



*The Jewel of the Chesapeake Bay*  
**North Beach, Maryland**

8916 Chesapeake Avenue | Post Office Box 99  
North Beach, MD 20714

410.257.9618 | 301.855.6681  
[www.northbeachmd.org](http://www.northbeachmd.org)

**TOWN COUNCIL MEETING  
NORTH BEACH TOWN HALL  
September 10, 2015  
7:00 PM**

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVE AGENDA**
- IV. APPROVAL OF MINUTES**
  - A. Approval of minutes from the July 13, 2015 Town Council Meeting
- V. SCHEDULED APPOINTMENTS**
  - A. Sheila Poole
  - B. Carrie Plymire – Calvert County Library (One Maryland One Book Presentation)
  - C. Economic Development Committee – Presentation on Banner Purchase
  - D. Google Promotion Product – Don Schreffler (Economic Development Request)
- VI. PUBLIC SAFETY REPORT**
- VII. REPORTS**
  - A. Treasurer
  - B. Public Works Supervisor
  - C. Town Engineer
  - D. Code Enforcement
  - E. Waterfront Manager
- IX. PUBLIC COMMENT**

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox



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**X. BOARDS AND COMMISSIONS**

**XI. BUSINESS ITEMS**

A. Purchase of Mermaid Sculpture for the Park

**XII. ORDINANCES AND RESOLUTIONS**

**XIII. MAYOR AND COUNCIL REPORTS**

**XIV. ADJOURNMENT**

**XV. CLOSED SESSION MEETING IF NEEDED**

**Upcoming Meetings and Events**

All agendas are subject to change up until the time of the meeting

- 1) Saturday, September 12, 2015 – Town Resident Beach Party 12pm – 4 pm
- 2) Saturday, September 19, 2015 – Drive in Movie – Guardian of the Galaxy – at Dusk
- 3) Wednesday, September 23, 2015 – Economic Development Commission – 7:00 p.m.
- 4) Thursday, September 24, 2015 – Planning Commission Meeting – 7:00 p.m.
- 5) Saturday, September 26 – Sunday, September 27, 2015 – Community Clean Up – 8:00 a.m. – 4:00 p.m. – Dumpsters locate in the Municipal Parking Lot
- 6) Thursday, October 1, 2015 – Work Session – 7:00 p.m.
- 7) Monday, October 5, 2015 – Special Events Committee Meeting – 7:00 p.m.
- 8) Tuesday, October 6, 2015 – Environmental Committee Meeting – 7:00 p.m.
- 9) Thursday, October 8, 2015 – Town Council Meeting – 7:00 p.m.

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Minutes from the August 13, 2015  
Town Council Meeting  
7:00 pm

X___ Mayor Frazer	X___ Joanne Hunt	___ Rick Crump
X___ Mr. Benton	X___ Stacy Wilkerson	X___ John Shay
___ Mr. McNeil	X___ Donnie Bowen	X___ Dawn Richardson
X___ Mr. M. Hummel	X___ John Hofmann	X___ Sgt. Naughton
X___ Mr. R. Hummel	X___ Richard Ball	___ Marsha Stiner
X___ Ms. Schiada	X___ Mr. Wilcox	

APPROVAL OF AGENDA AND MINUTES

- a) **MOTION** made by Ken Wilcox to approve the agenda as submitted.  
Seconded by Gwen Schiada. All in favor. **Motion carries.**
- b) **MOTION** made by Ken Wilcox to approve the minutes from the July 9,  
2015 Town Council Meeting. Seconded by Gwen Schiada. **Motion  
carries.**
- c) **MOTION** made by Gwen Schiada to approve the minutes from the August 6,  
2015 Work Session. Seconded by Ken Wilcox. All in favor. **Motion  
carries.**

SCHEDULED APPOINTMENTS

SHERIFF'S DEPARTMENT REPORT

- a) In July 2015 the Sheriff's Department responded to 220 calls for service in  
North Beach. This is up from 201 calls in June 2015.

