



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

Minutes from the April 11, 2019
Town Council Meeting
7:00 pm

X _____ Mayor Benton	X _____ Joanne Hunt	_____ Rick Crump
X _____ Mr. Dotson	X _____ Stacy Milor	_____ Richard Ball
_____ Ms. Hagen	X _____ Donnie Bowen	X _____ Dawn Richardson
X _____ Mr. Hummel	_____ Paul Woodburn	X _____ Lt. Naughton
_____ Ms. Lawton	X _____ Veronica Owens	
X _____ Ms. Schiada	_____ Elissa Levan	
X _____ Mr. Troncone		

Meeting was opened by Mayor Benton at 7:00 p.m.

APPROVAL OF AGENDA AND MINUTES

MOTION made by Mickey Hummel to approve the agenda as presented. Seconded by Gwen Schiada. All in favor. **Motion carries.**

MOTION made by Mickey Hummel to approve the minutes from the March 21, 2019 Town Council Meeting. Seconded by Paul Troncone. All in favor. **Motion carries.**

MOTION made by Gregg Dotson to approve the minutes from the April 4, 2019 Work Session. Seconded by Mickey Hummel. All in favor. **Motion carries.**

SCHEDULED APPOINTMENTS

Grace Mary Brady from the Bayside History Museum was in attendance. She gave a brief overview on the old Horse Racing Track that was in Chesapeake Beach.

SHERIFF'S DEPARTMENT REPORT

In March 2019, the Sheriff's Office handled 129 calls for service in North Beach. This is up from the 117 call in February 2019.

TREASURER'S REPORT

Beginning Balance: 1/1/2019 – 1/31/2019 – Beginning Balance: \$725,072.77; Total Debits \$178,321.55; Total Credits; \$737,767.49; Ending Balance \$165,626.83.



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REPORTS

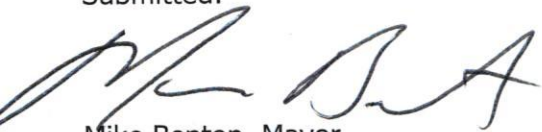
Staff Reports: The following reports are attached: Public Works Department, Code Enforcement, Marketing, Development Specialist, Town Engineer and Community Conservation.

PUBLIC COMMENT

Mr. Steve Stoller, 3902 2nd Street was in attendance and made the Mayor and Council aware of problems with the road on Greenwood Avenue between 2nd Street and Oak Street. The road is breaking off at the sides. He provided photos to the Town. The Mayor has instructed Donnie Bowen, Public Works Director to analysis this road and make a recommendation.

Meeting was closed at 7:40 pm on a **MOTION** made by Paul Troncone. Seconded by Gregg Dotson. All in favor. **Motion carries.**

Submitted:



Mike Benton, Mayor



Stacy W. Milor, Town Clerk

To: Mayor Benton and Town Council Members

From: Don Bowen

Date: 4-8-2019

Subject: Monthly Report

The following is a list of Items the Public Works Department has been working on in addition to routine task.

- 1) Cleaned up area at the entrance sign to Burn Oaks at the intersection of 8th and Frederick. Opened up storm drain pipe and channel in this area. Removed all debris and replanted area. Jetted storm drain pipe under 8th street and continued across under Frederick Ave. Cleared drainage ditch on west side of Frederick Ave from 8th to 7th street and installed 60 feet of new storm drain pipe.
- 2) Went through town and repainted stop bars at all intersections to try and help identify stop signs at intersections.
- 3) Met with Debra Noyes at Sunrise Gardens and went over landscaping details with Gardner Exteriors. Removed all rocks and plants from flower bed at Hatches corner and refilled with topsoil in preparation for planting.
- 4) Public Works crew along with town staff attended a CPR and first aid course and is now certified.
- 5) Had a conversation with Gene Slear from Environmental Concerns about coming down and finishing planting around the berm area. Expect to happen anytime now.
- 6) Applied weed and feed to all public areas and started on grass cutting, weed eating etc.
- 7) Went through town and did a physical count on all existing water meters in town. Identified all pits as single or double and working with staff in order to purchase meters for replacement project.
- 8) Met with pond contractor to get an estimate on a full clean out of both ponds. Ponds have never been drained and had a full cleanout to remove

all built sludge and decaying plant debris. Ponds are getting to the point where cleanout needs to be done for proper operation.

