



Town of North Beach, Maryland

Financial Statements
Year Ended June 30, 2019



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TOWN OF NORTH BEACH, MARYLAND

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INDEPENDENT AUDITOR'S REPORT

**To the Town Council
Town of North Beach
North Beach, Maryland**

We have audited the accompanying financial statements of the governmental activities, the business-type activities and each major fund of the Town of North Beach, North Beach, Maryland, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town of North Beach's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of North Beach, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report on Summarized Comparative Information

We have previously audited the Town of North Beach's 2018 financial statements, and our report dated December 11, 2018 expressed unmodified opinions on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison schedule – General Fund and the schedules of the Town's proportionate share of the net pension liability and pension plan contributions on pages 3 through 10 and 36 through 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 3, 2020, on our consideration of the Town of North Beach's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of North Beach's internal control over financial reporting and compliance.

BBD, LLP

**Philadelphia, Pennsylvania
January 3, 2020**

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

Management's discussion and analysis ("**MD&A**") of the financial performance of the Town of North Beach, Maryland (the "**Town**") provides an overview of the Town's financial performance for the fiscal year ended June 30, 2019. Readers should also review the basic financial statements and related notes to enhance their understanding of the Town's financial performance.

TOWN PROFILE

The Town is located in the northern part of Calvert County at the crossroads of Route 261 and 260. Although considered to be in the Washington, DC metropolitan area, the Town's location also gives it easy access to Baltimore and Annapolis. The Baltimore/Washington, DC area is considered to be one of the fastest growing regions in the nation. The Town's proximity to the Baltimore/Washington, DC area and the amount of Federal government spending in the region generally contributes to the Town's stability. The Town population was 1,978 according to the 2010 census and 1,880 according to the 2000 census. The major services provided by the Town include public safety (police), recreation, sanitation, highways and streets, planning and zoning, water and sewer and general administrative. The Town employs 12 full-time employees that consist of a Town Treasurer, Town Clerk, Receptionist, Director of Public Works, Assistant Director of Public Works, three other public works employees Code Enforcement Officer, Waterfront Manager, Assistant Waterfront Manager and Marketing/Public Relations Director, 4 part-time employees consisting of a seasonal Code Enforcement Officer, Administrative Assistant, Development Specialist, Director of Eco-Tourism and 30 seasonal employees from April to October. The Town has experienced steady growth over the years with some fluctuations due to economic and weather related events. Overall, the number of year round residents and seasonal visitors has increased moderately in recent years.

FINANCIAL HIGHLIGHTS

- On a government-wide basis including all governmental activities and the business-type activities, the assets and deferred outflows of the Town exceeded liabilities and deferred inflows resulting in total net position at the close of the 2018-2019 fiscal year of \$18,672,424. During the 2019 fiscal year, the Town had an increase in total net position of \$528,919. The net position of the governmental activities increased by \$651,611 and net position of the business-type activities decreased by \$122,692.
- At the close of the 2018-2019 fiscal years, the Town's governmental funds reported combined ending fund balances of \$2,257,020 an increase of \$647,732 in comparison with the prior year.
- The General Fund reported an increase in fund balance of \$518,784, bringing the cumulative balance to \$2,021,779 or 67.53% of total General Fund expenditures at the conclusion of the 2018-2019 fiscal years.

OVERVIEW OF THE FINANCIAL STATEMENTS

The MD&A is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements are comprised of three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating. To assess the Town's overall health, the reader will need to consider additional nonfinancial factors such as changes in the Town's tax base and the condition of the Town's assets.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

The government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, community development, public safety and public works. Business-type activities consist of the Town's operation of a water supply and sewage collection system.

The government-wide financial statements can be found on pages 11 and 12 of this report.

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Town's funds. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town uses governmental and proprietary fund financial statements to provide more detailed information about the Town's most significant funds rather than the Town as a whole.

Governmental Funds

Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using the modified accrual accounting method, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. The reconciliation between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is provided in the financial statements.

The governmental fund financial statements can be found on pages 13 through 16 of this report.

Proprietary Funds

Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which costs are recovered primarily through user charges. Proprietary fund financial statements, like government-wide financial statements, provide both long-term and short-term financial information. The fund financial statements provide more detail and additional information, such as cash flows, for the Town's proprietary funds. The proprietary funds are used to report the same functions presented as business-type activities in the government-wide financial statements which consist of the Town's operation of a water supply and sewage collection system.

The proprietary fund financial statements can be found on pages 17 through 19 of this report.

Notes to the Financial Statements

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statement can be found on pages 20 through 35 of this report.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town, which consists of a budgetary comparison schedule for the General Fund and schedules of net pension liability and Town pension contributions.

The required supplementary information can be found on pages 36 through 39 of this report.

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted above, net position may serve as a useful indicator of the Town's financial position. At the close of the 2018-2019 fiscal years, the Town's assets and deferred outflows exceeded liabilities and deferred inflows by \$18,672,424. The following table presents condensed information for the Statement of Net Position of the Town at June 30, 2019 and 2018.

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
ASSETS						
Current assets	\$ 2,703,592	\$ 1,943,965	\$2,097,574	\$2,202,441	\$ 4,801,166	\$ 4,146,406
Capital assets, net	<u>16,358,211</u>	<u>16,785,466</u>	<u>4,948,599</u>	<u>5,097,235</u>	<u>21,306,810</u>	<u>21,882,701</u>
Total assets	<u>19,061,803</u>	<u>18,729,431</u>	<u>7,046,173</u>	<u>7,299,676</u>	<u>26,107,976</u>	<u>26,029,107</u>
DEFERRED OUTFLOWS						
Deferred charges - pensions	<u>19,661</u>	<u>15,521</u>	<u>29,492</u>	<u>23,282</u>	<u>49,153</u>	<u>38,803</u>
LIABILITIES						
Current liabilities	251,675	170,168	228,257	175,982	479,932	346,150
Noncurrent liabilities	<u>3,821,922</u>	<u>4,224,243</u>	<u>3,140,648</u>	<u>3,326,098</u>	<u>6,962,570</u>	<u>7,550,341</u>
Total liabilities	<u>4,073,597</u>	<u>4,394,411</u>	<u>3,368,905</u>	<u>3,502,080</u>	<u>7,442,502</u>	<u>7,896,491</u>
DEFERRED INFLOWS						
Deferred credits - pensions	<u>16,881</u>	<u>11,166</u>	<u>25,322</u>	<u>16,748</u>	<u>42,203</u>	<u>27,914</u>
NET POSITION						
Net investment in capital assets	12,855,992	12,837,731	2,042,990	1,960,589	14,898,982	14,798,320
Restricted	235,241	106,293	-	-	235,241	106,293
Unrestricted	<u>1,899,753</u>	<u>1,395,351</u>	<u>1,638,448</u>	<u>1,843,541</u>	<u>3,538,201</u>	<u>3,238,892</u>
Total net position	<u>\$14,990,986</u>	<u>\$14,339,375</u>	<u>\$3,681,438</u>	<u>\$3,804,130</u>	<u>\$18,672,424</u>	<u>\$18,143,505</u>

The Town's total assets as of June 30, 2019 were \$26,107,976 of which \$4,020,153 or 15.40% consisted of cash and \$21,306,810 or 81.61% consisted of the Town's investment in capital assets. The Town's total liabilities as of June 30, 2019 were \$7,442,502 of which \$6,407,828 or 86.10% consisted of bonds and notes payable used primarily to acquire and construct capital assets.

Of the Town's total net position at June 30, 2019, \$3,538,201 is unrestricted and may be used to meet the Town's obligations to citizens and creditors. The Town's unrestricted net position increased by \$299,309 primarily due to the result of current operations.

A portion of the Town's net position reflects its restricted net position which totaled \$235,241 as of June 30, 2019. The Town's restricted net position relates to the Town's capital projects fund and special revenue fund.

The largest portion of the Town's net position reflects its investment in capital assets, less any related debt used to acquire those assets that are still outstanding. Capital assets are used to provide services to residents and they are not available for future spending. Although the investment in capital assets is report net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. For the year ended June 30, 2019, the Town's investment in capital assets, net of related debt increased \$100,662 because the debt taken out to acquire the capital assets was being repaid faster than the capital assets were being depreciated and capital assets were acquired with funding sources other than long-term debt.

