



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

Mayor Benton opened the Public Hearing of the FY202 Budget at 7:00 p.m. Joanne Hunt briefed the Mayor, Council and public on the proposed budget. There were no questions from public and a motion was made by Gwen Schiada to close the public hearing at 7:05 p.m. Seconded by Paul Troncone. All in favor. Motion carries.

Minutes from the May 9, 2019
Town Council Meeting
7:00 pm

X_____ Mayor Benton	X_____ Joanne Hunt	X_____ Rick Crump
X_____ Mr. Dotson	X_____ Stacy Milor	_____ Richard Ball
X_____ Ms. Hagen	X_____ Donnie Bowen	X_____ Dawn Richardson
X_____ Mr. Hummel	X_____ Paul Woodburn	X_____ Lt. Naughton
_____ Ms. Lawton	X_____ Veronica Owens	
X_____ Ms. Schiada	X_____ Elissa Levan	
X_____ Mr. Troncone		

Meeting was opened by Mayor Benton at 7:05 p.m.

APPROVAL OF AGENDA AND MINUTES

MOTION made by Mickey Hummel to approve the agenda as presented. Seconded by Jane Hagen. All in favor. **Motion carries.**

MOTION made by Gwen Schiada to approve the minutes from the April 11, 2019 Town Council Meeting. Seconded by Mickey Hummel. All in favor. **Motion carries.**

SCHEDULED APPOINTMENTS

Grace Mary Brady from the Bayside History Museum was in attendance. She gave a brief overview on the Municipal Clerks History in North Beach.

The North Beach House and Garden Club presented the Winners of the May Day Basket Contest.

SHERIFF'S DEPARTMENT REPORT

In April 2019, the Sheriff's Office handled 137 calls for service in North Beach. This is down from the 129 call in March 2019.

TREASURER'S REPORT

Beginning Balance: 2/1/2019 – 2/28/2019 – Beginning Balance: \$165,626.83; Total Debits \$681,586.89; Total Credits; \$150,590.52; Ending Balance \$696,623.20.



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REPORTS

Staff Reports: The following reports are attached: Public Works Department, Code Enforcement, Marketing, Development Specialist, Town Engineer and Community Conservation.

PUBLIC COMMENT

Mr. Reggie White, 9210 Atlantic Avenue is requesting residential parking signs installation in front of their property along Atlantic Avenue. He understands they are not enforced, but they still are helpful during the summer months.

ORDINANCES AND RESOLUTIONS

- 1) Ordinance 19-01: FY2020 Budget – **MOTION** made by Mickey Hummel to introduce as presented. Seconded by Jane Hagen. All in favor. **Motion carries.** This Ordinance will be placed on the June 6, 2019 Town Council meeting agenda for action.
- 2) Ordinance 19-02: FY19 Budget Adjustments – **MOTION** made by Mickey Hummel to introduce as presented. Seconded by Paul Troncone. All in favor. **Motion carries.** This Ordinance will be placed on the June 6, 2019 Town Council meeting agenda for action.
- 3) Resolution 19-4: A Resolution for the Application to the Community Legacy Program towards the Stormwater Infrastructure Program – **MOTION** made by Gwen Schiada to pass Resolution 19-4 as presented. Seconded by Greg Dotson. All in favor. **Motion carries.**

Meeting was closed at 7:53 pm on a **MOTION** made by Jane Hagen. Seconded by Gwen Schada. All in favor. **Motion carries.**

Submitted:

Mike Benton, Mayor

Stacy W. Milor, Town Clerk

To: Mayor Benton

From: Don Bowen DPW

Date: 6-6-2019

Subject: Monthly Report

The following is a list of task the Public Works Department has been working on in addition to routine task.

