



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

Minutes from the August 8, 2019
Town Council Meeting
7:00 pm

X _____ Mayor Benton	X _____ Joanne Hunt	_____ Rick Crump
_____ Mr. Dotson	X _____ Stacy Milor	_____ Richard Ball
X _____ Ms. Hagen	_____ Donnie Bowen	X _____ Dawn Richardson
X _____ Mr. Hummel	X _____ Paul Woodburn	X _____ Sgt. Thomas Phelps
X _____ Ms. Lawton	_____ Veronica Owens	X _____ Lisa Garrett
X _____ Ms. Schiada	_____ Elissa Levan	
X _____ Mr. Troncone		

Meeting was opened by Mayor Benton at 7:00 p.m.

APPROVAL OF AGENDA AND MINUTES

MOTION made by Jane Hagen to approve the agenda as presented. Seconded by Paul Troncone. All in favor. **Motion carries.**

MOTION made by Gwen Schiada to approve the minutes from the July 11, 2019 Town Council Meeting as presented. Seconded by Jane Hagen. All in favor. **Motion carries.**

SCHEDULED APPOINTMENTS:

- A) Appointment to the North Beach Planning Commission: Mayor Benton requested a motion to appoint Kirk Betts to the Planning Commission. Mr. Betts has been serving on the North Beach Board of Appeals. As Motion was made by Jane Hagen to appoint Kirk Betts to the North Beach Planning Commission. Seconded by Gwen Schiada. Seconded. Mickey recused himself. The remaining members in favor. Motion passes. Mayor Benton Swore in Kirk Betts. Kirk Betts term will expire on October 19, 2020.
- B) Board of Appeals Appointment: Ms. Jessica Clark applied for the vacancy on the Board of Appeals. Mayor Benton is requesting a Motion to appoint Jessica Clark to the Board of Appeals. Motion made by Gwen Schiada to the North Beach Board of Appeals. Seconded by Jane Hagen. All in favor. Motion carries. Mayor Benton swore in Jessica Clark. Jessica Clark's term will expire on February 8, 2021.
- C) Appointment to the Tree Committee: Mayor Benton is reactivating the North Beach Tree Committee. Two Town residents are interested in serving at this time. Ms. Joan Krell will serve a one-year term expiring on August 8, 2020 and Mr. Charlie Poole will serve a two-year term expiring on August 8, 2021. A motion was made by Jane Hagen to appoint them both to the North Beach Tree Committee. Seconded by Gwen Schiada. All in favor. Mayor Benton swore them in.



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- D) Stacy Milor, Town Clerk was recognized for her 20 years of employment with the Town of North Beach. She was presented with a Certificate of Appreciation, a 20-year pin, a folder of photos through out the year and Mayor Benton stated a monetary check would be presented to her.

SHERIFF'S DEPARTMENT REPORT

In July 2019, the Sheriff's Office handled 156 calls for service in North Beach. This is down from the 160 call in June 2019.

TREASURER'S REPORT

Beginning Balance: 6/1/2019 – 6/30/2019 – Beginning Balance: \$304,641.39; Total Debits \$282,322.89; Total Credits; \$304,641.39; Ending Balance \$561,752.65.

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Code Enforcement, Waterfront, Marketing, Development Specialist, Town Engineer and Community Conservation.

Meeting was closed at 7:33 pm on a **MOTION** made by Mickey Hummel. Seconded by Paul Troncone. All in favor. **Motion carries.**

Submitted:

Mike Benton, Mayor

Stacy W. Milor, Town Clerk

To: Mayor Benton and Town Council members

From: Don Bowen

Date: 8-5-2019

Subject: Monthly Report

The following is a list of items DPW has been working on in addition to routine task.

