Chesapeake	Grass/Overgrowth	Letter sent	complied
	4050 8th	Fence/Debris/Acc Structure	Letter sent	complied
	4039 9th	Debris	Letter sent	complied
	4015 1st	Grass/Overgrowth	Letter sent	complied
	4009 9th	Dead Tree	Letter sent	complied
	4025 9th	debris/trash	Letter sent	complied
	4010 1st	debris/trash	Letter sent	complied
	3916 8th	Grass/Overgrowth	Letter sent	complied
	9108 Chesapeake	Grass/Overgrowth	Letter sent	complied
	4001 6th	house numbers	Letter sent	complied
	4012 8th	Grass/Overgrowth	Letter sent	complied
	9548 Sea Gull	Grass/Overgrowth	Letter sent	complied
	3903 4th	debris/trash	Letter sent	complied
	7304 7th	Grass/Overgrowth	Letter sent	complied
	3949 4th	debris/trash	Letter sent	complied
	8910 Erie	trash	Letter sent	complied
	4015 9th	Grass/Overgrowth	Letter sent	complied
	9122 Dayton	Grass/Overgrowth	Letter sent	complied
	3940 7th	Fence/overgrowth	Letter sent	on going
	4012 6th	trash/overgrowth	Letter sent	on going
	3940 3rd	debris/trash	Letter sent	on going

**CODE ENFORCEMENT REPORT  
RESIDENTIAL AND BUSINESS INSPECTION**

4034 1st		grass/house numbers	Letter sent	on going
3942 5th		burn pit	letter sent	
9226 Atlantic		grass/overgrowth	letter sent	
8916 Frederick		debris/trash	letter sent	
8818 Frederick		car	letter sent	
8916 Frederick		debris/trash	letter sent	
3943 2nd		debris/trash	2nd letter	
3935 3rd		car	letter sent	
8916 Erie		rental no application	letter and application sent	
9232 Erie		dead tree	letter sent	
4105 2nd		fence	letter sent	
9222 Annapolis		dead tree	letter sent	
4040 9th		trash/overgrowth	letter sent	
4107 3rd		parking	letter sent	
4109 3rd		parking	letter sent	
4111 3rd		parking	letter sent	
4104 3rd		parking	letter sent	
4106 3rd		parking	letter sent	
4110 3rd		parking	letter sent	
4114 3rd		parking	letter sent	
10 door tags for grass cutting				

1-Oct

ADDRESS	P/F	NOTES
no rental or business inspections completed this month**		
Zoning Applications this period	3	

# MEMO

To: Mayor and Town Council  
 From: Dawn Richardson  
 Date: October 5, 2016  
 RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of September 2016.

- Created advertisements for Eastern Home and Travel; Twin Beach Players.
- Met with a representative of Crochet for the Bay regarding an event to be held in town called the Big Bay Bash. This group promotes bay restoration and discusses the importance of conservation efforts.
- The town sponsored a miniature golf hole for the Calvert Library fundraiser. Designed the hole and delivered all decorations to the library.
- Continued work on the Resident Beach Party held on September 10th. Stacy Wilkerson and I purchased prizes for raffles, did last minute preparations, and attended the event.
- Began discussions and preparations for the Hound of the Town and Boo Bash. Updated and printed flyers and posters.
- Began working on the town newsletter. Gathered information and compiled articles.
- Met with Comcast to discuss feedback from tv and online advertising for May through August 2016. The online ad was loaded 120,206 times. The online audience spent over 262 hours viewing and interacting with the video. The video was viewed completely 31.85% of the time.
- Daily tasks: website (updated calendar entries, sent out News Around Town email blasts; Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page).

## UPCOMING EVENTS

**THROUGH OCT 7**  
**Every Friday Night**  
**6 TO 9 PM**

Farmers' Market, Classic Car  
 Cruise-In & Art Fair

**OCT 15**  
**1 TO 4 PM**  
 Big Bay Bash

**OCT 29**  
**12 TO 2 PM**  
 Hound of the Town  
 Rain date Oct 30

**OCT 29**  
**3 TO 5 PM**  
 Boo Bash  
 Rain date Oct 30

**OCT 29**  
**DUSK**  
 Drive-In Movie  
 On the Visitor's Parking Lot  
 Goosebumps

**OCT 31**  
**6 TO 8 PM**  
 Trick or Treat for Halloween

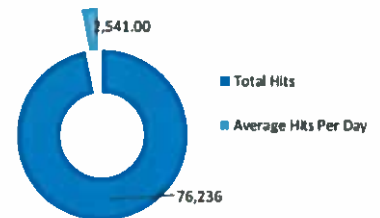
**OCT 31**  
**JUDGING FROM 6 TO 8 PM**  
 Halloween Decorating Contest  
 for Houses & Businesses