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

The following table presents condensed information for the Statement of Activities of the Town for 2019 and 2018:

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
REVENUES						
Program revenues						
Charges for services	\$ 877,513	\$ 682,151	\$1,347,624	\$1,201,327	\$ 2,225,137	\$ 1,883,478
Operating grants and contributions	77,114	85,983	-	-	77,114	85,983
Capital grants and contributions	105,886	61,313	-	-	105,886	61,313
General revenues						
Taxes						
Real property taxes	1,567,117	1,534,994	-	-	1,567,117	1,534,994
Personal property taxes	16,258	11,083	-	-	16,258	11,083
Property tax penalties	45,750	42,747	-	-	45,750	42,747
State-shared revenue	847,161	795,252	-	-	847,161	795,252
Investment earnings	65,540	41,296	1,604	528	67,144	41,824
Franchise fees	44,200	45,360	-	-	44,200	45,360
Cell tower revenue	142,892	136,542	-	-	142,892	136,542
Excise tax fund	(3,020)	(42,818)	-	-	(3,020)	(42,818)
Sale of capital assets	4,802	-	-	-	4,802	-
Miscellaneous	3,921	1,667	-	-	3,921	1,667
Total revenues	<u>3,795,134</u>	<u>3,395,570</u>	<u>1,349,228</u>	<u>1,201,855</u>	<u>5,144,362</u>	<u>4,597,425</u>
EXPENSES						
General government	1,086,537	1,021,582	-	-	1,086,537	1,021,582
Community development	572,720	565,666	-	-	572,720	565,666
Public safety	709,277	715,370	-	-	709,277	715,370
Public works	678,318	700,210	-	-	678,318	700,210
Interest on long-term debt	96,671	111,227	-	-	96,671	111,227
Water operations	-	-	622,945	446,028	622,945	446,028
Sewer operations	-	-	848,975	836,931	848,975	836,931
Total expenses	<u>3,143,523</u>	<u>3,114,055</u>	<u>1,471,920</u>	<u>1,282,959</u>	<u>4,615,443</u>	<u>4,397,014</u>
CHANGE IN NET POSITION	651,611	281,515	(122,692)	(81,104)	528,919	200,411
NET POSITION						
Beginning of year	<u>14,339,375</u>	<u>14,057,860</u>	<u>3,804,130</u>	<u>3,885,234</u>	<u>18,143,505</u>	<u>17,943,094</u>
End of year	<u>\$14,990,986</u>	<u>\$14,339,375</u>	<u>\$3,681,438</u>	<u>\$3,804,130</u>	<u>\$18,672,424</u>	<u>\$18,143,505</u>

Governmental Activities

The cost of all governmental activities in 2018-2019 was \$3,143,523. The amount that taxpayers ultimately financed for these activities through Town taxes was \$1,629,125 or 51.82%. A majority of the other expenses were financed through charges for services by those who directly benefited from the programs (\$877,513 or 27.9%).

State shared revenue increased from the prior year by \$51,909 due to an increase in receipts from local income taxes.

General government programs account for 34.56%, community development programs account for 18.22%, public safety programs 22.56%, and public works programs 21.58% of the total expenses in the governmental activities. Overall, expenses for governmental activities were consistent in 2018-2019 when compared to 2017-2018 within all functions.

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

Business-Type Activities and Proprietary Funds

The business-type activities and proprietary funds of the Town include water and sewer operations. The Town has entered into a joint venture with Chesapeake Beach, Maryland and Calvert County, the purpose of which is to borrow money to finance the construction, or acquisition, of and operate sewer facilities, consisting of a sewage treatment plant and collections systems. The Town maintains its own water system, which consists of a water tower and two wells.

Charges for services represent the principal revenue source for the Town's business-type activities and proprietary funds. Current year operating revenues increased \$146,297 or 12.18% due to an increase in water and sewer taps sold. Expenses within the business-type activities and proprietary funds increased \$188,961 or 14.73% due to a Town-wide water meter upgrade project which was offset by decreases in wastewater treatment plant expenses.

In September 2013, the Town entered into a loan agreement with the Maryland Water Quality Financing Administration to borrow a maximum of \$1,850,000 to finance the costs related to improving the planning, design and construction of the Enhanced Nutrient Removal ("**ENR**") treatment facilities at the regional wastewater treatment plant. As of June 30, 2019, the actual amount advanced and expended was \$1,784,939, which has been capitalized and included in fixed assets in the Sewer Fund and business-type activities.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The governmental fund financial statements provide detailed information of the Town's major funds. Some funds are required to be established by State statute while other funds are established by the Town to manage money restricted for a specific purpose.

As of June 30, 2019, the Town's governmental funds reported combined ending fund balances of \$2,257,020, an increase of \$647,732, as compared to the prior year. At June 30, 2019, the governmental fund fund balance includes \$2,390 which is considered nonspendable, \$86,610 restricted for capital projects, \$148,631 committed to economic development and unassigned amounts of \$2,019,389.

General Fund

The General Fund is the chief operating fund of the Town. As of June 30, 2019, the total fund balance of the General Fund was \$2,021,779. The fund balance increased by \$518,784 during the year ended June 30, 2019.

The following analysis has been provided to assist the reader in understanding the financial activities of the General Fund during the 2018-2019 year.

General Fund Revenues and Other Financing Sources

	<u>2019</u>	<u>2018</u>	<u>\$ Change</u>	<u>% Change</u>
Taxes	\$1,598,737	\$1,584,632	\$ 14,105	.89
Charges for services	731,712	573,712	158,000	27.54
State shared revenues	847,161	795,252	51,909	6.53
Intergovernment revenue	66,145	3,320	62,825	1892.32
Contributions and donations	7,949	39,845	(31,896)	(80.05)
Cell tower revenues	142,892	136,542	6,350	4.65
Franchise fees	44,200	45,360	(1,160)	(2.56)
Earnings on investments	65,359	41,194	24,165	58.66
Miscellaneous	3,921	1,667	2,254	135.21
	<u>\$3,508,076</u>	<u>\$3,221,524</u>	<u>\$286,552</u>	<u>8.89</u>

Revenues and other financing sources increased by \$286,552 or 8.89% in 2018-2019 compared to 2017-2018. Major fluctuations in revenues and other financing sources compared to the prior year are as follows:

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

- State shared revenues increase of \$51,909 or 6.53% was due to increases in local income taxes and highway user revenue.
- Contributions and donations decreased \$31,896 or 80.05% due to decrease in boardwalk memorial donations.
- Intergovernment revenue increased \$62,825 or 1892.32% due to prior year excise tax fund adjustment which reduced the prior year amount and current year grant revenue from the Maryland Entergy Administration.
- Charges for services increased \$158,000 or 27.54% due to the beach fees and related charges resulting from current year weather conditions and corresponding beach activity and a \$32.00 increase in annual trash fees.
- Earnings on investments increased by \$24,165 or 58.66% due to an increase in interest rates and amounts available for investment.

General Fund Expenditures and Other Financing Uses

	<u>2019</u>	<u>2018</u>	<u>\$ Change</u>	<u>% Change</u>
General government	\$ 960,232	\$ 896,380	\$ 63,852	7.12
Community development	255,350	246,229	9,121	3.70
Public safety	709,277	715,243	(5,966)	(.83)
Public works	517,731	540,104	(22,373)	(4.14)
Capital outlay	9,317	79,654	(70,337)	(88.30)
Debt service	542,187	608,882	(66,695)	(10.95)
Transfers out	-	280,324	(280,324)	-
	<u>\$2,994,094</u>	<u>\$3,366,816</u>	<u>\$(372,722)</u>	<u>(11.07)</u>

Expenditures and other financing uses decreased by \$372,722 or 11.07% in 2018-2019 compared to 2017-2018. Major fluctuations in expenditures compared to the prior year are as follows:

- General government expenses increased by \$63,852 or 7.12% due to increases in general services expenses including maintenance at the health center.
- Capital outlay decreased by \$70,337 or 88.30% due to the purchase of 2 vehicles and tractor in 2017-2018.
- Debt service expenses decreased \$66,695 or 10.95% due to payoff of debt in the prior years, reducing debt service in the current year.
- Transfers out in 2017-2018 represent transfers to Capital Projects Fund to subsidize capital projects.

Capital Projects Fund

The Capital Projects Fund accounts for funding for major capital expenditures of the Town. Revenue is provided by General Fund transfers and intergovernmental revenues. The remaining balance of \$ 86,610 as of June 30, 2019 is restricted for future capital expenditures.

The major capital projects and purchases funded by the Capital Projects Fund during the year ended June 30, 2019 were as follows:

- Construction costs associated with the Callis Park Tot Lot project
- Construction costs associated with Library project
- Construction costs associated with Route 261 Culvert replacement project

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

GENERAL FUND BUDGET INFORMATION

The Town maintains its financial records and prepares its financial reports on the modified accrual basis of accounting. The Town budgets and expends funds according to procedures mandated by the Town Charter. An annual operating budget is prepared by management and submitted to the Town Council prior to the beginning of fiscal year on July 1 each year. The significant budgeted fund is the General Fund.

The schedule comparing the Town's budget and actual results can be found on pages 36 and 37. Actual revenues and other financing sources were \$418,010 more than budgeted amounts and actual expenditures and other financing uses were \$100,774 less than budgeted amounts resulting in a net positive variance of \$518,784. A summary of significant variations between budget amounts and actual results are as follows:

- Real estate taxes and property tax penalties exceeded budgeted amount by \$18,414 as a result of better than expected collection in 2018-2019 of delinquent property taxes by the County.
- Charges for services exceeded budgeted amount by \$51,165 due to beach fees and related revenues being higher as anticipated in the current year due to favorable weather.
- Refuse collection fees exceeded budgeted amounts by \$25,004 due to additional assessments during the current year not budgeted.
- State-shared revenues were \$199,505 higher than budgeted amounts as a result of local income taxes and gambling revenue received more than budgeted amounts.
- Intergovernmental revenues were \$31,701 higher than budgeted as the Maryland Energy Administration grant was not budgeted in the current year and farmers market income exceeded budgeted amounts.
- Earnings on investments was \$65,109 more than budgeted due to conservative budgeting of this item.
- Professional services were \$25,850 less than budgeted due to less than anticipated costs for accounting, legal and engineering expenditures.
- General services were \$41,751 greater than budgeted due to maintenance on the health center and cleanup of hazardous conditions.
- Promotions and public relations were \$22,660 more than budgeted due to unbudgeted marketing expenditures.
- Welcome center expenses were \$47,974 less than budgeted due to salaries being less than anticipated.
- Public safety expenditures were less than budgeted by \$23,055 due to beach patrol decreases related to beach activity and part time officers being less than budgeted.
- Public works expenses were \$32,739 less than budgeted due to less than anticipated expenditures for contracted services which was offset by salaries exceeding budget.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2019, totaled \$21,306,810 (net of accumulated depreciation). Capital assets include land, land improvements, buildings and improvements, machinery and equipment and infrastructure. The total net decrease in the Town's capital assets for the current fiscal year was \$575,891 or 2.63%. The decrease was the result of current year depreciation in excess of capital additions. Current year capital additions were \$125,782 and depreciation expense was \$701,673.