- 1) This report period we held our first flood committee meeting went over mission statement for committee and discussed some of the issues and challenges that face the town. Next meeting is scheduled for 8-19-19 at 3pm.
- 2) SHA has held a couple progress meetings on the 261 project. Working on wetlands permits and details, final plan review was held. A utility meeting was held to discuss status of utility contractor for this project. BG & E, which is major player is finished design and sent design to MDE for approval. Public meeting is scheduled for September 4 from 6:00 to 8:00 pm at Windy Hill Middle School.
- 3) Have been working with staff and contractor on water meter replacement project. Meters are scheduled to start being replaced on 8-19-19 and work will continue until all have been replaced with new radio read type meters. Project is expected to take approximately three weeks.
- 4) Reached out to crosswalk contractor about some areas of the red brick had come loose, they sent a crew out last week and did some repair work on these areas.
- 5) Have been working with Joanne gathering flow data for sewer pump stations that are shared with Calvert County in order to draft a new agreement for operation and maintenance of the pumping stations. Attended a meeting with town staff, Mayor Benton, Calvert County and Chesapeake Beach to discuss flows and billing related to flows. Continue to

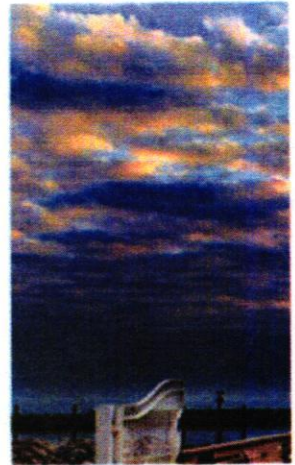
work on this with staff. We have a follow up meeting scheduled with Calvert County this week.

- 6) In order to make sure we have most accurate flow data, this report period we worked with contractors and installed two new flow meters on wastewater pumping stations, one at Greenwood Ave and one at Chesapeake Ave pumping station. Meters are up and running, recording daily flows.
- 7) Working with electrical supplier to get new quote on street light proposal for council to review. Hope to have information before meeting on August 8 to present to council. Will add to packet when received.
- 8) BG & E has been out to water station upgrade site and did some preliminary work for new electrical service for water station. Hope to have their part complete in the next few week, then DPW can start on new building and controls.



