

410.257.9618 | 301.855.6681 www.northbeachmd.org

Minutes from the September 12, 2019 Town Council Meeting 7:00 pm

<u>X</u>	Mayor Benton	XJoanne Hunt	Rick Crump
<u>X</u>	Mr. Dotson	X Stacy Milor	Richard Ball
<u>X</u>	Ms. Hagen	XDonnie Bowen	X Dawn Richardson
<u>X</u>	Mr. Hummel	XPaul Woodburn	X Deputy Jacobs
	Ms. Lawton	Veronica Owens	X Lisa Garrett
<u>X</u>	Ms. Schiada	XElissa Levan	
<u>X</u>	Mr. Troncone		

Meeting was opened by Mayor Benton at 7:00 p.m.

APPROVAL OF AGENDA AND MINUTES

MOTION made by Paul Troncone to approve the agenda with the recommendation to add under Business Items; Discussion on the Arts and Entertainment Application process. Seconded by Gwen Schiada. All in favor. **Motion carries.**

MOTION made by Jane Hagen to approve the minutes as presented. Seconded by Gwen Schiada. All in favor. **Motion carries.**

SCHEDULED APPOINTMENTS:

- A) Issac Harris; Public Works employee was recognized for his 30 years of employment with the Town of North Beach. He was presented with several items from the Town of North Beach.
- B) One Maryland One Book presentation to Mayor Benton from Joanie Kilmon from the Twin Beach Library Branches.

SHERIFF'S DEPARTMENT REPORT

In August 2019, the Sheriff's Office handled 173 calls for service in North Beach. This is up from the 156 call in July 2019.

TREASURER'S REPORT

Beginning Balance: 7/1/2019 – 7/31/2019 – Beginning Balance: \$561,752.65; Total Debits \$676,384.21; Total Credits; \$733,384.40; Ending Balance \$504,752.46.

REPORTS

Staff Reports: The following reports are attached: Public Works Department, Code Enforcement, Waterfront, Marketing, Development Specialist, Town Engineer and Community Conservation.



8916 Chesapeake Avenue | Post Office Box 99 North Beach, MD 20714

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BUSINESS ITEMS

- A) Lease Agreement between RAR Associates and The Town of North Beach: MOTION made by Gwen Schiada to authorize Mayor Benton to sign the Lease Agreement for the parking lot located at the corner of 5th and Bay Avenue for a one-year term from July 2019 July 2020 in the amount of \$50,000.00. Seconded by Paul Troncone. All in favor. Motion carries.
- B) Arts & Entertainment District: A request was received via email to the Mayor and Town Council Members to join a meeting to discuss the possibility of the Town to apply for a designation of an Arts and Entertainment District in conjunction with the Calvert County Government. The Town has pursued this designation in the last administration and did not qualify. Gwen Schiada, Councilwoman has volunteered to attend this meeting and return with information.

ORDINANCES AND RESOLUTIONS

A) Resolution 19-07: Creation of Stormwater and Flood Mitigation Advisory Committee: MOTION made by Jane Hagen to pass Resolution 19-07 as presented. Seconded by Mickey Hummel. All in Favor. Motion carries. Following the passage of Resolution 19-07, Mayor Benton swore in two of the three members to the committee who will serve a three-year term. Mayor Benton swore in: Lauren Kabler and Jay Loveless.

Meeting was closed at 7:58 pm on a **MOTION** made by Mickey Hummel. Seconded by Paul Troncone. All in favor. **Motion carries**.

Mike Benton, Mayor

Submitted:

Stacy W. Milor, Town Clerk

To: Mayor Benton and Town Council Members

From: Don Bowen DPW

Date: 9-9-19

Subject: Monthly Report

The following is a list of task the Public Works Department has been working on in addition to routine task.

- 1) Continue to work on the town water station conversion at 4014 11th street. DPW along with K and H electric set up temporary power to feed existing water station while BG & E switched power from old CT cabinet to new panel. DPW installed new control panel in the DPW shop and ran all conduit to well and new panel. Need to install new shut off valve on water line and then can start demo of building.
- 2) While doing routine inspection found sewer main line on Chesapeake Ave from 5th to 7th street partially blocked. Remove manhole at 5th street and jetted line from 5th to 7th. Cleared debris and got line flowing at normal rate after several passes with jetting machine. Found some large pieces of brick, which may have been main issue.
- 3) Jetted three sewers at property line to clear blockage for property owners, responded to three water leaks that were found to be on home owners side of meter pit. Turned off water in order for home owners to make repairs and when completed turned water back on to check for leaks.
- 4) Went over maintenance items that needed addressing in the Callis park area. Trimmed and re mulched plant areas. Addressed small house keeping items.
- 5) Water meter replacement project started on 8-19-19, to date just over 50% of meters that were ordered have been installed. Looking at about four weeks to complete project.
- 6) Had our second flood committee meeting with committee members myself and Paul Woodburn. Meeting went well and several productive ideas

coming from meeting were discussed. We also had a guest from Maryland Department of Planning, Ms. Sarah Sularz, our regional planner. Ms. Sularz was very interested in what we are doing and was a great guest to have at our meeting.