- 9) Met with workmen's comp insurance rep and went over town work practices and policies, employee safety, and workplace safety.
- 10) Attended SHA meeting on MD 261 project. Design review is moving along. Next review meeting is April 17, one of the topics is discussion about the public meeting that is scheduled for May 20 at 7 pm at Windy Hill School. Will update after meeting on 17th.

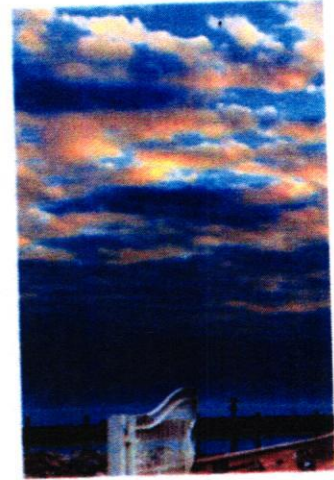
Questions or concerns please feel free to contact me.

Thanks Don Bowen DPW



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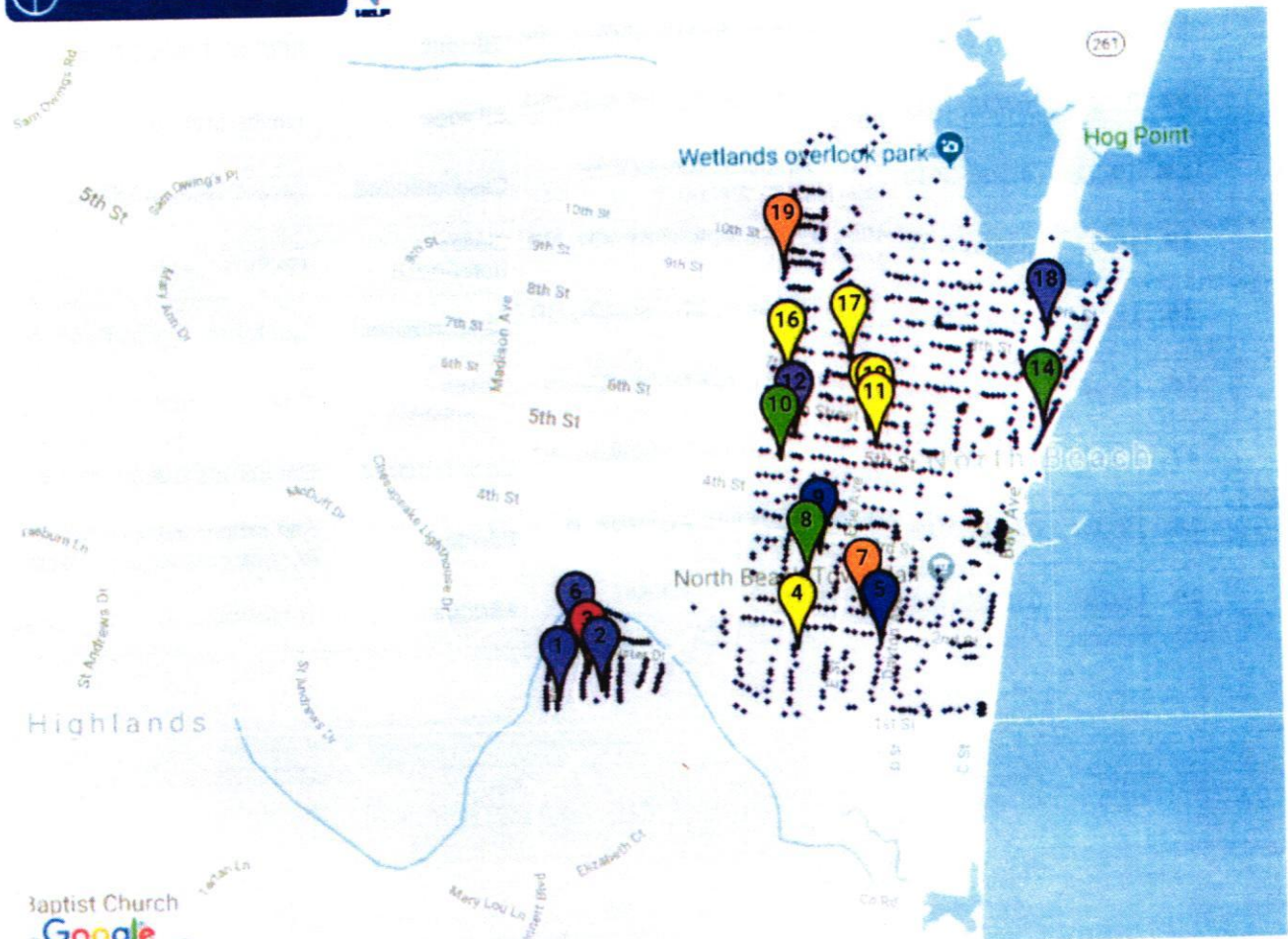
Code Enforcement & Rental Registration



Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS** Help

CE GIS Maps RR GIS Maps

SHOW CURRENT LOCATION



[Change map layers >>](#)

Case Number	Date	Location	Status	Violations
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1.	19-42	03/25/2019	3640 BEDFORD Dr NORTH BEACH, MD 20714	EBridge	RENTAL INSPECTION
2.	19-32	03/13/2019	3622 GLOUSTER Dr NORTH BEACH, MD 20714	EBridge	RENTAL INSPECTION
3.	19-28	03/04/2019	3678 GLOUSTER Dr NORTH BEACH, MD 20714	EBridge	Trash/Rubbish
4.	19-44	03/28/2019	8833 FREDERICK Ave NORTH BEACH, MD 20714	Case Initiated	Trash/Rubbish
5.	19-49	04/08/2019	8840 DAYTON Ave NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
6.	19-41	03/25/2019	3704 BEDFORD Dr NORTH BEACH, MD 20714	EBridge	RENTAL INSPECTION
7.	19-35	03/13/2019	4008 2ND St NORTH BEACH, MD 20714	EBridge	Trash/Rubbish
8.	19-46	04/01/2019	8917 FREDERICK Ave NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
9.	19-50	04/08/2019	3937 3RD St NORTH BEACH, MD 20714	Case Initiated	Weeds, Sanitation, Sheds/Accesso Trash/Rubbish
10.	19-30	03/05/2019	3909 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish, Sanitation
11.	19-40	03/25/2019	4008 5TH St NORTH BEACH, MD 20714	Closed - Compliance	Numbering of building, Trash/Rut
12.	19-45	03/28/2019	3918 5TH St NORTH BEACH, MD 20714	EBridge	RENTAL INSPECTION
13.	19-39	03/25/2019	4005 6TH St NORTH BEACH, MD 20714	EBridge	Trash/Rubbish
14.	19-31	03/06/2019	9127 ATLANTIC Ave NORTH BEACH, MD 20714	Case Initiated	Vacant land and Structures
15.	19-37	03/21/2019	4001 6TH St NORTH BEACH, MD 20714	Closed - Unfounded	Trash/Rubbish
16.	19-47	04/03/2019	3911 7TH St NORTH BEACH, MD 20714	Case Initiated	Sanitation, Trash/Rubbish
16.	19-38	03/25/2019	3911 7TH St NORTH BEACH, MD 20714	Closed - Compliance	Trash/Rubbish
17.	19-43	03/25/2019	3944 7TH St NORTH BEACH, MD 20714	Case Initiated	Dangerous tree or limbs
18.	19-36	03/20/2019	9222 ANNAPOLIS Ave NORTH BEACH, MD 20714	EBridge	Sanitation, Exterior Structure, Pro Parking restrictions , Trash/Rubbi
19.	19-29	03/05/2019	9336 SEA OAT Ct NORTH BEACH, MD 20714	EBridge	Trash/Rubbish

Planning and Zoning

There was no Planning Board in the Month of March
There was no Board of Appeals in the Month of March

Preliminary Plans have been submitted for the first phase of Russo Project
New Business open at 9131 7th Street
Letter sent to County to clear way for permits for Fastop (critical area)
Finishing change suggestions for Zoning Ordinance
Working on Critical Area report (state has new requirements)
Working on recomended changes to Fee Schedule

MEMO

To: Mayor and Town Council
 From: Dawn Richardson
 Date: April 8, 2019
 RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of March and the beginning of April 2019.

- Completed the waterfront brochure and began the town marketing brochure.
- **ADVERTISEMENTS:** Created advertisements for the North Beach Loop Passport brochure, the Twin Beach Players and the spring production book for Abigail Francisco School of Classical Ballet. These ads promote the beach season and town events.
- **MEETINGS:** Attended End Hunger Dragon Boat, 2020 Census, Calvert Health, Special Events, Work Session and Council Meetings.
- Begin gathering information for the May 2019 town newsletter.
- Assist the Department of Community Conservation with ordering NB attire, design and order business cards, and Bird Day flyer. Began designing new signage for Walton Beach Nature Preserve.
- Worked with Veronica Owens to finalize and distribute the Healthy Homes application.
- Coordinated efforts with the Town of Chesapeake Beach to share information regarding the loss of life and homes for residents of Chesapeake Beach due to the devastating fire on April 3, 2019.
- Daily tasks: administrative support for Mayor; work through wi-fi and router issues, website (updated calendar entries, sent out News email blasts); sent out text notifications; Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page.