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North Beach, Maryland

Code Enforcement & Rental Registration



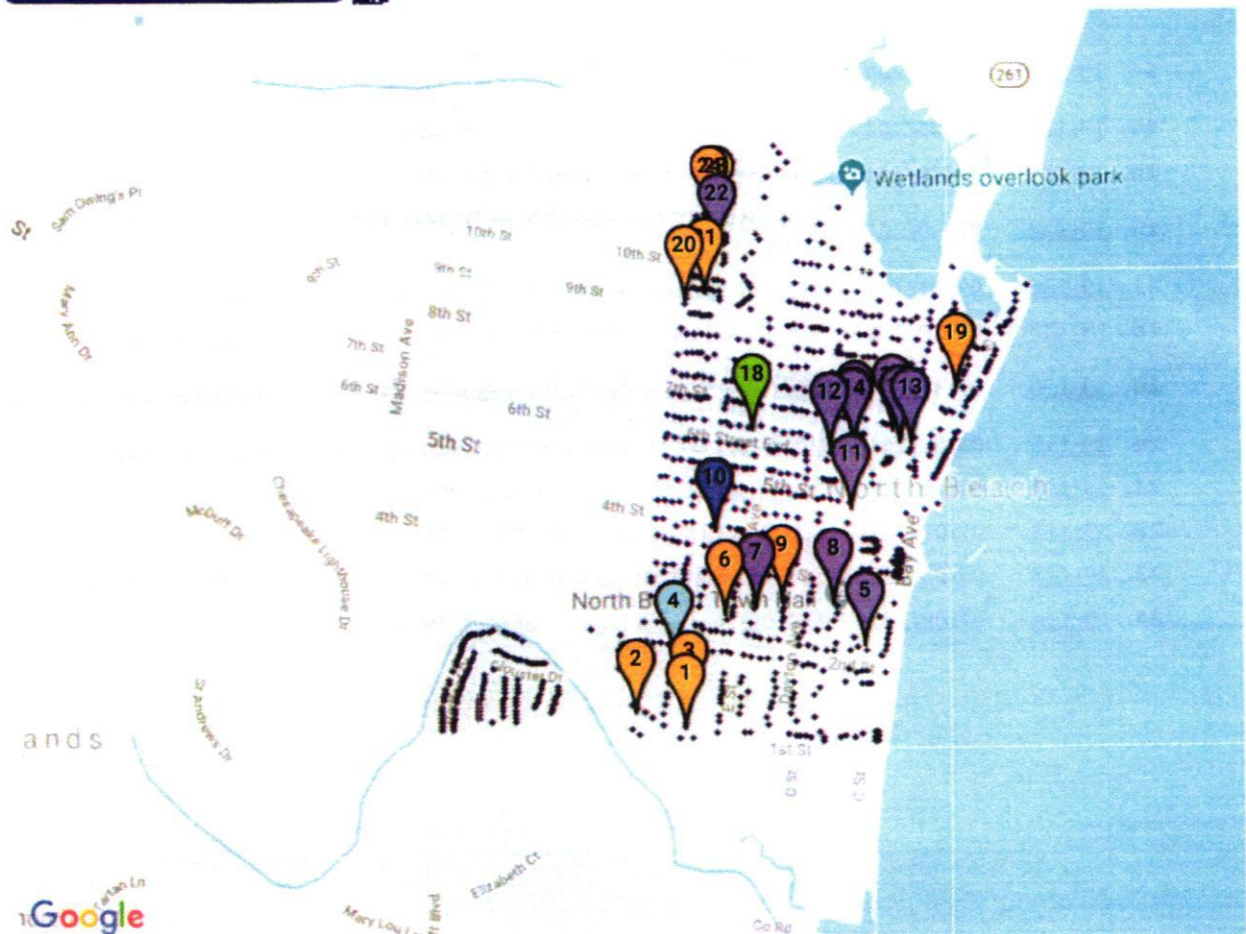
Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS** He



CE GIS Maps [RR GIS Maps](#)



SHOW CURRENT LOCATION



[Change map layers >>>](#)

Date

Location

Status

Violations

Case Number					
1.	19-117	07/08/2019	8807 FREDERICK Ave NORTH BEACH, MD 20714	EBridge	Trash/R
2.	19-121	07/16/2019	3904 1ST St NORTH BEACH, MD 20714	EBridge	Trash/R
3.	19-113	07/02/2019	8819 FREDERICK Ave NORTH BEACH, MD 20714	Case Initiated	Weeds,
4.	19-138	08/05/2019	3921 2ND St NORTH BEACH, MD 20714	Case Initiated	Trash/R
5.	19-133	07/31/2019	8906 BAY Ave NORTH BEACH, MD 20714	Pass	Busines
6.	19-119	07/09/2019	8914 ERIE Ave NORTH BEACH, MD 20714	Case Initiated	Trash/R
7.	19-127	07/30/2019	8921 ERIE Ave NORTH BEACH, MD 20714	Pass	Busines
8.	19-132	07/30/2019	8926 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Busines
9.	19-118	07/08/2019	8932 DAYTON Ave NORTH BEACH, MD 20714	Closed - City Abated	Weeds/
10.	19-139	08/05/2019	3938 3RD St NORTH BEACH, MD 20714	Case Initiated	Weeds/
11.	19-135	07/31/2019	9032 CHESAPEAKE Ave , MD 00000	Pass	Busines
12.	19-122	07/24/2019	9119 DAYTON Ave NORTH BEACH, MD 20714	Pass	RENTAL
13.	19-134	07/31/2019	9128 BAY Ave NORTH BEACH, MD 20714	Pass	Busines
14.	19-126	07/29/2019	9120 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Busines
14.	19-129	07/30/2019	9120 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Busines
14.	19-130	07/30/2019	9120 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Busines
15.	19-124	07/25/2019	9132 BAY Ave NORTH BEACH, MD 20714	Pass	Busines
15.	19-131	07/30/2019	9132 BAY Ave NORTH BEACH, MD 20714	Pass	Busines
16.	19-128	07/30/2019	9120 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Busines
17.	19-136	07/31/2019	4109 7TH St NORTH BEACH, MD 20714	Pass	Busines
18.	19-125	07/29/2019	3946 6TH St NORTH BEACH, MD 20714	Case Initiated	Trash/R
19.	19-120	07/15/2019	9217 ANNAPOLIS Ave NORTH BEACH, MD 20714	Case Initiated	Weeds/ Trash/R
20.	19-116	07/08/2019	9330 SEA OAT Ct NORTH BEACH, MD 20714	Use & Occupancy	Weeds/
21.	19-115	07/08/2019	9350 SEA OAT Ct NORTH BEACH, MD 20714	EBridge	Weeds/
22.	19-112	07/02/2019	9516 SEA GULL Ct NORTH BEACH, MD 20714	Pass	RENTAL
23.	19-123	07/25/2019	9566 SEA GULL Ct NORTH BEACH, MD 20714	Closed - Compliance	Weeds/
24.	19-114	07/08/2019	9562 SEA GULL Ct NORTH BEACH, MD 20714	EBridge	Weeds/

