



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

Minutes from the June 6, 2019
Town Council Meeting
7:00 pm

X _____ Mayor Benton	_____ Joanne Hunt	X _____ Rick Crump
_____ Mr. Dotson	X _____ Stacy Milor	_____ Richard Ball
X _____ Ms. Hagen	X _____ Donnie Bowen	X _____ Dawn Richardson
X _____ Mr. Hummel	_____ Paul Woodburn	X _____ Lt. Naughton
X _____ Ms. Lawton	_____ Veronica Owens	
X _____ Ms. Schiada	X _____ Elissa Levan	
X _____ Mr. Troncone		

Meeting was opened by Mayor Benton at 7:00 p.m.

APPROVAL OF AGENDA AND MINUTES

MOTION made by Mickey Hummel to approve the agenda as presented. Seconded by Paul Troncone. All in favor. **Motion carries.**

MOTION made by Jane Hagen to approve the minutes from the May 9, 2019 Town Council Meeting. Seconded by Mickey Hummel. All in favor. **Motion carries.**

SHERIFF'S DEPARTMENT REPORT

In April 2019, the Sheriff's Office handled 137 calls for service in North Beach. This is down from the 129 call in March 2019.

TREASURER'S REPORT

Beginning Balance: 3/1/2019 – 3/31/2019 – Beginning Balance: \$696,623.20; Total Debits \$261,489.49; Total Credits; \$168,303.01; Ending Balance \$789,809.68.

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Code Enforcement, Marketing, Development Specialist, Town Engineer and Community Conservation.



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ORDINANCES AND RESOLUTIONS

- 1) Ordinance 19-01: FY2020 Budget – **MOTION** made by Jane Hagen to pass Ordinance 19-01 as presented. Seconded by Mickey Hummel. All in favor. **Motion carries.**
- 2) Ordinance 19-02: FY19 Budget Adjustments – **MOTION** made by Mickey Hummel to pass Ordinance 19-02 as presented. Seconded by Gwen Schiada. All in favor. **Motion carries.**
- 3) Resolution 19-05: 5G Design Aesthetics: A Resolution of the of the Mayor and Town Council of North Beach, approving aesthetic standards for the Deployment of 5G Technology. **MOTION** made by Gwen Schiada to pass Resolution 19-05 as presented. Seconded by Paul Troncone. All in favor. **Motion carries.**

Meeting was closed at 7:53 pm on a **MOTION** made by Jane Hagen to enter into Closed Session To consider the acquisition of real property for a public purpose and matter directly related thereto; to consult with counsel to obtain legal advice on a legal matter and to conduct collective bargaining negotiations or consider matter that relate to the negotiations as authorized by the General Provisions Article of the Annotate Code of the Public General Law of Maryland, Section 3-305(b) (3)(7)(9). Seconded by Gwen Schada. All in favor. **Motion carries.**

Submitted:

Mike Benton, Mayor

Stacy W. Milor, Town Clerk

To: Mayor Benton and Town Council Members

From: Don Bowen DPW

Date: 6-3-2019

Subject: Monthly Report

The following is a list of task the Public Works Department has been working on in addition to routine task.

- 1) Performed routine flushing of the town water system to remove built up iron and sediment in main water lines. Check out hydrants for proper operation. Redirected one hydrant in Burnt Oaks to allow fire department better access for connection of fire truck.
- 2) Tested all operation systems in sewer and storm water pumping stations for proper operation. Tripped alarms and made sure all were operating correctly. Made sure alarm system notified staff of alarm condition.
- 3) Responded to clean up street and sidewalk area after flooding from heavy rain on one occasion this report period. Followed up with cleaning of storm drains on Bay Ave. Removed grates and cleared inlet pipes of leaves and debris, jetted pipes under Bay Ave. Shot grades on inlet at Bay and 5th street and verified inlet is 30+ inches below Bay level during normal tide.
- 4) Met with two home owners and went over storm water issues on their property and recommended steps that could be taken to improve drainage.
- 5) Mark Dougherty, DPW operator, attended Maryland Rural Conference and attended training classes on water and sewer operations.
- 6) Have had a few meetings with staff and Calvert County Water & Sewer department going over flows that go through the town system. Did a field walk through of sewer system to show water and sewer department head Mr. Wayne Rather sewer entry points from Calvert to North Beach. Will continue work to come up with new agreement for pump station shared cost operation and maintenance.