**DEC 2**  
**7 PM**  
 Light Up the Town

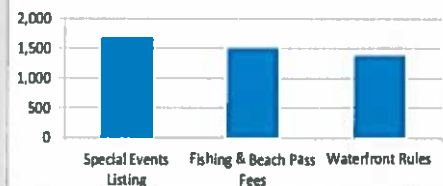
**DEC 3**  
**12 PM**  
 Holiday Parade  
 Santa & Christmas on the Beach

**JAN 1**  
**1 PM**  
 Polar Bear Plunge

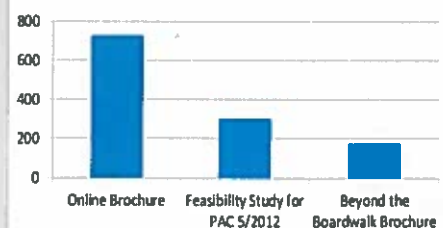
## WEBSITE HITS & DOWNLOADS



### After visiting homepage, top 3 pages visited



### Top 3 downloads



## FACEBOOK LIKES



TOWN OF NORTH BEACH

ORDINANCE 16-04

September 8, 2016

THE PURPOSE OF THIS ORDINANCE IS TO AMEND THE BUDGET FOR FISCAL  
YEAR 2017 TO ALLOW FOR ADJUSTMENTS TO SEVERAL LINE ITEMS  
IN THE FY 2017 BUDGET TO THE  
GENERAL, SEWER AND WATER ACCOUNTS.

**WHEREAS**, State Law and the Charter for the Town of North Beach requires an ordinance be drafted and submitted to the Mayor and Town Council for adjustments to budget line items, for budget amendment purposes;

**WHEREAS**, As a result of budget review for the FY17 budget year there are several line items where the amount allocated either needs to be increased or decreased.

**NOW, THEREFORE BE IT ORDAINED**, that the Town of North Beach will make adjustments to the FY 2017 budget as outlines in the back up detail attached and made a part of this ordinance as Exhibit "1".

**AND BE IT FURTHER ORDAINED** that this Ordinance shall become effective on the 29<sup>th</sup> day of October 2016, after being read at two successive Town Council meetings as required by Section 19-311 of the Charter.

By order of The Town Council  
Town of North Beach, Maryland

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Mark R. Frazer, Mayor



FINAL FY 2017 Budget	Town of North Beach	
	FY 2017 BUDGET	FY 2017 PROPOSED ADJUSTMENTS
GENERAL FUND		
<b>REVENUES</b>		
<b>TAXES:</b>		
<b>REAL PROPERTY TAX REVENUE</b>	<b>\$1,500,530.00</b>	<b>\$1,519,887.49</b>
REFUSE COLLECTION-REVENUE	\$247,800.00	\$247,800.00
PERS.PROPERTY/UTILITIES & R.R.	\$10,700.00	\$10,700.00
PROPERTY TAX PENALTIES-REVENUE	\$7,500.00	\$7,500.00
<b>TOTAL PROPERTY TAXES</b>	<b>\$1,766,530.00</b>	<b>\$1,785,887.49</b>
<b>OTHER TAXES:</b>		
LOCAL INCOME TAXES & OTHER	\$195,000.00	\$195,000.00
HIGHWAY USER REVENUE	\$94,591.00	\$94,591.00
<b>TOTAL OTHER TAXES</b>	<b>\$289,591.00</b>	<b>\$289,591.00</b>
<b>LICENSES AND PERMITS AND OTHER REVENUE SOURCES:</b>		
BUSINESS LICENSE REV	\$3,000.00	\$3,000.00
RENTAL LICENSES	\$23,350.00	\$23,350.00
BUILDING & OTHER PERMITS	\$2,000.00	\$2,000.00
PUBLIC FACILITIES PERMITS	\$1,000.00	\$1,000.00
USE AND OCCUPANCY PERMITS	\$150.00	\$150.00
ANIMAL LICENSES - CAL CO ANIMAL CONTROL	\$70.00	\$70.00
NOTARY FEES AND OTHER	\$500.00	\$500.00
INTEREST & DIVIDENDS	\$250.00	\$250.00
CELL TOWER REVENUE	\$130,000.00	\$130,000.00
FRANCHISE FEE CABLE CO.	\$37,690.00	\$37,690.00
HOTEL TAX	\$5,000.00	\$5,000.00
MTA LEASE	\$11,856.00	\$11,856.00
RECYCLING CONTAINERS - 32 GALLON TOTE	\$0.00	\$0.00
GAMING/ELECTRONIC MACHINE REVENUE	\$160,000.00	\$160,000.00
<b>TOTAL LICENSES AND PERMITS AND OTHER REVENUE SOURCES</b>	<b>\$374,866.00</b>	<b>\$374,866.00</b>

## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

## GENERAL GRANT REVENUES:

MD POLICE PROTECTION GRANT	\$22,608.00	\$22,608.00
CRITICAL AREAS GRANT	\$4,000.00	\$4,000.00
N.B. HOUSE & GARDEN CLUB	\$1,000.00	\$1,000.00
RESTITUTION	\$0.00	\$0.00
FARMERS MARKET	<u>\$3,000.00</u>	<u>\$3,000.00</u>
BOARDWALK BENCH MEMORIAL FUND	\$0.00	\$0.00
<b>TOTAL GRANT REVENUES</b>	<b>\$30,608.00</b>	<b>\$30,608.00</b>

## COMMUNITY DEVELOPMENT:

WELCOME CENTER/ FISHING FEES	<u>\$12,500.00</u>	<u>\$12,500.00</u>
WELCOME CENTER/ BEACH FEES	<u>\$5,000.00</u>	<u>\$5,000.00</u>
BEACH FEES- OUT OF COUNTY RESIDENTS	<u>\$210,000.00</u>	<u>\$210,000.00</u>
BEACH/UMBRELLA & CHAIR RENTALS	<u>\$22,000.00</u>	<u>\$22,000.00</u>
ATM - TRANSACTION FEES	\$9,000.00	\$9,000.00
COCA COLA MACHINE REVNUW/WATERFRONT	\$1,400.00	\$1,400.00
BOARDWALK CONCESSIONS REVENUE	\$0.00	\$0.00
OPTICAL VIEWER REVENUE	\$500.00	\$500.00
SINGLE KAYAK	\$900.00	\$900.00
STAND UP PADDLEBOARD	\$640.00	\$640.00
BICYCLE	\$1,000.00	\$1,000.00
DOUBLE KAYAK	\$1,630.00	\$1,630.00
HAZARD PROPERTY CONDITIONS	\$900.00	\$900.00
SUMMER EVENTS/ REVENUE	\$4,000.00	\$4,000.00
POLAR BEAR SPONSORSHIP	\$12,000.00	\$12,000.00
SUNRISE CELEBRATION OF THE ARTS	<u>\$5,750.00</u>	<u>\$5,750.00</u>
WEDDING REVENUE	Unknown	Unknown
NEW YEAR'S EVE PARTY ON THE PIER REVENUE (TICKET EVENT)	<u>\$10,000.00</u>	<u>\$10,000.00</u>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$297,220.00</b>	<b>\$297,220.00</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$2,758,815.00</b>	<b>\$2,778,172.49</b>

## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

## GENERAL FUND EXPENSES

## LEGISLATIVE:

MAYOR'S SALARY	\$18,000.00	\$18,000.00
MAYOR/OPERATING EXPENSE	\$5,000.00	\$5,000.00
TOWN COUNCIL/OPERATING EXPENSE	\$20,000.00	\$20,000.00
PLANNING COMMISSION	\$2,000.00	\$2,000.00
BOARD OF APPEALS	\$500.00	\$500.00
BAY BUSINESS GROUP/MEETING HOST	\$500.00	\$500.00
SMMA	\$1,800.00	\$1,800.00
EMERGENCY MANAGEMENT COMMITTEE	\$0.00	\$0.00
NEIGHBOR TO NEIGHBOR	\$0.00	\$0.00
SPECIAL EVENTS COMMITTEE	\$0.00	\$0.00
ENVIRONMENTAL COMMITTEE	\$0.00	\$0.00
VOLUNTEER COMMITTEES /COMBINED	\$3,000.00	\$3,000.00
<b>TOTAL LEGISLATIVE</b>	<b>\$50,800.00</b>	<b>\$50,800.00</b>