13 matching case(s)

Search Criteria:**Status:** open **Priority:** all **Date opened:** from 08/05/2018 to 08/05/2019

<u>Case #</u>	<u>Status</u>	<u>Violation(s)</u>	<u>Property Owner</u>	<u>Location</u>	<u>Open Date</u>	<u>Follow Up Date</u>	<u>Assigned To</u>
<u>19-139</u>	Case Initiated	Weeds/grass/plants	Mary MERCHANT	✓ 3938 3RD St	08/05/2019	08/09/2019	Croteau, Donald
<u>19-138</u>	Case Initiated	Trash/Rubbish	LARRY BARKER	✓ 3921 2ND St	08/05/2019	08/08/2019	Croteau, Donald
<u>19-125</u>	Case Initiated	Trash/Rubbish	GARY VINCENT	✓ 3946 6TH St	07/29/2019	08/02/2019	Croteau, Donald
<u>19-120</u>	Case Initiated	Trash/Rubbish Weeds/grass/plants	ROBYN DAY	✓ 9217 ANNAPOLIS Ave	07/15/2019	07/18/2019	Croteau, Donald
<u>19-119</u>	Case Initiated	Trash/Rubbish	SCOTT PROPERTIES LLC	✓ 8914 ERIE Ave	07/09/2019	07/11/2019	Croteau, Donald
<u>19-113</u>	Case Initiated	Weeds Weeds/grass/plants	DEBRA FOX	✓ 8819 FREDERICK Ave	07/02/2019	07/15/2019	Croteau, Donald
<u>19-103</u>	Case Initiated	Dangerous tree or limbs	SCOTT PROPERTIES LLC	✓ 4048 8TH St	06/11/2019	06/14/2019	Croteau, Donald
<u>19-69</u>	Case Initiated	Abandoned Dwelling	MARY MERCHANT cockley alan	✓ 3938 3RD St	04/30/2019	10/30/2019	Crump, Richard
<u>19-54</u>	Case Initiated	Sanitation Throwing glass, refuse, etc, upon the street Trash/Rubbish	GAIL & JOHN HOLLIS	✓ 3909 5TH St	04/15/2019	04/15/2019	Croteau, Donald
<u>19-43</u>	Case Initiated	Dangerous tree or limbs	HYATER JOHN E	✓ 3944 7TH St	03/25/2019	03/25/2019	Crump, Richard
<u>19-31</u>	Case Initiated	Vacant land and Structures	joseph NADER EDWARD ETAL	✓ 9127 ATLANTIC Ave	03/06/2019	04/08/2019	Crump, Richard
<u>18-337</u>	Case Initiated	Dangerous tree or limbs	MARY DAY FRANCES	✓ 8914 BAY Ave	10/24/2018	12/31/2018	Croteau, Donald
<u>19-86</u>	Case Initiated	miscellaneous site work	R A R ASSOCIATES DEV CORP	✓ 9208 BAY Ave	08/23/2018		Crump, Richard