7) Continuing to work with Calvert County on new shared agreement, which includes flows for the wastewater plant and pumping stations. Have had several meetings with staff and Calvert county reps. Also have met again with Calvert County on possible help with storm water issues.

Any questions please contact me.
Thanks Don Bowen DPW

MEMORANDUM

TO :

North Beach Mayor and Town Council

FROM:

Paul B. Woodburn, P.E.

Town Engineer

DATE

September 10, 2019

RE

Monthly Report

The following is the status of activities that are being worked on:

Maryland SHA Rte. 261 SHA Upgrade Project (9th Street to Anne Arundel County)

SHA's environmental and highway design work is progressing toward a planned construction start 2020. The proposed detour Route is finalized and will require closure of 261 during construction. Design Drawings at 95% level have been received by the Town as well as the proposed right-of-way plats. The SHA is working with the Town Attorney on the property transfer deeds. The state has agreed to pay the town a fee-in-lieu to direct project runoff to existing town inlets. The SHA had a public review meeting at Windy Hill Middle School this month where they provided a presentation board and answered constituent questions/concerns.

Maryland SHA Rte. 261 Boardwalk (9th Street to Anne Arundel County)

Preliminary design is complete and TAP (Transportation Alternatives Program) grant Monies will be sought for 2019. The Town is working on grant package applications for the next fiscal year cycle. (No New Update).

Stormwater Flood Pump Upgrade and 9th & Atlantic upgrades:

The existing stormwater pump station is not designed to adequately handle frequent localized flooding. The Town continues to seek funding opportunities to cover this proposed work. Capital funding for 2019 is also being sought through the Maryland Water Quality Financing Administration. Also, all Town Stormwater pump stations are being reviewed to determine if improvements or efficiencies can be added. We prepared a preliminary design to improve the stormwater pump down times at the 5th and Bay pump Station and prepared a concept plan for the State on the 9th and Atlantic Station. This may be used as a future project for consideration by the Town.

Flood Mitigation Plan:

Calvert County Department of planning and zoning issued a draft flood mitigation plan for the town of North Beach. The plan is a guide that outlines flood issues and sea rise issues in the Town along with potential mitigation considerations for current conditions and into the year 2100. Nine (9) recommendations came out of the study, many of which are or have already been implemented and others

are being implemented. Further review and discussion of the document by the town will commence soon, upon which it can be brought to the Mayor & Council for consideration. The Mayor has formed a flood resilience task force to look into short and long term drainage & flooding issues within the Town. The second meeting was held this month to review available information and to set an outline of items that may be presented to the Mayor & Council for consideration.

Public Works Yard - Well Building

We completed engineering construction drawings to upgrade and raise the existing 30+ year old well house building. The well building upgrades are moving forward. (On-Going).

Storm Drain System Maintenance:

We are working with the Mayor, Donnie and the public works staff to develop a 5 year storm drainage maintenance and overall infrastructure improvement plan. Overall Topographic & existing utility plans have been prepared and will be updated with required upgrades in the coming months. We have provided the Town with a concept level set of plans for review and comment. (No New Update).

Sewer Meter/ Calvert County Connections:

Calvert County sewage effluent mixes with the town effluent before being pumped together to the Waste Water Reclamation Facility in Chesapeake Beach. We have provided the county with our updated EDU analysis. Donnie requested the County perform a sewer system smoke test. A follow up letter will be forwarded to the County encouraging them to do a smoke test on their system to ensure there are limited infiltration points within their system and provide the Town with a copy of the test results. A letter has been sent to the County requesting an update to their review of infiltration for their sewer system. We also met with the County Director of Public Works and his engineering staff to discuss a partnership to work with the County and joint water, sewer and stormwater issues. Ongoing discussions with the County regarding inter jurisdictional stormwater, water and sewer issues are being held. (On-Going).

Library (5th and Bay):

We continue to assist with the M.O.U as it relates to the property limits requested by the County to fulfill the requirements for the new library.