- 7) Met with design engineer working on site plan for development plan for 5th and Bay. Along with Rick Crump and Paul Woodburn provided comments and responses to plan to date.
- 8) Worked with contractor and installed new electrical service panel and related equipment for new water station.
- 9) Cleaned up trash several times that was dumped in the Greenwood Ave right of way between 4th and 5th street.

Any questions or concerns please feel free to contact me.

Thanks

Donnie Bowen DPW

MEMORANDUM

TO : Mayor and Town Council

FROM : Paul B. Woodburn, P.E.
Town Engineer

DATE : June 3, 2019

RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project (9th Street to Anne Arundel County)

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The proposed detour Route is finalized and will require closure of 261 during construction. Design Drawings are at 85% level have been received by the Town as well as the MDE Environmental Impacts Permit. We have provided input back to SHA as needed. The SHA is requesting Right-of-Way from the Town to perform their work. We will review request & provide recommendations to the Mayor & Council in the coming weeks. The state has approached the town with a proposal to direct project runoff to existing town inlets. We have reviewed their request and responded.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2019. The Town prepared an updated State grant package request for the next fiscal year cycle. Official feedback will be provided from SHA in the coming weeks. (No New Update).

Stormwater Flood Pump Upgrade and 9th & Atlantic upgrades:

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. The Town continues to seek funding opportunities to cover this proposed work. Capital funding for 2019 is also being sought through the Maryland Water Quality Financing Administration. Also, all Town Stormwater pump stations are being reviewed to determine if improvements or efficiencies can be added. (No New Update).

Flood Mitigation Plan:

Calvert County Department of planning and zoning issued a draft flood mitigation plan for the town of North Beach. The plan is a guide that outlines flood issues and sea rise issues in the Town along with potential mitigation considerations for current conditions and into the year 2100. Nine (9) recommendations came out of the study, many of which are or have already been implemented and others are being implemented. Further review and discussion of the document by the town will commence soon, upon which it can be brought to the Mayor & Council for consideration. The Town has completed a flood evacuation Route plan & provided on line links to obtain valuable emergency information. The Mayor will be looking at forming a flood resilience task force to look into short and long term flooding issues within the Town. (No New Update).

Public Works Yard – Well Building

We completed engineering construction drawings to upgrade and raise the existing 30+ year old well house building. The well building upgrades are moving forward. (On-Going).

Storm Drain System Maintenance:

We are working with the Mayor, Donnie and the public works staff to develop a 5 year storm drainage maintenance and overall infrastructure improvement plan. Overall Topographic & existing utility plans have been prepared and will be updated with required upgrades in the coming months. We have provided the Town with a concept level set of plans for review and comment. (No New Update).

Sewer Meter/ Calvert County Connections:

Calvert County sewage effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach. We have provided the county with our updated EDU analysis. Donnie requested the County perform a sewer system smoke test. A follow up letter will be forwarded to the County encouraging them to do a smoke test on their system to ensure there are limited infiltration points within their system and provide the Town with a copy of the test results. A letter has been sent to the County requesting an update to their review of infiltration for their sewer system. We also met with the County Director of Public Works and his engineering staff to discuss a partnership to work with the County and joint water, sewer and stormwater issues. Ongoing discussions with the County regarding inter jurisdictions stormwater, water and sewer issues are being held. (On-Going).

Library Site:

We have prepared an updated Library Site Concept water Plan which will be provided to the County. We have met with the County to discuss a revised Memorandum of Understanding (MOU) to move the Library Project forward. Follow up & clarification questions continue with the County. (No New Update).

Shoppes at North Beach:

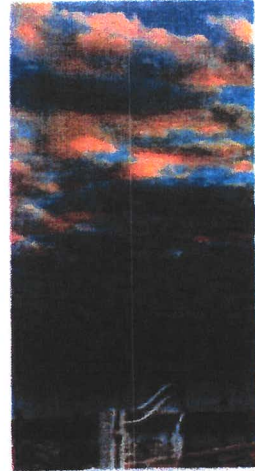
We have reviewed the proposed project for layout, access, parking, utility Stormwater, Water and Sewer and Floodplain impacts and provided comments to the zoning administrator. Of importance we have reviewed the existing storm water pump station and have recommended upgrades to improve efficiencies as part of this project.