TOWN OF NORTH BEACH, MARYLAND

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2019

More detailed information about the Town's capital assets is presented in the notes to the basic financial statements.

Debt Administration

The power and obligation of the Town to borrow money by the issuance of its general obligation bonds, notes or any other evidences of indebtedness, whether issued pursuant to the authority of Section 19-719(A) of the Town Charter or other applicable law, shall be limited, exclusive of amounts being repaid by the water and sewer operations, to a total principal amount of general obligation indebtedness outstanding at the time any such debt is incurred equal to an amount not in excess of 20 percent of the assessable basis of property located in the Town. At June 30, 2019, the Town's outstanding debt, exclusive of amounts being repaid by the water and sewer operations, was 1.41% (\$3,502,219 governmental activities long-term debt/\$247,939,187 assessable taxable base) of the debt limit. The water and sewer revenues of the Town are pledged to liquidate long-term debt related to the water and sewer operations.

As of June 30, 2019, the Town had outstanding notes and bonds payable totaling \$6,407,828 in both the governmental and business-type activities. The total net decrease in the Town's outstanding notes and bonds payable for the current fiscal year was \$676,553 or 9.55%.

The Town reports its allocated portion of its defined benefit unfunded benefit obligation related to its participation in the Maryland State Retirement and Pension System ("**MSRPS**"). The Town's allocated portion of the net pension liability is an actuarially determined estimate of the unfunded cost of the pension plan obligation which totaled \$391,730 as of June 30, 2019. The Town's net pension liability increased by \$75,979 or 24.06 % during the fiscal year.

Other long-term debt consists of the Town's liability for compensated absences which consists solely of its accrued vacation payable.

More detailed information about the Town's long-term debt is presented in the notes to the basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The adopted budget for 2019-2020 kept the real property tax rate of \$.6329 per \$100 of assessed valuation in relation to the 2018-2019 fiscal year. The Town has experienced a moderate increase in its assessable tax base which can be attributed to the construction of 135 additional townhomes at the San Francisco by the Bay subdivision. Property tax revenue makes up approximately 50 percent of 2019-2020 General Fund budgeted revenues and other financing sources.

For the 2019-2020 budget, fees for trash and water and sewer benefit fees experienced no increase, while water and sewer tiered usage rates were restructured and the minimum usage was reduced to 8,000 gallons per quarter as part of a conservation plan to be implemented over the next five years.

Currently, there is opportunity for development along the waterfront that could generate more tourist activity and monies for the community by way of the planned construction of a hotel and convention center. The development and increase in visitors will be significant to the Town's continued economic development.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

The financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the Town's finances. If you have questions about this report or need any additional information, contact The Town of North Beach, 8916 Chesapeake Avenue, North Beach, Maryland, 20714 or call (301) 855-6681.

TOWN OF NORTH BEACH, MARYLAND

STATEMENT OF NET POSITION

June 30, 2019 with summarized comparative totals for 2018

	Governmental Activities	Business-type Activities	Totals	
			2019	2018
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES				
CURRENT ASSETS				
Cash	\$ 2,231,790	\$ 1,788,363	\$ 4,020,153	\$ 3,420,644
Taxes and refuse fees receivable	199,560	-	199,560	203,629
Due from other governments	264,117	-	264,117	249,901
Accounts receivable	-	280,926	280,926	254,758
Other receivables	5,735	24,744	30,479	13,738
Prepaid expenses	2,390	3,541	5,931	3,736
Total current assets	<u>2,703,592</u>	<u>2,097,574</u>	<u>4,801,166</u>	<u>4,146,406</u>
NONCURRENT ASSETS				
Capital assets, net	<u>16,358,211</u>	<u>4,948,599</u>	<u>21,306,810</u>	<u>21,882,701</u>
Total assets	<u>19,061,803</u>	<u>7,046,173</u>	<u>26,107,976</u>	<u>26,029,107</u>
DEFERRED OUTFLOWS OF RESOURCES				
Deferred charges on proportionate share of pension	<u>19,661</u>	<u>29,492</u>	<u>49,153</u>	<u>38,803</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION				
CURRENT LIABILITIES				
Accounts payable	87,187	194,631	281,818	230,544
Accrued expenses	79,931	33,626	113,557	115,606
Unearned revenue	<u>84,557</u>	<u>-</u>	<u>84,557</u>	<u>-</u>
Total current liabilities	<u>251,675</u>	<u>228,257</u>	<u>479,932</u>	<u>346,150</u>
NONCURRENT LIABILITIES				
Due within one year	401,936	235,388	637,324	622,519
Due in more than one year	<u>3,419,986</u>	<u>2,905,260</u>	<u>6,325,246</u>	<u>6,927,822</u>
Total noncurrent liabilities	<u>3,821,922</u>	<u>3,140,648</u>	<u>6,962,570</u>	<u>7,550,341</u>
Total liabilities	<u>4,073,597</u>	<u>3,368,905</u>	<u>7,442,502</u>	<u>7,896,491</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred credits on proportionate share of pension	<u>16,881</u>	<u>25,322</u>	<u>42,203</u>	<u>27,914</u>
NET POSITION				
Net investment in capital assets	12,855,992	2,042,990	14,898,982	14,798,320
Restricted for				
Capital projects	86,610	-	86,610	-
Economic development	148,631	-	148,631	106,293
Unrestricted	<u>1,899,753</u>	<u>1,638,448</u>	<u>3,538,201</u>	<u>3,238,892</u>
Total net position	<u>\$ 14,990,986</u>	<u>\$ 3,681,438</u>	<u>\$ 18,672,424</u>	<u>\$ 18,143,505</u>

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

STATEMENT OF ACTIVITIES

Year ended June 30, 2019 with summarized comparative totals for 2018

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position			
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Totals	
							2019	2018
GOVERNMENTAL ACTIVITIES								
General government	\$ 1,086,537	\$ -	\$ 7,949	\$ -	\$ (1,078,588)	\$ -	\$ (1,078,588)	\$ (1,005,581)
Community development	572,720	579,791	46,708	105,886	159,665	-	159,665	(32,872)
Public safety	709,277	-	22,457	-	(686,820)	-	(686,820)	(693,138)
Public works	678,318	297,722	-	-	(380,596)	-	(380,596)	(441,790)
Interest on long-term debt	96,671	-	-	-	(96,671)	-	(96,671)	(111,227)
Total governmental activities	<u>3,143,523</u>	<u>877,513</u>	<u>77,114</u>	<u>105,886</u>	<u>(2,083,010)</u>	<u>-</u>	<u>(2,083,010)</u>	<u>(2,284,608)</u>
BUSINESS-TYPE ACTIVITIES								
Water	622,945	394,348	-	-	-	(228,597)	(228,597)	(96,824)
Sewer	848,975	953,276	-	-	-	104,301	104,301	15,192
Total business-type activities	<u>1,471,920</u>	<u>1,347,624</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(124,296)</u>	<u>(124,296)</u>	<u>(81,632)</u>
Total primary government	<u>\$ 4,615,443</u>	<u>\$ 2,225,137</u>	<u>\$ 77,114</u>	<u>\$ 105,886</u>	<u>(2,083,010)</u>	<u>(124,296)</u>	<u>(2,207,306)</u>	<u>(2,366,240)</u>
GENERAL REVENUES								
Taxes								
Real property taxes					1,567,117	-	1,567,117	1,534,994
Personal property taxes					16,258	-	16,258	11,083
Property tax penalties					45,750	-	45,750	42,747
State-shared revenue					847,161	-	847,161	795,252
Investment earnings					65,540	1,604	67,144	41,824
Franchise fees					44,200	-	44,200	45,360
Cell tower revenue					142,892	-	142,892	136,542
Excise tax fund					(3,020)	-	(3,020)	(42,818)
Sale of capital assets					4,802	-	4,802	-
Miscellaneous					3,921	-	3,921	1,667
Total general revenues					<u>2,734,621</u>	<u>1,604</u>	<u>2,736,225</u>	<u>2,566,651</u>
CHANGE IN NET POSITION					651,611	(122,692)	528,919	200,411
NET POSITION								
Beginning of year					<u>14,339,375</u>	<u>3,804,130</u>	<u>18,143,505</u>	<u>17,943,094</u>
End of year					<u>\$ 14,990,986</u>	<u>\$ 3,681,438</u>	<u>\$ 18,672,424</u>	<u>\$ 18,143,505</u>

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2019 with summarized comparative totals for 2018