NB MARYLAND

SPECIAL EVENTS 2019

JAN 1 at 1 PM Polar Bear Plunge	JULY 20 at DUSK Movie on the Beach: <i>Ralph Breaks the Internet</i>
MAY 3-OCT 4 Every Friday Night 6 to 9 PM Farmers' Market, Classic Car Cruise-In & Art Fair	AUGUST 17 at DUSK Movie on the Beach: <i>The Incredibles 2</i>
MAY 4 at 8 AM Comcast Cares Day Plant the Town	SEPT 21 at DUSK Drive-In Movie: <i>Jurassic World Fallen Kingdom</i>
MAY 18 4 to 10 PM American Cancer Society Calvert County Relay for Life <i>Relay by the Bay</i> (Raindate: May 19)	OCT 26 at 12 PM Hound of the Town
JUNE 8 9 AM to 4 PM 7th Annual End Hunger Dragon Boat Festival	OCT 26 at 3 PM Boo Bash
JUNE 15 at DUSK Movie on the Beach: <i>Bumblebee</i>	NOV 29 at 7 PM Tree Lighting
JUNE 21-23 North Beach American Film Festival (See nbaff.net for details)	DEC 7 at 10 AM Christmas Market on 5th Street
JUNE 29 at 12 PM 9th Annual DrinkMaryland	DEC 7 at 12 PM Holiday Parade / Santa & Christmas on the Beach
JULY 3 at DUSK View Fireworks from the Boardwalk (Raindate: July 5)	CHECK OUT THE TOWN STORE AT THE BOARDWALK!

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: April 8, 2019
RE: Monthly Report



Continued from page 2:

- The "Then and Now" Storyboard has been installed on the 3rd Street side of Sunrise Garden.
- Met with Lee Osberry from the U.S. Census Bureau. They are beginning to promote Census 2020 to get as much participation as possible. Maryland had a 74% average response rate. Additionally, North Beach was rated with the lowest response variable score across Calvert County. With the town's outreach efforts, we can change this. {Note: The distribution of \$675B federal funding and apportionment of congressional districts is based on the data obtained from the count.}

NEW STORYBOARD AT SUNRISE GARDEN



North Beach Funding Report



April 2019

**Town of North Beach
by: Veronica Owens
Development Specialist**



Funding

2019 Grant Funding to-date: \$100,000.00 new award

March:

Planning towards the City priorities

- Sustainable Communities Designation renewal - underway
- Funding meetings with State, USDA, CBT, CDBG and others
- Meetings with Staff, Mayor to discuss a Capital Improvement Plan to include all water infrastructure and funding opportunities
- Meeting with DHCD Community Development Block Grant opportunities
- Discussing innovative ways to fund projects

Healthy Home Program

\$100,000.00

Healthy Home Program applications are available

Homeowners can apply for funding to make energy-efficient improvements to their homes.

Underway:

Resilience Application

Upcoming:

Community Development Block Grant (CDBG)

Community Legacy

Monthly Report 4.2019

Lisa Bierer-Garrett,
Director of Eco-Tourism Department of Community Conservation

Projects:

Met with Mayor and Veronica, Grant writer, on proposal for Nature Education Center and resiliency Grant from DNR.
Met with Donnie Bowen on proposed projects at Wetland Overlook Park including riparian/shoreline buffer plantings, proposed pollinator & butterfly garden (future project with Master Gardeners), and Earth Day tree planting on April 23, 2019 with Environmental Committee.
Met with Environmental Committee (2 evening meetings) on their list of projects they would like to see completed and they gave me input to my proposed 2020 budget.
2020 Budget has been submitted.
Ordered NB uniforms, nametag, and business cards.
Received new computer and laptop as of 4.5.19

Partnerships:

NB Senior Center Staff and Ed Sullivan, director of Senior Centers, Office of Aging, Calvert County on proposed Community Conservation Talks for Seniors at NB Senior Center. There will be 2- 1-hour programs by myself, one in May and June schedule.

