



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

**TOWN COUNCIL MEETING
NORTH BEACH TOWN HALL
September 11, 2014
7:00 p.m.**

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVE AGENDA**
- IV. APPROVAL OF MINUTES**
 - A. Minutes from the August 14, 2014 Town Council Meeting
- V. SCHEDULED APPOINTMENTS**
 - A. Ms. Cindy Selby – Blondies Bakery
 - B. Ms. Carrie Plymire – Calvert County Library
 - C. Economic Development Committee – Report from Dr. Basu
- VI. PUBLIC SAFETY REPORT**
- VII. TREASURER'S REPORT**
- VIII. REPORTS**
 - A. Public Works Supervisor
 - B. Code Enforcement Officer
 - C. Town Engineer
 - D. Waterfront Manager
- IX. BOARDS AND COMMISSIONS**
- X. BUSINESS ITEMS**
 - A. FY15 Asphalt contract bids
 - B. Living Shoreline RFP
 - C. Bayfront Park Pond RFP

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



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XI. ORDINANCES AND RESOLUTIONS

- A. Ordinance 14-03: North Beach Flood Management Plan – Introduction
- B. Resolution 14-03: A Resolution Declaring The Town of North Beach's Intent To Take a Leadership Role in Reducing Electricity Consumption Within The Town of North Beach, Partnering with the Maryland Energy Administration, and Enrolling as a Maryland Smart Energy Community. - Voting
- C. Resolution 14-04: A Resolution Declaring the Town of North Beach's intent to Take a Leadership Role in Renewable Energy Generation within The Town of North Beach partnering with The Maryland Energy Administration, and Enrolling as a Maryland Smart Energy Community. - Voting

XII. MAYOR AND COUNCIL REPORTS

XIII. PUBLIC COMMENT

XIV. CLOSED SESSION MEETING IF NEEDED

XV. ADJOURNMENT

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



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Upcoming Meetings and Events

- 1) All agendas are subject to change up until the time of the meeting.
 - a) Saturday, September 13, 2014 – Drive In Movie “The Avengers” at Dusk
 - b) Saturday, September 20, 2014 – Concert on the Pavilion – “Sam Grow” – 5:00 p.m.
 - c) Thursday, September 25, 2014 – Planning Commission Meeting – 7:00 p.m.
 - d) Saturday, September 27th and September 28th – Town Wide Fall Clean Up – Dumpster located on the 5th Street Parking Lot
 - e) Thursday, October 9, 2014 – Final Town Council Meeting of this Administration – 7:00 p.m.
 - f) Tuesday, October 14, 2014 – Last Day to Register to Vote in Maryland Elections.
 - g) Thursday, October 23, 2014 – Planning Commission Mtg. – 7:00 p.m.
 - h) Saturday, October 25, 2014 – Hound of the Town – 12:00 p.m to 2:00 p.m. on the Pavilion
 - i) Saturday, October 25, 2014 – Boo Bash – 3:00 p.m. to 5:00 p.m.
 - j) Saturday, October 25, 2014 – Drive In Movie – “Witches”
 - k) Tuesday, November 4, 2014 – Election in Town Hall – 7:00 a.m. to 8:00 p.m. – Voting for Mayor and Town Council
 - l) Wednesday, November 5, 2014 – SMMA Meeting at the Bayside History Museum
 - m) Friday, November 14, 2014 – Swearing in Ceremony of Mayor and Town Council – 8:00 p.m.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



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Minutes from the August 14, 2014
Town Council Meeting
7:00 pm

X___ Mayor Frazer
X___ Mr. Benton
X___ Mr. Dotson
X___ Mr. McNeill
X___ Mr. Hummel
___ Ms. Schiada

X___ Joanne Hunt
X___ Stacy Wilkerson
X___ Donnie Bowen
X___ John Hofmann
X___ Richard Ball
___ Mr. Wilcox

___ Buddy Jenkins
X___ John Shay
X___ Dawn Richardson
X___ Corporal Phelps

APPROVAL OF AGENDA AND MINUTES

- a) **MOTION** made by Randy Hummel to approve the agenda as submitted.
Seconded by Mike Benton. **All in favor.**
- b) **MOTION** made by Randy Hummel to approve the minutes from the July 10, 2014 Town Council Meeting. Seconded by Mike Benton. All in favor.
Motion carries.