	Major Funds			Totals	
	General	Capital	Economic	2019	2018
	Fund	Projects	Development		
		Fund	Fund		
ASSETS					
Cash	\$ 2,082,709	\$ -	\$ 149,081	\$ 2,231,790	\$ 1,501,543
Taxes and refuse fees receivable	199,560	-	-	199,560	189,891
Due from other governments	175,694	88,423	-	264,117	249,901
Prepaid items	2,390	-	-	2,390	1,494
Other receivables	5,735	-	-	5,735	1,136
Due from other funds	-	23,023	-	23,023	31,712
Total assets	\$ 2,466,088	\$ 111,446	\$ 149,081	\$ 2,726,615	\$ 1,975,677
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
LIABILITIES					
Accounts payable	\$ 61,901	\$ 24,836	\$ 450	\$ 87,187	\$ 89,020
Accrued expenses	79,931	-	-	79,931	81,148
Unearned revenue	84,557	-	-	84,557	-
Due to other funds	23,023	-	-	23,023	31,712
Total liabilities	249,412	24,836	450	274,698	201,880
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenues - property taxes and refuse fees	194,897	-	-	194,897	164,509
FUND BALANCES					
Nonspendable					
Prepaid items	2,390	-	-	2,390	1,494
Restricted for					
Capital projects	-	86,610	-	86,610	-
Committed to					
Economic development	-	-	148,631	148,631	106,293
Unassigned	2,019,389	-	-	2,019,389	1,501,501
Total fund balances	2,021,779	86,610	148,631	2,257,020	1,609,288
Total liabilities, deferred inflows of resources and fund balances	\$ 2,466,088	\$ 111,446	\$ 149,081	\$ 2,726,615	\$ 1,975,677

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO NET POSITION OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF NET POSITION

June 30, 2019

TOTAL GOVERNMENTAL FUND BALANCES	\$ 2,257,020
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds balance sheet.	16,358,211
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Deferred outflows of resources and deferred inflows of resources related to pensions are not reported as assets and liabilities in the governmental funds balance sheet.	2,780
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Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds balance sheet.	(3,821,922)
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Some of the Town's revenues are not available soon enough to pay for the current period's expenditures, and, therefore, are reported as deferred inflows of resources in the governmental funds balance sheet.	<u>194,897</u>
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NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 14,990,986</u>
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TOWN OF NORTH BEACH, MARYLAND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

Year ended June 30, 2019 with summarized comparative totals for 2018

	Major Funds			Totals	
	General	Capital	Economic	2019	2018
	Fund	Projects	Development		
		Fund	Fund		
REVENUES					
Real property taxes	\$ 1,536,729	\$ -	\$ -	\$ 1,536,729	\$ 1,530,802
Property tax penalties	45,750	-	-	45,750	42,747
Personal property taxes	16,258	-	-	16,258	11,083
Charges for services	433,990	79,393	66,408	579,791	423,731
Refuse collection fees	297,722	-	-	297,722	258,420
State shared revenues	847,161	-	-	847,161	795,252
Contributions and donations	7,949	77,088	-	85,037	39,845
Cell tower revenue	142,892	-	-	142,892	136,542
Intergovernmental revenues	69,165	28,798	-	97,963	107,451
Excise tax fund	(3,020)	-	-	(3,020)	(42,818)
Franchise fees	44,200	-	-	44,200	45,360
Earnings on investments	65,359	181	-	65,540	41,296
Miscellaneous	3,921	-	-	3,921	1,667
Total revenues	<u>3,508,076</u>	<u>185,460</u>	<u>66,408</u>	<u>3,759,944</u>	<u>3,391,378</u>
EXPENDITURES					
Current					
General government	960,232	10,872	-	971,104	906,182
Community development	255,350	-	24,070	279,420	280,267
Public safety	709,277	-	-	709,277	715,243
Public works	517,731	-	-	517,731	540,104
Capital outlay	9,317	87,978	-	97,295	739,510
Debt service	542,187	-	-	542,187	608,883
Total expenditures	<u>2,994,094</u>	<u>98,850</u>	<u>24,070</u>	<u>3,117,014</u>	<u>3,790,189</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>513,982</u>	<u>86,610</u>	<u>42,338</u>	<u>642,930</u>	<u>(398,811)</u>
OTHER FINANCING SOURCES (USES)					
Transfers in	-	-	-	-	280,324
Sale of capital assets	4,802	-	-	4,802	(280,324)
Total other financing sources (uses)	<u>4,802</u>	<u>-</u>	<u>-</u>	<u>4,802</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	<u>518,784</u>	<u>86,610</u>	<u>42,338</u>	<u>647,732</u>	<u>(398,811)</u>
FUND BALANCES					
Beginning of year	<u>1,502,995</u>	<u>-</u>	<u>106,293</u>	<u>1,609,288</u>	<u>2,008,099</u>
End of year	<u>\$ 2,021,779</u>	<u>\$ 86,610</u>	<u>\$ 148,631</u>	<u>\$ 2,257,020</u>	<u>\$ 1,609,288</u>

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF ACTIVITIES

Year ended June 30, 2019

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS		\$ 647,732
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.

Capital outlay expenditures, net	\$ 97,295	
Depreciation expense	<u>(524,550)</u>	(427,255)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Neither transaction, however, has any effect on the change in net position of governmental activities. This amount is the net effect of these differences in the treatment of long-term debt.

Repayment of long-term debt		445,516
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Because some property taxes and refuse fees will not be collected for several months after the Town's fiscal year ends, they are not considered as "available" revenues in the governmental funds. Deferred inflows of resources increased by this amount this year.

Deferred inflows of resources at June 30, 2018	(164,509)	
Deferred inflows of resources at June 30, 2019	<u>194,897</u>	30,388

Some liabilities are not due and payable in the current period and, therefore, are not reported as expenditures in the governmental funds.

Change in net pension liability and related deferred inflows and outflows	(31,967)	
Current year change in compensated absences	<u>(12,803)</u>	<u>(44,770)</u>

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES		<u>\$ 651,611</u>
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TOWN OF NORTH BEACH, MARYLAND

STATEMENT OF NET POSITION - PROPRIETARY FUNDS

June 30, 2019 with summarized comparative totals for 2018

	Major Funds		Totals	
	Water Fund	Sewer Fund	2019	2018
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES				
CURRENT ASSETS				
Cash	\$ 475,695	\$ 1,312,668	\$ 1,788,363	\$ 1,919,101
Accounts receivable	53,851	227,075	280,926	267,360
Other receivables	-	24,744	24,744	13,738
Prepaid expenses	1,771	1,770	3,541	2,242
Total current assets	<u>531,317</u>	<u>1,566,257</u>	<u>2,097,574</u>	<u>2,202,441</u>
NONCURRENT ASSETS				
Capital assets, net	<u>757,980</u>	<u>4,190,619</u>	<u>4,948,599</u>	<u>5,097,235</u>
Total assets	<u>1,289,297</u>	<u>5,756,876</u>	<u>7,046,173</u>	<u>7,299,676</u>
DEFERRED OUTFLOWS OF RESOURCES				
Deferred charges on proportionate share of pension	<u>14,746</u>	<u>14,746</u>	<u>29,492</u>	<u>23,282</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION				
CURRENT LIABILITIES				
Accounts payable	157,517	37,114	194,631	141,524
Accrued expenses	<u>12,094</u>	<u>21,532</u>	<u>33,626</u>	<u>34,458</u>
Total current liabilities	<u>169,611</u>	<u>58,646</u>	<u>228,257</u>	<u>175,982</u>
NONCURRENT LIABILITIES				
Due within one year	74,017	161,371	235,388	231,036
Due in more than one year	<u>1,166,346</u>	<u>1,738,914</u>	<u>2,905,260</u>	<u>3,095,062</u>
Total noncurrent liabilities	<u>1,240,363</u>	<u>1,900,285</u>	<u>3,140,648</u>	<u>3,326,098</u>
Total liabilities	<u>1,409,974</u>	<u>1,958,931</u>	<u>3,368,905</u>	<u>3,502,080</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred credits on proportionate share of pension	<u>12,661</u>	<u>12,661</u>	<u>25,322</u>	<u>16,748</u>
NET POSITION				
Net (deficit) investment in capital assets	(364,863)	2,407,853	2,042,990	1,960,589
Unrestricted	<u>246,271</u>	<u>1,392,177</u>	<u>1,638,448</u>	<u>1,843,541</u>
Total net position	<u>\$ (118,592)</u>	<u>\$ 3,800,030</u>	<u>\$ 3,681,438</u>	<u>\$ 3,804,130</u>

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUNDS

Year ended June 30, 2019 with summarized comparative totals for 2018

	Major Funds		Totals	
	Water Fund	Sewer Fund	2019	2018
OPERATING REVENUES				
Charges for services	\$ 329,230	\$ 844,032	\$ 1,173,262	\$ 1,178,827
Water and sewer taps	43,250	84,500	127,750	3,700
Other operating revenues	21,868	24,744	46,612	18,800
Total operating revenues	<u>394,348</u>	<u>953,276</u>	<u>1,347,624</u>	<u>1,201,327</u>
OPERATING EXPENSES				
Salaries and wages	155,196	148,584	303,780	324,070
Employee benefits	93,307	93,303	186,610	160,520
Administrative expenses	4,522	65,873	70,395	71,606
Insurance	11,886	11,886	23,772	23,592
Professional services	25,564	16,910	42,474	34,093
Repairs and maintenance	211,867	55,547	267,414	51,092
Supplies	11,610	-	11,610	14,341
Utilities	8,580	6,497	15,077	15,942
Wastewater treatment expenses	-	291,259	291,259	372,532
Depreciation	66,994	110,129	177,123	137,664
Total operating expenses	<u>589,526</u>	<u>799,988</u>	<u>1,389,514</u>	<u>1,205,452</u>
Operating income	<u>(195,178)</u>	<u>153,288</u>	<u>(41,890)</u>	<u>(4,125)</u>
NONOPERATING REVENUES (EXPENSES)				
Earnings on investments	435	1,169	1,604	528
Interest expense	(33,419)	(48,987)	(82,406)	(77,507)
Total nonoperating revenues (expenses)	<u>(32,984)</u>	<u>(47,818)</u>	<u>(80,802)</u>	<u>(76,979)</u>
CHANGE IN NET POSITION	<u>(228,162)</u>	<u>105,470</u>	<u>(122,692)</u>	<u>(81,104)</u>
NET POSITION				
Beginning of year	<u>109,570</u>	<u>3,694,560</u>	<u>3,804,130</u>	<u>3,885,234</u>
End of year	<u><u>\$ (118,592)</u></u>	<u><u>\$ 3,800,030</u></u>	<u><u>\$ 3,681,438</u></u>	<u><u>\$ 3,804,130</u></u>