- 1) Performed routine flushing of the town water system to remove iron deposits in system. While flushing was done crew inspected operation of fire hydrants and blow off valves for proper operation. Generated repair list from this inspection.
- 2) Responded to residents request to look at Greenwood Ave north of Second Street. Home Owner at 3902 had concerns with road being too narrow for traffic to pass safely on Greenwood Ave and has witnessed several vehicles running off the road and into ditch line on east side of Greenwood. Roadway is only 16 feet wide in this area. Normal travel lane is eleven feet wide (twenty two feet total). There is room to widen roadway in this area. Met with contractor and got proposal to address issues in this area.
- 3) DPW installed poles for new panel for the water station new electric service. Receive all components for new service hook and plan to work with electrician this week to have installed.
- 4) New water meters have been ordered and have contacted installer to schedule installation of new meters and radio read data collectors when we receive shipment of meters. Meters currently have a five week lead time.
- 5) DPW crew collected water meter readings for billing, inspected meter pits for problems and currently generation work order repairs for problem pits.
- 6) DPW worked with contractor and did two more new water and sewer service connections for new homes.
- 7) Continue to work with staff and Calvert County on new shared agreement for operation of sewer pump stations.

- 8) DPW crew is working on repainting stop bars at intersections, will move to repaint crosswalks on Bay Ave when stop bars are completed.
- 9) Attended SHA meeting on the MD 261 project. Public information meeting is scheduled for May 20 at Windy Hill Middle School 7 to 9 pm. Project still on schedule for now.

Please contact me with questions or concerns.

Thanks

Don Bowen

MEMORANDUM

TO : Mayor and Town Council
FROM : Paul B. Woodburn, P.E.
Town Engineer
DATE : May 6, 2019
RE : Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project (9th Street to Anne Arundel County)

SHA's environmental and highway design work is progressing toward a planned construction start for the spring of 2020. The proposed detour Route is finalized and will require closure of 261 during construction. Design Drawings at 75% level have been received by the Town as well as the MDE Environmental Impacts Permit. We have provided input back to SHA as needed. The SHA is requesting Right-of-Way from the Town to perform their work. We will review request & provide recommendations to the Mayor & Council in the coming weeks. The state has approached the town with a proposal to direct project runoff to existing town inlets. We will review their request.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2019. The Town prepared an updated State grant package request for the next fiscal year cycle. Official feedback will be provided from SHA in the coming weeks. (No New Update)

Stormwater Flood Pump Upgrade and 9th & Atlantic upgrades:

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. The Town continues to seek funding opportunities to cover this proposed work. Capital funding for 2019 is also being sought through the Maryland Water Quality Financing Administration. Also, all Town Stormwater pump stations are being reviewed to determine if improvements or efficiencies can be added. (No New Update)

Flood Mitigation Plan:

Calvert County Department of planning and Zoning issued a draft flood mitigation plan for the town of North Beach. The plan is a guide that outlines flood issues and sea rise issues in the Town along with potential mitigation considerations for current conditions and into the year 2100. Nine (9) recommendations came out of the study, many of which are or have already been implemented and others are being implemented. Further review and discussion of the document by the town will commence soon, upon which it can be brought to the Mayor & Council for consideration. The Town has completed a flood evacuation Route plan & provided on line links to obtain valuable emergency information. The Mayor will be looking at forming a flood resilience task force to look into short and long term flooding issues within the Town.

Public Works Yard – Well Building

We completed engineering construction drawings to upgrade and raise the existing 30+ year old well house building. The well building upgrades are moving forward. (On-Going)

Storm Drain System Maintenance:

We are working with the Mayor, Donnie and the public works staff to develop a 5 year storm drainage maintenance and overall infrastructure improvement plan. Overall Topographic & existing utility plans have been prepared and will be updated with required upgrades in the coming months. We have provided the Town with a concept level set of plans for review and comment.