SHERIFF'S DEPARTMENT REPORT

- a) In July 2014 the Sheriff's Department responded to 192 calls for service in North Beach. This is up from 184 calls in June 2014.

TREASURER'S REPORT

- a) Treasurers Report: Reporting Period: 7/1/2014 – 7/31/2014: Beginning Balance; \$285,405.86; Total Debits: \$780,173.84; Total Credits: \$712,848.64; Ending Balance: \$67,325.20. **MOTION** made by Randy Hummel to accept this report as presented. Seconded by Mike Benton.
Motion carries.

REPORTS

Staff Reports: Public Works Department, Code Enforcement, Town Engineer and Waterfront Manager are attached to this report.

Mark R. Frazer, Mayor



BUSINESS ITEMS:

a) Update on the Accommodation Tax:

- Update North Beach Zoning Code to include classification for Vacation Rentals.
- Creation of policy similar to North Beach's Rental Code for Vacation Rental Licensing.
- Request an update to Calvert County Ordinance 16-03 for enforcement and noncompliance. Local jurisdictions to assist in identifying and enforcement.
- Change ordinance and/or policy to include mandatory monthly reporting even if there were zero collections. Change ordinance and/or policy to have a per occurrence penalty of \$1,000 for each citation. Penalties and fines would be distributed to appropriate jurisdictions and would be broken down that same as the tax/fee (95% local/ 5% Admin Fee Calvert County).
- County to set up a quarterly reporting for "Hotel Tax Collection". North Beach
- Marketing of compliant "Vacation Rental" (Incentive).

- b) Award of Bid for the Emergency Pump for Pump Station #3: **MOTION** made by Randy Hummel to award the contract to The Global Pump Company from White Marsh, Maryland in the amount of \$32,148.00. Seconded by Greg McNeil. All in favor. **Motion carries.**
- c) FY 15 Asphalt Contract RFP: **MOTION** made by Greg McNeil to put this project out for bid. Seconded by Randy Hummel. All in favor. **Motion carries.**
- d) Living Shoreline RFP: This RFP will be completed and brought before the council at the September Council Meeting for review. This will be a design build contract.

ORDINANCES AND RESOLUTIONS:

- a) Resolution 14-02: A Resolution for the application to the Community Legacy Program for the Construction of a Flood Dike on the North End of Town. **MOTION** made by Randy Hummel to move forward with the application to Community Legacy for the Flood Dike and support the Resolution. Seconded by Gwen Schiada. All in favor. **Motion carries.**

Meeting closed 8:10 pm on a Motion made by Randy Hummel to enter into Executive Session to obtain legal advice. Seconded by Greg McNeil. All in favor. **Motion carries.**

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox



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Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory Dotson Gregory McNeill Randy Hummel Gwen Schiada Kenneth Wilcox

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: September 9, 2014

To: Stacy Wilkerson

From: Corporal Thomas S. Phelps

Re: Sheriff's Office Report-North Beach

In August of 2014, the Sheriff's Office handled 172 calls for service in North Beach. This is down from 192 calls in July 2014.

(In August of 2013, the Sheriff's Office handled 205 calls for service in North Beach.)

Call Breakdown for August:

98 calls were self-initiated (patrol checks, follow-up investigations, etc)

74 calls were received by other means (citizens, alarm companies, etc)

Of the 172 calls, we handled:

- 1 CDS Violations (Closed by Arrest) (Xanax)
- 3 DOPs
 - Broken Window (Under Investigation)
 - Cut Tires (Under Investigation)
 - Damaged fishing Poles at Pier (Closed by Arrest)
- 1 Burglary
 - Coper Wire Stolen from Residence under Construction (Under Investigation)
- 1 Theft
 - Stolen Bicycle (Under Investigation)
- 1 DUI Arrest

