



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

Minutes from the March 21, 2019
Town Council Meeting
7:00 pm

| | | |
|----------------------|----------------------|-------------------------|
| X _____ Mayor Benton | X _____ Joanne Hunt | X _____ Rick Crump |
| X _____ Mr. Dotson | X _____ Stacy Milor | _____ Richard Ball |
| X _____ Ms. Hagen | _____ Donnie Bowen | X _____ Dawn Richardson |
| X _____ Mr. Hummel | _____ Paul Woodburn | X _____ Lt. Naughton |
| X _____ Ms. Lawton | _____ Veronica Owens | |
| _____ Ms. Schiada | _____ Elissa Levan | |
| X _____ Mr. Troncone | | |

Meeting was opened by Mayor Benton at 7:00 p.m. The Pledge of Allegiance was led by Teresa Zanelloti-Whitten.

APPROVAL OF AGENDA AND MINUTES

MOTION made by Jane Hagen to approve the agenda with the addition of Nancy Miller, American Cancer Society, under Scheduled Appointments to approve the agenda. Seconded by Greg Dotson. All in favor.
Motion carries.

MOTION made by Jane Hagen to approve the minutes from the February 14, 2019 Town Council Meeting. Seconded by Paul Troncone. All in favor. **Motion carries.**

SCHEDULED APPOINTMENTS

Nancy Miller from the American Cancer Society was in attendance to receive the proceed check from the 2019 Polar Bear Plunge in the amount of \$5,203.00.

SHERIFF'S DEPARTMENT REPORT

In February 2019, the Sheriff's Office handled 117 calls for service in North Beach. This is down from the 130 call in January 2019.

TREASURER'S REPORT

Beginning Balance: 12/1/2018 – 12/31/2018 – Beginning Balance: \$1,149,673.36; Total Debits \$37,006.90; Total Credits; \$461,582.41; Ending Balance \$725,097.85.

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Code Enforcement, Marketing and Development Specialist.



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BUSINESS ITEMS

- A. Installation of Water Meters & AMR/AMI System: MOTION made by Mickey Hummel to approve the contract to VEPO Solutions, Inc. in the amount of \$37,387.00 for the installation of all equipment and labor necessary and labor necessary to install 763 Water Meters, Automated Reading (AMR) endpoints, and/or Advanced Metering Infrastructure (AMI) system endpoints. Seconded by Jane Hagen. All in favor. Motion carries.

Meeting was closed at 7:24 pm on a **MOTION** made by Mickey Hummel and to enter in Closed Session as authorized by the General Provisions of the Annotated Code of the Public General Law of Maryland, Section 3-305(b) (14). Seconded by Jane Hagen. All in favor. Motion carries.

Submitted:

Mike Benton, Mayor

Stacy L. Milor, Town Clerk

To: Mayor Benton

From: Don Bowen

Date: 3-18-2019

Subject: Monthly Report

The following is a list of task the Public Works Department has been working on for this report period.

- 1) Met on site with lighting supply and contractor to look at what's needed for possible light pole replacement for town owned light poles along 1st street and Bay Ave. Working on information for bids specs. The town received a grant which will cover some of the cost.
- 2) Met on site with electrician and control person and got a plan together to start on water station at well #1 location. Met with prefab building rep to look at cost of a prefab building for water station to compare cost with built on site building. Will compare two options. Prefab can be installed in one day once foundation is ready.
- 3) Worked with contractor and installed three new water and sewer services for new homes in town. Upgraded to one inch water service and installed new sewer service with cleanout at property line.
- 4) Took advantage of low tides and cleaned marsh area at Wetlands Park. Replaced damaged and missing pickets on railing on walkway at park. Cleared tress that were blocking trail in wooded area adjacent to pier at park.
- 5) Attended a utility meeting at SHA on 3-12-2019. All utilities were in attendance. As of now still on schedule for November add date and February notice to proceed date.
- 6) Met with Calvert County to discuss sewage flow that we are being billed for from Chesapeake Beach sewage treatment plant. Flow numbers seem high according to our flow data along with Calvert County. Working with staff to prepare a response to memo received from Chesapeake Beach Town Hall.

- 7) Met with Gary Kooperman, a resident who is interested in flooding problems in town and part of possible flood committee. Went over possible options for adding two additional pumps at 5th street storm water outfall to help with flooding in that area. Have emailed to town engineer.
- 8) Met with SHA for on 2-19-19 for semi final review meeting, when over plans and any possible problems to date. John Delaney has received some resident comments about project. Looking for date for meeting with public to come out very soon. (Late April-early May). Waiting on an answer from Anne Arundel County fire and rescue about temporary deployment unit.
- 9) Painted visitor center bathrooms at Overlook Park.
- 10) Crew worked on cleaning out DPW shop and inventorying supplies at DPW. Continuing working on cleaning up of yard at DPW.
- 11) Responded to four sewer backup calls from residents, jetted lines and cleared problem. Continued to work on removing leaves from common areas. Continued working on storm drain debris remove throughout town.
- 12) Working on budget request items for upcoming budget.
- 13) Received and opened bid for meter installation for new meters for town water system. Will be discussed as business item. Working with supplier to purchase all meters needed for installation.