13 matching case(s)

**NORTH BEACH WELCOME CENTER
WATERFRONT REPORT
August 8, 2019**

Staff Events/Activities

Along with the day to day beach activities the Waterfront Staff were involved with assisting the WGTS Radio Station Ice Cream Tour, two Weddings on the T-section of the Pier, Yoga on the Pier, Movie night on the beach, Farmers' market Fridays, Kid's Nature Program, Calvert County Library programs,

<u>Revenue</u>	5/12/18 to 7/27/18	\$ 221,984.00	
	5/10/19 to 7/26/19	\$ 262,300.00	<u>up \$ 40,316.00 over last year same time</u>

Ten "rained out" days to date.

Guest Counts May 2019 thru July 2019

<u>Visitors</u>			<u>Residents</u>			<u>Total</u>	
<u>2018</u>	<u>2019</u>	-	<u>2018</u>	<u>2019</u>	-	<u>2018</u>	<u>2019</u>
19,166	23,899		4024	4149		23,190	27,948

Zip Code Report **2018 2019**

Prince Georges Co.	1006	1011
Calvert County	294	264
Washington DC	576	579
Montgomery Co.	523	476
Fairfax	335	297
Charles Co.	219	203
Anne Arundel Co.	223	309
Alexandria	160	167
Arlington	130	136
Baltimore City	58	69
St. Mary's County	49	30
Springfield, Virginia	16	19
Falls Church	18	14
Virginia/Other	332	330
CHESAPEAKE BEACH	100	195

(Zip Code Count is per family, not per person.)

Richard Ball, Waterfront Manager

Cell: 410.474.4516

rball@northbeachmd.org

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: August 5, 2019
RE: Monthly Report

Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of July and the beginning of August 2019.

- Coordinated, attended and photographed the WGTS 91.9 Ice Cream Tour on Friday, July 12, 2019. This was the second year they broadcasted live from North Beach and gave out free ice cream. They partnered with Cold Penguin and also brought an artist from Nashville to perform live on the pavilion. Hannah Kerr was welcomed by many guests at the boardwalk.
- Continued to monitor inventory and sales at the Shirt Shack; re-order and re-stock merchandise as necessary. Conducted mid-season inventory clean up and re-stock.
- Prepared swag bags and complimentary beach passes for guests that were at Town Hall for Code Enforcement training, for guests at town hall for a meeting this week and also for a prize for Gentle Family Dentistry summer reading challenge.
- Shared the updated Healthy Homes flyer to promote the program on social media, the town website and flyers to be distributed locally.
- Prepared slides to be shown as movie previews for the July movie.
- Continue to promote the Taste the Beaches event that will be held at Kellams Field in Chesapeake Beach on September 14, 2019. The Town of North Beach will have a table at the event.
- Shared and monitored the social media post regarding painting on Bay Avenue.
- Continue to share the information on how to become a volunteer at the North Beach VFD. They are seeking new volunteers of all ages. Those interested may inquire at the firehouse located at 8536 Bayside Road Chesapeake Beach, MD 20732.
- Daily tasks: website (calendar entries, News email blasts, update Work In Progress and business directory); sent out text notifications; Facebook / Instagram (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland Facebook page.