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 1	Disorderly – 9	Suspicious Person – 7
Abandoned Vehicle – 1	Domestic – 3	Suspicious Vehicle – 2
Accident – 2	Fight – 1	Theft – 2
Alarm – 5	Fireworks Complaint – 3	Unknown Problem – 3
Alcohol Violation – 1	Follow Up – 13	Violation of Protective Order – 2
Animal Complaint – 1	Harassment – 1	Warrant Service – 1
Assault – 2	Illegal Dumping – 1	
Assist Motorist – 3	Loud Party/ Music – 2	
Assist Other Dept – 3	Parking Complaint – 1	
Assist Sick – 2	Patrol Check – 80	
Attempt to Locate – 3	Person With Weapon – 2	
Burglary – 1	Police Information – 2	
CDS Violation – 1	Protective Order – 2	
Check Welfare – 4	Search Warrant – 1	
DOP – 3	Special Assignment – 1	

****Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self-initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene****

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 9-8-2014

Subject: Monthly Report

The following is a list of items DPW has been working on in addition to routine task.

- 1) Met with home owner at 4003 6th street to check out problem with storm water issue. When checking out problem found next door neighbor had filled in a small sink hole in yard which had clogged existing storm water pipe. Cleared ditch line and enlarged catch basin to provide an alternative path for storm water to enter existing pipe until damaged pipe can be addressed.(would require removing trees on property to replace one section of existing pipe). Jetted section of pipe from Dayton Ave to 4003 6th street and inspected pipe. Pipe was clear with minor debris and flowed well when jetting.
- 2) Finished pouring sidewalk and curb on Dayton Ave from 3rd to 5th street. Backfilled and graded behind sidewalk and stabilized area. Will complete required paving to complete project in the next couple of weeks.
- 3) Went throughout town and did minor trimming of tree branches that where in travel lanes on town streets. Will continue to monitor and address as necessary.
- 4) Had Public Works staff go through town and check condition of all drain pipes located at intersections, driveway entrances and ditch lines. Came up with a list of corrective action that is needed and started addressing issues.
- 5) Did maintenance cleaning of channel located at Walton's Beach Nature park. Channel had become blocked after recent storm and needed clearing for flushing of marsh. Lack of rain fall in July and August also contributed to channel having low flow and becoming blocked.

- 6) Severe storm caused street flooding on 9-6-2014 in the area of 5th and Bay from 9:30 pm until 11:00pm. Rain fall gauge recorded .83 inches of rain at DPW shop in this time frame. No flooding at 9th street was reported.

September 11th , 2014

Town Council Meeting

To: Mayor Frazer and Town Council members

Due to my full time position at WSSC/Louis Berger Group I will be unable to attend Town meeting this month. Thank you.

August 8, 2014 thru Sept 8th,2014

Pending/ongoing issues;

Grass/Yard Maintenance: Most of properties in town have been good about keeping grass cut so far this season. But it is a never ending battle during spring , summer and fall. It's the same old thing. There are the properties that are kept immaculate religiously on a regular basis , there are the properties that won't cut the grass until they get a door tag or Notice of Violation , attempting to cut it the least amount of times as possible during the cutting season. And finally there are those who won't cut the grass until a fine is threatened. And when they do cut it , they'll cut it partially , then tell me they're working on it but it never seems to get done completely at any given time. Properties owned by realtors are usually emailed or called initially.

Total door tags for grass between 8/8/14 and 9/8/14 - 6

Notice of Violations: 2 - Yard maintenance (1-accumulation of trash/growth & 1- grass)

Hazardous Abatements: Any foreclosed/abandoned properties are being abated as needed after initial Notice of Violation. Deadlines provided are determined as to how unsanitary/unsightly property is. Sometimes immediate abatements are required. So even though said properties have been abated , sometimes more than once , these issues are ongoing and not closed.

Case closed on 3 vehicles for illegal parking on Chestnut Ave. (a boat w/ trailer , a tractor & trailer , & utility trailer) All were removed. Seems to be coming more and more of a problem around town (illegal parking)

Posted 1st St. property to remove dilapidated trampoline , clean gutters and cut grass. (Case closed)

Signed off on 1 miscellaneous permit.