## ADMINISTRATION:

ADMIN/ SALARIES & WAGES	\$99,900.00	\$99,900.00
New Employee Wages/Taxes/Health	\$21,240.00	\$21,240.00
EDUCATION & TRAINING	\$8,000.00	\$8,000.00
TOWN CLERK TRAINING	\$6,700.00	\$6,700.00
LICENSE,INSPECT,CODE/SALARY	\$32,120.00	\$32,120.00
LICENSES/ EDUCATION & TRAINING	\$1,500.00	\$1,500.00
LICENSES/OFFICE SUPPLIES	\$2,700.00	\$2,700.00
GENERAL CODE UPDATE	\$5,000.00	\$5,000.00
NEW WEB SITE	\$0.00	\$0.00
MARKETING TRAINING	\$700.00	\$700.00
MARKETING/SUPPLIES	\$9,025.00	\$9,025.00
PRINTING & BINDING	\$3,000.00	\$3,000.00
ADVERTISING LEGAL	\$5,000.00	\$5,000.00
ADVERTISING PROMOTIONAL	\$17,000.00	\$17,000.00
BUILDING MAINT/TOWN HALL	\$2,000.00	\$2,000.00
POSTAGE & MAILINGS	\$3,500.00	\$3,500.00
TELEPHONE	\$11,500.00	\$11,500.00
OFFICE SUPPLIES & REPAIRS	\$16,000.00	\$16,000.00
CONTRIBUTIONS	\$8,500.00	\$8,500.00
BANK CHARGES & OTHER	\$10,500.00	\$10,500.00
TOWN HALL OPERATIONS	\$33,000.00	\$33,000.00
SUBSCRIPTIONS & DUES	\$12,000.00	\$12,000.00
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>\$308,885.00</b>	<b>\$308,885.00</b>



## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

**PROFESSIONAL SERVICES:**

ACCOUNTING	\$24,000.00	\$24,000.00
LEGAL COUNSEL	\$29,400.00	\$29,400.00
CONSULTING	\$1,500.00	\$1,500.00
COMPUTER SUPPORT	\$5,000.00	\$5,000.00
ENGINEERING/ZONING	\$12,000.00	\$12,000.00
ENGINEERING/PUBLIC WORKS	\$14,500.00	\$14,500.00
GIS MAPPING	<u>\$16,300.00</u>	<u>\$16,300.00</u>
CRITICAL AREAS/ENGINEER+ADMIN	\$4,000.00	\$4,000.00

**TOTAL PROFESSIONAL SERVICES****\$106,700.00****\$106,700.00****GENERAL SERVICES:**

BUILDING MAINT/TBC HEALTH CEN	\$250.00	\$250.00
GROUND RENT/ PARKING	\$20,000.00	\$20,000.00
GROUNDS MAINT/ PUBLIC AREAS	\$36,000.00	\$36,000.00
PIER/BOARDWALK MAINT & REPAIR	\$6,000.00	\$6,000.00
ANNUAL MAINT AGREEMENT/FLOWER BEDS	\$45,000.00	\$45,000.00
ELECTRIC AND STREET LIGHTS	\$111,500.00	\$111,500.00
JANITORIAL SERVICES	\$7,000.00	\$7,000.00
MOSQUITO CONTROL	\$1,000.00	\$1,000.00
CLEANUP HAZARD.PROPERTY COND.	\$900.00	\$900.00
STATE DEPARTMENT OF ASSESSMENTS AND TAXATION COST	\$4,300.00	\$4,300.00

**TOTAL GENERAL SERVICE EXPENSE****\$231,950.00****\$231,950.00**

## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

**COMMUNITY DEVELOPMENT:**

FARMERS MARKET	\$5,000.00	\$5,000.00
MOVIE EXPENSE	\$2,500.00	\$2,500.00
SPECIAL EVENTS FIXED ASSETS	\$0.00	\$0.00
SUMMER EVENTS/ EXPENSE	\$2,500.00	\$2,500.00
SUMMER EVENTS/CONCERTS	\$10,000.00	\$10,000.00
MOVIE EQUIPMENT	\$500.00	\$500.00
SUMMER EVENT/EQUIPMENT	\$5,500.00	\$5,500.00
POLAR BEAR	\$12,000.00	\$12,000.00
CAMP FIRES	\$1,000.00	\$1,000.00
CHRISTMAS EXPENSE	\$16,500.00	\$16,500.00
WELCOME COMMITTEE EXPENSE	\$900.00	\$900.00
SEASONAL BANNERS	\$1,500.00	\$1,500.00
BOARDWALK MEMORIAL		
DRAGON BOAT RACES	\$5,000.00	\$5,000.00
JULY 4TH EXPENSE	\$2,000.00	\$2,000.00
TOWN RESIDENT PARTY	\$5,000.00	\$5,000.00
NORTH BEACH PARK & SCULPTURAL GARDEN RIBBON CUTTING	\$0.00	\$0.00
CULTURAL EVENTS	<u>\$3,500.00</u>	<u>\$3,500.00</u>
SUNRISE A CELEBRATION OF THE ARTS	<u>\$9,850.00</u>	<u>\$9,850.00</u>
NEW YEAR'S EVE PARTY ON THE PIER	<u>\$10,000.00</u>	<u>\$10,000.00</u>
WEDDING EXPENSES	Unknown	Unknown
WEDDING FIXED ASSETS	<u>\$22,500.00</u>	<u>\$22,500.00</u>