443



10,830



1,300



2,640

North Beach Funding Report

August 2019

Town of North Beach
by: Veronica Owens
Development Specialist



Funding Report

August 2019

Current Grant Funding:

\$100,000.00 Healthy Home Program – **limited** funding is available for all Calvert County residents that meet eligibility; applications are available at Town Hall and website: northbeachmd.org

\$50,000.00 Streetlights

\$250,000.00 Twin Beaches Library

NOT AWARDED

\$0.0/Resources Grant – EPA Collaboration Planning Grant for North Beach and Chesapeake Beach

AWARDED

State of Maryland Sustainable Communities designation – expires 2025

PENDING:

\$75,000.00 – Resilience Grant – Stormwater Infrastructure Master Plan

\$350,000.00 – North Beach – Stormwater Capital Improvement Projects - State

\$250,000.00 – North Beach – Stormwater Capital Improvement Projects – MDE

UNDERWAY:

Outreach and Restoration Grant funding - \$75,000.00

2019 Town Priorities for Funding:

Stormwater Infrastructure Grant – Capital Improvement Plan for Stormwater is the Town top priorities towards preventing flooding on roadways, old infrastructure and keeping waterways clear.

Twin Beaches Library

Economic Development

Beautification

Sustainability/Quality of Life/Wellness

MEMORANDUM

TO : North Beach Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : August 5, 2019
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project (9th Street to Anne Arundel County)

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The proposed detour Route is finalized and will require closure of 261 during construction. Design Drawings at 95% level have been received by the Town as well as the proposed right-of-way plats. The SHA will be working with the Town Attorney on the property transfer deeds. The state has approached the town with a proposal to direct project runoff to existing town inlets. We have reviewed their request and responded. The last SHA project review meeting was held on July 30, 2019. The main topic of discussion was project budget concerns. They are considering breaking parts of the project out if the overall project exceeds the budget.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2019. The Town is working on grant package applications for the next fiscal year cycle. (No New Update).

Stormwater Flood Pump Upgrade and 9th & Atlantic upgrades:

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. The Town continues to seek funding opportunities to cover this proposed work. Capital funding for 2019 is also being sought through the Maryland Water Quality Financing Administration. Also, all Town Stormwater pump stations are being reviewed to determine if improvements or efficiencies can be added. We prepared a preliminary design to improve the

stormwater pump down times at the 5th and Bay pump Station. This may be used as a future project for consideration by the Town.

Flood Mitigation Plan:

Calvert County Department of planning and zoning issued a draft flood mitigation plan for the town of North Beach. The plan is a guide that outlines flood issues and sea rise issues in the Town along with potential mitigation considerations for current conditions and into the year 2100. Nine (9) recommendations came out of the study, many of which are or have already been implemented and others are being implemented. Further review and discussion of the document by the town will commence soon, upon which it can be brought to the Mayor & Council for consideration. The Town has completed a flood evacuation Route plan & provided on line links to obtain valuable emergency information. The Mayor has formed a flood resilience task force to look into short and long term drainage & flooding issues within the Town. The first meeting was held this month to review available information.

Public Works Yard – Well Building

We completed engineering construction drawings to upgrade and raise the existing 30+ year old well house building. The well building upgrades are moving forward. (On-Going).

Storm Drain System Maintenance:

We are working with the Mayor, Donnie and the public works staff to develop a 5 year storm drainage maintenance and overall infrastructure improvement plan. Overall Topographic & existing utility plans have been prepared and will be updated with required upgrades in the coming months. We have provided the Town with a concept level set of plans for review and comment. (No New Update).

Sewer Meter/ Calvert County Connections:

Calvert County sewage effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach. We have provided the county with our updated EDU analysis. Donnie requested the County perform a sewer system smoke test. A follow up letter will be forwarded to the County encouraging them to do a smoke test on their system to ensure there are limited infiltration points within their system and provide the Town with a copy of the test results. A letter has been sent to the County requesting an update to their review of infiltration for their sewer system. We also met with the County Director of Public Works and his engineering staff to discuss a partnership to work with the County and joint water, sewer and stormwater issues. Ongoing discussions with the County regarding inter jurisdictional stormwater, water and sewer issues are being held. (On-Going).