Rental inspections for rental licenses are ongoing as well as business license inspections. All licenses issued are posted on ShoreScan now. Performed 5 rental inspections as of 9/6/14. Any rental property owners that failed inspection and have ignored any attempt of correspondence with us or any no shows are being focused on along with any remaining rentals that we have yet to receive applications from.

Performed 1 business inspection.

Finally, I have provided some before and after photos of just a sample of things accomplished since I started here. The photos and these monthly Town Council reports are only a fraction of what's been accomplished , what I have to constantly deal with (people/situations) and the never ending battles in

one form or another, trying to keep the Town looking halfway decent. I don't have the time to put every little thing in these reports and then get any work done.

Respectfully Submitted,

Buddy Jenkins - Code Official /Enforcement


MEMORANDUM

TO: Mayor & Town Council

FROM: John A. Hofmann, P.E. Town Engineer & Zoning Administrator

RE: Monthly Report

DATE: September 2014



The following is the status of activities that are being worked on:

USACOE Wetland Revitalization Project

The Corps is continuing to work up their final engineering scope and costs that are needed for the agreement with the Town prior to starting design for the channels and culverts. Prior to the Corps completing their engineering scope for the Town Agreement, The Town will be meeting with the State Highway Administration on Friday September 19th to discuss the coordination between SHA approvals, the Feasibility Study that SHA is doing for raising the road above flooding elevations and the work the Corps will design for construction in the State Right-of-Way.

9th Street Flood Mitigation Project

We are coordinating the Flood dike permit with the Living Shoreline permit as the Living Shoreline will create the mitigation areas that are needed to address the impacts from the flood dike. MDE is currently reviewing both permit applications and is considering combining them into a single permit application.

New Fishing Platform and Renovations for Town Pier.

Work will now start on October 6th under the SE Davis Contract as has been discussed.

Bay Font Park

As Council rejected the water feature bids received in June, we have prepared drawings for Council review and approval before doing a solicitation for construction bids.

Living Shoreline Walton Preserve

Environmental Concerns has completed and submitted the application for State & Federal tidal wetland permits. Work is being done on the preparation of a solicitation for construction of the Living Shoreline Project and the Flood Dike as a combined Project. .

Zoning Ordinance & Map

The Planning commission is working on drafting changes to the Zoning ordinance and Map to be recommended to Town council. A draft is scheduled to be completed by the Commission in October.

Drainage & Roadway Projects

We are working on a design for a project to improve the drainage on the east side of Erie Ave. between First & Second Streets.

Transient Slip Dredge project

The State opened up another round of Waterway Improvement Grants in August. The Town submitted an application for the dredge project in the August round. We are continuing with permit applications and finalizing arrangements with Chesapeake Beach on the use of their spoil site. .

NORTH BEACH WELCOME CENTER

WATERFRONT REPORT

September 11, 2014

Revenue 4/28/13 to 9/8/2013 \$ 311,481.00
 5/3/14 to 9/7/2014 \$ 348,354.00 + \$ 36,873.00 over last year

<u>Fee Increase Allocated to Capital Improvements</u>	<u>Out of County Adult</u>	<u>County Adult</u>
July	\$ 16,578.00	\$ 354.00
August	\$ 11,259.00	\$ 241.00
September	<u>\$ 1,893.00</u>	<u>\$ 30.00</u>
Total	\$ 29,730.00	\$ 625.00

(Both = \$30,355.00)

<u>Guest Counts</u>	4/28 to 9/7/14				
	<u>Visitors</u>		<u>Residents</u>		<u>Total</u>
	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u> <u>2014</u>
	29,728	31,185	8,925	8,281	38,653 39,466

Zip Code Report

	<u>Total</u>	<u>Other Areas</u>	
Prince Georges Co.	2,329	Germany	12
Washington DC	1,018	Ireland	5
Calvert County	954	France	4
Montgomery Co.	766	England	3
Anne Arundel Co.	569	South Korea	2
Virginia (other)	531		
Fairfax	531	All United States	
Maryland (other)	453	<u>Top 7 State Numbers Are:</u>	
Charles Co.	335	Pennsylvania	55
Alexandria	232	New York	33
Arlington	215	Texas	17
Baltimore City	135	Ohio	16
St. Mary's Co.	86	West Virginia	13
Springfield	27	New Jersey	11
Falls Church	14	Illinois	10

(Zip Code Count is per family, not per person.)