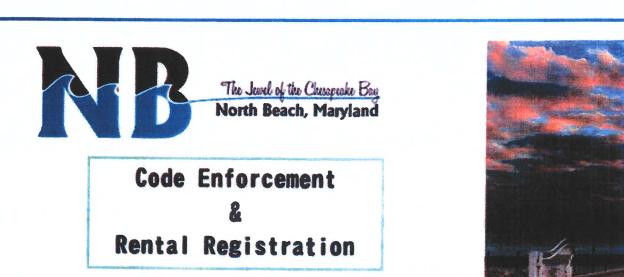
Library Site:

We have prepared an updated Library Site Concept water Plan which will be provided to the County. We have met with the County to discuss a revised Memorandum of Understanding (MOU) to move the Library Project forward. Follow up & clarification questions continue with the County. (No New Update).

Shoppes at North Beach:

We have reviewed the proposed project for conceptual layout, access, parking, utility, Stormwater, Water and Sewer and Floodplain impacts and provided comments to the zoning administrator. Of importance, we have reviewed the existing storm water pump station and have recommended upgrades to improve efficiencies as part of this project. We continue to meet with the applicant and their consultants to review design details.

0/NB Engineering Report.PW.905.sh



Tasks

Action Center

Code Enforcement

Rental Registration

Reports

Setup

GIS MAPS

HE



CE GIS Maps RR GIS Maps



	Case Number				
1.	19-154	08/21/2019	8802 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Business in:
2.	19-150	08/20/2019	8834 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Business in:
3.	19-138	08/05/2019	3921 2ND St NORTH BEACH, MD 20714	EBridge	Trash/Rubb
4.	19-152	08/21/2019	8900 CHESAPEAKE AVE NORTH BEACH, MD 20714	Pass	Business in:
5.	19-148	08/19/2019	8920 CHESAPEAKE Ave NORTH BEACH, MD 20714	Pass	Business in:
6.	19-160	08/28/2019	8916 ERIE Ave NORTH BEACH, MD 20714	Case Initiated	Weeds/gras
7.	19-151	08/20/2019	4110 3RD St NORTH BEACH, MD 20714	Pass	Business in:
8.	19-139	08/05/2019	3938 3RD St NORTH BEACH, MD 20714	EBridge	Weeds/gras
9.	19-140	08/12/2019	3930 4TH St NORTH BEACH, MD 20714	EBridge	Weeds/gras
10.	19-159	08/26/2019	4038 5TH St NORTH BEACH, MD 20714	Case Initiated	Weeds/gras
11.	19-161	09/03/2019	4008 5TH St NORTH BEACH, MD 20714	Case Initiated	Trash/Rubb
12.	19-155	08/21/2019	9122 BAY Ave NORTH BEACH, MD 20714	Pass	Business in:
13.	19-144	08/15/2019	4012 6TH St NORTH BEACH, MD 20714	EBridge	Trash/Rubb
14.	19-142	08/14/2019	4032 7TH St NORTH BEACH, MD 20714	EBridge	Weeds/gras
15.	19-145	08/15/2019	9212 CHESAPEAKE Ave NORTH BEACH, MD 20714	EBridge	Parking rest
16.	19-141	08/13/2019	9304 BAY Ave NORTH BEACH, MD 20714	EBridge	Exterior Str
17.	19-143	08/14/2019	9356 SEA OAT Ct NORTH BEACH, MD 20714	EBridge	Unregistere prohibited
18.	19-146	08/19/2019	3927 SEA BASS Ct NORTH BEACH, MD 20714	EBridge	Weeds/gras
19.	19-147	08/19/2019	3931 SEA BASS Ct NORTH BEACH, MD 20714	EBridge	Weeds/gras
20.	19-158	08/26/2019	9454 SEA BREEZE Ct NORTH BEACH, MD 20714	Closed - Compliance	Weeds/gras

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Planning Board for Month of August

Mixed Use Development for 8832 Bay Avenue preliminary concept review was approved Project will consist of 2 seperate mixed use buildings. Both buildings will house commercial properties on the first floor with a 2 story single family dwelling above.

No Board of Appeals meeting held in August



MIXED USE COMMERCIAL/ RESIDENTIAL PROJECT FOR
PATTI AND JOHN STUECKLER
8832 Bay Ave, North Beach, MD
CLASSIC DESIGN + BUILD
David J. Kacar AlA Architect
08.08.2019

NORTH BEACH WELCOME CENTER WATERFRONT REPORT **September 12, 2019**

Staff Events/Activities

Along with the day to day beach activities the Waterfront Staff were involved with assisting, July 27 - Wedding on the Pier, Family Eco Exploration at Wetlands, Yoga on the Pier, Storytime at Sunrise, August 24 – Wedding at Sunrise, Kids Nature Program, August 31 – Wedding on the Pier, September 7 – Wedding on the Pier and Wedding on the Beach. Upcoming evens will be Taste of the Beaches, September 14 – Wedding on the Pier, Yoga on the Pier, Drive In Movie, another Yoga on the Pier, September 28 – Wedding at Overlook, Community Clean Up, October 5 – Humane Society 5 K Run, October 20 – Steamboat lecture at Town Hall, Hound of the Town and Boo Bash.