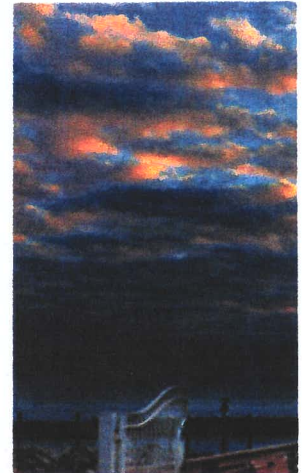
Please feel free to contact me with questions or concerns.

Thanks Don Bowen DPW



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North Beach, Maryland

Code Enforcement & Rental Registration



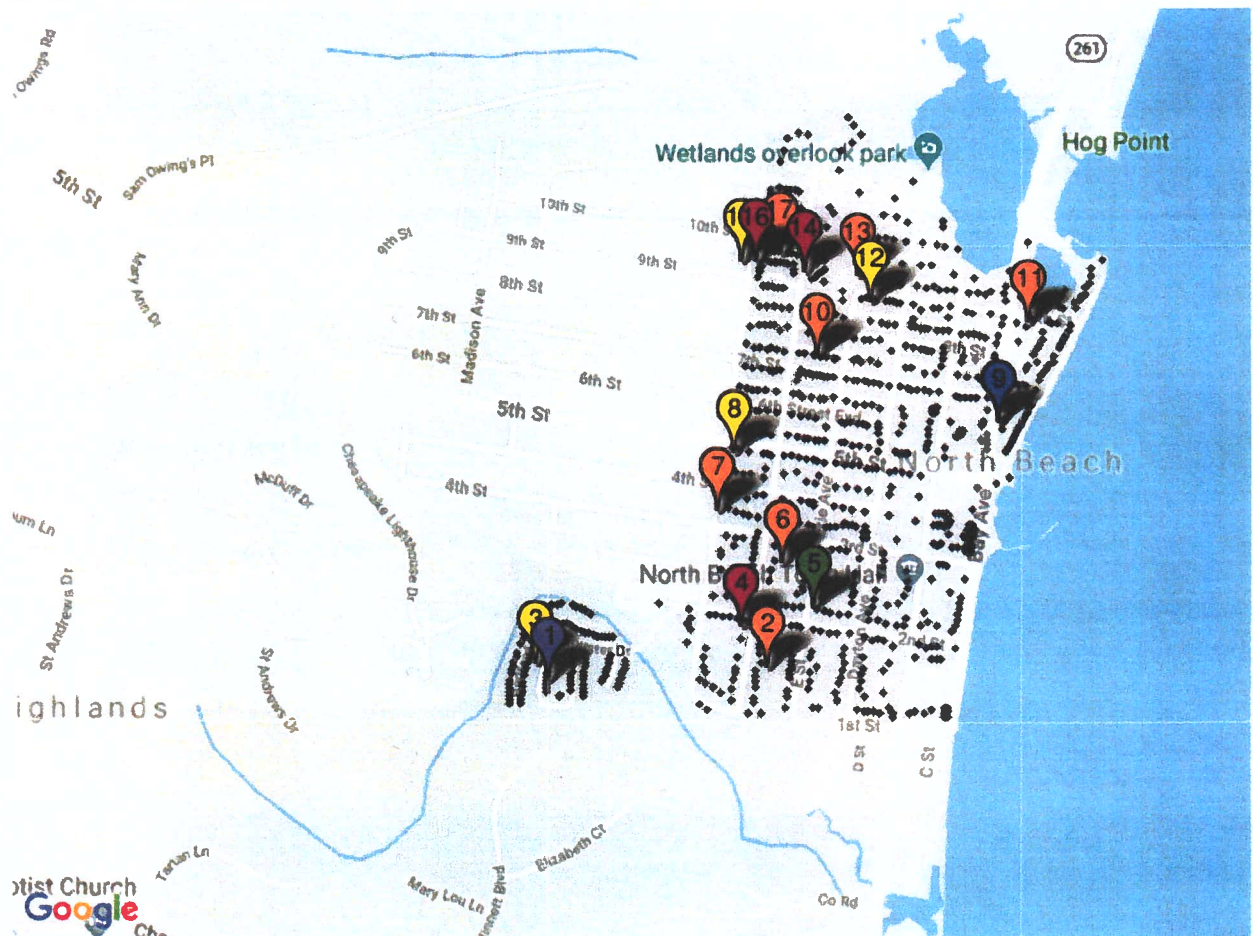
Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS** He