_Richard Ball, Waterfront Manager

Welcome Center: 410.286.3799

Home: 410.286.3988

Cell: 410.474.4516

rball@northbeachmd.org , humphrey72357@comcast.net

Memo

To: Mayor & Town Council
From: John Hofmann, P.E. Town Engineer
CC: Stacy, Donnie, Joanne,
Date: September 8, 2014
Re: FY 2015 Second Street Paving Project

The Town advertised and received a bid for the Second Street paving project which included repaving Second Street and its intersections with Dayton, Erie and Frederick Aves.

The single Bid was from Sheehi Trucking & Paving at a cost of \$77,390 for the work in Second Street. Over 75% of the work in the contract is placing surface asphalt at a cost of \$86.75 per ton. This price compares with a unit price of \$110.00 per ton received by the low bidder for the FY 2012 Asphalt work.

In addition to the work in Second Street, the Town 'specifications allows the Town to use the Contract unit prices for similar work in other areas of the Town. Don Bowen and I foresee the need to use 80 tons of surface asphalt in Dayton Ave under the Sheehi Contract to complete the road repairs for the recently completed sidewalks and curbing. This will increase the cost of the FY2015 asphalt work from \$77,390.00 to \$84,330.00 which should be the amount in the contract award.

Based on the foregoing I recommend that the Contract for the FY 2015 Second street Paving Project be awarded to R.E. Sheehi Trucking & Paving at a Contract amount of \$84,330.00

Please let me know if you need any additional information on this recommendation.

**Town of North Beach, Maryland
8916 Chesapeake Avenue
North Beach, Maryland**

ORDINANCE NO. 14-03

AN ORDINANCE TO REPEAL THE PRESENT FLOODPLAIN MANAGEMENT ORDINANCE FOR THE TOWN OF NORTH BEACH, MARYLAND AND TO ADOPT A NEW UPGRADED ORDINANCE UPON RECOMMENDATION FROM THE STATE OF MARYLAND.

WHEREAS, in September 1984, the Town of North Beach agreed to participate in the National Flood Insurance Program; and,

WHEREAS, as a result of its participation in the program, the Town passed a Floodplain Management Ordinance on October 13, 2011 upon recommendation from the State of Maryland; and,

WHEREAS, the State of Maryland is now recommending new and upgraded rules and regulations and mapping for building in the floodplain and is therefore, recommending that the Town of North Beach pass a current Floodplain Management Ordinance and,

WHEREAS, the Mayor and Town Council of North Beach have determined that it would be in the best interest of the Town to accept the State's recommendation to pass a current Floodplain Management Ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Town Council of the Town of North Beach that the recommended Floodplain Management Ordinance from the State of Maryland which is attached to this declaration page be and hereby is adopted as the new Floodplain Management Ordinance for the Town of North Beach, Maryland.

AND BE IT FURTHER ORDAINED that the current Floodplain Management Ordinance adopted October 13, 2011, be and hereby is repealed in its entirety and is replaced by the attached new Floodplain Management Ordinance.

AND BE IT FURTHER ORDAINED that this Ordinance shall become effective on the _____ after being read at two successive Town Council meetings as required by Section 19-311 of the Charter.

PASSED this _____ day of _____, 2014.

ATTEST:

Stacy Wilkerson, Town Clerk

Mark R. Frazer, Mayor

VOTE:

_____ Benton
_____ Dotson
_____ Hummel
_____ McNeil
_____ Schiada
_____ Wilcox

Town of North Beach Energy Efficiency Policy

Resolution 14-03

A POLICY DECLARING THE TOWN OF NORTH BEACH, CALVERT COUNTY'S INTENT TO TAKE A LEADERSHIP ROLE IN REDUCING ELECTRICITY CONSUMPTION WITHIN THE TOWN OF NORTH BEACH, PARTNERING WITH THE MARYLAND ENERGY ADMINISTRATION, AND ENROLLING AS A MARYLAND SMART ENERGY COMMUNITY.