0/NB Engineering Report.PW.601.sh



The Jewel of the Chesapeake Bay
North Beach, Maryland

Code Enforcement & Rental Registration



Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS**



CE GIS Maps RR GIS Maps



SHOW CURRENT LOCATION



Change map layers >>

	<i>Case Number</i>	<i>Date</i>	<i>Location</i>	<i>Status</i>
1.	<u>19-90</u>	05/09/2019	8811 DAYTON Ave NORTH BEACH, MD 20714	Pass
2.	<u>19-89</u>	05/09/2019	8835 CHESAPEAKE Ave NORTH BEACH, MD 20714	EBridge
3.	<u>19-95</u>	05/20/2019	3941 2ND St NORTH BEACH, MD 20714	Closed - Complia
4.	<u>19-71</u>	05/01/2019	8932 DAYTON Ave NORTH BEACH, MD 20714	Closed - City Abz
5.	<u>19-96</u>	05/20/2019	3938 3RD St NORTH BEACH, MD 20714	Case Initiated
6.	<u>19-94</u>	05/20/2019	3930 4TH St NORTH BEACH, MD 20714	EBridge
7.	<u>19-97</u>	05/21/2019	3910 5TH St NORTH BEACH, MD 20714	Closed - Complia
8.	<u>19-75</u>	05/07/2019	9110 ERIE Ave NORTH BEACH, MD 20714	EBridge
9.	<u>19-93</u>	05/20/2019	4007 7TH St NORTH BEACH, MD 20714	EBridge
10.	<u>19-76</u>	05/07/2019	3943 7TH St NORTH BEACH, MD 20714	Miscellaneous Pe
11.	<u>19-72</u>	05/03/2019	4038 7TH St NORTH BEACH, MD 20714	EBridge
12.	<u>19-91</u>	05/20/2019	4032 7TH St NORTH BEACH, MD 20714	EBridge
13.	<u>19-92</u>	05/20/2019	4028 7TH St NORTH BEACH, MD 20714	EBridge
14.	<u>19-74</u>	05/06/2019	9221 DAYTON Ave NORTH BEACH, MD 20714	EBridge
15.	<u>19-100</u>	05/30/2019	9317 BAY Ave NORTH BEACH, MD 20714	Pass
16.	<u>19-98</u>	05/28/2019	3925 SEA BASS Ct NORTH BEACH, MD 20714	Case Initiated
17.	<u>19-70</u>	05/01/2019	9466 SEA BREEZE Ct NORTH BEACH, MD 20714	EBridge
18.	<u>19-99</u>	05/28/2019	9548 SEA GULL Ct NORTH BEACH, MD 20714	EBridge
19.	<u>19-73</u>	05/06/2019	9560 SEA GULL Ct NORTH BEACH, MD 20714	EBridge

Planning and Zoning

The majority of the month has been spent following up on past approved house permits to finalize Use and Occupancy, as well there has been many hours spent on the projects anticipated for the beach parking lot. (Russo project).

Met individually with several homeowners on site to discuss and give recommendations for grading and flooding issues.

12 matching case(s)

Search Criteria:**Status:** open **Priority:** all

<u>Case #</u>	<u>Status</u>	<u>Violation(s)</u>	<u>Property Owner</u>	<u>Location</u>	<u>Open Date</u>	<u>Follow Up Date</u>	<u>Assigned To</u>
<u>19-98</u>	Case Initiated	Weeds/grass/plants	MICHAEL PAOLINO	 3925 SEA BASS Ct	05/28/2019	05/31/2019	Croteau, Donald
<u>19-96</u>	Case Initiated	Weeds/grass/plants	MARY MERCHANT	 3938 3RD St	05/20/2019	05/23/2019	Croteau, Donald
<u>19-69</u>	Case Initiated	Abandoned Dwelling	MARY MERCHANT cockley alan	 3938 3RD St	04/30/2019	10/30/2019	Crump, Richard
<u>19-65</u>	Case Initiated	Abandoned or inoperable vehicles-private property	JOSEPH JONES	 4025 9TH St	04/22/2019	06/13/2019	Croteau, Donald
<u>19-54</u>	Case Initiated	Sanitation Throwing glass, refuse, etc, upon the street Trash/Rubbish	GAIL & JOHN HOLLIS	 3909 5TH St	04/15/2019	04/15/2019	Croteau, Donald
<u>19-43</u>	Case Initiated	Dangerous tree or limbs	HYATER JOHN E	 3944 7TH St	03/25/2019	03/25/2019	Crump, Richard
<u>19-31</u>	Case Initiated	Vacant land and Structures	joseph NADER EDWARD ETAL	 9127 ATLANTIC Ave	03/06/2019	04/08/2019	Crump, Richard
<u>19-20</u>	Case Initiated	Exterior Structure	WENDI LAMOND	 9239 ANNAPOLIS Ave	02/13/2019	02/22/2019	Croteau, Donald
<u>18-337</u>	Case Initiated	Dangerous tree or limbs	MARY DAY FRANCES	 8914 BAY Ave	10/24/2018	12/31/2018	Croteau, Donald
<u>19-86</u>	Case Initiated	miscellaneous site work	R A R ASSOCIATES DEV CORP	 9208 BAY Ave	08/23/2018		Crump, Richard
<u>18-157</u>	Case Initiated	Abandoned Dwelling	MARY WESTCOTT	 4036 3RD St	05/23/2018	06/30/2018	Croteau, Donald
<u>18-156</u>	Case Initiated	Accessory structure Exterior Structure Protective treatment Sanitation	SCANLON JOSEPH W SCANLON TINA M	 3932 3RD St	05/23/2018	06/28/2018	Croteau, Donald