Met with Deb Noyes on Master Gardener projects including Hatch Garden, suggestions on planter beds design from Greenstreet with more perennials to save money for NB and set up a meeting on April 18th with Master Gardeners to learn more about Baywise Gardening Certification and Sunrise Garden designs.

Set up a meeting with Mr. Slear, Environmental Concern, to come out in later April to discuss the Living Shoreline Project and to chart its success and progress.

Met with Director of the Boys and Girls Club of Southern MD to set up a science based Green Kids Club afterschool program for the Aftercare students (42).

Met with Grace Mary Brady at Bayside History Museum to coordinate on some Green Talks and other cooperative programming.

Programs:

With guidance from NB Staff, started to create a year-round series of programming and nature-based events. Ordered supplies with a PO, created a small budget for short term 2019 events and worked on a 2020 budget for year-round.

April- Earth Day Tree Planting April 23, 2019 11 am at Wetlands Overlook Park. Trees will be purchased from Chesapeake Natives in Rosaryville MD.

May- "Welcome Back Ospreys" -World Migratory Bird Day (WMBD) May 11, 10-12pm at Sunrise Garden. We will have games, osprey activities, and giveaways such as Osprey temporary tattoos.

June- Father's Day Fishing Derby, June 15 10-12 pm at the lower pier, North Beach Waterfront. Coordinating with Richard Ball.

Outreach:

Networking has begun to recruit speakers for **Green Talks** that will be held at Town Hall 1x per month.

Networking has begun with local businesses for sponsorship opportunities and **Community Conversations** that will be held at Bay Wine and Spirits, The Wheel and/or Chesapeake Bounty. It would be based on Green Drinks Annapolis program.

MEMORANDUM

TO : Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : April 8, 2019
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project (9th Street to Anne Arundel County)

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The proposed detour Route is finalized and will require closure of 261 during construction. Design Drawings at 75% level have been received by the Town as well as the MDE Environmental Impacts Permit. We have provided input back to SHA as needed. The SHA is requesting Right-of-Way from the Town to perform their work. We will review request & provide recommendations to the Mayor & Council in the coming weeks. In addition, SHA will be meeting with the Town thru public forums in the coming months.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2019. The Town prepared an updated State grant package request for the next fiscal year cycle. Official feedback will be provided from SHA in the coming weeks. (On-going).

Stormwater Flood Pump Upgrade and 9th & Atlantic upgrades:

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. The Town continues to seek funding opportunities to cover this proposed work. Capital funding for 2019 is also being sought through the Maryland Water Quality Financing Administration. Also, all Town Stormwater pump stations are being reviewed to determine if improvements or efficiencies can be added. (On-going)

Flood Mitigation Plan:

Calvert County Department of planning and Zoning issued a draft flood mitigation plan for the town of North Beach. The plan is a guide that outlines flood issues and sea rise issues in the Town along with potential mitigation considerations for current conditions and into the year 2100. Nine (9) recommendations came out of the study, many of which are or have already been implemented and others are being implemented. Further review and discussion of the document by the town will commence soon, upon which it can be brought to the Mayor & Council for consideration. The Town has completed a flood evacuation Route plan & provided on line links to obtain valuable emergency information. (On-going).

Public Works Yard – Well Building

We completed engineering construction drawings to upgrade and raise the existing 30+ year old well house building. The well building upgrades are moving forward.

Storm Drain System Maintenance:

We are working with the Mayor, Donnie and the public works staff to develop a 5 year storm drainage maintenance and overall infrastructure improvement plan. Overall Topographic & existing utility plans have been prepared and will be updated with required upgrades in the coming months. (On-going)

Sewer Meter/ Calvert County Connections:

Calvert County sewage effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach. We have provided the county with our updated EDU analysis. Donnie requested the County perform a sewer system smoke test. A follow up letter will be forwarded to the County encouraging them to do a smoke test on their system to ensure there are limited infiltration points within their system and provide the Town with a copy of the test results. A letter has been sent to the County requesting an update to their review of infiltration for their sewer system. We also met with the County Director of Public Works and his engineering staff to discuss a partnership to work with the County on joint water, sewer and stormwater issues. Ongoing discussions with the County regarding inter jurisdictions stormwater, water and sewer issues are being held. (on-going)

Library Site:

We have prepared an updated Library Site Concept water Plan which will be provided to the County. We have met with the County to discuss a revised Memorandum of Understanding (MOU) to move the Library Project forward. Follow up & clarification questions continue with the County.

Shoppes at North Beach:

We are reviewing the proposed project for Stormwater, Water and Sewer and Floodplain impacts.