WHEREAS, by adhering to the Maryland Energy Administration's Smart Energy Communities Program the Town of North Beach has committed to being a socially responsible leader by decreasing its electricity consumption; and

WHEREAS, the Town of North Beach, Calvert County recognizes that by smartly investing in energy efficiency, it can have significant monetary savings in the long term;

NOW, THEREFORE, THE TOWN OF NORTH BEACH, TOWN COUNCIL RESOLVES TO ADOPT THE FOLLOWING GOALS AND COMPLETE THE FOLLOWING INITIATIVES LISTED BELOW:

Section 1: PURPOSE. The purpose of this policy is:

- To become a Maryland Smart Energy Community by enrolling within the program and following the instructions provided by the State of Maryland.
- To establish the goal of reducing per-square-foot electricity consumption by 15 percent relative to the baseline within 5 years of the baseline year.
- To report electricity consumption and progress towards the goal annually to the Maryland Energy Administration in order to assure that the Town of North Beach, Calvert County accomplishes said goals in a timely fashion.

Section 2: DEFINITION. For the purpose of this policy, the following terms shall have the meaning given:

- a) *Electricity Consumption* – The amount of kilowatt-hours (kWhs) consumed by the Town of North Beach on an annual basis including electricity generated and consumed on-site and electricity purchased from a utility.
- b) *Building Space* – The amount of gross square feet (GSF) of building space owned by the Town of North Beach AND for which electricity is paid by the Town of North Beach.

- c) *Per-square-foot-electricity consumption* – Electricity consumption (in kWhs) divided by building space (in GSF) calculated on an annual basis.
- d) *Baseline* – Per-square-foot-electricity consumption (kWhs/GSF) in a pre-determined baseline year. May include streetlights, but is not mandatory. Must include all buildings as well as sewer and water facilities.
- e) *Baseline Year* – The 12-month period selected by the Town of North Beach, Calvert County as the baseline.

Section 3: BASELINE DOCUMENTATION

The baseline including data related to the specific time period, electricity consumption, building size, and results will be completed by October 31, 2014 and can be found as an appendix to later be attached to this document titled, "MSEC_Baseline_(NORTH BEACH)"

Section 4: GUIDELINES

The Town of North Beach, Calvert County will maintain an annual electricity consumption inventory for all Town of North Beach, Calvert County owned buildings and other entities captured in the initial baseline. This annual inventory will be conducted using Energy Star Portfolio Manager or similar tool and will be provided to the Maryland Energy Administration by April 1 annually.

Plans and Implementation

The Town of North Beach, Calvert County will additionally establish an Energy Reduction Plan. The plan will outline the process and include a timetable of execution by which the Town of North Beach, Calvert County will accomplish designated tasks in order to reach their goal. The Town of North Beach will implement the necessary projects laid out in their Energy Reduction Plan in order to meet the goal outlined in this policy.

Questions/Enforcement

All inquiries should be directed to the person responsible for implementing this policy. The Community Energy Manager and/or their designee will implement this policy.

Applicability

This policy applies to all departments of the Town of North Beach, Calvert County with the exception of the exclusions outlined in the definitions above.

READ AND ADOPTED THIS 11th DAY OF SEPTEMBER 2014.

By Order of the Town Council of
The Town of North Beach, Maryland

Mark R Frazer, Mayor

CERTIFICATION

I, hereby certify, as the duly appointed Clerk of the Town of North Beach, Maryland,
that on the 11th day of September 2014 with ____ Aye votes and ____ Nay votes.

Stacy L. Wilkerson, Town Clerk

TOWN OF NORTH BEACH

RESOLUTION 14-04

A RESOLUTION DECLARING THE TOWN OF NORTH BEACH'S INTENT TO TAKE A LEADERSHIP ROLE IN RENEWABLE ENERGY GENERATION WITHIN THE TOWN OF NORTH BEACH PARTNERING WITH THE MARYLAND ENERGY ADMINISTRATION, AND ENROLLING AS A MARYLAND SMART ENERGY COMMUNITY.