**TOTAL COMMUNITY DEVELOPMENT****\$115,750.00****\$115,750.00****BAYSIDE HISTORY MUSEUM**

MUSEUM EXPENSE	\$26,000.00	\$26,000.00
4025 4TH/BGE 9015 DAYTON	\$7,500.00	\$7,500.00
BLDG MAINT-DAYTON AVE ANNEX	\$1,500.00	\$1,500.00

**TOTAL BAYSIDE HISTORY MUSEUM****\$35,000.00****\$35,000.00**

## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

## WATERFRONT OPERATIONS

WELCOME CENTER/ WAGES	<u>\$76,000.00</u>	<u>\$76,000.00</u>
WELCOME CENTER/JANITORIAL	\$3,500.00	\$3,500.00
WELCOME CENTER/BUILDING MAINT	\$4,000.00	\$4,000.00
WELCOME CENTER/TELEPHONE	\$2,800.00	\$2,800.00
WELCOME CENTER/OPERATING EXPEN	\$7,500.00	\$7,500.00
WELCOME CENTER-FIXED ASSETS	\$11,000.00	\$11,000.00
RECYCLING PROGRAM WATERFRONT	\$2,700.00	\$2,700.00
GWK VENURES, INC. (60% OF PROCEEDS)	\$2,600.00	\$2,600.00
LEASE CASH REGISTERS	\$3,126.00	\$3,126.00

<b>SUB TOTAL</b>	<b>\$113,226.00</b>	<b>\$113,226.00</b>
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BEACH PATROL/SALARIES & WAGES	<u>\$165,000.00</u>	<u>\$165,000.00</u>
BEACH PATROL/OPER.SUPPLY	\$6,000.00	\$6,000.00
BEACH MAINT/SAND REPL	\$2,500.00	\$2,500.00
BEACH DREDGE	\$2,500.00	\$2,500.00
SEA NETTLE NET	\$6,000.00	\$6,000.00

<b>SUB TOTAL</b>	<b>\$182,000.00</b>	<b>\$182,000.00</b>
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<b>WATERFRONT OPERATIONS TOTAL</b>	<b>\$295,226.00</b>	<b>\$295,226.00</b>
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## BENEFIT EXPENSE:

SS\MEDICARE - EMPLOYER	\$28,000.00	\$28,000.00
ANNUAL RETIRMENT CONTRIBUION	\$16,250.00	\$16,250.00
EMPLOYEE HEALTH INSURANCE EXP	\$22,600.00	\$22,600.00
MD UNEMPLOYMENT INS. EXPENSE	\$5,000.00	\$5,000.00
WORKMENS COMPENSATION INS.	\$15,000.00	\$15,000.00
BACKGROUND CHECKS	\$600.00	\$600.00

<b>TOTAL BENEFIT EXPENSE</b>	<b>\$87,450.00</b>	<b>\$87,450.00</b>
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<b>GEN LIABILITY &amp; PROPERTY INS.</b>	<b>\$21,500.00</b>	<b>\$21,500.00</b>
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## PUBLIC SAFETY

PT OFFICERS	<u>\$36,000.00</u>	<u>\$36,000.00</u>
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RESIDENT DEPUTY SERVICES	<u>\$413,848.00</u>	<u>\$419,274.00</u>
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<b>TOTAL PUBLIC SAFETY EXPENSE</b>	<b>\$449,848.00</b>	<b>\$455,274.00</b>
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## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