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

Year ended June 30, 2019 with summarized comparative totals for 2018

	Major Funds		Totals	
	Water Fund	Sewer Fund	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from charges for services	\$ 325,755	\$ 833,941	\$ 1,159,696	\$ 1,160,490
Payments to suppliers for goods and services	(117,311)	(513,989)	(631,300)	(590,574)
Payments to employees for services	(224,376)	(217,761)	(442,137)	(451,504)
Cash received for tap fees	43,250	84,500	127,750	3,850
Other operating revenue	21,868	13,738	35,606	23,371
Net cash provided for operating activities	<u>49,186</u>	<u>200,429</u>	<u>249,615</u>	<u>145,633</u>
CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES				
Proceeds from bonds and notes	-	-	-	228,101
Principal paid on bonds and notes	(72,189)	(158,848)	(231,037)	(226,776)
Interest paid on bonds and notes	(34,265)	(49,275)	(83,540)	(76,948)
Acquisition of capital assets	-	(67,380)	(67,380)	(99,632)
Net cash used for noncapital and related financing activities	<u>(106,454)</u>	<u>(275,503)</u>	<u>(381,957)</u>	<u>(175,255)</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Earnings on investments	435	1,169	1,604	528
Net decrease in cash	<u>(56,833)</u>	<u>(73,905)</u>	<u>(130,738)</u>	<u>(29,094)</u>
CASH				
Beginning of year	<u>532,528</u>	<u>1,386,573</u>	<u>1,919,101</u>	<u>1,948,195</u>
End of year	<u>\$ 475,695</u>	<u>\$ 1,312,668</u>	<u>\$ 1,788,363</u>	<u>\$ 1,919,101</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES				
Operating income	\$ (195,178)	\$ 153,288	\$ (41,890)	\$ (4,125)
Adjustments to reconcile operating income to net cash provided by operating activities				
Depreciation	66,994	110,129	177,123	137,664
(Increase) decrease in				
Accounts receivable	(3,475)	(10,091)	(13,566)	(18,337)
Prepaid expenses	(650)	(649)	(1,299)	(324)
Other receivables	-	(11,006)	(11,006)	4,717
Deferred outflows - pension	(3,105)	(3,105)	(6,210)	12,790
Increase (decrease) in				
Accounts payable	157,368	(65,368)	92,000	(7,050)
Accrued expenses	152	151	303	-
Net pension liability	22,793	22,793	45,586	5,566
Deferred inflows - pension	4,287	4,287	8,574	14,732
Net cash provided by operating activities	<u>\$ 49,186</u>	<u>\$ 200,429</u>	<u>\$ 249,615</u>	<u>\$ 145,633</u>
NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition and of capital assets	\$ -	\$ -	\$ -	\$ 38,893
Accounts payable	\$ -	\$ -	\$ -	\$ 38,893

See accompanying notes

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of North Beach, in Calvert County, Maryland (the "**Town**") was incorporated in 1910 under the laws of the State of Maryland. The Town operates under a form of government which comprises an elected six-member Town Council and an elected Mayor, and provides the following services: public safety (police); recreation; sanitation; highways and streets; planning and zoning; water and sewer services; and general administrative services.

The financial statements of the Town have been prepared in accordance with generally accepted accounting principles ("**GAAP**") as applied to governmental units. The Governmental Accounting Standards Board ("**GASB**") is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies are as follows:

Reporting Entity

GASB has established the criteria for determining the activities, organizations and functions of government to be included in the financial statements of the reporting entity. In evaluating the Town as a reporting entity, management has addressed all potential component units which may or may not fall within the Town's accountability. The criteria used to evaluate component units for possible inclusion as part of the Town's reporting entity are financial accountability and the nature and significance of the relationship. The Town is considered to be an independent reporting entity and has no component units.

Basis of Presentation

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the Town as a whole. These statements distinguish between activities that are governmental and those that are considered business-type activities.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flow. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared as further defined below. Therefore, governmental fund financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements of governmental funds.

The government-wide statement of net position presents the financial position of the Town which is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources and is classified in one of three components. Net investment in capital assets consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of borrowing attributable to acquiring, constructing or improving those assets. The net position of the Town is reported as restricted when constraints placed on net position use is either externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unrestricted net position is the net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

The statement of net position includes separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense) until that time. Deferred inflows of resources represent an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

The government-wide statement of activities presents a comparison between expenses and program revenues for each function of the business-type activities of the Town and for each governmental function. Expenses are those that are specifically associated with a service or program and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Revenues which are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each function is self-financing or draws from the general revenues of the Town.

Except for interfund activity and balances between the funds that underlie governmental activities and the funds that underlie business-type activities, which are reported as transfers and internal balances, the effect of interfund activity has been removed from these statements.

Fund Financial Statements

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements report detailed information about the Town. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

Governmental Funds

All governmental funds are accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable. The Town reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund of the Town. It is used to account for all financial resources except those properly accounted for in another fund.

Capital Projects Fund – The Capital Projects Fund accounts for all financial resources used for the acquisition or construction of major capital facilities not being financed by proprietary funds.

Economic Development Fund – The Economic Development Fund collects fees which are used for specific community development projects.

Revenue Recognition

In applying the "susceptible to accrual concept" under the modified accrual basis, revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax and refuse fee revenue to be available if collected within 60 days of the end of the fiscal period. Deferred revenue is reported in connection with receivables for property tax and refuse fee revenues that are not considered to be available to liquidate liabilities of the current period. Revenue from federal, state and other grants designated for payment of specific Town expenditures is recognized when the related expenditures are incurred; accordingly, when such funds are received, they are reported as deferred revenues until earned. Rental licenses are recorded as income in the period in which the revenue relates as the licenses are issued for a three year period. Other receipts are recorded as revenue when received in cash because they are generally not measurable until actually received.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Expenditure Recognition

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

Proprietary Funds

Like the government-wide financial statements, proprietary funds are accounted for using the economic resources measurement focus and accrual basis of accounting. These funds account for operations that are primarily financed by user charges. The economic resource focus concerns determining costs as a means of maintaining the capital investment and management control. Revenues are recognized when they are earned and expenses are recognized when they are incurred. Allocations of certain costs, such as depreciation, are recorded in proprietary funds. The Town reports the following major proprietary funds:

Water and Sewer Funds – The Water and Sewer Funds are used to account for the operation of a water supply and sewage collection system.

These funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds' principal ongoing operations. The principal operating revenues of the Town's proprietary funds are charges for services. Operating expenses for the Town's proprietary funds include the cost of operations and maintenance and depreciation on capital assets. All revenues or expenses not meeting this definition are reported as nonoperating revenues and expenses.

Cash, Cash Equivalents and Investments

Temporary idle cash within the various funds is combined to form a cash and investment pool. Cash, investments and interest earnings are recorded in the individual funds. Funds available for short periods are transferred to an interest-bearing bank account. Funds available for longer periods are invested in certificates of deposit or the Maryland Local Government Investment Pool. Investments are stated at fair value. Statutes authorize the Town to invest in U.S. Treasury bills, time or share accounts of institutions insured by the Federal Deposit Insurance Corporation or in certificates of deposit when they are secured by proper bond or collateral, repurchase agreements, State Treasurer's investment pools or mutual funds.

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Interfund Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/due from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Property Taxes Receivable

Property is assessed at its value on January 1. Property taxes are billed on July 1 and payable in one installment on October 1. Property taxes not paid by October 1 of the levy year are subject to interest charges. Property taxes not paid by January of the second year are subject to tax sale. Taxpayers who have a principal residence within the Town have the option of paying in two installments which are due on September 1 and January 1. The County of Calvert bills and collects property taxes for the Town. Delinquent property taxes are considered fully collectible and, therefore, no allowance for uncollectible taxes is provided. The property tax rate for 2018-2019 was \$.6329 per \$100 of assessed value.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Accounts Receivable

The Town's accounts receivables are reported at net realizable value. The Town's water and sewer utilities experience very small losses from uncollectible accounts. Water and sewer fees constitute a lien against real property and usually can be collected in full when title transfers. Only balances that remain after tax sales are written off each year. Accordingly, an allowance for doubtful accounts has not been established by the Town for its business-type activities and proprietary funds.

Unearned Revenues

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Prepaid Items

Certain prepayments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide and fund financial statements.

Capital Assets

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the entity-wide financial statements and the proprietary fund financial statements. Capital assets are defined as assets with an initial individual cost of more than \$5,000 and an estimated useful life of more than one year. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at fair market value at time of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed, inclusive of ancillary costs.

GASB permits Phase III local governments to elect not to report infrastructure retroactively and report general infrastructure prospectively only. Management has assessed the impact of infrastructure capitalization on the financial statements and has determined that the cost outweighs the benefit of reporting the Town's infrastructure retroactively.