Sewer Meter/ Calvert County Connections:

Calvert County sewage effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach. We have provided the county with our updated EDU analysis. Donnie requested the County perform a sewer system smoke test. A follow up letter will be forwarded to the County encouraging them to do a smoke test on their system to ensure there are limited infiltration points within their system and provide the Town with a copy of the test results. A letter has been sent to the County requesting an update to their review of infiltration for their sewer system. We also met with the County Director of Public Works and his engineering staff to discuss a partnership to work with the County on joint water, sewer and stormwater issues. Ongoing discussions with the County regarding inter jurisdictions stormwater, water and sewer issues are being held. (on-going)

Library Site:

We have prepared an updated Library Site Concept water Plan which will be provided to the County. We have met with the County to discuss a revised Memorandum of Understanding (MOU) to move the Library Project forward. Follow up & clarification questions continue with the County. (No New update)

Shoppes at North Beach:

We have reviewed the proposed project for Stormwater, Water and Sewer and Floodplain impacts and provided comments to the zoning administrator.



The Jewel of the Chesapeake Bay
North Beach, Maryland

Code Enforcement
&
Rental Registration



Tasks Action Center Code Enforcement Rental Registration Reports Setup **GIS MAPS** He



CE GIS Maps RR GIS Maps



SHOW CURRENT LOCATION



Google
Change map layers >>

Date Location Status Violations

<i>Case Number</i>					
1.	19-56	04/16/2019	4040 1ST St NORTH BEACH, MD 20714	Pass	RENTAL INSPECTION
2.	19-51	04/09/2019	8810 DAYTON Ave NORTH BEACH, MD 20714	EBridge	Weeds
3.	19-49	04/08/2019	8840 DAYTON Ave NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
4.	19-55	04/16/2019	3784 BEDFORD Dr NORTH BEACH, MD 20714	Pass	RENTAL INSPECTION
5.	19-46	04/01/2019	8917 FREDERICK Ave NORTH BEACH, MD 20714	EBridge	Trash/Rubbish
6.	19-71	05/01/2019	8932 DAYTON Ave NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
7.	19-50	04/08/2019	3937 3RD St NORTH BEACH, MD 20714	Case Initiated	Weeds, Sanitation, Sheds Trash/Rubbish
8.	19-68	04/25/2019	3938 3RD St NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
9.	19-69	04/30/2019	3938 3RD St NORTH BEACH, MD 20714	Case Initiated	Abandoned Dwelling
10.	19-54	04/15/2019	3909 5TH St NORTH BEACH, MD 20714	Case Initiated	Sanitation, Trash/Rubbish etc, upon the street
11.	19-58	04/17/2019	9110 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Business inspection
12.	19-67	04/24/2019	4001 6TH St NORTH BEACH, MD 20714	Closed - Compliance	Weeds/grass/plants
12.	19-52	04/11/2019	4001 6TH St NORTH BEACH, MD 20714	Pass	RENTAL INSPECTION
13.	19-57	04/16/2019	3950 6TH St NORTH BEACH, MD 20714	EBridge	Accessory structure
14.	19-72	05/03/2019	4038 7TH St NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
15.	19-47	04/03/2019	3911 7TH St NORTH BEACH, MD 20714	EBridge	Sanitation, Trash/Rubbish
16.	19-74	05/06/2019	9221 DAYTON Ave NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
17.	19-59	04/22/2019	4025 9TH St NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
17.	19-65	04/22/2019	4025 9TH St NORTH BEACH, MD 20714	Case Initiated	Abandoned or inoperable
18.	19-66	04/24/2019	9232 ERIE Ave NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
19.	19-63	04/22/2019	9356 SEA OAT Ct NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
20.	19-60	04/22/2019	3925 SEA BASS Ct NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
21.	19-61	04/22/2019	3927 SEA BASS Ct NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
22.	19-64	04/22/2019	3931 SEA BASS Ct NORTH BEACH, MD 20714	EBridge	Protective treatment

22. <u>19-62</u>	04/22/2019	3931 SEA BASS Ct NORTH BEACH, MD 20714	EBridge	Weeds/grass/plants
23. <u>19-70</u>	05/01/2019	9466 SEA BREEZE Ct NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants
24. <u>19-73</u>	05/06/2019	9560 SEA GULL Ct NORTH BEACH, MD 20714	Case Initiated	Weeds/grass/plants

Planning and Zoning

Planning Board

1. One Residential Single Family Home approved at 8929 Erie Avenue

There was no Board of Appeals for the Month of April.