12 matching case(s)

NORTH BEACH WELCOME CENTER**WATERFRONT REPORT****June 6, 2019****Staff Events/Activities**

Along with the day to day beach activities the Waterfront Staff were involved with Community Clean Up and Plant the Town in April; Yoga on Pier 4/13, Wedding on Pier 4/20, and Sunrise Service 4/21/19.

<u>Revenue</u>	5/12/18 to 6/1/18	\$ 25,135.00	
	5/10/19 to 5/31/19	\$ 62,933.00	<u>up \$ 37,798.00 over last year same time</u>

MEMORIAL DAY WEEKEND (3 days) = \$ 47,000.00

Memorial Day Weekend (Town issued 342 free beach passes to Military guests)

Five "rained out" days to date.

Guest Counts May 2019

<u>Visitors</u>			<u>Residents</u>			<u>Total</u>	
<u>2018</u>	<u>2019</u>	-	<u>2018</u>	<u>2019</u>	-	<u>2018</u>	<u>2019</u>
1,820	4528		455	526		2,275	5,054

Zip Code Report

	2018	2019
Prince Georges Co.	145	194
Calvert County	90	86
Washington DC	70	122
Montgomery Co.	60	109
Fairfax	43	40
Charles Co.	39	29
Anne Arundel Co.	38	82
Alexandria	21	32
Arlington	12	35
Baltimore City	7	11
St. Mary's County	3	7
Springfield, Virginia	1	2
Falls Church	2	2
Virginia/Other	30	76
CHESAPEAKE BEACH	46	34

(Zip Code Count is per family, not per person.)

Richard Ball, Waterfront Manager

Cell: 410.474.4516

rball@northbeachmd.org

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: June 4, 2019
RE: Monthly Report

Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of May and the beginning of June 2019.

- Have continued to prepare for and coordinate the Fox5 Zip Trip on July 5, 2019. I have reached out to all town businesses about this great opportunity to join us on the boardwalk as a way to promote their business. Some businesses will be a “weather hit” or a “must stop” location. My goal is to showcase the Town of North Beach in its entirety, including residents, businesses, non-profits and guests.
- Reminder: WGTS 91.9 will visit and broadcast from North Beach for the second time on July 12th. This is part of their Summer Ice Cream Tour.
- Coordinated a film crew’s visit to North Beach on June 4 and again on June 6. The crew from New Day Cleveland interviewed Mayor Benton, filmed parts of the town and dined at Hook & Vine. This morning entertainment show airs weekdays (10-11a) on Fox8 in Cleveland, Ohio. The State of Maryland paid for the segments to be filmed in Calvert County. I worked with Hilary Dailey, Tourism Program Specialist with Calvert County Government Department of Economic Development on this endeavor.
- Worked with Mayor Benton, Calvert County Sheriff’s Department and Town Hall staff to prepare a statement about a rumor circulating through students of Windy Hill Middle School and social media pertaining to a threat of an act of violence geared towards an individual. The Town of North Beach assured the public that the Calvert County Sheriff’s Office was on top of the investigation and would adequately staff the market with deputies to ensure safety and enjoyment.
- Reached out to town businesses seeking promotions or specials that could be shared with the End Hunger group. These promotions and specials have been passed on to all teams of the Dragon Boat Festival. My goal is to attract these extra guests in North Beach to our businesses. Hopefully, with a positive experience these guests will return time and time again.



MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: June 4, 2019
RE: Monthly Report



Continued from page 2:

- **ADVERTISEMENTS:** Created advertisements for the Bay Weekly Summer Guide, Southern MD This Is Living and The Calver Recorder Chamber of Commerce Guide. These ads promote the beach season and town events.
- Prepared a Facebook post with photos and a summary of the EDC Business Summit that was held at Town Hall on April 24, 2019.
- The 2019 town brochure is now available for download on the Calvert County Choose Calvert website.
- Prepared a public statement regarding individuals jumping off the pier at the Farmers' Market. This behavior will not be tolerated and individuals will be asked to leave the market by the Calvert County Sheriff's Department.;
- Uploaded the photo slide show on the town website of the 2019 May Day basket winners and shared via Facebook.
- Provided photos to Calvert County Tourism Department to be used in a promotional video and print media.
- Prepared signage for town barricades that lists all the parking lots to be used during events.
- Mr. Lee Osberry from U.S. Census will do a short presentation at the July 11, 2019 Town Council meeting. I will continue to share information about Census 2020 as it is received.
- Attended a meeting with Stacy Milor, Kathy Macadams and Kelly Swann from the Calvert County Agricultural Department regarding the North Beach Farmers' Market and opportunities to cross promote with the Calvert County markets.
- Met with Larry Jaworski, Councilman Chesapeake Beach and provided input and suggestions on promoting the Taste the Beaches event. This event will be on September 14, 2019 in Chesapeake Beach.
- Met with Hilary Dailey, Tourism Program Specialist with Calvert County Government Department of Economic Development to discuss ways to work together to promote the Town of North Beach.
- Daily tasks: provided administrative support for Mayor, as needed; website (calendar entries, News email blasts, update Work In Progress and business directory); sent out text notifications; Facebook / Instagram (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland Facebook page.



414



10,584



1,271



2,375

North Beach Funding Report



June 2019

**Town of North Beach
by: Veronica Owens
Development Specialist**



Funding Report

June 2019

Current Grant Funding:

\$100,000.00 Healthy Home Program – funding is still available for all Calvert County residents that meet eligibility; Applications are available at Town Hall and website: northbeachmd.org

\$50,000.00 Streetlight

\$250,000.00 Twin Beaches Library

AWARDED

State of Maryland Sustainable Communities designation – expires 2025

PENDING:

\$75,000.00 – Resilience Grant – Stormwater Infrastructure Master Plan

\$0.0/Resources Grant – EPA Collaboration Planning Grant for North Beach and Chesapeake Beach

UNDERWAY:

Stormwater Infrastructure Grant Funding

2019 Town Priorities for Funding:

Stormwater Infrastructure Grant – Capital Improvement Plan for Stormwater is the Town top priorities towards preventing flooding on roadways, old infrastructure and keeping waterways clear.

Twin Beaches Library – County is moving forward with plans towards the new Library
Economic Development

Beautification

Sustainability/Quality of Life/Wellness



Monthly report *Director of Eco-Tourism* *Department of Community Conservation*

5.31.19

To: Mayor Benton and
North Beach Council

Town of North Beach
www.northbeachmd.org

May has been a busy month.

5.11.19 Successful **Welcome Back Ospreys** Event with 45 participants. Author Janie Suss spoke on her book *Olive and Oscar Ospreys* and her granddaughter was a big hit dressed as a little osprey! We had good support from the Environmental committee staffing the event and support from waterfront staff. Event was at Sunrise Garden.

June Calendar of Eco-Tourism Events- ready to go to print and be posted on the website. Teaming with local businesses the goal is to have a monthly events calendar where we will offer a variety of conservation and nature programs for the community.
I have attached June 2019.

Horseshoe Crab Beach surveys- We have been conducting beach and waterfront surveys for active mating crabs. We have not had any reported yet. Chesapeake Beach had two pairs last week closer to the last Full Moon. I created an Info handout for the public on the amazing crabs that are not true crabs but more closely related to spiders.

Weekly Parks reports – Submitting weekly reports on upkeep, projects and nature sightings at the parks. They are available to any council member if requested. I do submit to the Environmental Committee.

Coming soon- Father's Day Fishing Derby 6.15.19,
Conservation talk at the Senior Center 6.5.19
Lunch and Learn at Chesapeake County 6.13.19
Kids & Cookies nature program 6.27.19
(Cookies donated by Sweet Sue's)

5.31.19 Veronica Owens coached me on my first completed Grant Application submitted to EPA for workshop support. <https://www.epa.gov/smartgrowth/recreation-economy-rural-communities>.



Lisa Garrett

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