CE GIS Maps RR GIS Maps



SHOW CURRENT LOCATION



Change map layers >>

| Case Number | Date | Location | Status | Vi |
|-------------|------|----------|--------|----|
|-------------|------|----------|--------|----|

| | | | | | |
|-----|--------------|------------|--|---------------------|----|
| 1. | <u>19-32</u> | 03/13/2019 | 3622 GLOUSTER Dr NORTH BEACH, MD 20714 | Pass | R |
| 2. | <u>19-23</u> | 02/19/2019 | 8822 ERIE Ave NORTH BEACH, MD 20714 | EBridge | Ti |
| 3. | <u>19-28</u> | 03/04/2019 | 3678 GLOUSTER Dr NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 4. | <u>19-19</u> | 02/13/2019 | 8843 FREDERICK Ave NORTH BEACH, MD 20714 | EBridge | Ti |
| 5. | <u>19-35</u> | 03/13/2019 | 4008 2ND St NORTH BEACH, MD 20714 | Case Initiated | Ti |
| 6. | <u>19-24</u> | 02/19/2019 | 8924 ERIE Ave NORTH BEACH, MD 20714 | EBridge | Ti |
| 7. | <u>19-22</u> | 02/19/2019 | 3908 3RD St NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 8. | <u>19-30</u> | 03/05/2019 | 3909 5TH St NORTH BEACH, MD 20714 | Case Initiated | Ti |
| 9. | <u>19-31</u> | 03/06/2019 | 9127 ATLANTIC Ave NORTH BEACH, MD 20714 | Case Initiated | V. |
| 10. | <u>19-26</u> | 02/21/2019 | 3948 7TH St NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 11. | <u>19-20</u> | 02/13/2019 | 9239 ANNAPOLIS Ave NORTH BEACH, MD 20714 | Case Initiated | E: |
| 12. | <u>19-27</u> | 02/28/2019 | 4017 9TH St NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 13. | <u>19-25</u> | 02/21/2019 | 4008 9TH St NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 14. | <u>19-16</u> | 02/04/2019 | 3911 SEA BASS Ct NORTH BEACH, MD 20714 | EBridge | Ti |
| 15. | <u>19-29</u> | 03/05/2019 | 9336 SEA OAT Ct NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 16. | <u>19-18</u> | 02/13/2019 | 9346 SEA OAT Ct NORTH BEACH, MD 20714 | Closed - Compliance | Ti |
| 17. | <u>19-21</u> | 02/19/2019 | 9400 SEA BREEZE Ct NORTH BEACH, MD 20714 | EBridge | Ti |

Planning and Zoning Residential

3930 7th Street Single Family home approved
 8925 Erie Ave Single Family home approved
 8927 Erie Ave Single Family home approved

Planning and Zoning Commercial

Working on finalizing storm water for the Shoppes at 5th Street and Fast Stop.

No Board of Appeals last month

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: March 18, 2019
RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of February and the beginning of March 2019.

- Created a Resident Guide that includes very important information for town residents. This guide will be available at Town Hall, the Post Office and online. It will also be distributed at town events and given to property management companies and homeowners' associations in town. Information in the guide includes topics such as how to prevent clogs in the storm drain, cleaning up after your pets, details on trash, how to pay your water bill, and most importantly, how to stay informed by subscribing to emails and text notifications.
- Worked with Councilman Schiada on the Spring 2019 EDC Business Summit to be held April 24, 2019. Created the Save the Date and sent out via email to distribution list provided.
- Updated the following on the town website: Wedding and Event Venue tab (including all associated files and links); business directory listing, vacation rental listing; and, 2019 events.
- The Town of North Beach has partnered with Chesapeake Beach and Calvert County to be a part of the City Nature Challenge of the Washington DC region. Cities around the world will be competing to see who can make the most observations of nature, find the most species, and engage the most people in the 2019 City Nature Challenge. I have provided a mission statement and town logo to be placed on the calvertparks.org website. On March 30, 2019 from 10 am to 2 pm, take part in the City Nature Challenge Identification Stations event at Town Hall.
- Coordinated the resident Shred Day with NBVFD and the Town of Chesapeake Beach. North Beach had a total of 46 residents/businesses participate.
- The United States Patent and Trademark Office has approved the Statement of Use for the NB logo without the tagline. We are still waiting on approval for the NB logo with the tagline.
- Created a new Healthy Homes logo. Have worked with Veronica Owens on getting the Healthy Homes application updated.
- Distributed information regarding spraying for mosquitoes. There are forms available at Town Hall to give permission to come on private property to spray and also forms to request private property not to be sprayed.