Property, plant and equipment (net of salvage value) of the Town is depreciated using the straight-line method over the following estimated useful lives:

Buildings and improvements	40 Years
Land improvements and infrastructure	15 – 40 Years
Furniture and fixtures	5 – 7 Years
Office equipment	3 – 5 Years
Water treatment plant	40 Years
Sewer pump stations	50 Years
Machinery and equipment	5 – 10 Years

Impairment of Long-Lived Assets

The Town evaluates prominent events or changes in circumstances affecting capital assets to determine whether impairment of a capital asset has occurred. A capital asset is generally considered impaired if both (a) the decline in service utility of the capital asset is large in magnitude and (b) the event or change in circumstances is outside the normal life cycle of the capital asset. If a capital asset is considered to be impaired, the amount of impairment is measured by the method that most reflects the decline in service utility of the capital asset at the lower of carrying value or fair value for impaired capital assets that will no longer be used by the Town. No impairment losses were recognized in the year ended June 30, 2019.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Compensated Absences

The liability for compensated absences reported in the government-wide statements consists of unpaid accumulated vacation leave balances. All vacation pay is accrued when incurred in the government-wide financial statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources.

Long-Term Obligations

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities. In the fund financial statements, the face amount of debt issued is reported as other financing sources and uses.

Fund Equity

As prescribed by GASB, governmental funds report fund balance in classifications based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in the fund can be spent. The Town reports the following fund balance classifications:

Non-spendable

Non-spendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form – such as inventory or prepaid insurance or (b) legally or contractually required to be maintained intact – such as a trust that must be retained in perpetuity.

Restricted

Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed

Committed fund balances are amounts that can only be used for specific purposes determined by a formal action of the Town's highest level of decision-making authority, the Town Council. Committed amounts cannot be used for any other purpose unless the Town Council removes those constraints by taking the same type of formal action (e.g., resolution).

Assigned

Assigned fund balances are amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the Town Mayor or Treasurer or (b) an appointed body (e.g., finance committee) or (c) an official to which the Town has delegated the authority to assign, modify or rescind amounts to be used for specific purposes.

Assigned fund balance includes (a) all remaining amounts that are reported in governmental funds (other than the General Fund) that are not classified as non-spendable, restricted or committed, and (b) amounts in the General Fund that are intended to be used for a specific purpose. Specific amounts that are not restricted or committed in a special revenue fund or the capital projects fund are assigned for purposes in accordance with the nature of their fund type.

Unassigned

Unassigned fund balance is the residual classification for the General Fund. This classification represents General Fund balance that has not been assigned to other funds, and that has not been restricted, committed or assigned to specific purposes within the General Fund.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

When both restricted and unrestricted resources are available for use, it is the Town's policy to use externally restricted resources first, then unrestricted resources—committed, assigned or unassigned—in order as needed.

Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, presentation of prior year totals by fund and activity type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. Summarized comparative information should be read in conjunction with the Town's financial statements for the year ended June 30, 2019, from which the summarized information was derived.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Implementation of New Accounting Pronouncements

Effective July 1, 2018, the Town adopted the provisions of GASB Statement No. 83 "*Certain Asset Retirement Obligations*" and GASB Statement No 88 "*Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*".

GASB Statement No. 83 addresses accounting and financial reporting for certain asset retirement obligations ("**AROs**"). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in GASB Statement No. 83. The implementation of GASB Statement No. 83 had no impact on the financial statements of the Town for the year ended June 30, 2019.

The objective of GASB Statement No. 88 is to improve the information that is disclosed in the notes to financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. GASB Statement No. 88 defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established.

New Accounting Pronouncements

GASB Statement No. 84, "*Fiduciary Activities*" will be effective for the Town for the year ended June 30, 2020. The objective GASB Statement No. 84 is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. GASB Statement No. 84 establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

GASB Statement No. 87, "Leases" will be effective for the Town for the year ended June 30, 2021. The objective of GASB Statement No. 87 is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. GASB Statement No. 87 increases the usefulness of financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under GASB Statement No. 87, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about leasing activities.

GASB Statement No. 89, "Accounting for Interest Cost Incurred Before the End of a Construction Period", will be effective for the Town for the year ended June 30, 2021. The objectives of GASB Statement No. 89 are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. GASB Statement No. 89 establishes accounting required for interest cost incurred before the end of a construction period. Such interest costs includes all interest that previously was accounted for in accordance with the requirements of GASB Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements", which are superseded by GASB Statement No. 89. GASB Statement No. 89 requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. GASB Statement No. 89 also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with government fund accounting principles.

GASB Statement No. 90, "Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61", will be effective for the Town for the year ended June 30, 2020. The primary objects of GASB Statement No. 90 are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

(2) STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

An annual budget is adopted prior to the beginning of each year for the General Fund and Proprietary Funds. The Town Council also adopts legal project-length budgets for its Capital Projects Fund. Since project periods may differ from the Town's fiscal year, a comparison of budgetary information for the Capital Projects Fund would not be meaningful and has not been presented in the accompanying financial statements. All budgets are adopted on a basis consistent with generally accepted accounting principles.

Budget adjustments are made during the year and approved by the Town Council.

Unused appropriations for all of the annually budgeted funds lapse at year end.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Excess of Expenditures Over Appropriations

The following General Fund functions incurred expenditures and other financing uses in excess of appropriations in the following amounts for the year ended June 30, 2019:

General government	
General services	\$41,751
Community development	
Events expenses	\$ 465
Promotion & Public Relations	\$22,660
Bayside History Museum	\$ 1,620
Debt service	
Principal on long-term debt	\$16,756

(3) DEPOSITS

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned. The Town does not have a policy for custodial credit risk on deposits. At June 30, 2019, the carrying amount of the Town's deposits was \$689,069 and the bank balance was \$696,193. Of the bank balance, all was either covered by Federal Depository Insurance or collateralized in accordance with Article 95, Section 22 of the Annotated Code of Maryland which requires all local government units to fully collateralize all bank deposits in the Town's name.

A portion of the Town's deposits is in the Maryland Local Government Investment Pool ("**MLGIP**"). Although not registered with the Securities and Exchange Commission, the MLGIP is subject to regulatory oversight by the State of Maryland, acts like a money market mutual fund in that its objective is to maintain a stable net asset value of \$1 per share, is rated AAA by a nationally recognized statistical rating organization and subject to an independent annual audit. The carrying amount and bank balance of the Town's deposits in MLGIP at June 30, 2019 was \$3,331,084

(4) DUE FROM OTHER GOVERNMENTS

As of June 30, 2019, due from other governments consisted of the following:

	<u>General Fund</u>	<u>Capital Projects Fund</u>
State of Maryland		
Highway Administration – highway user's tax	\$ 5,829	\$ -
Comptroller's Office - gambling income	118,674	-
Comptroller's Office – healthy living	600	-
Department of Housing and Community Development – circuit rider	50,591	
Department of the environment – grant	-	11,335
Comptroller's Office – parks grant	-	77,088
	<u>\$175,694</u>	<u>\$88,423</u>

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

(5) INTERNAL RECEIVABLES AND PAYABLES

The composition of interfund balances as of June 30, 2019 is as follows:

<u>Receivable To</u>	<u>Amount</u>	<u>Payable From</u>	<u>Amount</u>
Capital Projects Fund	<u>\$23,023</u>	General Fund	<u>\$23,023</u>

Interfund balances between funds represent temporary loans recorded at year-end subsequent to a final allocation of revenues and expenditures.

(6) CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2019 was as follows:

	<u>Balance July 1, 2018</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2019</u>
Governmental activities				
Capital assets not being depreciated				
Land	\$ 3,443,550	\$ -	\$ -	\$ 3,443,550
Construction in progress	<u>252,682</u>	<u>87,978</u>	<u>285,218</u>	<u>55,442</u>
Total capital assets not being depreciated	<u>3,696,232</u>	<u>87,978</u>	<u>285,218</u>	<u>3,498,992</u>
Capital assets being depreciated				
Buildings and improvements	5,378,666	-	-	5,378,666
Land improvements and infrastructure	13,285,527	285,218	-	13,570,745
Furniture and equipment	<u>1,060,644</u>	<u>9,317</u>	<u>13,703</u>	<u>1,056,258</u>
Total capital assets being depreciated	<u>19,724,837</u>	<u>294,535</u>	<u>13,703</u>	<u>20,005,669</u>
Less accumulated depreciation for				
Buildings and improvements	(1,157,130)	(136,510)	-	(1,293,640)
Land improvements and infrastructure	(4,715,603)	(313,514)	-	(5,029,117)
Furniture and equipment	<u>(762,870)</u>	<u>(74,526)</u>	<u>(13,703)</u>	<u>(823,693)</u>
Total accumulated depreciation	<u>(6,635,603)</u>	<u>(524,550)</u>	<u>(13,703)</u>	<u>(7,146,450)</u>
Total capital assets being depreciated, net	<u>13,089,234</u>	<u>(230,015)</u>	<u>-</u>	<u>12,859,219</u>
Governmental activities, net	<u>\$16,785,466</u>	<u>\$ (142,037)</u>	<u>\$ 285,218</u>	<u>\$16,358,211</u>
Business-type activities				
Capital assets not being depreciated				
Land	\$ 294,927	\$ -	\$ -	\$ 294,927
Construction in progress	<u>1,984,277</u>	<u>-</u>	<u>1,984,277</u>	<u>-</u>
Total capital assets not being depreciated	<u>2,279,204</u>	<u>-</u>	<u>1,984,277</u>	<u>294,927</u>
Capital assets being depreciated				
Buildings and improvements	5,945,776	1,984,366	-	7,930,142
Machinery and equipment	<u>488,261</u>	<u>28,398</u>	<u>-</u>	<u>516,659</u>
Total capital assets being depreciated	<u>6,434,037</u>	<u>2,012,764</u>	<u>-</u>	<u>8,446,801</u>
Less accumulated depreciation for				
Buildings and improvements	(3,271,075)	(162,208)	-	(3,433,283)
Machinery and equipment	<u>(344,931)</u>	<u>(14,915)</u>	<u>-</u>	<u>(359,846)</u>
Total accumulated depreciation	<u>(3,616,006)</u>	<u>(177,123)</u>	<u>-</u>	<u>(3,793,129)</u>
Total capital assets being depreciated, net	<u>2,818,031</u>	<u>1,835,641</u>	<u>-</u>	<u>4,653,672</u>
Business-type activities, net	<u>\$ 5,097,235</u>	<u>\$1,835,641</u>	<u>\$1,984,277</u>	<u>\$ 4,948,599</u>