<u>Revenue</u>

5/12/18 to 9/3/18

\$ 367,187.00

5/10/19 to 9/2/19

\$ 421,910.00

up \$ 54,723.00 over last year same time

Guest Counts May 2019 thru September 2, 2019

<u>Visitors</u>	<u>Residents</u>	<u>Total</u>	
<u>2018</u> <u>2019</u>	<u>2018</u> <u>2019</u>	<u>2018</u> <u>2019</u>	
20,454 28,888	6,439 6,302	26,893 35,190	

Zip Code Report	2018	2019
Prince Georges Co.	1446	1505
Calvert County	343	338
Washington DC	805	908
Montgomery Co.	772	796
Fairfax	527	534
Charles Co.	286	287
Anne Arundel Co.	299	431
Alexandria	244	248
Arlington	211	214
Baltimore City	93	129
St. Mary's County	63	38
Springfield, Virginia	28	22
Falls Church	35	24
Virginia/Other	484	502
CHESAPEAKE BEACH	116	226

(Zip Code Count is per family, not per person.)

Richard Ball, Waterfront Manager

Cell: 410.474.4516

rball@northbeachmd.org

MEMO

To:

Mayor and Town Council

From:

Dawn Richardson

Date:

September 9, 2019

RE:

Monthly Report

Below you will find the tasks I have performed and any insights that pertain to marketing and public relations for the Town of North Beach during the month of August and the beginning of September 2019.

Updated the Residential Recycling Guide and the Trash, Bulk and Recycle Schedule for 2020. Placed both documents on the town website and printed hard

RESIDENTIAL RECYCLING GIABOTE

copies to have on hand in Town Hall and the Post

Office.

- Prepared and sent out an email blast and text notification regarding the Water Meter Replacement Project. Relayed information regarding about what to expect during the project, an estimated timeframe and what to do if they had questions or concerns.
- Prepared new, friendly signage for Sunrise Garden reinforcing the rules about not feeding fish and not harming the sculptures (not yet received or installed).
- Prepared new sculpture markers for three newer sculptures in Sunrise Garden (not yet received or installed).
- Mayor Benton, Grace Mary Brady and I were interviewed by WMAR / Midday Maryland on August 23, 2019. Interviews took place at the boardwalk, Sunrise Garden and Bayside History Museum. This Midday Vacay segment promotes the town and its attractions.











- Updated the one-page Resident Guide for Fall. These are available on the town website, in Town Hall and the Post Office, and will be distributed to Homeowners' Associations and Property Management companies in town.
- Prepared and distributed the Community Clean Up flyer for the fall. On September 28 and 29, 2019, the town will provide dumpsters for residents to dispose of all items. This is a great time to clean up your home and yard.



MEMO

To:

Mayor and Town Council

From:

Dawn Richardson

Date:

September 9, 2019

RE:

Monthly Report

Continued from page 2:

• Updated fall and winter event flyers for upcoming distribution.

• Along with Kelley and Stacy, prepared swag bags for military veterans that were in our area on .September

7, 2019. NBVFD hosted 40 veterans and their families.

- Met with representatives from the State of Maryland who promote the scenic byways in the state. As part of a four-day tour of Maryland's Roots & Tides, North Beach was a stop on their last day. They filmed at the waterfront and inside of Neptune's as their actors ate lunch. When the link to the video is available, I will share it.
- Planned for the town booth at the Taste the Beaches event that will be held at Kellams Field in Chesapeake Beach on September 14, 2019. We will have a tent/ table and will be selling NB swag.
- Daily tasks: website (calendar entries, News email blasts, update Work In Progress, create Community Conservation and Tree Committee pages); sent out text notifications; Facebook / Instagram (created posts to promote events and pertinent town information, shared posts from town businesses on North Beach Maryland Facebook page.



MILITARY VETERAN PROJECT

Military Hometown Heroes Banner Program APPLICATION DEADLINE SEPTEMBER 30, 2019



The Jewel of the Chesapeake Bay

North Beach, Maryland

The Town of North Beach will provide dumpsters for residents to dispose of all items EXCEPT hazardous materials.