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox



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## TREASURER'S REPORT

- a) Reporting Period: 6/1/2015 – 6/30/2015: Beginning Balance: \$422,770.94  
Total Debits: \$409,389.50; Total Credits: \$363,745.34; Ending Balance:  
\$468,415.10. **MOTION** made by Randy Hummel to accept the Treasurer's  
Report. Seconded by Ken Wilcox. All in favor. **Motions carries.**

## REPORTS

Staff Reports: Public Works Department: Donnie Bowen introduced his new employee, Mark Dougherty. Mark has a background in landscaping. Other reports included in the minutes are: Waterfront Manager, Code Enforcement and Public Relations reports are attached to these minutes.

## BUSINESS ITEMS

- A) Trash Can Purchases for North Beach: **MOTION** made by Gwen Schiada to purchase 8 new trash cans with the monies coming from the Economic Development Committee based on the recommendation of trash can placement in the amount of \$9,658.00. Seconded by Randy Hummel. All in favor. **MOTION CARRIES.** The Town public works department will pour the concrete pads for the new trash cans.

## ORDINANCES AND RESOLUTIONS

**MOTION** made by Randy Hummel to close the meeting at 8:15 p.m. Seconded by Ken Wilcox. All in favor. Meeting adjourn.

Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: September 9, 2015  
To: Stacy Wilkerson  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-North Beach

In August of 2015, the Sheriff's Office handled 202 calls for service in North Beach. This is down from 220 calls in July 2015.

(In August of 2014, the Sheriff's Office handled 172 calls for service in North Beach.)

### Call Breakdown for August 2015:

97 calls were self-initiated (patrol checks, follow-up investigations, etc)

105 calls were received by other means (citizens, alarm companies, etc)

Of the 202 calls, we handled:

- 1 CDS Violation (Percocet) (Closed by Arrest)
- 8 Thefts
  - Theft from UNLOCKED Vehicle (Under Investigation)
  - Theft from UNLOCKED Vehicle (Under Investigation)
  - Theft from UNLOCKED Vehicle (Under Investigation)
  - Theft from UNLOCKED Vehicle (Under Investigation)
  - Theft Cash (Closed by Arrest)
  - Theft Lawn Furniture (Under Investigation)
  - Theft/ Unauthorized Use Motor Vehicle (Closed by Arrest)
  - Theft 14ft Boat (Under Investigation)
- 1 DOP
  - Vehicle Paint and Body (Under Investigation)
- 1 DUIs
- 1 Heroin Overdose

**Breakdown of Dispatched/Self Initiated Calls**

Accident – 1	Escort – 1	Protective/ Peace Order – 2
Alarm – 8	Eviction – 1	Prowler – 1
Animal Complaint – 1	Fight – 1	Special Assignment – 4
Assist Motorist – 4	Fireworks Complaint – 1	Stolen Vehicle – 1
Assist Other Dept – 2	Follow Up – 8	Summons Service – 2
Assist Sick/Injured – 6	Found Property – 1	Suspicious Person – 4
Attempt to Locate – 7	Fraud – 1	Suspicious Vehicle – 2
CDS Violation – 1	Illegal Dumping – 1	Theft – 7
Check Welfare – 7	Intoxicated Person – 4	Traffic Enforcement – 4 (Stop Sign Enforcement)
Conservor of Peace – 1	Loud Party/ Music – 3	Unauthorized Use M/V – 1
Destruction of Property – 2	Missing Person – 1	Warrant Service – 2
Death Investigation – 1	Parking Compliant – 4	
Disorderly – 14	Patrol Check – 82	
Domestic – 4	Police Information – 4	

**\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self-initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\***

**TOWN OF NORTH BEACH**  
**TREASURER'S REPORT**  
Reporting Period 7/01/2015- 7/31/2015  
(Unaudited Report)

**PNC Bank:**

Beginning Balance 7/01/2015	\$ 468,415.10	
Total Debits (+)	\$ 805,925.83	
Total Credits (-)	\$ 1,131,371.08	
 Ending Balance 7/31/2015	 \$ 142,969.85	 Last Year: \$ 67,325.20
 Investments (MLGIP/General Fund)	 \$2,035,823.45	 Last Year: \$2,034,761.99
(MLGIP/Sewer Capital)	\$ 34,001.43	Last Year: \$ 33,983.72
(MLGIP/Water Capital)	\$ 7,427.89	Last Year: \$ 7,424.01
Total Cash	\$ 2,220,222.62	Last Year: \$ 2,143,494.92