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Depreciation expense was charged to functions/programs of the Town as follows:

Governmental activities	
General government	\$ 70,663
Community development	293,300
Public works	<u>160,587</u>
Total depreciation expense – governmental activities	<u>\$524,550</u>
Business-type activities	
Water	\$ 66,994
Sewer	<u>110,129</u>
Total depreciation expense – business-type activities	<u>\$177,123</u>

(7) LONG-TERM DEBT

The following is a summary of long-term debt activity and balances for the Town for the year ended June 30, 2019:

	Balance July 1, 2018	Increases	Decreases	Balance June 30, 2019	Amount Due Within One Year
Governmental activities					
Bonds payable	\$3,947,735	\$ -	\$445,516	\$3,502,219	\$401,936
Compensated absences	150,209	163,012	150,209	163,012	-
Net pension liability (See Note 8)	<u>126,299</u>	<u>30,392</u>	<u>-</u>	<u>156,691</u>	<u>-</u>
	<u>4,224,243</u>	<u>193,404</u>	<u>595,725</u>	<u>3,821,922</u>	<u>401,936</u>
Business-type activities					
State notes and bonds payable	3,136,646	-	231,037	2,905,609	235,388
Net pension liability (See Note 8)	<u>189,452</u>	<u>45,587</u>	<u>-</u>	<u>235,039</u>	<u>-</u>
	<u>3,326,098</u>	<u>45,587</u>	<u>231,037</u>	<u>3,140,648</u>	<u>235,388</u>
Total debt	<u>\$7,550,341</u>	<u>\$238,991</u>	<u>\$826,762</u>	<u>6,962,570</u>	<u>\$637,324</u>
Less: current portion				<u>637,324</u>	
Total long-term debt				<u>\$6,325,246</u>	

Long-term debt of governmental activities is to be liquidated by the General Fund and long-term debt of business-type activities is to be liquidated by sewer and water operations.

Long-term debt outstanding as of June 30, 2019 consists of the following:

Bonds Payable – Governmental Activities

In November 2011, the Town issued its 2011 General Obligation Refunding Bonds in the amount of \$2,561,900. The proceeds of these bonds were used to refund the outstanding balances of its Refunding of 2010B – CDA Refunding bonds. The principal of these bonds is payable annually in varying amounts from May 2012 to May 2025. The interest on these bonds is payable semi-annually in November and May at the rate of 2.55%. These bonds are secured by the full faith and credit and unlimited taxing power of the Town.

\$1,232,600

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

In October 2012, the Town issued its 2012 Public Improvements Bond, Tax Exempt Series 2012A in the amount of \$1,606,000. The proceeds of these bonds were used for land acquisition. The principal of these bonds is payable annually in varying amounts from January 2014 to January 2028. The interest on these bonds is payable semi-annually in January and July at the rate of 1.95%. These bonds are secured by the full faith and credit and unlimited taxing power of the Town.	1,023,000
In October 2012, the Town issued its 2012 Public Improvements Bond, Taxable Series 2012B in the amount of \$720,000. The proceeds of these bonds were used for land acquisition. The principal of these bonds is payable annually in varying amounts from January 2014 to January 2028. The interest on these bonds is payable semi-annually in January and July at the rate of 2.65%. These bonds are secured by the full faith and credit and unlimited taxing power of the Town.	469,000
In May 2017, the Town issued its 2017 Public Improvements Bond, Tax Exempt Series 2017B in the amount of \$785,777. The proceeds of these bonds were used for the acquisition of capital assets. The principal of these bonds is payable annually in varying amounts from July 2018 to January 2027. The interest on these bonds is payable semi-annually in January and July at the rate of 2.74%. These bonds are secured by the full faith and credit and unlimited taxing power of the Town.	602,517
In May 2017, the Town issued its 2017 Public Improvements Bond, Taxable Series 2017A in the amount of \$263,813. The proceeds of these bonds were used for the acquisition of capital assets. The principal of these bonds is payable annually in varying amounts from July 2018 to January 2024. The interest on these bonds is payable semi-annually in January and July at the rate of 3.95%. These bonds are secured by the full faith and credit and unlimited taxing power of the Town.	<u>175,102</u>
Total bonds payable – governmental activities	<u>\$3,502,219</u>

Annual debt service requirements to maturity on governmental activities long-term debt is as follows:

<u>Year ending June 30,</u>	<u>Principal Maturities</u>	<u>Interest Maturities</u>	<u>Total Maturities</u>
2019	\$ 401,936	\$ 75,523	\$ 477,459
2020	467,992	76,374	544,366
2021	478,024	64,345	542,369
2022	491,172	52,046	543,218
2023	495,638	39,395	535,033
2024-2028	<u>1,167,457</u>	<u>56,219</u>	<u>1,223,676</u>
	<u>\$3,502,219</u>	<u>\$363,902</u>	<u>\$3,866,121</u>

State Notes and Bonds Payable – Business-Type Activities

In December 2007, the Town entered into a loan agreement with the Maryland Water Quality Financing Administration to borrow a maximum of \$1,525,000 to finance the costs related to improving the existing regional wastewater treatment plant. The actual amount borrowed of \$1,074,744 is payable annually in varying amounts through February 2022. Interest is payable semi-annually in August and February at the rate of 1.00%. The loan is secured by the full faith and credit and unlimited taxing power of the Town.	\$ 226,695
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TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

In June 2012, the Town modified and reissued its Water System Refunding Bond of 2008, the balance of which was \$1,324,033 as of the date of modification and reissuance. The main purpose of the modification and reissuance was to reduce the interest rate on the bond from 4.59% to 2.50%. The principal of the reissued bond is payable annually in varying amounts from September 2012 to September 2031. The interest is payable semi-annually in September and March at the rate of 2.50%. On September 15, 2027, the registered owner of the modified and reissued bond has the right to reset the interest rate for the remaining term or to require repayment of the outstanding principal. This bond is secured by the full faith and credit and unlimited taxing power of the Town.

1,122,843

In September 2013, the Town entered into a loan agreement with the Maryland Water Quality Financing Administration to borrow a maximum of \$1,850,000 to finance the costs related to improving the planning, design and construction of Enhanced Nutrient Removal (ENR) treatments facilities at the regional wastewater treatment plant. The actual amount borrowed of \$1,784,939 is payable annually in varying amounts from February 2017 to February 2036. Interest is payable semi-annually in August and February at the rate of 2.20%. These bonds are secured by the full faith and credit and unlimited taxing power of the Town.

1,556,071

Total state notes and bonds payable – business-type activities

\$2,905,609

Annual debt service requirements to maturity on business-type activities long-term debt is as follows:

<u>Year ending June 30,</u>	<u>Principal Maturities</u>	<u>Interest Maturities</u>	<u>Total Maturities</u>
2020	\$ 235,388	\$ 67,763	\$ 303,151
2021	239,831	63,318	303,149
2022	223,502	58,782	282,284
2023	164,826	50,239	215,065
2024	168,718	46,349	215,067
2025-2029	905,260	170,075	1,075,335
2030-2034	809,869	63,141	873,010
2035-2036	<u>158,215</u>	<u>4,532</u>	<u>162,747</u>
	<u>\$2,905,609</u>	<u>\$524,199</u>	<u>\$3,429,808</u>

Line of Credit

The Town has an unsecured revolving line of credit with a bank that provides for advances up to \$75,000. Advances under the line of credit are payable monthly. A finance fee is charged on delinquent outstanding advances. Advances outstanding under the line of credit were \$7,296 at June 30, 2019.

(8) EMPLOYEE RETIREMENT SYSTEM

Plan Description

Substantially all permanent, full-time employees participate in the statewide contributory system of the State of Maryland. The plan of the Maryland State Retirement and Pension System (the "**MSRPS**") in which the Town participates is a multiple-employer defined benefit pension plan administered by the State of Maryland. The MSRPS was established by the State Personnel and Pensions Article of the Annotated Code of Maryland to provide retirement allowances and other benefits to state employees, teachers, police, judges, legislators and employees of participating governmental units. The MSRPS issues a comprehensive annual financial report that includes financial statements and required supplemental information for the plan. A copy of the report may be obtained by writing to the State Retirement and Pension System of Maryland, 201 West Preston Street, Baltimore, MD 21021, or by accessing its website at www.sra.state.md.us.

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Funding Policy

The contribution policy is established by the State Personnel and Pensions Article and requires contributions by active members and the Town depending on the type of plan selected. The Town's selected plan does not require employees to contribute to the plan. The contributions required of employers are based upon an actuarial valuation. For the fiscal year ended June 30, 2016, the employer rate of contribution was 5.00% of covered payroll. The Town's contributions to MSRPS for the years ended June 30, 2017, 2018 and 2019 were \$29,720, \$37,230 and \$44,120, respectively. The contributions made by the Town equaled the required contributions for the respective years.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the Town reported a liability of \$391,730 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants members, actuarially determined. As of June 30, 2018, the Town's proportion was 0.0018670% which was an increase of 0.0004068% from its proportion measured as of June 30, 2017.