The dumpsters will be available September 28 & 29, 2019 from 8:00 a.m. to 4:00 p.m. each day. They will be located in the visitor's parking lot at the corner of 5th St & Chesapeake Ave.

If you have any questions, please call Town Hall at 301.855.6681.

Please check the County Resident Household Hazardous Waste page on the Calvert County Government website (www.co.cal.md.us) for the 2019 days for disposal of HAZARDOUS MATERIALS, which include oil-based paints, pool chemicals, solvents, fertilizers and other items usually labeled with the words "DANGER," "POISON" or "WARNING".



443



1.312



10,915



2,738

North Beach Funding Report



September 2019

Town of North Beach by: Veronica Owens Development Specialist



Funding Report

September 2019

Current Grant Funding:

\$100,000.00 Healthy Home Program —the waiting list has started for all Calvert County residents that meet eligibility; applications are available at Town Hall and website: northbeachmd.org

\$50,000.00 Streetlights \$250,000.00 Twin Beaches Library

NOT AWARDED

\$0.0/Resources Grant – EPA Collaboration Planning Grant for North Beach and Chesapeake Beach+

AWARDED

State of Maryland Sustainable Communities Designation – expires 2025

PENDING:

\$75,000.00 – Resilience Grant – Stormwater Infrastructure Master Plan \$350,000.00 – North Beach – Stormwater Capital Improvement Projects - State \$250,000.00 – North Beach – Stormwater Capital Improvement Projects – MDE \$52,000.00 – North Beach – Outreach and Education Program

UNDERWAY:

Exploring funding for an Educational and Conservation Center

2019 Town Priorities for Funding:

Stormwater Infrastructure Grant – Capital Improvement Plan for Stormwater is the Town top priorities towards preventing flooding on roadways, old infrastructure and keeping waterways clear.

Stormwater | Twin Beaches Library | Economic Development | Sustainability



North Beach Parks Report

Lisa Bierer-Garrett, Director of Eco-Tourism Department of Community Conservation



For the month of August 2019

Wetland Overlook Park

- Safety check completed weekly
- Updated Nature Nook supplies
- Nature Nook is being used by visitors; books donated by Twin Beaches library

 Weekly bird wells started on Fridays and trail cleanup done biweekly. 36
- Weekly bird walk started on Fridays and trail cleanup done biweekly. 36-40 species of birds seen per walk.
- Using I Naturalist app to record plant and insect species found at wetlands
- Promoting the Big Sit Birding Festival that will be Columbus Day weekend with flyers, email blast and other media.



- Scoped out areas for demonstration gardens at park.
- Safety check done biweekly

Sunrise Garden

- Met with Mayor about health of the koi and ponds
- Monitor Koi health and population size-, stable currently; though many "fry" in smaller pond.
- Monitor gardens, Bay wise Garden and trees for health
- Met with Garner landscaping about garden concerns, future plantings.
- Posted several Instagram and social media of gardens, butterfly species at gardens

Walton's Beach Preserve

- Had path mowed by DPW to monitor beach, living shoreline and horseshoe crabs using path to monitor beach health.
- Doing plant, bird and insect surveys at Walton's Beach using I Naturalist App.

Community Conservation work-

- Worked on Street Tree Inventory with State Foresters- compiling data now
- Developing an email list through Outreach programming.
- Oyster project cancelled due to lack of oyster spat this year from DNR.
- We will plan to set up a reef ball workshop in the Fall.
- Assisted on Grant application to Chesapeake Bay Trust for Sustainability Outreach
- Documenting the Centennial Tree Project from 2000.
 All trees still standing as of 9.1.19





August 2019 Events

- Storytime at Sunrise Garden- Topic: Koi and Fish! Good turnout at pavilion.
 (12)
- Lunch & Learn at Chesapeake's Bounty -Let's Go Native! Presentation.
- Healthy Planet Happy Hour -planning to host a Happy Hour at Hook & Vine in September.
- Senior Program on Everything Monarch Butterflies! (24 participants)
- Cookies & Kids Nature Program- Bay Critters Sponsored by Sweet Sue's at WF pavilion – participants made a jellyfish craft, learned about jellyfish, seahorses and did a short scavenger hunt to look at shells and a cool catfish skull up close! (10 participants)

Meetings and Trainings

- Meetings: Economic Development Committee, Town Council meeting.
- Met with Calvert Tourism Director Hilary Daily about Birding Ecotourism events and publicity for County and Town birding hotspots.
- Submitted Big Sit (Birding Weekend) Event to State of MD Eco-Tourism page.
- Attended Wild About Insects Project Wild training for educators at DNR.