WHEREAS, by adhering to the Maryland Energy Administration's Smart Energy Communities Program The Town of North Beach has committed to being a socially responsible leader by increasing control of its own renewable energy production; and

WHEREAS, The Town of North Beach recognizes that by smartly investing in renewable energy, it can have significant monetary savings in the long term;

NOW, THEREFORE, THE TOWN OF NORTH BEACH COUNCIL RESOLVES TO ADOPT THE FOLLOWING GOALS AND COMPLETE THE FOLLOWING INITIATIVES LISTED BELOW:

Section 1: PURPOSE. The purpose of this policy is:

- To become a Maryland Smart Energy Community by enrolling within the program and following the instructions provided by the State of Maryland.
- To reduce conventional centralized electricity generation serving local government buildings by meeting 20 percent of those buildings' electricity demand with distributed, renewable energy generation by 2022.
- To develop and initiate a Renewable Energy Action Plan to map out how the community will reach its Renewable Energy Goal.
- To report electricity consumption and renewable generation capacity annually to the Maryland Energy Administration in order to assure that The Town of North Beach accomplishes said goals in a timely fashion.

Section 2: DEFINITION. For the purpose of this policy, the following terms shall have the meaning given:

- a) *Renewable Energy* – Energy generated from anyone of the following sources: solar, wind, biomass (excluding saw dust), methane from anaerobic digestion of organic materials, geothermal, ocean, fuel cells powered by methane or biomass, poultry litter, and waste-to-energy facilities.

- b) *Electricity Consumption* – The amount of kilowatt-hours (kWhs) consumed by The Town of North Beach on an annual basis including electricity generated and used on-site and electricity purchased from a utility.
- c) *Renewable Energy Action Plan* – Provides details on current and future electricity consumption, estimates required renewable energy production to meet 20 percent of said energy consumption, and designs plans with detailed installation measures and time tables that enable The Town of North Beach to reach its 2022 goal.
- d) *Baseline* – Total electricity consumption (kWhs) in a pre-determined baseline year. May include streetlights, but is not mandatory. Must include all buildings as well as sewer and water facilities.

Section 3: BASELINE DOCUMENTATION

The baseline including data related to the specific time period, electricity consumption, building size, and results will be completed by October 31, 2014 and can be found as an appendix to later be attached to this document titled, MSEC_Baseline- Town of North Beach.

Section 4: GUIDELINES.

The Town of North Beach will maintain an annual electricity consumption inventory for all Town of North Beach owned buildings and energy consuming entities. This annual inventory will be conducted using Energy Star Portfolio Manager (or equivalent energy management program previously approved by the Maryland Energy Administration), the results of which will be presented to the Maryland Energy Administration by no later than April 1st of each year until the completion of said goals are accomplished.

Plans and Implementation

The Town of North Beach will additionally conduct a Renewable Energy Action Plan to assess the amount of renewable energy that currently exists within The Town of North Beach. Any currently existing renewable energy will be included within the 20 percent reduction goal. For example, if the city determines from the Renewable Energy Action Plan that it already meets 3 percent of its energy consumption needs with renewable energy, only an additional 17 percent of renewable energy production would be required in order to meet the city's final goal.

Finally, the Town will implement the necessary projects in order to ensure that a minimum of 20 percent of local government building's energy consumption is supplemented by locally generated renewable energy sources by the year 2022.

Questions/Enforcement

All inquiries should be directed to the person responsible for implementing this policy. The Community Energy Manager and/or their designee will implement this policy.

Applicability

This policy applies to all departments of The Town of North Beach with the exception of the exclusions outlined in the definitions above.

Section 5: EFFECTIVE DATE

READ AND ADOPTED THIS 11th DAY OF SEPTEMBER 2014.

By Order of the Town Council of
The Town of North Beach, Maryland

Mark R Frazer, Mayor

CERTIFICATION

I, hereby certify, as the duly appointed Clerk of the Town of North Beach, Maryland, that on the 11th day of September 2014 with ____ Aye votes and ____ Nay votes.

Stacy L. Wilkerson, Town Clerk