As of June 30, 2019, \$156,691 of the net pension liability is related to the governmental funds and is only recorded in the government-wide statement of net position. The other \$235,039 of the net pension liability is recorded as a liability in the Water Fund of \$117,519 and in the Sewer Fund of \$117,520 in the proprietary funds statement of net position, and in the business-type activities in the government-wide statement of net position.

For the year ended June 30, 2018, the Town recognized a charge to pension expense of \$41,094. At June 30, 2018, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Contributions subsequent to measurement date	\$44,120	\$ -
Changes in assumptions	5,033	-
Net difference between projected and actual earnings on pension plan investments	-	11,817
Difference between actual and expected experience	-	30,386
	<u>\$49,153</u>	<u>\$42,203</u>

\$44,120 reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2019	\$ (7,434)
2020	(7,434)
2021	(7,434)
2022	(7,434)
2023	(7,434)
	<u>\$(37,170)</u>

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Actuarial Assumptions

The key actuarial assumptions used to perform the June 30, 2019 pension liability calculation are as follows:

Actuarial	Entry age normal
Amortization method	Level percentage of payroll
Inflation	2.60% general, 3.10% wage in 2018
	2.65% general, 3.15% wage in 2017
Salary increases	3.10% to 9.10% including inflation in 2018
	3.15% to 9.15% including inflation in 2017
Investment rate of return	7.45% in 2018 and 7.55% in 2017

Mortality rates were based on the RP-2014 mortality tables with generational mortality projections using scale MP-2014.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target allocation percentage and by adding expected inflation. Best estimates of geometric real rates of return were adopted by the System's Board after considering input from the System's investment consultant(s) and actuary(s). For each major asset allocation, the best estimates are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Public equity	37%	5.80%
Private equity	13%	6.70%
Rate sensitive	19%	1.10%
Credit opportunity	9%	3.60%
Real assets	14%	4.80%
Absolute return	8%	3.20%
	<u>100%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 7.45%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following represents the Town's proportionate share of the net pension calculated using the discount rate of 7.45%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.45%) or 1 percentage point higher (8.45%) than the current rate:

	<u>1% Decrease 6.45%</u>	<u>Current Discount Rate 7.45%</u>	<u>1% Increase 8.45%</u>
Town's net pension liability	<u>\$564,221</u>	<u>\$391,730</u>	<u>\$248,569</u>

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued System's Comprehensive Annual Report for the fiscal year ended June 30, 2019. This can be found at www.sra.md.us/Agency/Downloads/CAFR/CAFR_FullReport.pdf.

(9) INTER-JURISDICTIONAL AGREEMENTS

Chesapeake Beach Wastewater Treatment Plant

Operating Agreement

The Town entered into an interjurisdictional agreement with Calvert County, Maryland and the Town of Chesapeake Beach, Maryland to share the operation and maintenance costs of the wastewater treatment plant. The Town's share of operation and maintenance costs is based on the Town's allocation of plant capacity. For the year ended June 30, 2019, the Town's allocation of costs was \$150,710 or 18.09% of fixed costs plus \$146,197 or 30.40% of variable costs.

Construction Agreement – Facility Expansion

The Town also has entered into an agreement to help finance the expansion of the Chesapeake Beach wastewater treatment plant from 550,000 to 1,000,000 gallons per day. The Town's share of expansion costs will entitle the Town to 240,000 gallons per day reserved capacity. The fourth and final phase of the upgrade is the Enhanced Nutrient Removal ("**ENR**") project. Construction commenced in 2013 and was completed in 2018. The Town funded its portion of the fourth phase through a combination of grant funding and financing through the Maryland Water Quality Financing Administration as described below. The Town's proportionate share of engineering and other costs incurred related to the ENR project have been capitalized and are included in building in the Sewer Fund.

On September 24, 2013, the Town entered into a loan agreement with the Maryland Water Quality Financing Administration to borrow a maximum of \$1,850,000 to finance the Town's proportionate share of the ENR project, of which the Town borrowed \$1,784,939 of the total as noted under the terms disclosed (**See Note 7**).

(10) RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Property and liability coverages are provided through third-party insurance to cover any such claims relating to losses. There were no significant reductions in insurance coverage during 2018-2019. Amounts of settlements did not exceed insurance coverage for each of the last three years. The Town's exposure is limited to deductibles on a per claim basis and the coverages on each of the Town's policies are as follows:

	<u>Coverage</u>
Equipment breakdown (boiler and machinery)	\$200,000,000
Building and personal property	13,956,527
Public officials liability	1,000,000
General liability	1,000,000
Automobile liability	1,000,000
Excess liability	1,000,000
Employee dishonesty (all employees covered)	100,000
Crime bond (Treasurer covered)	100,000

TOWN OF NORTH BEACH, MARYLAND

NOTES TO FINANCIAL STATEMENTS

June 30, 2019

(11) SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 3, 2020, the date on which the financial statements were available to be issued. No material subsequent events have occurred since June 30, 2018 that required recognition or disclosure in the financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF NORTH BEACH, MARYLAND

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended June 30, 2019

	<u>Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES			
Real property taxes	\$ 1,556,565	\$ 1,536,729	\$ (19,836)
Property tax penalties	7,500	45,750	38,250
Personal property taxes	10,700	16,258	5,558
Charges for services	382,825	433,990	51,165
Refuse collection fees	272,718	297,722	25,004
State-shared revenues	647,656	847,161	199,505
Contributions and donation	5,000	7,949	2,949
Cell tower revenue	136,500	142,892	6,392
Intergovernmental revenues	37,464	69,165	31,701
Excise tax fund	-	(3,020)	(3,020)
Franchise fees	37,690	44,200	6,510
Earnings on investments	250	65,359	65,109
Miscellaneous	-	3,921	3,921
Total revenues	<u>3,094,868</u>	<u>3,508,076</u>	<u>413,208</u>
EXPENDITURES			
General government			
Legislative expenses	76,300	61,718	14,582
Administrative expenses	430,759	428,006	2,753
Professional services	90,900	65,050	25,850
General services	259,010	300,761	(41,751)
Benefit services	96,700	88,847	7,853
General liability and property insurance	21,500	15,850	5,650
Total general government	<u>975,169</u>	<u>960,232</u>	<u>14,937</u>
Community development			
Events expense	109,050	109,515	(465)
Promotions and public relations	1,000	23,660	(22,660)
Bayside History Museum expense	35,000	36,620	(1,620)
Welcome Center expense	133,529	85,555	47,974
Total community development	<u>278,579</u>	<u>255,350</u>	<u>23,229</u>
Public safety			
Resident deputy services	527,832	515,933	11,899
Beach patrol	204,500	193,344	11,156
Total public safety	<u>732,332</u>	<u>709,277</u>	<u>23,055</u>
Public works	<u>550,470</u>	<u>517,731</u>	<u>32,739</u>
Capital outlays	<u>-</u>	<u>9,317</u>	<u>(9,317)</u>
Debt service			
Principal on long-term debt	428,760	445,516	(16,756)
Interest on long-term debt	115,085	96,671	18,414
Total debt service	<u>543,845</u>	<u>542,187</u>	<u>1,658</u>
Total expenditures	<u>3,080,395</u>	<u>2,994,094</u>	<u>86,301</u>

TOWN OF NORTH BEACH, MARYLAND

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended June 30, 2019

	<u>Original Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>14,473</u>	<u>513,982</u>	<u>499,509</u>
OTHER FINANCING SOURCES (USES)			
Budgetary reserve	(14,473)	-	14,473
Sale of capital assets	<u>-</u>	<u>4,802</u>	<u>4,802</u>
	<u>(14,473)</u>	<u>4,802</u>	<u>19,275</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>518,784</u>	<u>\$ 518,784</u>
FUND BALANCE			
Beginning of year		<u>1,502,995</u>	
End of year		<u>\$ 2,021,779</u>	

TOWN OF NORTH BEACH, MARYLAND

SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Year ended June 30

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Town's portion of the net pension liability	0.0018670%	0.00146022%	0.001299%	0.001492%	0.001371%
Town's proportionate share of the net pension liability	\$391,730	\$315,751	\$306,477	\$310,109	\$243,352
Covered-employee payroll	\$806,574	\$640,517	\$506,065	\$507,291	\$493,894
Town's proportionate share of the net pension liability as a percentage of covered employee payroll	48.57%	49.30%	60.56%	61.13%	49.27%
Plan fiduciary net position as a percentage of the total pension liability71.18%	69.38%	65.79%	68.78%	71.87%	

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

TOWN OF NORTH BEACH, MARYLAND

SCHEDULE OF TOWN PENSION CONTRIBUTIONS

Year ended June 30

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contribution	\$ 44,120	\$ 37,230	\$ 29,720	\$ 25,305	\$ 31,452	\$ 31,955
Contributions in relation to the actuarially determined contribution	<u>44,120</u>	<u>37,230</u>	<u>29,720</u>	<u>25,305</u>	<u>31,452</u>	<u>31,955</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$806,574	\$740,159	\$640,517	\$506,065	\$507,291	\$493,894
Contributions as a percentage of covered employee payroll	5.47%	5.03%	4.64%	5.00%	6.20%	6.47%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

OTHER REPORT



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

**To the Town Council
Town of North Beach
North Beach, Maryland**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund of the Town of North Beach, North Beach, Maryland (the "**Town**"), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated January 3, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BBD, LLP

**Philadelphia, Pennsylvania
January 3, 2020**