Currently working on the Preliminary Storm Water and Development Agreement for Russo Project (Waterfront Parking lot)

- 4 Miscellaneous Zoning Permits issued.

18 matching case(s)

Search Criteria:**Status:** open **Priority:** all

<u>Case #</u>	<u>Status</u>	<u>Violation(s)</u>	<u>Property Owner</u>	<u>Location</u>	<u>Open Date</u>	<u>Follow Up Date</u>	<u>Assigned To</u>
<u>19-74</u>	Case Initiated	Weeds/grass/plants	SCOTT PROPERTIES LLC	 9221 DAYTON Ave	05/06/2019	05/09/2019	Croteau, Donald
<u>19-73</u>	Case Initiated	Weeds/grass/plants	DONALD KNUDSEN	 9560 SEA GULL Ct	05/06/2019	05/09/2019	Croteau, Donald
<u>19-72</u>	Case Initiated	Weeds/grass/plants	- TRAVERS PROPERTIES LLC	 4038 7TH St	05/03/2019	05/06/2019	Croteau, Donald
<u>19-71</u>	Case Initiated	Weeds/grass/plants	THOMAS KANE	 8932 DAYTON Ave	05/01/2019	05/05/2019	Croteau, Donald
<u>19-70</u>	Case Initiated	Weeds/grass/plants	BRIAN PALMER	 9466 SEA BREEZE Ct	05/01/2019	05/06/2019	Croteau, Donald
<u>19-69</u>	Case Initiated	Abandoned Dwelling	MARY MERCHANT cockley alan	 3938 3RD St	04/30/2019	10/30/2019	Crump, Richard
<u>19-68</u>	Case Initiated	Weeds/grass/plants	MARY MERCHANT ALAN COCKLEY	 3938 3RD St	04/25/2019	05/03/2019	Croteau, Donald
<u>19-65</u>	Case Initiated	Abandoned or inoperable vehicles-private property	JOSEPH JONES	 4025 9TH St	04/22/2019		Croteau, Donald
<u>19-54</u>	Case Initiated	Sanitation Throwing glass, refuse, etc, upon the street Trash/Rubbish	GAIL & JOHN HOLLIS	 3909 5TH St	04/15/2019	04/15/2019	Croteau, Donald
<u>19-50</u>	Case Initiated	Sanitation Sheds/Accessory Buildings Trash/Rubbish Weeds	PRESTON LORETTA D	 3937 3RD St	04/08/2019	04/22/2019	Crump, Richard
<u>19-43</u>	Case Initiated	Dangerous tree or limbs	HYATER JOHN E	 3944 7TH St	03/25/2019	03/25/2019	Crump, Richard
<u>19-31</u>	Case Initiated	Vacant land and Structures	joseph NADER EDWARD ETAL	 9127 ATLANTIC Ave	03/06/2019	04/08/2019	Crump, Richard

<u>19-20</u>	Case Initiated	Exterior Structure	WENDI LAMOND		9239 ANNAPOLIS Ave	02/13/2019 02/22/2019	Croteau, Donald
<u>18-363</u>	Case Initiated	Protective treatment	MARGARET SANFORD		9236 ANNAPOLIS Ave	12/03/2018 05/22/2019	Croteau, Donald
<u>18-337</u>	Case Initiated	Dangerous tree or limbs	MARY DAY FRANCES		8914 BAY Ave	10/24/2018 12/31/2018	Croteau, Donald
<u>18-322</u>	Fail	RENTAL INSPECTION	- R A R ASSOCIATES DEV CORP		9210 BAY St	09/26/2018	Croteau, Donald
<u>18-157</u>	Case Initiated	Abandoned Dwelling	MARY WESTCOTT		4036 3RD St	05/23/2018 06/30/2018	Croteau, Donald
<u>18-156</u>	Case Initiated	Accessory structure Exterior Structure Protective treatment Sanitation	SCANLON JOSEPH W SCANLON TINA M		3932 3RD St	05/23/2018 06/28/2018	Croteau, Donald