**CASH RECEIPTS OVER \$7,500.00**

\$ 53,922.53- NATF/Living Shoreline  
\$ 98,679.37- State ACH Payment/Gaming 4<sup>th</sup> Qrt FY15

**CASH DISBURSEMENTS OVER \$7,500.00**

\$ 38,220.62- Payroll W/E 7/4/2015  
\$ 42,076.50- Payroll W/E 7/18/2015  
\$ 8,567.08- PNC Debt Pymt./Land Acquisition  
\$ 13,951.33- PNC Debt Pymt./Land Acquisition  
\$ 16,694.72- Comptroller of Maryland ( MDE Flush Tax)  
\$ 7,857.50- Atlas Construction Services (Sunrise Park sidewalks)  
\$ 25,312.16- Victor Stanley (Sunrise Park benches)  
\$ 12,000.00- Bay Metal Works (Sunrise Park/Fabricate & install bridges)  
\$ 11,970.00- CFC Century Fence (Pier Cable railing)  
\$ 12,264.91- Utility Service Co., Inc.  
\$ 41,724.00- LGIT- Insurance (Annual Payment)  
\$ 12,151.38- Southern Maryland Recycling/Trash Contract  
\$ 98,150.25- Calvert County Treasurer- (Sheriff's Patrol 1<sup>st</sup> Qrt)  
\$ 53,922.53- Environmental Concern Inc. ( Living Shoreline/Berm)  
\$ 21,252.88- Trans /ACH MD Water Quality Debt Payment

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 9-8-2015

Subject: Monthly Report

The following is a list of items the Public Works Department has addressed for this report period.

- 1) Completed the Sunrise Garden project and had the ribbon cutting ceremony for the project.
- 2) Finished painting the remaining crosswalks in town that needed to be painted. Touched up stop bars in throughout town. Repainted curb in front of Town Hall.
- 3) Had Precision Concrete come down and take a look at sidewalks in town. They have given an estimate to saw cut and correct areas where trip hazards exist, without having to remove sidewalk and replace. Contractor has did an area to give us a look at the finished product after saw cutting was done located at the corner of 2<sup>nd</sup> and Chesapeake.
- 4) Removed and replaced last section of boardwalk that had not been replaced as part of contract. Completes entire pier section as being replaced.
- 5) Continued to monitor progress on Living Shore Line project. Contractor has completed installation of rock and back filled with sand. Plantings expected to take place this week. Project will be close to completion of this phase. Work is expected to begin on flood dike in the next week or so.
- 6) Continuing to work with Mr. Hoffman on 7<sup>th</sup> street storm drain and Frederick Ave storm drain improvements.

Please contact with questions or concerns.

Thanks Don Bowen DPW



## NORTH BEACH WELCOME CENTER

### WATERFRONT REPORT

September 10, 2015

<b>Revenue</b>	5/3/14 to 9/8/2014	\$ 348,354.00	
	4/26/15 to 9/7/2015	\$ 435,776.00	+ \$ 87,422.00 over last year

Portion of revenue allocated to "Capital Improvements" from fee increase (effective July 1, 2014) from April thru August 2015: \$ 48,717.00

#### **Guest Counts** 4/28 to 9/7/15

<u>Visitors</u>		<u>Residents</u>		<u>Total</u>	
<u>2014</u>	<u>2015</u>	<u>2014</u>	<u>2015</u>	<u>2014</u>	<u>2015</u>
32,025	37,669	8,404	8,201	40,429	45,870

#### **Zip Code Report** 2015

Prince Georges Co.	1451
Washington DC	896
Montgomery Co.	685
Calvert County	451
Anne Arundel Co.	450
Fairfax	410
Virginia (other)	390
Maryland (other)	358
Charles Co.	258
Arlington	271
Alexandria	271
Baltimore City	244
St. Mary's Co.	57
Springfield	20
Falls Church	15

Other United States (except Maryland and Virginia): 228

Outside of United States (Countries too numerous to list): 42

(Zip Code Count is per family, not per person.)

**Richard Ball, Waterfront Manager**

Welcome Center: 410.286.3799

Home: 410.286.3988

Cell: 410.474.4516

[rball@northbeachmd.org](mailto:rball@northbeachmd.org) , [humphrey72357@comcast.net](mailto:humphrey72357@comcast.net)

## MEMORANDUM

**TO:** Mayor & Town Council

**FROM:** John A. Hofmann, P.E. Town Engineer & Zoning Administrator *JAH*

**RE:** Monthly Report

**DATE:** September 2015

The following is the status of activities that are being worked on:

### USACOE Wetland Revitalization Project

The Corps has not completed the preparation of their design effort plan for Town approval.. We are working with the COE and SHA to get both agencies to coordinate their engineering efforts.