**PUBLIC WORKS**

PUBLIC WORKS/SALARIES & WAGES	\$105,336.00	\$105,336.00
PUBLIC WORKS OVERTIME/GEN.FUND	\$1,500.00	\$1,500.00
CODE ENFORCEMENT OPERATION SUPPLIES	\$0.00	\$0.00
CLOTHING	\$5,000.00	\$5,000.00
EQUIPMENT SERVICE /VEHICLE WARRENTY	\$2,000.00	\$2,000.00
SERVICE AGREEMENT PUBLIC WORKS	\$3,250.00	\$3,250.00
VEHICLE REPAIRS	\$11,000.00	\$11,000.00
NEW PUBLIC WORKS TRK/W SNOW PLOW	\$35,000.00	\$35,000.00
EQUIPMENT REPAIRS	\$5,000.00	\$5,000.00
BUILDING MAINT/TOWN GARAGE 9402 DAYTON	\$1,000.00	\$1,000.00
PUBLIC WORKS/TELEPHONE	\$4,000.00	\$4,000.00
PUB WKS JANITORIAL/OVERLOOK RESTROOMS	\$7,300.00	\$7,300.00
SMALL TOOLS/OPERATING SUPPLIES	\$6,000.00	\$6,000.00
PW OPERATING SUPPLIES	\$1,800.00	\$1,800.00
STREET SIGNS	<u>\$10,500.00</u>	<u>\$10,500.00</u>
STREET & SIDEWALK MAINTENANCE	\$20,000.00	\$20,000.00
GENERAL STORMWATER/MAINTENANCE	<u>\$15,000.00</u>	<u>\$15,000.00</u>
UNSCHEDULED MAINTENANCE/STORMWATER	\$5,000.00	\$5,000.00
PUB.WORKS EQUIP/FIXED ASSETS	\$10,500.00	\$10,500.00
FUEL OIL HEAT 4030 11TH STREET	\$1,500.00	\$1,500.00
FUEL OIL HEAT 9402 DAYTON AVE	\$1,500.00	\$1,500.00
PUB WORKS/GASOLINE	\$9,000.00	\$9,000.00
DIESEL FUEL/BACKHOE,TRACTOR	\$7,500.00	\$7,500.00
SNOW & ICE REMOVAL MATERIALS	\$5,000.00	\$5,000.00
SNOW & ICE REMOVAL LABOR	\$2,000.00	\$2,000.00
REFUSE COLLECTION/LANDFILL FEE	\$75,000.00	\$75,000.00
TRASH CONTRACT	\$150,500.00	\$150,500.00
DUMPSTERS/REFUSE	\$24,000.00	\$24,000.00
TRASH CONTRACT FUEL CHARGE	\$500.00	\$500.00
<b>TOTAL PUBLIC WORKS</b>	<b>\$525,686.00</b>	<b>\$525,686.00</b>

## GENERAL FUND

## FY 2017 BUDGET

## FY 2017 BUDGET

## GENERAL DEBT SERVICE

SUNTRUST REFI INFRASTRUCPRINCIPAL BOND #26	\$80,962.00	\$80,962.00
SUNTRUST REFI INFRASTR INTEREST BOND #26	\$1,557.00	\$1,557.00
SUNTRUST 2010 BOND/#59 Prin	\$0.00	\$0.00
SUNTRUST 2010 BOND/#59 INTER	\$0.00	\$0.00
SUNTRUST 2011 BOND PRIN/#75	\$182,000.00	\$182,000.00
SUNTRUST 2011 BOND INT/#75	\$45,716.00	\$45,716.00
PNC NON TAXABLE WATERFRONT PARK ACQ PRIN	\$142,000.00	\$142,000.00
PNC NON TAXABLE WATERFRONT PARK ACQ INT	\$41,784.00	\$41,784.00
EMPLOYEE RETIREMENT FUND PRIN/SUNTRUST #18	\$7,716.00	\$7,716.00
EMPLOYEE RETIREMENT FUND INT - SUNTRUST #18	\$1,754.00	\$1,754.00
BAYSIDE BOYS & GIRLS CLUB BLDG/INT	\$3,288.00	\$3,288.00
BAYSIDE BOYS & GIRLS CLUB BLDG/PRIN	\$18,000.00	\$18,000.00
<b>TOTAL GENERAL DEBT SERVICE</b>	<b>\$524,777.00</b>	<b>\$524,777.00</b>

## CONTINGENCY FUND (RESERVE)

\$5,243.00

\$19,174.49

## TOTAL GENERAL FUND EXPENSE

\$2,758,815.00

\$2,778,172.49

## NET PROFIT (LOSS)

\$0.00

\$0.00