18 matching case(s)

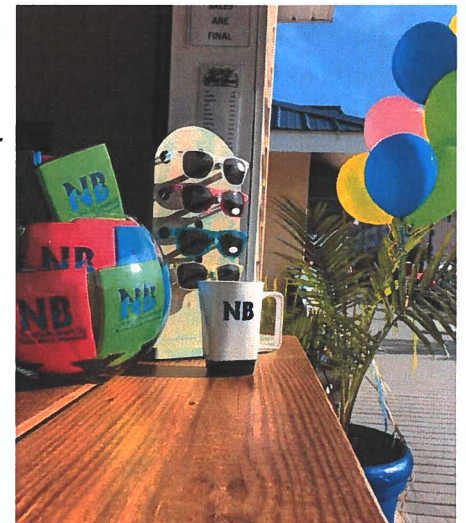
MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: May 6, 2019
RE: Monthly Report



Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of April and the beginning of May 2019.

- Completed the town marketing brochure and distributed them to all the Maryland Visitor's Centers and Calvert County Economic Development for their distribution.
- Created signage for the Walton Beach Nature Preserve gate directing visitors to Wetlands Overlook Park. Signage asks visitors not to park on Rt. 261 and includes a QR code that takes you to the Wetlands Overlook Park page on the town website.
- Printed Town Resident Guides for be placed in the water bill mailing.
- Created the Know the Right of Way / Clear the Right of Way brochure to be distributed to all town residents.
- Ordered and prepared giveaways for 125 students from Windy Hill Elementary School that will visit the Town of North Beach on a field trip.
- SHIRT SHACK: Perform all tasks to open and maintain the Shirt Shack including ordering and controlling inventory, pricing, staff training, troubleshooting and promoting.
- Began preparing for and coordinating with members of Fox5 DC for the Fox5 Zip Trip on July 5, 2019. More to come on this!
- Began preparing for and coordinating with members of WGTS 91.9 for their second visit to North Beach. They will be in town on July 12, 2019 for an Ice Cream Tour.
- ADVERTISEMENTS: Created advertisements for the Old Town Crier, Southern MD This Is Living and The Calver Recorder. These ads promote the beach season and town events.
- Attended and photographed the native tree plantings at Wetlands Overlook Park. Shared photos on social media.
- Started to layout the May 2019 town newsletter.
- Worked with BOSS security camera company and researched other "live cams" to troubleshoot the live camera feed on the osprey nest. The link to the feed is now on the town website.
- EDC Business Summit: Sent out Save the Date and RSVP emails for the EDC Spring Business Summit; printed documents and gathered supplies that were requested.



403



10,557



1,262



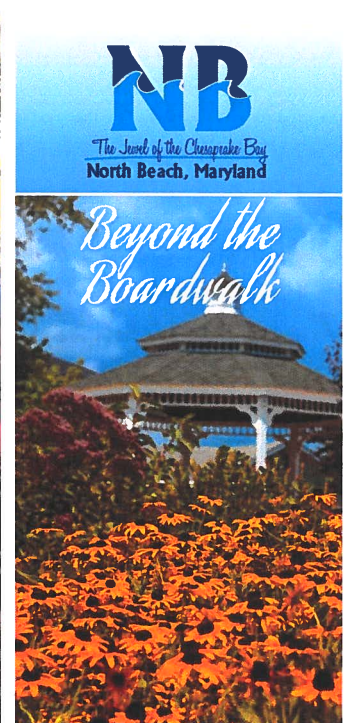
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MEMO

To: Mayor and Town Council
From: Dawn Richardson
Date: May 6, 2019
RE: Monthly Report

Continued from page 2:

- Shared information on the town website, mail blast and flyers for the public meeting held by MDOT SHA regarding the Rt. 261 road project on May 20, 2019. This meeting has now been postponed.
- Promoted the North Beach House and Garden Club's May Day Basket Contest on the town website and social media.
- Promoted the opening of the Friday Night Farmer's Market and the slight change in the layout. Included a list of the vendors and locations on Bay Avenue. Attended and photographed/shared on Social Media.
- Promoted, attended and photographed the Comcast Cares / Plant the Town event. Shared photos on Social Media.
- Updated the Beyond the Boardwalk brochure for the 2019 season.
- Attend special events, work session and town council meetings.
- Daily tasks: administrative support for Mayor, as needed; website (calendar entries, News email blasts, update Work In Progress and business directory); sent out text notifications; Facebook / Instagram (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland Facebook page).



North Beach Funding Report



May 2019

**Town of North Beach
by: Veronica Owens
Development Specialist**



Funding Report

May 2019

2019 Grant Funding to-date: \$100,000.00 new award – Healthy Home Program

PENDING:

\$75,000.00 – Resilience Grant – Stormwater Infrastructure Master Plan

UNDERWAY:

Love where you Live Program – Program for workforce housing designed for teachers, fire fighters, police, town staff and income-eligible residents to purchase homes that are bought and renovated through this program.

Stormwater Infrastructure Grant – Stormwater grant for the priorities towards preventing flooding on roadways, old infrastructure and keeping waterways clear.

April:

Planning towards the City priorities

- Continued planning meetings to assist with stormwater issues within the Town
- Sustainable Communities Designation renewal - underway
- Meetings with Staff, Mayor to discuss a Capital Improvement Plan to include all water infrastructure and funding opportunities
- Discussing other innovative ways to fund projects

Awarded:

Healthy Home Program

\$100,000.00

PROGRAM should start on or before May 20, 2019 – Awaiting grant award documents

Healthy Home Program applications are available and are on a rolling deadline

Homeowners can apply for funding to make energy-efficient improvements to their homes.



Monthly Report 5.6.19

Lisa Bierer Garrett

North Beach Director of Ecotourism, Department of Community Conservation

Highlights

4.23.19 ***Earth Day Tree Planting*** with members of Environmental Committee, Town staff. We planted two red Chokeberry shrubs at Wetlands Overlook Park

4.24.19 ***EDC Summit***. Panelist at the Summit. Spoke to businesses on how we could partner on community outreach and conservation such as Healthy Planet Happy Hour, Coffee and Conservation meetups. Took questions on how my department can work with businesses and Calvert County on tourism related outreach.

4.26-4.29.19 ***City Wide Nature Challenge***. Our North Beach team met at Wetlands Overlook Park and the woodland trail and found over 100 species to report to the Washington DC I Naturalist competition. This World wide weekend competition was to document wildlife, birds, insects and plants in our parks. Team Calvert Co. came in top of the competing counties with over 500 observations! Washington DC Area came in the top ten of all US cities!!

5.4.19 ***Waltons Beach Marsh Cleanup*** as part of ***Plant the Town***. 150 lbs of trash and debris removed from the beach with the help of NJROTC.

Upcoming Program

5.11.19 ***Welcome Back Ospreys Fest*** to be held on World Migratory Bird Day Sunrise Garden 10 am-12 pm. We have guest speaker Janie Suss, author of *Olive and Oscar the Ospreys* to appear and talk about the life cycle of the Ospreys, we will have giveaways from WMBD organization including Osprey tattoos and posters.

Projects

Completed first Department budget for Submission to Council

Worked on smaller budgets for events and outreach (March- June 2019)

Received North Beach apparel

Working on Advertising and sponsors for ***Fathers Day Fishing Derby*** to be held 6.15.19

Completing a Course on *Community Nature Education* from Cornell University online
5.14.19

Planning training on ***Horseshoe Crab monitoring project*** for North Beach citizens end of May during weeks of the full Moon arrival and egg laying.

Attended Conference call with Sustainable Maryland's Mike Hunsacke, Mayor Benton and Councilwoman Jane Hagen on town resiliency and storm water BMP projects for town homeowners.