### 9<sup>th</sup> Street Flood Mitigation & Living Shoreline Projects

Construction is proceeding for the Living Shoreline. The rock sill is 100% complete and EC is proceeding with the marsh plantings and the new channel to the tidal pond through the existing breakwater. Construction on the flood Dike is scheduled to start by mid September.

### New Fishing Platform and Renovations for Town Pier.

Work under the Sue Davis Construction Contract is for the most part completed. Don Bowen & I are working on a final punch list and close out items for the Contract.

### Zoning Ordinance & Map

The Planning Commission continues their work on the draft Ordinance. After the receipt of the final CPAT report, the Commission will finish the draft Ordinance and present it to Town Council prior to scheduling any public hearings.

### Drainage & Roadway Projects

Design is underway for the Dayton Ave and Frederick Ave projects as outlined in my August 5<sup>th</sup> memo to Town Council. The current Design concept for Dayton Ave 5<sup>th</sup> to 7<sup>th</sup> Sts. Includes a

new sidewalk and curb on the west side. The plans for Frederick Ave from 2<sup>nd</sup> St, to 3<sup>rd</sup> St. include drainage ( piping and inlets on the east side) and shoulder improvements.

The design for the 7<sup>th</sup> St. Outfall project will move forward after the system is inspected and measured on a forthcoming low tide.

#### Maryland SHA Rt. 261 SHA Upgrade Project.

SHA is continuing to work on the feasibility Study which is scheduled to be completed by the fall of 2015.

#### Solar Panel Project DPW Shop Building.

The work by Solar Tech is underway and is now scheduled to be completed by the end of September.

#### Transient Sliop Dredge Project.

We are completing arrangements for using the Crandell Churchton disposal site and possible an alternate site. Final permit drawings and application will be submitted to MDE and the USACOE during the week of September 14<sup>th</sup>.

**CODE ENFORCEMENT REPORT  
RESIDENTIAL AND BUSINESS INSPECTION**

1-Sep

	TYPE	ACTION	OUTCOME	COMMENTS
VEHICLES	NONE			
BOATS				
TRAILERS				

	DATE	ADDRESS	ISSUES	ACTION	DATE FIXED
VIOLATION	3/24/15	4001 2nd Street	trash/debris/cars/shed	Violation Notice	court date
NOTICES	4/1/15	4013 7th street	trash/debris/fence	Violation Notice	7/16/2015
	6/19/15	3906 6th Street	Shed and Garage	Letter sent	sale pending
	7/27/15	4027 7th	yard, roof, fence,	certified letter	sale pending
	7/21/15	9528 Sea gull	permit issues	certified letter	HOA
	7/22/15	9212 Chesapeake	trash/debris/roof	work in progress (roof)	
	7/23/15	9127 Atlantic	overgrowth weeds	letter sent	completed
	7/22/15	4138 7th	yard debris		completed
	7/22/15	3910 5th	overgrowth weeds		partial
	7/22/15	4032 8th	shed	letter sent	completed
	8/19/15	8932 Dayton	Abatement Completed		
	8/6/15	3903 1st Street	dumpster/trash/yard	spoke with owner	
	8/11/15	9201 Annapolis	zoning violations	certified letter	
	8/15/15	3939 5th Street	tree issues	letter/spoke with owner	
	8/15/15	3932 3rd Street	tree issues	letter sent	
	8/20/15	3947 2nd Street	fence/overgrowth	letter/spoke with owner	
	8/20/15	8917 Dayton	overgrowth	letter sent	
	8/22/15	4012 2nd Street	shed/roofing/fence	letter sent	

1-Sep

ADDRESS	DATE INSPECT	P/F	NOTES
3635 Gloucester	8/20/2015	P	
4008 2nd Street	8/7/2015	P	
4 Business inspections completed month of August			

## RESIDENTIAL AND BUSINESS INSPECTION

[illegible]

## NORTH BEACH WELCOME CENTER

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