Library Site:

We have prepared an updated Library Site Concept water Plan which will be provided to the County. We have met with the County to discuss a revised Memorandum of Understanding (MOU) to move the Library Project forward. Follow up & clarification questions continue with the County. (No New Update).

Shoppes at North Beach:

We have reviewed the proposed project for conceptual layout, access, parking, utility, Stormwater, Water and Sewer and Floodplain impacts and provided comments to the zoning administrator. Of importance, we have reviewed the existing storm water pump station and have recommended upgrades to improve efficiencies as part of this project. We continue to meet with the applicant and their consultants to review design details.



North Beach Parks Report

Lisa Bierer-Garrett, Director of Eco-Tourism
Department of Community Conservation

For the month of July 2019

Wetland Overlook Park



- Safety check completed weekly
- Replaced Dry erase Board and updated Nature Nook supplies
- Nature Nook is being used by visitors; books donated by Twin Beaches library
- Weekly bird walk started on Fridays and trail cleanup done biweekly. 36-40 species of birds seen per walk. Rare Tricolor herons are highlight!
- Using I Naturalist app to record plant and insect species found at wetlands

Callis Park and B&G Club

- Will be doing outreach programs for B& G club summer camp in August

Sunrise Garden

- I was interviewed by Fox 5 news for the Zip Trip about the wildlife, koi and outdoor recreation of North Beach with Sunrise Garden as backdrop.
- Monitor Koi health and population size-, stable currently;
- Koi Donation sign updated with Mr. Suzuki's name. Donation thank you letter was sent to Mr. Suzuki.
- Garner Landscaping was able to order St John's wort plants for the NBHGC Hatch Garden, they are now planted.
- Bay wise Garden in bloom

Walton's Beach Preserve

- Had path mowed by DPW to monitor beach, living shoreline and horseshoe crabs -not many crabs reported this month.
- New sign installed at Walton's Beach to direct visitors to Wetlands Park.
- Doing plant, bird and insect surveys at Walton's Beach using I Naturalist App.

Community Conservation work-

- Met with Environmental Committee monthly meeting on projects completed and discuss Community Outreach events.
- Started Street Tree Inventory with State Foresters- July/August
- Developing an email list through Outreach programming.
- Met with John Bacon of CBOCS- CB Oysters to set up NB adopt oyster cages project. We will also set up a reef ball workshop in the Fall.
- EPA Grant for Outdoor Recreation support was not approved as one of 8 municipalities chosen in USA.

July 2019 Events



- **Fox Zip Trip-** interview at **Sunrise Garden**
- **Storytime Team up with Twin Beaches library-** weekly programs around NB every Wednesday in July- Sunrise Garden, WF Pavilion, Bayside History, and Wetlands Overlook Park-where I lead a short bird walk for the group.
Good participation -35-40 toddlers with adults per program. (120 participants)
- **Lunch & Learn** at Chesapeake's Bounty **-Thank You Bees!** Presentation.
(5 participants)
- **Healthy Planet Happy Hour** -not scheduled in July
- **Senior Program** on Eagles and Ospreys- (32 participants)
- **Cookies & Kids Nature Program- Doodlebugs** Sponsored by Sweet Sue's at WF pavilion – participants made crafts, learned about insects and looked at butterflies up close in the flower beds. (10-16 participants)

ACLT Southern MD Nature Fest- Coordinated booth and did outreach to promote birding and Eco-tourism to our town of North Beach. First time event for Calvert Co. Networked with local authors, speakers and researchers for possible future programs.
(100 participants)



- **Meetings:** NBHGC meeting, meeting with CBOCS, Town Council meeting.
- Met with Calvert Tourism Director Hilary Daily about Birding Ecotourism events and publicity for County and Town birding hotspots.
- Submitted Big Sit (Birding Weekend) Event to State of MD Eco-Tourism page.