Cover page of Resident Guide



RESIDENT GUIDE

Town of North Beach, Maryland 20714

North Beach

Welcome to the neighborhood!

Please use this as a how-to guide and to learn more about some of the resources and services that are available to you as a North Beach resident. #northbeachmd #livenorthbeachmd

Contact Us

- Phone
301.855.6681
- Email
info@northbeachmd.org
- Website
www.northbeachmd.org
- Normal Business Hours
8:30 am to 4:30 pm
- Town Hall
8916 Chesapeake Avenue

Sign up for
email & text
notifications
to stay
informed!

MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: March 18, 2019
RE: Monthly Report



Continued from page 2:

- Created and distributed Community Clean Up (April 6, 2019) and Plant the Town (May 4, 2019) flyers.
- Attended CPR/First Aid Training at Town Hall along with other staff members. While working in Town Hall or out in the public, you never know what type of situation you may encounter. With this training, we feel better prepared for emergency situations.
- Began communication with the Town of Chesapeake on the 2019 Taste the Beaches event. Discussed how North Beach can help to promote the event, etc.
- Daily tasks: administrative support for Mayor; work through wi-fi and router issues, website (updated calendar entries, sent out News email blasts); sent out text notifications; Facebook (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland page).



Saturday, May 4th 8 am to 1 pm



385



1,246



10,213



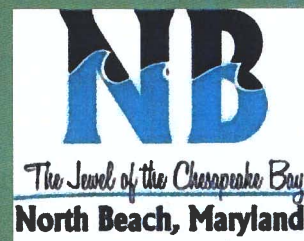
2,081

North Beach Funding Report



March 2019

**Town of North Beach
by: Veronica Owens
Development Specialist**



Funding

2019 Grant Funding to-date: \$100,000.00 new award

February:

Planning towards the City priorities

- Sustainable Communities Designation renewal - underway
- Funding meetings with State, USDA, CBT, CDBG and others
- Library – Grant modification applied towards County timeline

Healthy Home Program

\$100,000.00

Healthy Home Program Applications are now available on line and in the Town Hall

2019 Applications will be available by April or earlier

(Pending grant agreement from Funder) Announcement will be made on the website of launching the Application availability

Upcoming:

Community Development Block Grant (CDBG)

Community Legacy

Sustainable Community FACT SHEET

Sustainable Communities benefits: The benefits of a Sustainable Community (SC) designation are substantial. The SC designation is a threshold requirement for application to several Maryland Department of Housing and Community Development revitalization programs (such as the Community Legacy Program and Strategic Demolition Fund listed below). Other programs from both the Department and other State agencies offer additional points or preference in the application process. The Sustainable Communities designation provides access to a suite of resources that can support housing and community development, local transportation enhancements, tax credit programs and programs to support a healthier environment.

The Sustainable Communities Workgroup consists of an internal group of representatives from the Calvert County Departments of Economic Development, Finance & Budget, General Services, Planning & Zoning, Department of Parks and Recreation, and Public Works, and staff from Chesapeake Beach and North Beach.

The Sustainable Communities designation was awarded in 2012 and a full plan is required to accompany the designation which needs to be renewed every five years to discuss accomplishments and show goals for the future in the following categories:

Categories:

ENVIRONMENT: Environmental accomplishments and objectives may include improvement of quality of land, water, air or watersheds, increased tree canopy, mitigation or adaptation to issues related to sea level rise, reduction of carbon footprint, improved energy conservation, access to local foods, green infrastructure, stormwater infrastructure/management, construction of parks, trails and other recreation facilities, recycling, improved water and sewer capacity, etc.

ECONOMY: Economic accomplishments and objectives may include increased regional accessibility, business attraction/retention, improved health of the business district and decreased commercial vacancies, improved accessibility to employment opportunities and economic drivers, adopted local policies/regulations that encourage economic growth, enhanced marketing and tourism, improvements to cultural and historic assets, etc.

TRANSPORTATION: Transportation accomplishments and objectives may include increased access to transit corridors, improved pedestrian safety and increased accessibility/sidewalks, alternative modes of transportation, such as bikeways and trails, public transit, such as bus and rail, carpooling, improved parking and road conditions, etc.

HOUSING: Housing accomplishments and objectives may include an increase in affordable, workforce or market rate housing, either for homeownership or rental, improved housing conditions and values, increase in housing programs, reduction in foreclosures and residential vacancies, increase in property values and home sale values, etc.

QUALITY OF LIFE: Quality of life accomplishments and objectives may include crime, socio-economic demographics, educational opportunities, museums, libraries, historic and cultural assets, civic amenities, faith-based organizations, economic health of households, sense of place, etc.

LAND USE/LOCAL PLANNING: Land use accomplishments and objectives may include changes to zoning, improved land use policies, increase/decrease in taxes and fees, etc.